Pinellas County Schools

Regular School Board Meeting

Tuesday, May 17, 2016 @ 10:00 AM
School Administration Building
301 Fourth Street SW
Largo, FL 33770
https://www.pcsb.org

Vision:
100% Student Success

Mission:
"Educate and prepare each student for college, career and life."

Agenda

I. Call to Order

II. Amendments to the Agenda

III. Invocation: Pastor Patrice Curtis, Unitarian Universalists Chuch of Clearwater

IV. Pledge of Allegiance

National Anthem

Video: Students create online emergency preparedness tool

V. Introduction of Professional and Community Organization Reps

Lisa M. Wolf, Public Information Officer

VI. Presentation by Student Rights and Responsibilities: Northeast High School

VII. Adoption of Agenda

VIII. Special Order Agenda

1. Presentation of the Proclamation Recognizing May as Better Hearing and Speech Month, Presented by Sherry Aemisegger, Executive Director, Exceptional Student Education 8
   - Presentation - Proclamation Recognizing May as Better Hearing and Speech Month (PDF)
2. Presentation of Clearwater High School Students Civil Rights Ambassadors Program, Presented by Keith Mastorides, Principal, Clearwater High School 11

3. Recognition of Lakewood High School Center for Advanced Technologies Teacher and Students for Their Efforts in the Development of a Web-based Communications Portal, Presented by Clint Herbic, Associate Superintendent, Operational Services 13

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5. Recognition of the School Resource Officer (SRO) of the Year for the 2015-16 School Year, Presented by Chief Rick Stelljes, Pinellas County Schools Police 16

6. Recognition of the 2014/2015 Five Star Schools, Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships 18

IX. Public Comments on Agenda Items

X. Unfinished Business

XI. Consent

1. Request Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of April 26, 2016 19
   - board meeting minutes 042616 (PDF)

2. Request Approval of Personnel Recommendations 31
   - May 17 2016 FINAL HR Board Agenda Sets A-F (PDF)

3. Request Approval of the Appointment of the Vehicle Maintenance Specialist 96

4. Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016 97
   - Job Descriptions final 1 (PDF)

5. Request Approval of the Recommendation to Dismiss Ms. Cynthia Snow, Teacher, Employed at Bay Point Middle School 145
   - Snow Cynthia charge letter dismissal (PDF)

6. Request Approval to Extend the Johns Eastern Company (JECO) Service Agreement for Third Party Claims Administration and Managed Care Services Through June 30, 2021, with an Option to Negotiate Renewals in Subsequent Years 150
   - Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (PDF)

7. Request Approval of Renewed Employment Agreement with Heather J. Wallace as Assistant School Board Attorney 157
   - Renewed Employment Agreement, Assistant School Board Attorney, Heather J. Wallace (PDF)

8. Request Approval of the Following Special Projects: 160
   - A. 21st Century (PDF)
   - B. Florida First Start (PDF)
   - C. Title I (N&D (PDF)
   - D. HS4HC (PDF)
   - E. PI PBL Summer 16 (PDF)
   - F. IDEA (PDF)

9. Request Approval for Renewal of Student Services Agreements Between Bay Area Youth Services, Camelot Community Care, Inc., Families First of Florida, Family Enrichment Services aka Adoption Related Services, InterCultural Advocacy Institute Hispanic Outreach Center, Kinship Services, Inc., Partnership for Children and Families and the School Board of Pinellas County. 175

- Bay Area Youth Services (PDF)
- Camelot Community Care (PDF)
- Families First of FL (PDF)
- Family Enrichment Services (PDF)
- InterCultural Advocacy Institute (PDF)
- Kinship Services (PDF)
- Partnership for Children & Families, LLC (PDF)

10. Request Approval of Budget Amendment No. 6 (February 2016) to the District's 2015/16 Budget 198

- Budget Amendment No. 6 (February 2016) (PDF)

11. Request Approval of the Financial Statements for the Month Ending February 29, 2016 217

- Financial Statements (February 2016) (PDF)

12. Request Approval of Renewal Agreement Between the School Board of Pinellas County, Florida, and the School Board of Seminole County, Florida 223

- Seminole County Renewal Agreement 2016-17 (PDF)

13. Request Approval of the Operational Compliance Audit Reports of the District's Property Inventory, Schools' Payroll, Schools' Internal Fund Accounts for Fiscal Year 2014/2015; and the Financial Audit Reports of the Schools' Internal Fund Accounts for Fiscal Year Ending June 30, 2015 232

- Audit Report Internal Accounts FS 2015 (PDF)
- Annual Property Inventory Report 2014-15 (PDF)

14. Request Approval of RFP 16-946-151 Request for Proposals: Underwriting Service 268

15. Request Approval of RFP 16-946-152 Request for Proposals: Trustee Services 270

16. Request Approval of a new Agreement for Athletic Trainers With PT Solutions, LLC, and Renewal Agreements Between All Florida Orthopaedic Associates, St. Anthony's Hospital, Inc., Morton Plant Mease Health Care, Inc., and the School Board of Pinellas County 271

- Consent - Athletic Trainers All Florida Orthopaedics (PDF)
- Consent - Athletic Trainers Morton Plant Mease (PDF)
- Consent - Athletic Trainers PT Solutions, LLC (PDF)
- Consent - Athletic Trainers St. Anthony's Hospital (PDF)

17. Request Approval of the Internship Agreement with the City of St. Petersburg 308

- Consent - Internship Agreement City of ST. Pete (PDF)

18. Request Approval to Renew Both the Joint Use Agreement and the Bicentennial Park Agreement with the City of Madeira Beach and the School Board 319

- CityofMadeiraBeachJUA2016 (PDF)

19. Request Approval of the Interlocal Agreement Between the School Board and Pinellas County for a Temporary Emergency Management Staging Area 326

- Temp. Emergency Mngt.CSAandPTECAgreement (PDF)

20. Request Approval of the Total Project Cost for Pinellas Technical College, St. Petersburg Campus, Electrical Distribution Replacement for Project No. 9047, in the Amount of $246,770, and the Agreement With Long & Associates Architects/Engineers for Electrical and Contract Administration Services 336

- Pinellas Technical College St. Pete PAE AGREEMENT (PDF)

21. Request Approval of the Third Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department 356

- Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16(PDF)

22. Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Buildings 2 and 8) as of April 12, 2016, Which is a Portion of the Project at Pinellas Park Elementary School, Project No. 9185 374

- Pinellas Park ES, proj 9185, Bldgs 2 and 8 sub comp Form (PDF)

23. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site 376

- Warehouse Auction - SELL (PDF)

24. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets 378

- Warehouse Scrap- Cann Items template word (PDF)
- Warehouse Recycle-Cann-Scrap Items 5-17-16 (PDF)

25. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes 398

- Bids (May 17, 2016) (PDF)

XII. Nonconsent

1. Request Approval of the Amendment to the Charter School Contracts for Plato Academy Clearwater, Largo, Palm Harbor, Pinellas Park, Seminole, St. Petersburg and Tarpon Springs Schools to Change the Primary Curriculum 495

- Plato Academies Agreements (PDF)

2. Request Approval of the Amendment to the Charter School Contract for University Preparatory Academy to Change the Primary Curriculum 504

- UPA amendment (PDF)

3. Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Windsor Preparatory Academy 507

4. Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with East Windsor Middle Academy 509

5. Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Florida Virtual Academy at Pinellas 511

6. Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Newpoint Pinellas Academy 513

XIII. New Business

A. Items Introduced by Superintendent

B. Items Introduced by School Board Attorney

C. Items Introduced by the Board

D. Review of Board Requests

E. School Board Meeting Evaluation

XIV. Adjournment

1. The above listed recommendations to the School Board of Pinellas County are submitted for consideration and approval at the meeting of May 17, 2016. _____ Superintendent of Schools

2. Public Participation

Meeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district, and this opportunity occurs after adjournment of regular meetings. The second is on one or more agenda items upon which the Board will vote, and this opportunity occurs after the special order agenda at regular meetings and as appropriate at special meetings. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the Superintendent's designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the Superintendent's designee or as announced by the vice chairperson; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the Chairperson calls for speakers or before the last speaker on agenda items concludes his or her comments whichever is later. If you wish to speak during the Public Comment period, you must register prior to the time the Chairperson calls for speakers or before the last speaker concludes his or her comments, whichever is later. If you wish to speak during a Public Hearing, you must register prior to the time the Chairperson calls for speakers or before the last speaker during the Public Hearing concludes his or her comments, whichever is later.

The following additional procedures apply depending upon the specific speaking opportunity:

1. Public Comment. The Board will hear public comment on the general business of the district after adjournment of regular meetings. The Board will not act on any matter you may raise during your presentation.

2. Numbered Agenda Items. Time will be set aside immediately following the special order agenda at regular meetings and as appropriate at special meetings for you to address numbered agenda items upon which the Board will vote. You may address as many agenda items as you wish during your three (3) minute period, other than items pertaining to employee or student discipline, or any other matter listed in Section 286.0114(3), F.S., such as ministerial acts or emergencies.

3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

1. Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and

2. Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

Recording of Board Meetings

Recordings are permitted under the following conditions:

1. No obstructions are created between the Board and the audience.

2. No interviews are conducted in the meeting room while the Board is in session.

3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

Revised 8/28/15

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

SCHEDULED

Pinellas County Schools

pcs PINELLAS COUNTY SCHOOLS

PRESENTATION (ID # 5741)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY SCHOOL

FROM: MICHAEL A. GREGO, Ed.D, SUPERINTENDENT

SUBJECT: Presentation of the Proclamation Recognizing May as Better Hearing and Speech Month, Presented by Sherry Aemisegger, Executive Director, Exceptional Student Education

Every May the American Speech-Language-Hearing Association (ASHA) celebrates Better Hearing and Speech Month (BHSM). In our schools, Speech-Language Pathologists (SLPs) evaluate, diagnose and serve students with speech and/or language impairments. Audiologists evaluate and diagnose hearing loss and recommend the appropriate device to accommodate for the degree of hearing loss. Collectively, SLPs, Audiologists and teachers of the Deaf and Hard of Hearing facilitate students' access to the curriculum through identification of communication barriers which inhibit effective communication in the academic setting and in ones' daily life.

Speech, language, and hearing disorders are among the most common disabilities in the United States. This month, during the national observance of Better Hearing and Speech Month, we encourage parents to take stock of their child's communication health. Sometimes, problems achieving academically, or social or behavioral issues in school, may be the result of an undiagnosed speech or hearing disorder. It is important for parents to be attuned to the early warning signs of these conditions.

The Speech-Language Pathologists and Audiologists in our schools reach out in a variety of creative ways to educate their co-workers, administrators and students to recognize speech and/or language impairments as well as the accommodations for hearing loss. Below are some of the ways our staff celebrate Better Hearing and Speech Month:

- Classroom "talks" to discuss how to keep your hearing and voice healthy
- Distributing facts about the various types of speech disorders (articulation, stuttering and voice)
- Provide a water bottle and wrapper for vocal hygiene for each teacher
- Complimentary hearing screenings for staff members
- Provide a "Speech Graduation Luncheon" for those students that have been dismissed from speech to celebrate their success
- Provide morning announcements for awareness of hearing and speech healthy habits
- Provide a breakfast for the staff as an "open house" and awareness

The district, Department of Exceptional Student Education, and the Department of Specialized Services, recognize May as Better Hearing and Speech month. We recognize the Pinellas County Schools Speech-Language Pathologists and Audiologists who provide support to students with exceptional needs related to speech-language and hearing. We thank them for serving our students.

STRATEGIC DIRECTION: Student Achievement

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching & Learning Services

ATTACHMENTS:

- Presentation - Proclamation Recognizing May as Better Hearing and Speech Month (PDF)

Proclamation

for the month of May
Better Speech and Hearing Month
State of Florida, County of Pinellas
Proclamation by the Pinellas County School Board

WHEREAS, the Pinellas County School Board encourages options for an active and healthy lifestyle; and

WHEREAS, Pinellas County School Board speaks for the best interests of the public in recommending speech-language services by a certified Speech-Language Pathologist and audiological services by a certified Audiologist to achieve effective communication skills ; and

WHEREAS, through a national effort, the Pinellas County School Board and community members are encouraged to join together to raise awareness of the importance of speech-language and hearing during the month of May 2016; and

WHEREAS, this effort will bring awareness to our schools, community, and around the country of the roles of Speech-Language Pathologists and Audiologists in schools;

NOW, THEREFORE, we, the Pinellas County School Board by virtue of the authority vested in us, do herby proclaim, May 2016 as *Better Speech and Hearing Month* in Pinellas County Schools and in doing so urge all citizens to join in a national effort to raise Speech-Language Therapy and Audiology awareness.

_____

Peggy L. O'Shea, Chairperson

_____

Dr. Michael A. Grego, Superintendent

Attachment: Presentation - Proclamation Recognizing May as Better Hearing and Speech Month (5741 : Presentation of the Proclamation

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

PRESENTATION (ID # 5747)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Presentation of Clearwater High School Students Civil Rights Ambassadors Program, Presented by Keith Mastorides, Principal, Clearwater High School

BACKGROUND:
Clearwater High School embarked on a project based, personalized learning initiative that has never been done before! We developed a Civil Rights Ambassadors program where thirty-seven selected students researched and created a six-day experience that encompassed real-world occurrences that connected them to the Civil Rights movement in the United States. The culmination of the endeavor included an in-depth tour of historical Civil Rights movement sites that included Atlanta, Georgia, Montgomery and Selma, Alabama, and the nation's capital, Washington D.C. The trip was held March 17-22, 2016. During the trip, Clearwater High students met individuals who were actually key stakeholders, active participants or spectators of these important events. No professional tour guides were utilized, and all learning was authentic and student-driven. After applying, writing an essay, and interviewing, the chosen students had to participate in twelve project based learning sessions to research and develop the entire tour which encompassed the budget, schedule, guest speakers, and presentations throughout and after the event.

The Clearwater High student Ambassadors who participated in the school's Civil Rights Tour in March shared their experience with students at Lealman Innovation Academy and Clearwater High School during a project based learning lesson and assembly on May 5th and 6th. As part of their assembly, the students also hosted Lynda Blackman Lowery, a Civil Rights Activist who they met on the historic Edmond Pettus Bridge in Selma, Alabama. At age 15, Lowery was beaten during a march from Selma to Montgomery in demonstration of voting rights for blacks. She is the author of the book, Turning 15 On The Road To Freedom: My Story of the 1965 Selma Voting Rights March, which details her experience. She was the youngest person on the bridge during "Bloody Sunday", and she shared her experiences with the entire student body of both schools. Clearwater High School and Lealman Innovation Academy students have read her book as a school wide read.

We are extremely proud of our Civil Rights Ambassadors, as they have developed into leaders for both our campus, and in the community. This personalized learning experience has taught all of us the meaning of equality, and the empowerment of truly owning the learning through project based experiences.

We will now have a brief video presented by our Civil Rights Ambassadors and Demorris Lee, Communications Coordinator.

STRATEGIC DIRECTION: Student Achievement

SUBMITTED BY:
Barbara Hires, Ed.D., Area 2 Superintendent

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

RECOGNITION (ID # 5723)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of Lakewood High School Center for Advanced Technologies Teacher and Students for Their Efforts in the Development of a Web-based Communications Portal, Presented by Clint Herbic, Associate Superintendent, Operational Services

BACKGROUND:
For over twenty years, Pinellas County Schools has been an active partner with Pinellas County Emergency Management in preparing for, responding to, and recovering from, tropical cyclones and other emergencies which could endanger the lives and property of citizens of Pinellas County. In addition to providing schools as emergency shelters, the district also staffs those shelters with personnel to maintain and clean the shelters, to feed the evacuees, and to facilitate the general operations of each shelter site. Staffing each shelter and training district personnel to run shelters is a daunting task which has been made more efficient through the work of Mr. Lou Zulli and his students at the Lakewood High School Center for Advanced Technologies.

District staff approached Mr. Zulli in the 2015-16 school year to inquire if his students would be able to automate shelter staffing and to provide a web-based vehicle for communication of shelter related activities and training. Mr. Zulli assembled a team of students who, together with assistance from individuals at Microsoft, developed a web-based communications portal which allows district personnel to more efficiently staff emergency shelters and which provides training and emergency information to all district staff assigned to shelter duty.

Students wrote code for the portal which ties into existing Microsoft 365 code to create a platform which is accessible at home or at work and even on mobile devices. The product these students have developed will save hundreds of hours each year in preparing for the staffing of shelters and the training of personnel assigned to those shelters. Most importantly, it will quicken the district response to emergencies which, in turn, will allow the district and Emergency Management to serve the needs of the public in a more efficient manner. In short, the work these students and Mr. Zulli have done could save lives.

It is with great pride that we recognize this team of outstanding students today and say thank you to them and to Mr. Lou Zulli for a job well done.

- Avinash Perera (Senior) - Head Developer
- Katie Syron (Senior) - Head Web Developer
- Andrew Shafer (Senior) - Head Forms Designer
- Clayton French (Senior) - Web Developer
- Adis Husic (Senior) - Web Developer
- Kaylee Hoyt (Senior) - Web Developer & Graphics

- Sean Brodney (Junior) - Web Developer
- Adriana Nazarko (Junior) - Web Developer
- Nikhil Sharma (Junior) - Web Developer

STRATEGIC DIRECTION: Student Achievement

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Service

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

SCHEDULED

Pinellas County Schools

pcs PINELLAS COUNTY SCHOOLS

RECOGNITION (ID # 5728)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of Pinellas County Schools as the Recipient of the Distinguished Service Award at the 30th Annual Governor's Hurricane Conference, Presented Clint Herbic, Associate Superintendent, Operational Services

BACKGROUND:
This year marks the 30th anniversary of the Governor's Hurricane Conference, an event where partners and industry peers in the field of emergency management have the opportunity to enhance their professional knowledge to ensure our communities can withstand hurricane events and recover from them with proficiency and flexibility. The Governor's Hurricane Conference is the largest forum in the nation that offers cutting-edge sessions to expand our readiness capacity and it remains the premier event for the delivery of economical training and education to ensure our ability to adequately prepare for, respond to, and recover from, tropical cyclones. This year's training sessions, workshops, and general session will focus on innovative methods to "Reboot Readiness."

Each year, a partner of emergency management is recognized for their service and dedication to their community through the award of the Governor's Hurricane Conference Distinguished Service Award. On May 12, 2016, Pinellas County Schools was named the 2016 Governor's Hurricane Conference Distinguished Service Award recipient.

Pinellas County Emergency Management nominated the school district for this prestigious award and included the following in the nomination materials:

"For over twenty years the Pinellas County School District has been a critical partner in ensuring the citizens of Pinellas County have a safe place to seek shelter when a storm threatens. Besides providing us with the majority of the physical space that serves as our evacuation centers, they also provide shelter staffing for Hurricane Events. We seek to recognize not only their long serving commitment to our community, long before it was mandated through Statute, but also for their renewed commitment efforts and dedication shown in the last two years. Such efforts include but are not limited to implanting a new training program for their shelter staff, assistance in developing the county's Feeding Task Force and Plan, participating in this year's Great American Tornado Drill, and helping to develop our future emergency managers through the First Responder program at Pinellas Park HS. For this and everything they do day in and day out for the future of Pinellas County, we are proud to nominate the Pinellas County School District for a Distinguished Service Award. "

STRATEGIC DIRECTION: Learning in a Safe Environment

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

RECOGNITION (ID # 5726)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of the School Resource Officer (SRO) of the Year for the 2015-16 School Year, Presented by Chief Rick Stelljes, Pinellas County Schools Police

BACKGROUND:
Each year a School Resource Officer (SRO) is recognized for outstanding service to students of Pinellas County Schools. In regards to this year's recipient, her initiative, organizational skills, and commitment to student safety all work together to make her tremendously effective in getting results that make a difference at Countryside High School. Some of the highlights of Officer Catherine Long's past year include;

- Coordinated the Operation Graduate program, where she identified and worked closely with twenty to thirty at-risk seniors in order to provide them with educational activities that focus on preparing them for post-secondary opportunities.
- On her own time, she mentored multiple seniors who are not on-track to graduate to assist them in doing what is necessary to walk across the stage at graduation.
- She helped coordinate the peer-to-peer mentor program where former at risk seniors mentor current at-risk freshmen in order to help them transition from middle school to high school successfully.
- She is the SADD Club co-sponsor, which includes coordinating Battle of the Belts, Prom Promise, Red Ribbon Week, and the Christmas Toy Drive.
- She spends time in the classroom teaching both Law Studies and Driver's Education. During these classes, she utilizes "fatal vision goggles" to show the effects of being over the legal limit of alcohol. She used grant funds to purchase a "DUI Tricycle" that is set up on the drivers ed range and simulates operating a vehicle while intoxicated.
- She started the Teen Court (Restorative Justice) Program this year, which focused on Teen Truancy and Juvenile Arbitration. The Teen Court class that is offered during the school day coaches students how to be an effective "jury of peers". In lieu of referring students to the judicial court system, Teen Court is held every Wednesday and Thursday and contains an individualized plan of consequences and education for students who commit non-violent misdemeanor crimes and/or who have chronic juvenile truancy. The Teen Court program requires involvement from many stakeholders, including school administration, guidance counselors, law enforcement, the school social worker, students, and parents.

Whether she knows it or not, ever since she became a part of Countryside High School three years ago, she has changed Countryside High School for the better. We are happy to announce Officer Catherine Long from the Clearwater Police Department, as the 2016 Pinellas County Schools Resource Officer of the Year.

STRATEGIC DIRECTION: Learning in a Safe Environment

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

RECOGNITION (ID # 5735)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of the 2014/2015 Five Star Schools, Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

BACKGROUND:
The Five Star School Award was created by the Commissioner's Community Involvement Council and is presented annually to those schools that have shown evidence of exemplary community involvement. In order to earn Five Star School recognition, a school must show documentation that it has achieved 100 percent of the established criteria in the following categories: Business partnerships, Family Involvement, Volunteerism, Student Community Service, and School Advisory Council. Twenty-three of our schools have been deemed Five Star Schools by the state.

Congratulations to the following winners:

Bauder Elementary
Belcher Elementary
Clearwater High
Clearwater Fundamental Middle
Curtis Fundamental Elementary
Cypress Woods Elementary
Dunedin High
East Lake High
Garrison Jones Elementary
Joseph Carwise Middle
Leila Davis Elementary
Northeast High
Orange Grove Elementary
Osceola Fundamental High
Palm Harbor Middle
Safety Harbor Middle
Seminole High
Starkey Elementary
St. Petersburg Collegiate High
Sunset Hills Elementary
Tarpon Springs Elementary
Tarpon Springs Middle
Tarpon Springs High

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5740)

Request Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of April 26, 2016

ATTACHMENTS:

- board meeting minutes 042616 (PDF)

Regular School Board Meeting

Tuesday, April 26, 2016 5:00 PM
School Administration Building
301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

https://www.pcsb.org

I. Call to Order

The meeting was called to order at 5:00 p.m. at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Rene Flowers	Board Member	Present	
Ken Peluso	Board Member	Present	
Carol J. Cook	Board Member	Present	
Janet R. Clark	Board Member	Present	
Terry Krassner	Vice Chairman	Present	
Linda S. Lerner	Board Member	Present	
Peggy O' Shea	Chairperson	Present	
Michael A. Grego	Superintendent	Present	
William Corbett	Deputy Superintendent	Present	
David Koperski	Board Attorney	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Amendments to the Agenda

At this time, Dr. Grego requested the following items be added to the agenda:

Consent Agenda Item # 3: Request Approval of the Administrative Appointment of the Assistant Director, Human Resources / Professional Development

Consent Agenda Item # 4: Request Approval of the Administrative Appointment of the Assistant Director, School Leadership

Consent Agenda Item # 5: Request Approval of the Administrative Appointment of the

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

Principal, Bear Creek Elementary School

Consent Agenda Item # 6: Request Approval of the Administrative Appointment of the Principal, Campbell Park Elementary School

Consent Agenda Item # 7: Request Approval of the Administrative Appointment of the Principal, Melrose Elementary School

Consent Agenda Item # 8: Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective

Consent Agenda Item # 2: Request Approval of Personnel Recommendations, Set C, Administrative Transfers on page 72-73 to be effective July 1, 2016

Michael J Feeney, Principal, from Oldsmar Elementary to Principal, to High Point Elementary

Nanette H Grasso, Principal, from Melrose Elementary to Principal, Seminole Elementary

Jessley A Hathaway, Principal, from Walsingham Elementary to Principal, Gulfport Elementary

Kristy A Moody, Principal, from Jamerson Elementary to Principal, Fairmount Park Elementary

Robert A Ovalle, Principal, Campbell Park Elementary to Principal, Mount Vernon Elementary

Benigna A Pollauf, Principal, from Fairmount Park Elementary to Principal, Shore Acres Elementary

James E Pribble, Principal, Gulfport Elementary to Assistant Principal, Frontier Elementary

Susan J Taylor, Principal, from High Point Elementary to Principal, Southern Oak Elementary

Mrs. O'Shea stated that regarding the amendments to the agenda, she finds good cause to amend the agenda as outlined by Dr. Grego.

III. Invocation: Pastor Joe Glymph, Prince of Peace Lutheran Church, 455 Missouri Avenue, Largo, FL

The Invocation was delivered by Pastor Glymph.

IV. Pledge of Allegiance

The Pledge of Allegiance followed the Invocation.

National Anthem

The National Anthem was sung by Megan Gilbert, a sophomore from Dunedin High School.

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

Video: Students inspire success at GradNation event

The video highlighted the recent GradNation Summit. Students from Pinellas and Hillsborough County Schools shared presentations on student-led solutions to increase graduation rates. The event was sponsored by the Alliance for Public Schools, America's Promise Alliance and United Way Suncoast.

V. Introduction of Professional and Community Organization Reps

Melanie Marquez Parra, Director, Strategic Communications

Melanie Marquez Parra, director, strategic communications introduced the following individuals: Nelly Henjes, PESPA; Mike Gandolfo, PCTA; Cindy Ehrenzeller, PCCPTA; Linda Crawley, Pinellas Arts for a Complete Education Coalition; Pona Piekarski, North Pinellas County League of Women Voters; Lindsay Carson, Early Learning Coalition and Colleen Wright, Tampa Bay Times.

VI. Presentation by Student Rights and Responsibilities: Dunedin High School

Tatiana Giron and Peter Rosche, Student Rights and Responsibilities representatives from Dunedin High School, addressed the Board to share information regarding programs and achievements taking place at their school.

VII. Adoption of Agenda

The action by the Board to adopt the agenda reflects the amendments presented by Dr. Grego during Item II. Amendments to the Agenda

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Janet R. Clark, Board Member
SECONDER:	Carol J. Cook, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

VIII. Special Order Agenda

1. Request Approval of Proclamation Designating the Week of May 2-6, 2016, as Pinellas County Schools Teacher Appreciation Week

   Dr. Ron Ciranna, assistant superintendent, human resources services, spoke of the contributions of teachers.

   Terry Krassner read the proclamation aloud.

   It was moved by Rene Flowers, seconded by Ken Peluso, and carried with a 7-0 vote to approve May 2-6, 2016 as Teacher Appreciation Week.

   Mrs. Lerner shared her viewpoint on the importance of public education teachers for their attendance at board meetings.

   (Copy to be found in Supplemental Minute Book #163.)

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

2. Recognition of Countryside High School Teacher and Students for Their Efforts in the Development of House Bill 1147 Which Relates to Florida 9-12 Curriculum

   Mr. Ward Kennedy, area superintendent, introduced the students who drafted the bill which became law and their teacher who encouraged them to enter the competition. Representative Latvala thanked Steve Swartzel, legislative liaison, for his work.

   Hannah Abrams, Emily Cunningham, Mrs. Helen Tait, and state representative Chris Latvala were congratulated and greeted by the Board.

IX. Public Comments on Agenda Items

There were no public speakers on specific agenda items.

X. Unfinished Business

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

1. Public Hearing to Consider the Amendment to Policy 5120 – ASSIGNMENT WITHIN DISTRICT (This is the second reading. There are no changes since the first reading.)

   There were no public speakers to address the Board regarding the public hearing to consider the amendment to Policy 5120-ASSIGNMENT WITHIN DISTRICT.

XI. Consent

The action by the Board to adopt the agenda reflects the amendments presented by Dr. Grego during Item II. Amendments to the Agenda

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Carol J. Cook, Board Member
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

1. Request Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of April 12, 2016; and the School Board Workshop of April 12, 2016

   Approved as submitted

2. Request Approval of Personnel Recommendations

   Approved as amended under item II. Amendments to the Agenda

   (Copy to be found in Supplemental Minute Book #163.)

3. Request Approval of the Administrative Appointment of the Assistant Director, Human Resources / Professional Development

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

This item was added under Item II. Amendments to the Agenda

Appointment approved-Valencia A. Walker

(Copy to be found in Supplemental Minute Book #163.)

4. Request Approval of the Administrative Appointment of the Assistant Director, School Leadership

   This item was added under Item II. Amendments to the Agenda

   Appointment approved-Yvette B. McLean-Pilliner

   (Copy to be found in Supplemental Minute Book #163.)

5. Request Approval of the Administrative Appointment of the Principal, Bear Creek Elementary School

   This item was added under Item II. Amendments to the Agenda

   Appointment approved- Willette D. Houston

   (Copy to be found in Supplemental Minute Book #163.)

6. Request Approval of the Administrative Appointment of the Principal, Campbell Park Elementary School

   This item was added under Item II. Amendments to the Agenda

   Appointment approved- Christine Hoffman

   (Copy to be found in Supplemental Minute Book #163.)

7. Request Approval of the Administrative Appointment of the Principal, Melrose Elementary School

   This item was added under Item II. Amendments to the Agenda

   Appointment approved- Nikita J. Reed

   (Copy to be found in Supplemental Minute Book #163.)

8. Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective April 27, 2016

   Approved as submitted

9. Request Approval of Donation of Titled Vehicle to Pinellas County Schools

   Approved as submitted

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

10. Request Approval for the ESOL (English for Speakers of Other Languages) Add-on Endorsement Plan

    Approved as submitted

    (Copy to be found in Supplemental Minute Book #163.)

11. Request Approval of Outboard Engine Training Program Agreement with Yamaha Motor Corporation and Pinellas Technical College - Clearwater

    Approved as submitted

    (Copy to be found in Supplemental Minute Book #163.)

12. Request Approval of Budget Amendment No. 5 (January 2016) to the District's 2015/16 Budget

    Approved as submitted

13. Request Approval of the Financial Statements for the Month Ending January 31, 2016

    Approved as submitted

14. Request Approval of the 2016-2021 Educational Plant Survey 6.1

    Approved as submitted

    (Copy to be found in Supplemental Minute Book #163.)

15. Request Approval of School Opening and Closing Times for 2016-2017

    Approved as submitted

16. Request Approval of a Vehicle Use Agreement to a Non-Profit Organization for a Period of one Year

    Approved as submitted

    (Copy to be found in Supplemental Minute Book #163.)

17. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

    Approved as submitted

18. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

    Approved as submitted

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

19. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

Approved as submitted

(Copy to be found in Supplemental Minute Book #163.)

XII. Nonconsent

1. Request Approval of the State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement

Ms. Gail Ramsdell, specialist, early childhood education, spoke of the importance of voluntary prekindergarten education and the collaboration with the Early Learning Coalition of Pinellas County. Ms. Lindsay Carson, CEO, Early Learning Coalition of Pinellas County, was introduced to the Board. Ms. Carson thanked the board for the data sharing agreement.

Mrs. Krassner asked that the 65 district schools offering VPK be listed on our website.

Dr. Peluso said the Early Learning Coalition of Pinellas County is the best in the state.

Mrs. O'Shea noted that the district's VPK programs work also work with ESE students.

Ms. Flowers shared the importance of public awareness of these programs and need for financial support by the community for the wrap around services.

XIII. New Business

A. Items Introduced by Superintendent

Dr. Grego's report included the following:

1) He shared that during the next few weeks our high schools will hold a Decision Day celebration with seniors to celebrate their plans for post high school. Photos will be shared via Facebook and the district website.

2) He said that as of Monday, April 25th 6,840 students are registered for our Summer Bridge program. This program continues to grow with 1,370 more students registered than this time last year.

3) He spoke about the Summer Reading Initiative, "Get in the Game" and the Fill the Bus project to get books into the hands of students. We are off to a great start; yesterday, the bus was here at the administration building.

4) He shared good news about district winners of Barnes Scholarships of the Tampa Bay Times Fund. Kevin Solomon, St. Petersburg High School won $15,000 year for four years; Wesley Finch, Dunedin High School won $1,000; Spencer Whitten, Seminole High School won $1,000.

5) He said the National Association of Elementary School Principals awarded Leila Davis Elementary School Principal Kim Hill the Digital Leader of Early Learning Award. She was one of five principals nationwide to receive an award. In July 2016 she will be honored at the NAESP Best Practices for Better Schools Conference.

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

6) He spoke about the recent networking session at the Stavros Institute for the Executive PASS program. At the event it was announced that Belleair Elementary was awarded a $50,000 grant from the Annenberg School Fund for Children. Only ten schools were awarded grants. Belleair Elementary has a very successful Executive PASS partnership with Nielsen.

7) He thanked Maria Cantonis with the Pinellas Arts for a Complete Education Coalition for this morning's Principal Appreciation Breakfast. He said last Thursday was the Outstanding Volunteer Breakfast. Three category winners were announced: Daniel Perez-Garcia, Mildred Helms Elementary, youth winner overall; William Schmidling, Oak Grove Middle, adult winter overall; and, Robert Sakoff, Meadowlawn Middle, senior winner overall. He also thanked Al Ruechel for being the master of ceremonies and Achieva Credit Union for sponsoring the event.

8) He stated that this week there are two breakfasts that he will attend the Honors Breakfast and the Turnaround Students' Awards Breakfast.

B. Items Introduced by School Board Attorney

Mr. Koperski stated that he had no report.

C. Items Introduced by the Board

Ms. Flowers-1) She said last Friday she attended the Enough is Enough Program at Pinellas Technical College. It was well attended. Judge Moore and Ken Irby were there. It was a student led discussion. 2) She went to the Dream Defenders Restorative Justice BBQ on Sunday. There was good dialogue and a good opportunity for the community to come together. She met some community members that she had not previously met. 3) She is looking forward to high school graduations. It is an opportunity for students to celebrate their hard work. She thanked staff and parents for motivating students.

Mrs. Krassner- 1) She spoke about Teacher Appreciation Week as Staff Appreciation Week as it takes everybody. She asked that staff members communicate with their leadership. 2) She spoke to our high school seniors to continue to make the right decisions and not do anything that will negatively impact their upcoming graduation.

Mrs. Lerner- She addressed HB1147 which was recently passed due to the work of out two Countryside High School students. Within this bill is the requirement for character education. She said students need more social studies and cultural competence built into their curriculum. She noted that Pinellas County Schools won the National Schools of Character Award in 2007.

D. Review of Board Requests

Dr. Corbett stated the following board requests:

-that district schools offering the VPK program be listed on our website

Dr. Corbett stated that Parent University is scheduled for May 14, 2016 at Gibbs High School from 8-11:30 a.m.

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

E. School Board Meeting Evaluation

The evaluation of the meeting followed the adjournment of the meeting; and, the results are as follows:

Pluses:

-responses to speakers

-break went smooth

Opportunities:

XIV. Executive Session (Attorney-Client)

Mr. David Koperski stated that he has called an Executive Session to discuss the Crowley vs. School Board, Pinellas County Case # 00-5661-CI-07. The Executive Session was announced to include seven school board members, Dr. Grego, David Koperski, outside counsel William Kebler and court reporter Rob Darling. Mr. Koperski indicated it would last approximately 20 minutes. Florida Statutes requires the executive session be scheduled during a regular board meeting.

The meeting was recessed at 6:14 p.m. and reconvened at 6:52 p.m.

XV. Adjournment

There being no further business to be brought before the School Board; this meeting adjourned at 6:52 p.m.

_____

Chairperson

_____

Superintendent and Ex-Officio Secretary

XVI. Public Speakers

The following individuals addressed the Board to share their comments:

1. Lenore Faulkner

Ms. Faulkner shared an article with the board "What Schools Must Learn from LA's

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

IPAD Debacle", 050815, and spoke against Common Core.

2. Susan Spaulding

Ms. Spaulding spoke about the cost of replacing teachers, the prediction of a teacher shortage and the importance of supporting educators.

3. Nelly Henjes

Ms. Henjes (PESPA) shared her viewpoint regarding wages for support professionals.

4. Mike Gandolfo

Mr. Gandolfo (PCTA) spoke of the need for all parties to work together to address the concerns facing this community.

5. Stacy Shelton

Ms. Shelton shared her viewpoint on the importance of mentoring new teachers to achieve desired results.

6. Barbara Mannix

Ms. Mannix spoke about air conditioning issues at schools.

7. Karen Baldino

Ms. Baldino shared her viewpoint regarding wages for support staff.

8. Linda Stoller (FAST)

Ms. Stoller thanked the board members who attended the Nehemiah Action and Dr. Grego for meeting with FAST members to discuss curriculum.

9. Michele John

Ms. John shared her viewpoint regarding wages for paraprofessionals.

10. Perry Timmerman

Mr. Timmerman, tenth grade student, spoke about issues he and other students are experiencing with Carnegie mathematics online instruction.

11. Mary Ann Baker

Ms. Baker thanked board members who attended the FAST meeting, the community for volunteering and the classroom teachers for all their hard work.

12. Nancy Velardi

Ms. Velardi shared her viewpoint on the practice of non-renewal of annual contract teachers.

13. Ethan John

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

Master John shared his experience with I-Station and ST Math online learning programs.

14. Ann Preus

Ms. Preus spoke of her experiences in Title I Schools and the need to support educators.

15. Celeste Roche

Ms. Roche spoke of her student's experience in the gifted program and is interested in knowing the outcomes of this first cadre of students in the gifted program.

16. Sarah Martinez

Ms. Martinez shared her experience as a support staff person and health care costs.

17. Janet Allman

Ms. Allman spoke in support of ESE assistants.

18. Lisette Barton

Ms. Barton spoke of her teaching experience and the need to support educators.

This session ended at 7:36 p.m.

Attachment: board meeting minutes 042616 (5740 : Request Approval of Minutes)

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5752)

Request Approval of Personnel Recommendations

ATTACHMENTS:

- May 17 2016 FINAL HR Board Agenda Sets A-F (PDF)

Set A

MEMORANDUM May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval:

Job Descriptions: http://www.pcsb.org/Page/1660

		Page
Administrative		
Termination		
Resignations	3	A
Retirements	7	A-B
Instructional		
Appointments of Probationary Contract	4	1
Appointments of Annual Contract	17	1-2
Transfers	4	2
Leaves of Absence	22	3
Return From Leave of Absence	10	4
Terminations		
Resignations	28	4-6
Retirements	74	6-11
Contracted Services	73	11-17
Substitute Appointments	48	17
Teaching Out-of-Field (Co-Teachers)	2	18
Teaching Out-of-Field (Long-Term Substitutes)	24	18-19

AGE = Adult General Education
ELA = English Language Acquisition
AVID = Advancement Via Individual Determination
CASAS = Comprehensive Adult Student Assessment Systems
CTAE = Career, Technical, and Adult Education
CPI = Crisis Prevention Institute
DA = Differentiated Accountability
EIS = Educational Information System
ELP = Extended Learning Program
ESE = Exceptional Student Education
ESOL = English for Speakers of Other Languages
FCAT = Florida Comprehensive Assessment Test
FDLRS = Florida Diagnostic and Learning Resources System
FSA = Florida Standards Assessment
HOSA = Health Occupations Students of America
IMAST = Interdisciplinary Math and Science with Technology
JROTC = Junior Reserve Officer Training Corps
MSAP = Middle School Achievement Program
MTSS = Multi-Tiered System of Support
NCLB = No Child Left Behind
PATHS = Promoting Alternative THinking Strategies
PCS = Pinellas County Schools
PCCA = Pinellas County Center for the Arts
PD = Professional Development
PS/RTI = Problem Solving/Response to Instruction and Intervention
RTTT = Race-To-The-Top
SAT = Scholastic Assessment Test
SIG = School Improvement Grant
SIM = Self Instructional Module
SIP = School Improvement Plan
SLC = Smaller Learning Communities
STIP = Summer Technology Institute Project
STEM = Science, Technology, Engineering, and Mathematics
VPK = Voluntary Pre K

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT
ON ADMINISTRATIVE PERSONNEL

2015/2016

May 17, 2016

TERMINATIONS

NAME	POSITION/COST CENTER	EFFECTIVE
	Resignations	
Anthony, Adrian	Assistant Principal, Lakewood Elementary	04/15/16
Devine, Kristina L	Assistant Principal, Tarpon Springs Middle	06/23/16
Lurie, Bonnie N	Assistant Principal, Seminole Middle	05/06/16
	Retirements	
Cato, Diane T	Principal, Seminole Elementary	06/10/16
Corbin, Arlene M	Director, Pinellas Technical College Clearwater	05/31/16
Hawkins, Barbara J	Assistant Principal, Bay Point Elementary	05/31/16
Lusher, Patricia H	Director, Library, Technology, Instructional Materials, and Digital Learning	05/31/16
Richards, Christy E	Administrator, Clearwater Adult Education Center	05/27/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Administrative Personnel B
May 17, 2016
2015/2016 School Year

TERMINATIONS
(Continued)

NAME	POSITION/COST CENTER	EFFECTIVE
	Retirements (Continued)	
Rozelle, Randall W	Principal, Southern Oak Elementary	05/31/16
Snow, Sharon S	Administrator, Lakewood Community	05/31/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT ON
INSTRUCTIONAL PERSONNEL

May 17, 2016

2015/2016

APPOINTMENTS OF PROBATIONARY CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Hinkle, Wade S	Sandy Lane Elementary	Physical Education	04/11/16
McKee, Heather H	School Social Work/Full Service Schools	Social Work	04/14/16
O'Malley, Dianne D	School Social Work/Full Service Schools	Social Work	04/07/16
Singleton, Mary K	Fairmount Park Elementary	Elementary	04/11/16

APPOINTMENTS OF ANNUAL CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Ceraolo-Odonnell, Rosemarie A	Countryside High	Language Arts	06/01/16
Dobkin, Ruth R	Disston Academy	Supported Varying Exceptionality	06/01/16
Foster, Kathleen D	Communication Disorders	Speech/Language Pathologist	06/01/16
Garrett, Diana E	Countryside High	Science	06/01/16
Gotwald, Gail O	New Heights Elementary	Library Media/Technology Specialist	06/01/16
Hardin Jr, George G	Garrison-Jones Elementary	Elementary	06/01/16
Hunt, Marcie A	St Petersburg High	Guidance	06/09/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

APPOINTMENTS OF ANNUAL CONTRACT
(Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Jamison, Cheryl D	Psychological Services	Psychologist	06/01/16
Kincaid, Margaret M	Largo High	Family and Consumer Sciences	06/01/16
Kirkwood, Michael W	Bear Creek Elementary	Physical Education	06/01/16
Lopez, Kimberly O	Melrose Elementary	Elementary	06/01/16
Massey, Barbara H	Communication Disorders	Speech/Language Pathologist	06/01/16
Pohley, Leslie J	Largo Middle	Science	06/01/16
Potter Jr, Robert S	Bayside High	Alternative Education	06/01/16
Shear, Kim R	Eisenhower Elementary	Kindergarten	06/01/16
Turnier, Alicia C	Countryside High	Foreign Language	06/01/16
Zaleski, Morgan A	Campbell Park Elementary	Elementary	02/15/16

TRANSFERS

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Bryant, Javonda S	Madeira Beach Fundamental K-8	Tomlinson Adult Learning Center	05/26/16
Hampson, Sharon L	Elementary Mathematics	Lakewood Elementary	03/15/16
Herbert, Judy K	Disston Academy	Campbell Park Elementary	04/18/16
Zakrzewski, Jennifer L	Lakewood Elementary	Elementary Mathematics	03/15/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

LEAVES OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Austin, Erica M	New Heights Elementary	04/18/16
Barron, April A	Pinellas Technical College St Petersburg	03/15/16
Billetdeoux, Lauren B	Bardmoor Elementary	04/13/16
Byrne, Amanda L	James B Sanderlin PK-8	02/23/16
Carlson, Tabatha C	Mount Vernon Elementary	04/04/16
Curran, Kim M	James B Sanderlin PK-8	04/04/16
Digman, Susan L	Shore Acres Elementary	04/08/16
Echevarria, June M	Ponce de Leon Elementary	04/18/16
Esposita, Megan M	Walsingham Elementary	04/11/16
Fresia, Michael J	9-12 Mathematics	03/31/16
Hartigan, Alexandria C	Calvin Hunsinger	04/15/16
Hoffman, Marilee T	Ponce de Leon Elementary	04/04/16
Jemison, Leslie P	Tarpon Springs Middle	03/28/16
Johnson, Tina M	Palm Harbor Middle	04/18/16
King, Sheri L	Communication Disorders	04/12/16
Miller, Maryanne H	Bardmoor Elementary	03/28/16
Murray, Leeann M	Bay Point Elementary	04/14/16
Noll, Daniel M	Garrison-Jones Elementary	04/12/16
Peters, Barbara B	Sanders Exceptional	03/04/16
Swartz, Mary E	Osceola Middle	03/28/16
Wayman, Emily A	Seventy-Fourth Street Elementary	02/22/16
Wright, Kyle M	Oak Grove Middle	04/18/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Coleman, Romney MV	Kings Highway Elementary Magnet School	Art	04/04/16
Drayton, Lannette Y	Lynch Elementary	Pre K Handicapped/ VaryingExceptionalities	04/04/16
Greetham, Carrie F	Maximo Elementary	Reading/Literacy Coach	03/24/16
Lawrence, Lloyd	Dunedin Highland Middle	Instructional Staff Developer	04/04/16
Leptrone, Shelby A	High Point Elementary	Elementary	04/04/16
Levy, Mandy S	Stephens Exceptional Student Education Center	Varying Exceptionalities	04/14/16
OConnell, Mary A	Pinellas Park High	Language Arts	04/11/16
Robles-Goodrich, Amy D	Skyview Elementary	Varying Exceptionalities	04/11/16
Valus, Valerie C	Private School ESE	Varying Exceptionalities	04/11/16
Van Voorhis, Rana L	Boca Ciega High	Science	04/07/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
	Resignations	
Allen, Katelyn A	Lakewood Elementary	06/08/16
Bates, Jerry	Clearwater High	06/15/16
Denlinger, Anita E	Woodlawn Elementary	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Resignations (Continued)	
Dietz, Howard	St Petersburg High	04/22/16
Edwards, Lyman L	St Petersburg High	06/08/16
Garrett, Diana E	Countryside High	04/12/16
Glickley, George B	Ridgecrest Elementary	04/19/16
Hanneman, Cheryl L	Northeast High	04/16/16
Hedden, Aisha I	Boca Ciega High	04/21/16
Heyne, Paul B	North Shore Elementary	06/08/16
Hill, Melissa D	Pinellas Secondary School	04/22/16
Hunt, Ann K	Dunedin High	06/08/16
Jackson, Jennifer L	Melrose Elementary	04/05/16
Ketterer, Whitney A	Sexton Elementary	06/10/16
Laroche, Amy S	Shore Acres Elementary	06/08/16
Little, Catherine A	School Health Services	04/19/16
Lumb, Christopher M	Melrose Elementary	04/21/16
Mione, Juliana E	Seventy-Fourth Street Elementary	06/30/16
Mitton, Patrick N	Anona Elementary	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Resignations (Continued)	
Pera, Allison G	Maximo Elementary	06/08/16
Popio, Joseph V	Sawgrass Lake Elementary	06/08/16
Powers, Sarah L	Pinellas Central Elementary	06/08/16
Preston, Carrie A	Sexton Elementary	06/08/16
Rhoads, Jamie B	Sunset Hills Elementary	06/08/16
Sears, Nancy A	Seminole High	05/20/16
St John, Lon R	Thurgood Marshall Fundamental Middle	06/08/16
Williams, Trace R	Bay Point Middle	04/06/16
Wright, Thomas A	John Hopkins Middle	06/08/16
	Retirements	
Abernathy, Steven J	Belcher Elementary	06/30/16
Abjanich-Walker, Patricia B	Communication Disorders	06/03/16
Bawel, Kathleen I	Gibbs High	06/08/16
Baynard, Sally P	North Shore Elementary	06/30/16
Blackburn, Donna K	Seminole Elementary	06/08/16
Blackburn, Susan	Largo High	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Brethen, Laura J	Curlew Creek Elementary	06/08/16
Brooks, Drusilla A	Diagnostic Services	05/31/16
Burke, Carolyn J	Safety Harbor Elementary	06/08/16
Burrows, William F	Northeast High	06/30/16
Campbell, Sandra K	Area 3 ESE	05/31/16
Carlson, Luna A	Walsingham Elementary	06/08/16
Cusumano, Nicholas	Pinellas Park Middle	05/31/16
Dawson, Cynthia L	Azalea Middle	06/02/16
Dennard, Michelle	Title I Center	04/29/16
Denton, Nancy P	Plumb Elementary	06/08/16
Ditinno, Alex J	Pinellas Technical College Clearwater	05/31/16
Dudley, Scott A	Bay Point Elementary	06/08/16
Feder, Cynthia K	Psychological Services	06/30/16
Fraser, David C	Countryside High	05/31/16
Freeman, Cynthia A	Curtis Fundamental Elementary	06/08/16
Frewin, Candace	Seminole High	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Frey, William	Northeast High	06/08/16
Gamble, Jennifer T	Tomlinson Adult Learning Center	06/08/16
Gibbons, Edward	Bay Point Middle	06/08/16
Gispert, Pamela A	Seminole Elementary	06/30/16
Gray, Gwendolyn W	Northeast High	06/30/16
Gray, Patricia J	Doug Jamerson Elementary	05/04/16
Hagedorn, Marylynn M	School Social Work/Full Service Schools	05/31/16
Hagues, Cynthia M	Anona Elementary	04/04/16
Halpern, Scott T	Seminole Elementary	06/08/16
Hansen, Judith A	Clearwater High	06/30/16
Hope, Kristin	FDLRS Gulfcoast Association Center	04/29/16
Hutchinson, Marjorie H	Fuguitt Elementary	06/08/16
Jacobs, Kimberly A	Curlew Creek Elementary	06/08/16
Kaufholz, Beth R	Starkey Elementary	06/09/16
Keyser, John E	St Petersburg High	04/30/16
Killalea, William M	Seminole High	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Kincaid, Margaret M	Largo High	06/08/16
King, Roberta L	Lealman Avenue Elementary	06/08/16
Klapperich, Arnold D	Northeast High	06/30/16
Leighton, Kathleen A	Psychological Services	06/08/16
Lewis, Ronald V	Clearwater High	06/08/16
Linthicum, Ann U	Westgate Elementary	06/08/16
Majer, Marilyn L	Curtis Fundamental Elementary	06/08/16
Mayers, Christine	Bay Vista Fundamental Elementary	06/08/16
McAlister, Deborah H	Tarpon Springs Middle	03/31/16
Moak, Janice C	Walsingham Elementary	06/30/16
Oblinger, Diane	Northwest Elementary	06/08/16
Palmer, Barbara B	Lakewood High	06/30/16
Pedigo, Ginni V	Sexton Elementary	06/08/16
Peralta, Percy A	Countryside High	04/12/16
Pettee, Claudia F	Educational Alternative Services	06/08/16
Pool, Charles F	Pinellas Technical College Clearwater	05/31/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Potter Jr, Robert S	Bayside High	06/08/16
Prankard, X W	Curtis Fundamental Elementary	06/08/16
Robinson, Alisa T	Blanton Elementary	06/30/16
Robinson, Maxine D	Fairmount Park Elementary	06/08/16
Ross, Thomas P	Pinellas Park High	05/31/16
Shea, Kathleen P	Psychological Services	05/31/16
Shropshire, Patricia C	Clearwater Adult Education Center	05/31/16
Shrum, Lester W	Career Academies of Seminole	06/09/16
Stephens, Diane	Pinellas Park High	06/30/16
Teasdale, Nancy B	Skyview Elementary	06/08/16
Tobias, Tracie S	Library Media/Technology Specialist	05/31/16
Tomalesky, Briony A	Psychological Services	06/08/16
Turnier, Alicia C	Countryside High	06/30/16
Turner, Mariann Y	Pre K Handicapped	06/08/16
Van Leuven, Gina L	Seminole Middle	05/31/16
Vernagallo, Janice L	Disston Academy	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Waldrop, Karen K	Shore Acres Elementary	06/30/16
Walters, Paula M	Shore Acres Elementary	06/30/16
Wiktor, Barbara C	Area 3 ESE	05/31/16
Wilkins, Rose T	Westgate Elementary	06/30/16

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

Funding Source: District Operating Funds

ADVANCED STUDIES/ACADEMIC EXCELLENCE

AVID college co-op tutor

Karasick, Brandon E	01/06/16 - 05/27/16	$2,800.00

HIGH SCHOOL LANGUAGE ARTS AND READING

Writing and aligning curriculum

Craven, Lindsey B	04/25/16 - 04/28/16	$240.00

Reading endorsement courses online; Beacon Online Educator, and eLearning Center for facilitators

Green, Bernadette M	01/18/16 - 06/30/16	$2,800.00

Facilitating practicum for reading endorsement courses

Harris, Janet R	01/11/16 - 06/30/16	$6,000.00

Professional Development for Just-In-Time trainings

Sikorski, Kalyn M	06/30/16 - 06/30/16	$400.00

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES
(Continued)

Funding Source: District Operating Funds (Continued)

MIDDLE SCHOOL LANGUAGE ARTS AND READING

Assessment writing

Parke, Erin K	04/01/16 - 06/30/16	$600.00

PRE K-12 HEALTH EDUCATION

Summer curriculum writing for Health Education

Baird, Heidi L	06/13/16 - 06/30/16	$960.00
Douglas, Julie C	06/13/16 - 06/30/16	$960.00
Hoag, Jessica J	06/13/16 - 06/30/16	$960.00
Jones, Kelley	06/13/16 - 06/30/16	$960.00
Larzelere, Karen G	06/13/16 - 06/30/16	$960.00

PRE K-12 SOCIAL STUDIES

Planning and facilitating professional development opportunities for the middle school social studies curriculum

Dennis, Holly M	02/01/16 - 06/30/16	$60.00
Miner, Margo M	04/01/06 - 06/30/16	$200.00
Voysey, Kathy A	04/01/16 - 06/30/16	$200.00

PRE K-12 WORLD LANGUAGES

Creating, editing, and recording texts related to district common assessments, curriculum guides, and thematic units

Arriola, Victor M	06/13/16 - 06/30/16	$960.00
Becker, Diane P	06/13/16 - 06/30/16	$960.00
Belzer, Andrew	06/13/16 - 06/30/16	$960.00
Bennett, Evelyn	06/13/16 - 06/30/16	$960.00
Bringas, Regina M	06/13/16 - 06/30/16	$960.00
Brito, Nivia L	06/13/16 - 06/30/16	$960.00
Browett, Michelle L	06/13/16 - 06/30/16	$960.00
Cato, Jane E.L.	06/13/16 - 06/30/16	$960.00
Coller, Annette M	06/13/16 - 06/30/16	$960.00
Delphonse, Theresa A	06/13/16 - 06/30/16	$960.00

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: District Operating Funds (Continued)

PRE K-12 WORLD LANGUAGES (Continued)

Creating, editing, and recording texts related to district common assessments, curriculum guides, and thematic units

French, Ashley M	06/13/16 - 06/30/16	$960.00
Gonzalez-Wright, Esther M	06/13/16 - 06/30/16	$960.00
Guerra, Arabella A	06/13/16 - 06/30/16	$960.00
Gutierrez, Susana	06/13/16 - 06/30/16	$960.00
Honein, Michel A	06/13/16 - 06/30/16	$960.00
Kogan, Lorena R	06/13/16 - 06/30/16	$960.00
Lewis, Lillian A	06/13/16 - 06/30/16	$960.00
Liu, Christina S	06/13/16 - 06/30/16	$960.00
Olson, Ivette	06/13/16 - 06/30/16	$960.00
Ricalde, Marlene G	06/13/16 - 06/30/16	$960.00
Rickett, Brittany A	06/13/16 - 06/30/16	$960.00
Rodriguez, Elizabeth G	06/13/16 - 06/30/16	$960.00
Salazar, Ann K	06/13/16 - 06/30/16	$960.00
Santiago, Linda L	06/13/16 - 06/30/16	$960.00
Van Deilen, Diane	06/13/16 - 06/30/16	$960.00
Vickers, Monnie	06/13/16 - 06/30/16	$960.00
Ziesmer, Jean M	06/13/16 - 06/30/16	$960.00

PREVENTION OFFICE

Presenting trainings to revise and update forms and processes

Spencer, Rebecca A	06/01/16 - 06/30/16	$200.00

PROFESSIONAL DEVELOPMENT

Administrative Resident will perform duties for Summer Bridge

Butler, Brenda K	06/16/16 - 06/30/16	$2,108.25
Godek, Lori A	06/16/16 - 06/30/16	$2,108.25
Houston, Willette D	06/16/16 - 06/30/16	$2,108.25

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES
(Continued)

Funding Source: District Operating Funds (Continued)

PROFESSIONAL DEVELOPMENT (Continued)

Administrative Resident will perform duties for Summer Bridge

Jones, Julie C	06/16/16 - 06/30/16	$2,108.25
Slaughter, Timothy W	06/16/16 - 06/30/16	$2,108.25

Planning and providing professional development to support the districtwide roll-out of the Marzano Evaluation system

Doege, Johanna M	04/11/16 - 06/30/16	$1,000.00
Gerber, Kristie K	04/11/16 - 06/30/16	$1,000.00
Harvey, Melissa K	04/11/16 - 06/30/16	$1,000.00

STUDENT SERVICES

Conducting training for Youth Mental Health First Aid

Knight-Martin, Mary E	07/01/15 - 06/30/16	$2,000.00
Lotti, Jennifer B	07/01/15 - 06/30/16	$2,000.00
McEachern-Pleasant, Wanda A	07/01/15 - 06/30/16	$1,000.00
Tichenor, David E	10/13/15 - 06/30/16	$1,000.00

TEACHING AND LEARNING

Summer Bridge professional development

Newton, Aisha N	06/01/16 - 06/15/16	$240.00

Funding Source: Federal Funds

PINELLAS CENTRAL ELEMENTARY

Training teachers on formative assessment to track students' progress

Shelley, Emily B	05/02/16 - 06/30/16	$1,120.00

PRE K-12 HEALTH EDUCATION

Planning and supervising Intramurals

Amend ending date from 05/06/15 to 05/31/16

Needham, Carmen K	10/15/15 - 05/31/16	$800.00

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES
(Continued)

Funding Source: Federal Funds (Continued)

TARPON SPRINGS ELEMENTARY

Assisting in creating a staff development plan and working on SIP

Pollick, Erica R	06/09/16 - 06/16/16	$900.00

Funding Source: School Operating Funds

AZALEA MIDDLE

Administrator writing Master Schedule

Evans, Catherine C	06/27/16 - 06/30/16	$937.00

BOCA CIEGA HIGH

Administrator writing Master Schedule

Bernstein, Brad M	06/27/16 - 06/30/16	$937.00
Van Dora, Kathleen D	06/27/16 - 06/30/16	$937.00

COUNTRYSIDE HIGH

Coaching Spring football

Dobrowolski, Austin T	05/02/16 - 05/27/16	$288.00

EAST LAKE MIDDLE SCHOOL ACADEMY OF ENGINEERING

Brass technician

Littlepage, John M	05/13/16 - 05/20/16	$700.00

GIBBS HIGH SCHOOL

Administrator writing Master Schedule

Diaz, Michele J	06/27/16 - 06/30/16	$468.50

JOHN HOPKINS MIDDLE

Choreography for the Spring musical

Fiordimondo, Kimberly D	03/02/16 - 06/08/16	$1,140.00

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES
(Continued)

Funding Source: School Operating Funds (Continued)

PALM HARBOR UNIVERSITY HIGH

Administrator will perform duties for Summer Bridge

Lopez, Larry F	06/27/16 - 06/30/16	$937.00

Setting up, registering, and proctoring the Pearson Vue test lab

Lynn, Janet B	05/04/16 - 05/20/16	$420.00

PINELLAS PARK ELEMENTARY

Administrator will perform duties for interviews, SIP, training, and writing Master Schedule

Vargus, Karen	06/16/16 - 06/29/16	$468.50

SEMINOLE HIGH

Assisting with directing production and technical needs

Amend ending date from 04/29/16 to 06/10/16, contract hours from 80 to 380, and total salary from $800.00 to $3,800.00

Buhrman, Stephen J	02/29/16 – 06/10/16	$3,800.00

Applied String Bass lessons

Amend contract hours from 3 to 10.5 and total salary from $60.00 to $210.00

Kalosky, Daniel T	02/18/16 - 03/03/16	$210.00

Piano accompanist for students at solo/ensemble MPA

Amend ending date from 03/31/16 to 04/02/16, increase hours from 27.5 to 30, and total salary from $550.00 to $660.00

Merrett, Jacob W	02/16/16 - 04/02/16	$600.00

TARPON SPRINGS ELEMENTARY

Administrator planning and writing SIP behavior plan, and curriculum materials

Saccasyn, Thea H	06/16/16 - 06/20/16	$468.50

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES
(Continued)

Funding Source: School Operating Funds (Continued)

Tarpon Springs High

Administrator writing Master Schedule

Decatur, Scott E	06/27/16 - 06/30/16	$937.00

SUBSTITUTE APPOINTMENTS

NAME	NAME
Adams, Denise A	Alonso, Adisleydi
Alvanos, Helen	Andrews III, William H
Arnold, Terry D	Beaudet, Susan P
Bendely, Tamara	Branham, Lindsey J
Bringas, Carmen	Calabrese, Stephen A
Cdebaca, Joseph A	Cummings, Amanda L
Emmons, Susan J	Eustance, Thomas A
Fox, Ann M	George, Jeff L
Hawkins, Morris T	Hodge, Richard C
Houston, Jaimie E	Huddelson, Susan J
Jank, Lauren L	Johns, Catherine E
Jones, Jennifer L	Jordan, Chelsea N
Kaddis, Christina W	Khodadoost, Jennifer H
King, Suzanne M	Lewis, Stefani T
Liebling, Adriana M	Madsen, Cailynn E
McDaniel, Evan C	Mcfee, Jacqulyn N
Miller, Colleen	Moonasar, Daniel G
O'Brien, Shannon A	Patt, Kayla S
Patterson, Dion L	Perera, Vashti
Phelps, Andie R	Plank, Amber L
Serrano-Prusinski, Danielle K	Sibley, Lisa M
Stirpe, Peter J	Stock, Jean S
Van de Putte, Jahn M	Vinson, Alison M
Yllescas, Giovanna J	Zaki, Shaker A

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

CO-TEACHERS OUT-OF-FIELD

The following co-teacher is teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field."

COST CENTER	NAME	SUBJECT
Marjorie Kinnan Rawlings Elementary	Noth, Justine M	Elementary Education
Pinellas Park Elementary	Lindsay, Emily A	Elementary Education

LONG-TERM SUBSTITUTES OUT-OF-FIELD

The following long-term substitute teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field."

COST CENTER	NAME	SUBJECT
Bardmoor Elementary	Abourjilie, Emily K	Pre Kindergarten
Bardmoor Elementary	Alford, Kelsey O	Kindergarten
Bay Vista Fundamental	Knight, Camille M	Elementary Education
Carwise Middle	Sperber, Catherine MZ	Spanish
Clearwater High	Marose, Peter M	Mathematics
Curlew Creek Elementary	Kurella, Italia M	Pre Kindergarten
Curlew Creek Elementary	Schlereth, Natalie N	Elementary Education
Dunedin Highland Middle	Arnao, Antonio R	Mathematics

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

LONG-TERM SUBSTITUTES OUT-OF-FIELD
(Continued)

COST CENTER	NAME	SUBJECT
East Lake High	Fazio, Victor M	Mathematics 9-12
James B Sanderlin PK-8	Griffin, Anita F	Guidance
James B Sanderlin PK-8	Morrow, Virginia L	Drama and Music
Lealman Innovation Academy	Taylor, Clarice E	Language Arts
Lynch Elementary	Abourjilie, Emily K	Pre Kindergarten
Maximo Elementary	Spires, Donte D	Kindergarten
Osceola Middle	Span, Jerrold J	Reading/Language Arts
Osceola Middle	Batche, Caitlyn	ESE
Palm Harbor Middle	Carnes, Rachelle S	Health
Pinellas Gulf Coast Academy	Braunagel, John C	Mathematics 9-12
Ponce de Leon Elementary	Sturz, Tori L	Elementary Education
Ridgecrest Elementary	Eustance, Thomas A	Elementary Education
Tarpon Springs Fundamental Elementary	Schulenberg, Joy I	Elementary Education
Tarpon Springs Middle	Davis, Kimberlee S	Reading/Language Arts
Tarpon Springs Middle	Emmons, Susan J	Mathematics
Woodlawn Elementary	Deans, Atoyia B	Pre Kindergarten

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Set B

MEMORANDUM May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval:

Job Descriptions: http://www.pcsb.org/Page/1660

Supporting Services

		Page
Appointments	25	1-2
Part-Time Appointments	21	2-4
Substitute Appointments	7	4
Status Changes	8	4-5
Job Changes	10	5-6
Cost Center Changes	4	6
Leaves of Absence	2	6
Return from Leave of Absence	3	7
Terminations		
Job Abandonment	1	7
Resignations	33	7-9
Retirements	24	9-11
Adjustments	2	11

ESE = Exceptional Student Education

ESOL = English for Speakers of Other Languages

FS = Food Services

FT = Full Time

IDEA B = Individuals with Disabilities Education Act

PT = Part Time

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT
ON SUPPORT PERSONNEL

May 17, 2016

2015/2016

APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Bartley, Dorre	Advanced Studies/ Academic Excellence	Clerk Specialist II	04/11/16
Brooks, Betty	Curlew Creek Elementary	Plant Operator	04/11/16
Cathcart Jr, James H	Forest Lakes Elementary	Plant Operations Specialist	04/18/16
Crawford, Deneen M	Melrose Elementary	Paraprofessional	04/04/16
Genua, Susan M	Frontier Elementary	Child Development Associate	04/04/16
Gillan, Lori A	Pinellas Park Middle	ESE Associate	04/18/16
Goshay, Shardelle	Clearwater Intermediate	School Office Clerk I	04/20/16
Graham, Thomas G	Maintenance	Appliance/Refrigeration Technician	05/02/16
Helie, Jonathan M	Vehicle Maintenance	Automotive Diesel Mechanic-Journeyman Intern	04/25/16
Jordan, Bruce L	Northeast High	Plant Operator	02/01/16
Klonaris, John P	Tarpon Springs High	Plant Operator	04/04/16
Long, Brian A	Facilities Planning, Design, and Construction	Electrical Engineer	04/04/16
Marques, Claudia K	Maximo Elementary	ESE Associate	04/06/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

APPOINTMENTS
(Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Mauck, Hope J	Elementary Mathematics	Secretary II	04/25/16
Meleendez, Lorie A	Melrose Elementary	Paraprofessional	04/18/16
Mormando, Dominic L	Maintenance	Plumber	04/04/16
Samuels, Rashad E	Lealman Innovation Academy	Plant Operator	04/06/16
Sanchez, Nancy	Eisenhower Elementary	ESE Associate	04/04/16
Simmons, Andrecia C	Maximo Elementary	Child Development Associate	04/12/16
Simmons, Keith L	Pasadena Fundamental Elementary	ESE Associate	04/11/16
Stanton III, Joseph F	Vehicle Maintenance	Automotive Diesel Mechanic-Journeyman	04/18/16
Stobaeus, Carl K	Lakewood Elementary	Plant Operator	04/13/16
Uva, Rosemarie A	Bayside High	Paraprofessional	04/08/16
Veasey, Etric-Tyler B	Safety Harbor Elementary	Plant Operator	04/04/16
Young Jr, Thomas W	Palm Harbor University High	Plant Operator	04/11/16

PART-TIME APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Beymer, Jennifer L	Ozona Elementary	Food Service Assistant	04/04/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PART-TIME APPOINTMENTS
(Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Bostic III, Milton W	Lakewood High	Food Service Assistant	04/06/16
Boyer, Joshua A	Fitzgerald Middle	Food Service Assistant	04/04/16
Brock-Jones, Deborah L	Woodlawn Elementary	Food Service Assistant	04/19/16
Brown, Angela C	Fairmount Park Elementary	School Office Clerk I	04/11/16
Cook, Ashlei K	Pinellas Technical College St Petersburg	Clerical Assistant	04/20/16
Cordas, Zorica	Seminole High	Food Service Assistant	04/18/16
Jones, Susan M	Highland Lakes Elementary	Family and Community Liaison	04/04/16
Lamoureux, Dawn R	Fitzgerald Middle	Family and Community Liaison	04/25/16
Lecourezos. Demetra T	Tarpon Springs High	Family and Community Liaison	04/11/16
Mehling, Melissa N	Sawgrass Lake Elementary	Food Service Assistant	04/04/16
Miller, Lachell H	Starkey Elementary	Food Service Assistant	04/05/16
Obremski, Gregory E	St Petersburg High	Food Service Assistant	04/05/16
Ovalle, Laquilla S	Highland Lakes Elementary	Food Service Assistant	04/18/16
Pastorino, Dolores A	Seminole Middle	Food Service Assistant	04/18/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

PART-TIME APPOINTMENTS
(Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Peniche, Marcia C	High Point Elementary	Food Service Assistant	04/18/16
Radziszewska, Ana M	San Jose Elementary	ESE Associate	04/15/16
Saari, Marsha J	Palm Harbor Middle	Plant Operator	04/11/16
Stanisic, Vida	Seminole High	Food Service Assistant	04/04/16

SUBSTITUTE APPOINTMENTS

NAME	NAME	NAME
	Bus Drivers	
Brown, Gena L	Gavin Patricia D	Luick, Eric K
Massey, Rhonda J	Thumbage, Chandisiri	
	Classroom Assistants	
Brown, Danielle B	Breedlove, Melodye D	

STATUS CHANGES

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Fitzgerald, Daniel J	Title I Center Paraprofessional	St Petersburg High Assistant to Bookkeeper	05/02/16
Gandarillas, Jasmine M	Meadowlawn Middle School Bookkeeper I	Title I Center Clerk Specialist II	05/09/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

STATUS CHANGES
(Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Gildner Jr, Kirk E	Transportation Bus Driver	Maintenance Multi-Trades Utility Worker	05/02/16
Gordon, Tony D	Maintenance Groundskeeper I	Sanders Exceptional Plant Operator	04/11/16
Heet, Angela D	Risk Management and Insurance Secretary III	Anona Elementary Food Service Manager I	04/18/16
Scott Jr, Jessie	Maintenance Carpenter Journeyman	Sanders Exceptional Head Plant Operator II	04/15/16
Torres, Lynda I	Fitzgerald Middle Plant Operator	High Point Elementary Plant Operations Specialist	04/11/16

JOB CHANGES

NAME	FROM	TO	EFFECTIVE
Boris, CJ M	Electronics Technician	Electronics Technician Journeyman	04/04/16
Davis, Lynford	Plant Operator	Plant Operations Specialist	04/13/16
Depies, Theresa M	Clerk Specialist II	Background Technician Specialist	04/18/16
Kyle, Joanna	ESE Associate	Teacher Assistant	04/18/16
Martin, Lisa N	Food Service Assistant PT	Food Service Assistant FT	04/04/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

JOB CHANGES
(Continued)

NAME	FROM	TO	EFFECTIVE
Mitchell, Peter A	Food Service Assistant PT	Food Service Assistant FT	04/04/16
Robinson, Shaquille R	Plant Operator	Plant Operations Specialist	04/01/16
Touchton, Brianna E	Food Service Specialist Intern FT	Food Service Assistant PT	04/11/16
Van Durme, Pamela	Bus Driver	Clerk Specialist II	04/11/16
Walker, Jerel A	Plant Operator PT	Plant Operator FT	04/04/16

COST CENTER CHANGES

NAME	FROM	TO	EFFECTIVE
Dennis, Barry L	Starkey Elementary	Curlew Creek Elementary	04/04/16
Hannon, Lynn	High Point Elementary	Pinellas Park High	04/21/16
Hawkins, Shelle R	Seminole High	Pinellas Secondary School	04/04/16
Palmer, Hoyt R	Northeast High	Sawgrass Lake Elementary	04/18/16

LEAVES OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Maldonado, Milagros	Cross Bayou Elementary	02/01/16
Sharp, David R	Largo High	03/02/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	POSITION	EFFECTIVE
Childs, Breona C	Shore Acres Elementary	Plant Operator	04/04/16
Gilbert, Aleida E	Disston Academy	ESE Associate	03/28/16
Johnson, Thomas R	High Point Elementary	Plant Operator	04/11/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
	Job Abandonment	
Avila Proa, Yanett E	New Heights Elementary	05/17/16
	Resignations	
Abbonizio, Stephen V	Food Services	04/14/16
Alberts, Sandra D	Dunedin Elementary	06/08/16
Apuzzo, Mark J	Palm Harbor University High	04/01/16
Beshara, Ereny WL	McMullen-Booth Elementary	04/20/16
Boice, Carey E	Disston Academy	03/31/16
Boykins, Ortez T	Bay Vista Fundamental Elementary	03/30/16
Cimino, Davanna	San Jose Elementary	04/11/16
Cruz, Matthew P	Ozona Elementary	04/12/16
Curry, Natasha N	Campbell Park Elementary	06/08/16
David, Tamara M	Bay Point Middle	03/10/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Resignations (Continued)	
Dyer, Edward M	High Point Elementary	03/31/16
Gandarillas, Julio M	Pinellas Park High	04/05/16
Gooding, Lori A	Dunedin Elementary	06/10/16
Hall, Kathleen M	High Point Elementary	04/07/16
Hawkins, Kayla BN	Nina Harris ESE Center	04/05/16
Hickox, Kathy J	Skyview Elementary	04/01/16
Hitchner, Diane K	Title I Center	04/01/16
Jones, Keona M	Nina Harris ESE Center	05/06/16
Kauffman, Luz G	Walsingham Elementary	04/15/16
Kolgjokaj, Tatjana	Garrison-Jones Elementary	04/07/16
LeCourezos, Demetra T	Tarpon Springs High	04/11/16
McGhee, Danny P	Transportation	04/08/16
Miller, Gary L	Safety Harbor Middle	04/15/16
Miller, Kristen S	Bauder Elementary	06/07/16
Moreland, Melissa J	Tarpon Springs Fundamental Elementary	04/13/16
Morrow, Sharina L	Title I Center	04/22/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Resignations (Continued)	
Murray, Jennifer W	Azalea Elementary	06/09/16
Osborn, Jacob T	Tyrone Middle	03/18/16
Paquette, Jennifer A	Tyrone Middle	03/18/16
Romero, Olga L	Ozona Elementary	04/01/16
Shell, Anthony L	Ozona Elementary	04/01/16
Williams, Patrick E	Transportation	04/15/16
Wright, Jessica K	Carwise Middle	04/08/16
Young-McGee, Andrea	Transportation	04/29/16
	Retirements	
Anderson, William M	Walsingham Elementary	06/03/16
Baird, Deborah L	Walsingham Elementary	05/31/16
Burns, Nancy K	Clearwater Adult Education Center	05/31/16
Cabral-Sequeira, Julia N	Sutherland Elementary	04/22/16
Dewey, Micki R	Cross Bayou Elementary	06/08/16
Eshtamoa, Tuviah	McMullen-Booth Elementary	04/22/16
Evensen, Barbara M	Northeast Community	04/15/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Retirements (Continued)	
Friedley, D'Ann L	Pinellas Technical College Clearwater	05/31/16
Garcia, Perfecto R	Sawgrass Lake Elementary	06/30/16
Gates, Almedia J	Walsingham Elementary	06/09/16
Gray, Leslie A	Nina Harris ESE Center	05/20/16
Harrell, John F	Technology Information Systems	06/03/16
Jefferson, Marvin O	Northeast High	05/31/16
Martinez, Edith Y	Azalea Elementary	06/01/16
Mollon, Clyde G	Transportation	04/29/16
Morgan, Rebecca M	Leila Davis Elementary	06/08/16
Perry, Yolanda M	James B Sanderlin PK-8	04/19/16
Safford, Laura L	Seminole Middle	05/31/16
Stuart, Catherine L	Seminole High	05/01/16
Sulek, Joanne L	Mailroom Administration Building	05/31/16
Warman, Mitchell D	Purchasing Department	05/31/16
Weaver, Cynthia P	Westgate Elementary	06/08/16

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	EFFECTIVE
	Terminations (Continued)	
Wilcher, Shirilyn L	Sanders Exceptional	04/29/16
Zundel, Gloria	Perkins Elementary	06/08/16

ADJUSTMENT

NAME	COST CENTER	ADJUSTMENT
Leonardo, Clement R	Largo High	Adjustment to the March 15, 2016, Board Agenda, Set B: Terminations; change from Retirement to Resignation.
Tushe, Fatime	Lake St George Elementary	Adjustment to the March 15, 2016, Board Agenda, Set B: Terminations; change from Retirement to Resignation.

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Sets C - F

MEMORANDUM May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2016/2017

The following personnel matters are submitted to you for your approval:

Job Descriptions: http://www.pcsb.org/Page/1660

		Page
Administrative/Supervisory		
Appointment of Administrators – Set C	59	1-3
Appointment of Assistant Principals – Set D	188	1-7
Appointment of Principals – Set E	107	1-4
Instructional		
Appointment of Annual Contract Teachers for 2016-2017 – Set F	439	1-15

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

SET C

RECOMMENDATION OF SUPERINTENDENT FOR
APPOINTMENT OF ADMINISTRATORS
for the 2016/2017 School Year

MAY 17, 2016

ADMINISTRATIVE/SUPERVISORY

NAME	POSITION
AEMISEGGER, SHERRY L	EXEC DIR EXCEPT STUDENT ED
BALCOMBE, LINDA M	DIR PURCHASING
BRIMM, VALERIE J	DIR STRATEGIC PARTNERSHIPS
BROWN III, SEYMOUR M	DIR HUMAN RESOURCES
BURT, ANTONIO M	DIRECTOR, SCHOOL LEADERSHIP
CAMPBELL, DOUGLAS J	ADMIN STUDENT INFO SYSTEM
CERRETA, LOUIS J	DIR PROFESSIONAL DEVELOPMENT
COFFEY, KAREN L	EXEC DIR BUDGET & RES ALLOC
CONAGE, MARY R	DIR SPECIAL PROJECTS
CORACE, MARY B	DIR STRATEGIC PLAN & POLICY
CORBETT, WILLIAM P	DEPUTY SUPERINTENDENT
DART, LAURIE ANN	STAFF ATTORNEY
DAVIDSON, CATHERINE N	DIR ACCOUNTING
DILEONARDO, DAVID A	DIR APPLICATION SUPPORT & DEV
EGGERS, BECKY H	ADMIN PROFESSIONAL STANDARDS
EVANS, DANIEL J	EXEC DIR ASSESS ACCTBLTY & RES
FIELDS, CHRISTINA J	ADMIN DJJ/EDUCATIONAL ALTN SER
FRANK, JOHN J	ADMIN PROFESSIONAL STANDARDS
GALVIN, DAVID C	DIR NETWORK & TELECOMMUN
GEIST, LYNNANNE	DIR FOOD SERVICES
GOLDING, JANE E	DIR EXCEPTIONAL STUDENT ED
GRANT, FELITA D	DIRECTOR, TITLE I
GRASSO, NICKOLAS R	DIR PE ATHLETIC & EXCUR ACT**
HERBIC, CLINTON R	ASSOC SUPT OPERATIONAL SERVS
HEWETT, MICHAEL	DIR MAINTENANCE
HINDS, DYWAYNE B	EXECUTIVE DIR MID SCH ED
HIRES, BARBARA F	AREA SUPERINTENDENT
HUNT, WILLIAM M	EXEC DIR CAREER TEC & ADULT ED

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ADMINISTRATIVE/SUPERVISORY
(Continued)

NAME	POSITION
JEREMIAH-PITTMAN, PATRICIA L	MGR STAVROS INSTITUTE
KELTON, NORMAN	ADMIN ON SPEC ASSIGNMENT
KENNEDY, WARD L	AREA SUPERINTENDENT
JOHANNESEN, MICHAEL A	MANAGER, USER SUPPORT
JONAS, JONI T	DIR CTAE - SECONDARY
LAWRENCE, WILLIAM H	DIR STU DMOG ASGN & SCHL CAP**
LECHNER, THOMAS P	ASST SUPT TECH & INFOR SYSTEMS
MAHONEY, BRIANNA M	ASST DIR FOOD SERVICES
MATWAY, LORI K	ASSOC SUPT STU & COM SUPP SERV
MCBRIDE, JAMES R	DIR TRANSPORTATION
MCMANUS, ERIC S	ADMIN DJJ/EDUCATIONAL ALTN SER
MEYERS, DAWN	DIR AUDITING & PROP RECORDS
MOORE, PAMELA T	ASSOC SUPT TEACH & LEARN SERVS
NORTON, CAROL J	DIR HUMAN RESOURCES
PARRA, MELANIE EM	DIR STRATEGIC COMMUNICATIONS
PASKE, ROBERT M	MGR CORE SYSTEMS
PERRY, MANDY M	ADMIN PINELLAS VIRTUAL SCHOOL
POLLEI, CRAIG D	DIR FACILITIES PLAN DES & CONS
POTH JR, ROBERT W	AREA SUPERINTENDENT
RAFALSKI, SHANA H	EXECUTIVE DIR ELEM SCH ED
SALCEDO, OCTAVIO E	DIRECTOR ASSESSMENT & ACCT
SICILIAN, DONNA M	EXECUTIVE DIR STUDENT SERVICES
SMITH, KEVIN W	ASSOC SUPT FIN & BUSINESS SERS
STELLJES, RICHARD J	CHIEF OF SCHOOLS POLICE
TOPPING, LESLIE M	DIR EDUCATIONAL ALTN SERVICES
TOWNE-VIGUE, JUDITH	DIR ADVAN STUDIES & ACAD EXCEL
URAL, EDWARD J	ADMIN ON SPEC ASSIGNMENT
VASQUEZ, RITA M	EXECUTIVE DIR HIGH SCH ED
WALLACE, HEATHER J	ASST SCHOOL BOARD ATTORNEY

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ADMINISTRATIVE/SUPERVISORY
(Continued)

NAME	POSITION
WOLFE, RICHARD W	DIR CHARTER SCH & HOME ED
WRIGHT, PATRICIA H	AREA SUPERINTENDENT

**Titles have been changed but not Board approved in conjunction with the Compensation Comprehensive Act Plan

The reappointment of persons is contingent upon funding for 2016/2017

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

SET D

RECOMMENDATION OF SUPERINTENDENT FOR
APPOINTMENT OF ADMINISTRATORS
for the 2016/2017 School Year

MAY 17, 2016

ASSISTANT PRINCIPALS

NAME	SCHOOL
ADAMS, JAMES H	PINELLAS PARK HIGH
ALLEN, JUDITH A	CARWISE MIDDLE
ALLEN, ROBERT E	JOHN HOPKINS MIDDLE
ALLEN, THOMAS R	EISENHOWER ELEMENTARY
ALTENORE, CAROLYN L	ST PETERSBURG HIGH
ALVARO, SUSAN	LAKEWOOD HIGH
ANDERSON, SHAWN	EAST LAKE HIGH
ATHANSON, MARY M	OSCEOLA MIDDLE
AUSTIN, KELLY K	RIDGECREST ELEMENTARY
BAKER, JOHN C	LAKEWOOD ELEMENTARY
BALDUFF, LARRY	DUNEDIN HIGH
BARKER, KIMBERLY A	PALM HARBOR UNIVERSITY HIGH
BECKER, SUZANNE P	OSCEOLA MIDDLE
BENNETT, DENNARD F	BAY POINT MIDDLE
BERNAL, JOANNA L	PINELLAS PARK MIDDLE
BERNSTEIN, BRAD M	BOCA CIEGA HIGH
BERRY, SHARON K	PALM HARBOR UNIVERSITY HIGH
BLACKMAN, STEPHANIE C	SOUTHERN OAK ELEMENTARY
BOCKOVER GOLDSTEIN, HEIDI L	MELROSE ELEMENTARY
BOULIERIS, DIONISIOS	SAFETY HARBOR MIDDLE
BOYD, DELONDA K	NEW HEIGHTS ELEMENTARY
BREWSTER, JULIE E	SUNSET HILLS ELEMENTARY
BUTLER, BRENDA K	GULFPORT ELEMENTARY
CAMPBELL, ANTELIA L	OAK GROVE MIDDLE
CANNATA, ABIGAIL L	BROOKER CREEK ELEMENTARY
CEHI, MARY SUE	JAMES B. SANDERLIN PK-8
CLARE, BARBARA A	CAREER ACADEMIES OF SEMINOLE
CLARKE, MARCELLINE A	PINELLAS TECH COLLEGE ST PETE
CLAUSEN, KRISTEN N	COUNTRYSIDE HIGH

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
COMEAU JR, DONALD V	PALM HARBOR MIDDLE
CRANDALL, BROOKE L	MADEIRA BEACH FUNDAMENTAL K-8
CRAUN, DERRIK	BOCA CIEGA HIGH
CUMMINGS, CASSANDRA	PINELLAS PARK HIGH
D'AMBROSIO, HEIDI E	CALVIN HUNSINGER
DAVIS, HARRIET L	LAKEWOOD HIGH
DECATUR, SCOTT E	TARPON SPRINGS HIGH
DEDERT, MELANIE S	SANDY LANE ELEMENTARY
DEFANT, ELIZA J	SKYCREST ELEMENTARY
DELDUCA, HOLLY L	PLUMB ELEMENTARY
DENT-PALMER, RADIAH L	PINELLAS TECH COLLEGE CLW
DEOLIVEIRA, MARY E	MILDRED HELMS ELEMENTARY
DIAZ, MICHELE J	GIBBS HIGH SCHOOL
DIXON, NIKISHIA A	NORTH SHORE ELEMENTARY
DOWNES, JESSICA M	OZONA ELEMENTARY
DUFFY, KIMBERLY A	WALSINGHAM ELEMENTARY
DUPEE, PEGGY S	PALM HARBOR UNIVERSITY HIGH
DURST, WILLIAM D	LEILA DAVIS ELEMENTARY
EDWARDS, JACQUELINE M	SANDERS EXCEPTIONAL
EIBEN, CHAD M	OSCEOLA MIDDLE
EVANS, CATHERINE C	AZALEA MIDDLE
FABRIZIO, DEBORAH H	BOCA CIEGA HIGH
FARIAS, SUSAN R	ST PETERSBURG HIGH
FAUST, REVA J	SEMINOLE ELEMENTARY
FORBES, NATHAN T	THURGOOD MARSHALL FUND MIDDLE
FRANCOIS, ANTHONY P	JOHN HOPKINS MIDDLE
GAGNON, ROBERT J	NORTHEAST HIGH
GALLUCCI, NICOLE	TARPON SPRINGS HIGH
GIL, JENNIFER M	CLEARWATER HIGH
GODEK, LORI A	MOUNT VERNON ELEMENTARY
GORE, VALENCIA	DUNEDIN HIGH
GRAHAM, VICKIE J	WOODLAWN ELEMENTARY

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Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
GREEN, CINDY L	EAST LAKE HIGH
GREGG, KATHY K	NORTHEAST COMMUNITY
GREGG, SHANDY	BAYSIDE HIGH
HALL, DONNA S	STARKEY ELEMENTARY
HAWTHORNE, IJA E	GIBBS HIGH SCHOOL
HEDBERG, SUZANNE M	LARGO MIDDLE
HELBLING, JASON V	BAY POINT MIDDLE
HENDERSON, TAYLOR K	CLEARWATER HIGH
HEUMAN, ANGELA B	SAN JOSE ELEMENTARY
HOPKINS, LESLIE B	CLEARWATER HIGH
JANUARIO, ANNE M	PALM HARBOR COMMUNITY
JESSIE, JASON S	HIGHLAND LAKES ELEMENTARY
JOHNSON, LAWANDA G	SEMINOLE MIDDLE
JOHNSON, NICOLE D	GIBBS HIGH SCHOOL
JOHNSON-CLARK, TENISHELAH	WESTGATE ELEMENTARY
JONES, CARLMON J	PINELLAS PARK MIDDLE
JONES, JULIE C	LYNCH ELEMENTARY
JOSLYN, JAYME L	TYRONE MIDDLE
JOYER, JAMES M	MEADOWLAWN MIDDLE
KADEMOFF, LUKE P	DIXIE HOLLINS HIGH
KELLY, RENEE N	BELLEAIR ELEMENTARY
KIBLINGER, JAMES S	NORTHEAST HIGH
KING, TANYA A	DUNEDIN HIGH
KNIGHT JR, RICHARD F	SAWGRASS LAKE ELEMENTARY
KRANZEL, LAURA M	PERKINS ELEMENTARY
KRETZ II, DARRELL W	BAYSIDE HIGH
KUREK, PAUL K	CLEARWATER FUNDAMENTAL MIDDLE
LAMPERT, MICHELLE J	PALM HARBOR MIDDLE
LANE, EDWARD S	LAKEWOOD HIGH
LATIMORE, DWIGHT S	EAST LAKE HIGH
LATZKE, RANDI R	STEPHENS EX STUDENT ED CENTER

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Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
LEBO, DARLENE K	ST PETERSBURG HIGH
LEITOLD, KIM C	PINELLAS PARK HIGH
LEWIS, DAWN N	OAKHURST ELEMENTARY
LIEM JR, ALEC C	LARGO HIGH
LOGAN III, GREGORY G	PONCE DE LEON ELEMENTARY
LOPEZ, LARRY F	PALM HARBOR UNIVERSITY HIGH
LUCAS, MARY J	SEMINOLE HIGH
LYONS, DERRICK S	TYRONE MIDDLE
MACHADO, MICHAEL J	GIBBS HIGH SCHOOL
MAIORANA, MICHELE L	BLANTON ELEMENTARY
MALLORY, KAREN L	DISSTON ACADEMY
MARINA, JONATHAN D	LARGO HIGH
MAVRES, ANNETTE S	LEALMAN AVE ELEMENTARY
MCCLENDON, ERIC D	PINELLAS TECH COLLEGE CLW
MCHUGH, MICHAEL J	FOREST LAKES ELEMENTARY
MCKEE, LOIS A	SEMINOLE HIGH
MEKLER, JENNIFER H	SUTHERLAND ELEMENTARY
MIDDLETON, STEPHANIE L	SEXTON ELEMENTARY
MILLER, KIMBERLY M	SAFETY HARBOR MIDDLE
MILLER, MATTHEW L	SAFETY HARBOR MIDDLE
MILLS, CARLISA A	NORTHEAST HIGH
MITCHELL, TONYA S	AZALEA MIDDLE
MOLINE, FELICIA J	AZALEA MIDDLE
MOREHOUSE, JEAN S	MARJORIE KINNAN RAWLINGS ELEM
MOSES, TEKOA H	KINGS HWY ELEM MAGNET SCHOOL
MOWATT, EVELYN L	OSCEOLA FUNDAMENTAL HIGH
MURPHY, CHRISTINA J	DUNEDIN ELEMENTARY
MUSTOE, MICHAEL F	OAK GROVE MIDDLE
NASH, KENT M	SEMINOLE MIDDLE
NELLENBACH, RENEE D	GARRISON-JONES ELEMENTARY

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
OBERG, PETER G	LAKEWOOD HIGH
OUELLET, CHRISTINA H	OSCEOLA FUNDAMENTAL HIGH
OWENS, GINA M	BELCHER ELEMENTARY
OYER, ROBYN C	COUNTRYSIDE HIGH
PARRIS, URSULA W	SEMINOLE HIGH
PATRICK, DEJUAN	PINELLAS GULF COAST ACADEMY
PATTON, ASIMINA G	CARWISE MIDDLE
PEIFLEY, SAMANTHA	BAY POINT MIDDLE
PEPPERS, PAUL R	PINELLAS PARK HIGH
PETERSEN, CYNTHIA A	FITZGERALD MIDDLE
PHELPS, ERIN M	NORTHEAST HIGH
POOLE, JACQUELINE B	MCMULLEN-BOOTH ELEMENTARY
PORTER, MELISSA D. W.	CLEARWATER INTERMEDIATE
POWERS, TONI M	DUNEDIN HIGHLAND MIDDLE
PROKOP, JAKUB D	PINELLAS TECH COLLEGE ST PETE
RAMDOHR, ETJE E	PINELLAS SECONDARY SCHOOL
RASPITZI, STACEY M	PINELLAS CENTRAL ELEMENTARY
REBMAN, MICHAEL D	AZALEA ELEMENTARY
ROBERTSON, MARK S	OSCEOLA FUNDAMENTAL HIGH
ROBINSON, CAROLLAINE J	HIGH POINT ELEMENTARY
RUSCETTA, MARK K	BARDMOOR ELEMENTARY
SACCASYN, THEA H	TARPON SPRINGS ELEMENTARY
SCHOTTLER, KEVIN C	SEMINOLE HIGH
SHEPHERD, RANDALL K	FITZGERALD MIDDLE
SHORT, KIM B	FUGUITT ELEMENTARY
SINATRA, LISA D	DIXIE HOLLINS HIGH
SLAUGHTER, PORTIA M	TARPON SPRINGS HIGH
SLAUGHTER, TIMOTHY W	BAUDER ELEMENTARY
SMITH, ANTONIO G	MAXIMO ELEMENTARY
STEWART, AMY L	SAFETY HARBOR ELEMENTARY
STULL, EILEEN M	CROSS BAYOU ELEMENTARY
TALLEY, MONICA M	TARPON SPRINGS HIGH

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
TAYLOR, MARY J	DIXIE HOLLINS HIGH
THERRIEN, KRISTY A	MEADOWLAWN MIDDLE
TISDALE, ELIZABETH R	JOHN HOPKINS MIDDLE
TOSCANI, KRIS J	EAST LAKE HIGH
TOWNSLEY, MARGARET C	NORTHWEST ELEMENTARY
VALSAMIS, EVANGELOS	LARGO MIDDLE
VAN DORA, KATHLEEN D	BOCA CIEGA HIGH
VARGUS, KAREN	PINELLAS PARK ELEMENTARY
VASALLO, MICHAEL J	GIBBS HIGH SCHOOL
VERIGAN, NANCY U	CARWISE MIDDLE
VERMEER, EVERT K	NINA HARRIS EX STU ED CENTER
VICTOR, KEILA B	MADEIRA BEACH FUNDAMENTAL K-8
VLACH, BRENDA G	DIXIE HOLLINS ADULT ED CENTER
VONGSYPRASOM, KIMBERLY A	PINELLAS PARK MIDDLE
WAGER, STEPHANIE J	ANONA ELEMENTARY
WARNER, MATTHEW C	DUNEDIN HIGH
WATSON, GODFREY H	TOMLINSON ADULT LEARNING CTR
WATSON, JENIEFF A	DUNEDIN HIGHLAND MIDDLE
WHITAKER, FREDERICK W	COUNTRYSIDE HIGH
WHITAKER, STEPHANIE N	LAKE ST. GEORGE ELEMENTARY
WILLIAMS, BRANDI L	OLDSMAR ELEMENTARY
WILLIAMS, QUINN LEIGH	CYPRESS WOODS ELEMENTARY
WILLIAMS, RANDRIA C	FAIRMOUNT PARK ELEMENTARY
WILLIAMS-MACON, BRANDIE F	DOUG JAMERSON ELEMENTARY
WILSON, NICOLE P	LARGO HIGH
WILSON, SHARON E	CURLEW CREEK ELEMENTARY
WITCHER, ROBYN R	FITZGERALD MIDDLE
WOLFENDEN, JOSHUA W	LARGO HIGH
WOLFORD, CHRISTOPHER R	OAK GROVE MIDDLE
WYNE, KURTIS H	SEVENTY-FOURTH ST ELEMENTARY
WYNN, JULIUS L	PALM HARBOR MIDDLE
YATES, LINCOLN L	ST PETERSBURG HIGH

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

ASSISTANT PRINCIPALS

(Continued)

NAME	SCHOOL
ZEBLEY, ERIC M	DIXIE HOLLINS HIGH
ZITELLI, DIANE D	MEADOWLAWN MIDDLE
ZORNES, THOMAS G	COUNTRYSIDE HIGH

The reappointment of persons is contingent upon funding for 2016/2017

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

SET E

RECOMMENDATION OF SUPERINTENDENT FOR
APPOINTMENT OF ADMINISTRATORS
for the 2016/2017 School Year

MAY 17, 2016

PRINCIPALS

NAME	SCHOOL
APUZZO, KERRY B	DUNEDIN ELEMENTARY
ARSENAULT, SUSAN A	OSCEOLA MIDDLE
ASPEN, KAREN J	FOREST LAKES ELEMENTARY
ATEEK, CHRISTOPHER L	MADEIRA BEACH FUNDAMENTAL K-8
ATKINS, BELINDA J	OZONA ELEMENTARY
AUSTIN, LISA G	NEW HEIGHTS ELEMENTARY
BAKER, TIJUANA	HIGHLAND LAKES ELEMENTARY
BATES, CHRISTOPHER W	DUNEDIN HIGHLAND MIDDLE
BAUMAN, KRISTINA P	BAY VISTA FUNDAMENTAL ELEM
BENNETT, ALBERT C	ST PETERSBURG HIGH
BENTLEY, KATHLENE L	FUGUITT ELEMENTARY
BERGMAN, TRACIE M	FRONTIER ELEMENTARY
BING, ANGELEAN S	SKYCREST ELEMENTARY
BOHNET, MICHAEL C	OSCEOLA FUNDAMENTAL HIGH
BOYD, GARYN L	KINGS HWY ELEM MAGNET SCHOOL
BRAINARD, MARIE S	NORTHWEST ELEMENTARY
BRENNAN, DANIEL L	PASADENA FUNDAMENTAL ELEM
BRENNAN, SHANNON L	MILDRED HELMS ELEMENTARY
BRICKLEY, KATHLEEN G	CURLEW CREEK ELEMENTARY
BRITTAIN, THOMAS J	SEMINOLE HIGH
BROWN, BARRY G	JOHN HOPKINS MIDDLE
BROWN, LISA H	SAN JOSE ELEMENTARY
BRYAN, WENDY S	SEMINOLE MIDDLE
BUCKLES, KAREN K	GARRISON-JONES ELEMENTARY
BULTMANN, LISA A	BAUDER ELEMENTARY
BURNS, SUZETTE A	SEXTON ELEMENTARY
BURRIS, LINDA D	CLEARWATER FUNDAMENTAL MIDDLE
CANGELOSI, BONNIE J	SHORE ACRES ELEMENTARY
CANTU, KRISTY L	SUTHERLAND ELEMENTARY
CHAFFIN, AUDREY M	STARKEY ELEMENTARY
CHARLES-MARKS, JEAN E	SAWGRASS LAKE ELEMENTARY

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

PRINCIPALS

(Continued)

NAME	SCHOOL
CLIFTON, NICOLE R	SANDY LANE ELEMENTARY
COFFIN, DAWN E	OAK GROVE MIDDLE
COX, GAIL L	STEPHENS EX STUDENT ED CENTER
DAWSON, WILHEMINA	NORTH SHORE ELEMENTARY
DEPERRO, SARA A	BAY POINT ELEMENTARY
DOUGLAS, JACQUELENE	SANDERS EXCEPTIONAL
FALANA, LAKISHA S	MAXIMO ELEMENTARY
FATOLITIS, LEZA M	TARPON SPRINGS HIGH
FINKBINER, BRADLEY W	LARGO HIGH
FLORIO, ROBERT C	DIXIE HOLLINS HIGH
FREEMAN, LISA A	PINELLAS PARK ELEMENTARY
FULLER, PATRICIA L	BAYSIDE HIGH
GARCIA-NIKOLOVA, SUSAN J	LAKEVIEW FUNDAMENTAL ELEM
GEHRINGER, DONNA A	BROOKER CREEK ELEMENTARY
GILES, RAQUEL P	TARPON SPRINGS MIDDLE
GONZALEZ, CHRISTEN T	PALM HARBOR UNIVERSITY HIGH
GRIFFIN, TABITHA Y	BELLEAIR ELEMENTARY
HALEY, CARMELA C	EAST LAKE HIGH
HAMMOND, DARREN W	PINELLAS SECONDARY SCHOOL
HAWKINS, VICTORIA E	PALM HARBOR MIDDLE
HENDRICK, KEVIN K	NORTHEAST HIGH
HEPBURN, REUBEN C	GIBBS HIGH SCHOOL
HERNANDEZ, MICHAEL J	FITZGERALD MIDDLE
HESTER, SUZANNE	SKYVIEW ELEMENTARY
HILL, KIMBERLY E	LEILA DAVIS ELEMENTARY
HUGHES-LEEKS, TAMIKA	DISSTON ACADEMY
HUZAR, KAREN A	EAST LAKE MIDDLE SCHOOL ACAD
JOHNSON, CARRIE	SEVENTY-FOURTH ST ELEMENTARY
JOHNSON, KYLE R	DUNEDIN HIGH
JOYNER, STEPHANIE C	LARGO MIDDLE

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

PRINCIPALS

(Continued)

NAME	SCHOOL
KALACH, ROBERT A	GULF BEACHES ELEM MAGNET SCHOOL
KEIMIG, DOUGLAS E	CALVIN HUNSINGER
KEIPER, TAMMY L	WOODLAWN ELEMENTARY
KEMP, SANDRA L	PLUMB ELEMENTARY
KENNEDY, KELLY C	OAKHURST ELEMENTARY
KENNEDY, MARY A	SAFETY HARBOR MIDDLE
MAGGIO, CHERYL A	BLANTON ELEMENTARY
MANCHE, SUSAN M	MCMULLEN-BOOTH ELEMENTARY
MASTORIDES, KEITH M	CLEARWATER HIGH
MATHEWS, CONNISHEIA T	LEALMAN INNOVATION ACADEMY
MEILS, ELAINE K	TARPON SPRINGS FUND ELEMENTARY
METZ-EASLEY, PAMELA A	CURTIS FUNDAMENTAL ELEMENTARY
MILES, DAPHNE M	SUNSET HILLS ELEMENTARY
MILLER, DENISE T	JAMES B. SANDERLIN PK-8
MOBLEY, ROBIN N	TYRONE MIDDLE
MOODY, DONITA O	WESTGATE ELEMENTARY
MOORE, REBECCA A	MARJORIE KINNAN RAWLINGS ELEM
MOSS, MICHAEL P	RIDGECREST ELEMENTARY
NORWOOD, SYLESTER	PINELLAS TECH COLLEGE ST PETE
OWENS, LEIGH L	BARDMOOR ELEMENTARY
PALMER, CECILIA M	SAFETY HARBOR ELEMENTARY
PATTERSON, BRETT A	PINELLAS PARK HIGH
PLESHE, TONY E	PERKINS ELEMENTARY
PORTER, CHRISTINE D	ORANGE GROVE ELEMENTARY
ROSENBERGER, DAVID B	PINELLAS PARK MIDDLE
ROTH, LISA K	BELCHER ELEMENTARY
SAVAGE, ERIN E	LAKEWOOD HIGH
SCHLERETH, GERALD M	COUNTRYSIDE HIGH

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent for Appointment of
Administrators for the 2016/2017 School Year
May 17, 2016

PRINCIPALS

(Continued)

NAME	SCHOOL
SHEDRICK, JASON J	BAY POINT MIDDLE
SOLINSKY, BONNIE E	PINELLAS GULF COAST ACADEMY
STEULLET JR, ARTHUR R	TARPON SPRINGS ELEMENTARY
SULLIVAN, ARLENE J	NINA HARRIS EX STU ED CENTER
VICARI, ROBERT	CARWISE MIDDLE
VIGUE, MICHAEL P	BOCA CIEGA HIGH
WALSH, CARA A	PINELLAS CENTRAL ELEMENTARY
WELSH, ANN J	ANONA ELEMENTARY
WESLEY, DELORES L	BEAR CREEK ELEMENTARY
WICKETT, KATHERINE B	CROSS BAYOU ELEMENTARY
WILSON, ANTONETTE L	EISENHOWER ELEMENTARY
WIRTH, PHILIP H	CLEARWATER INTERMEDIATE
WOLCOTT, MONIKA S	LAKE ST. GEORGE ELEMENTARY
YOUNG-PARKER, KATHLEEN S	CYPRESS WOODS ELEMENTARY

The reappointment of persons is contingent upon funding for 2016/2017

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

Set F

RECOMMENDATION OF SUPERINTENDENT FOR
APPOINTMENT OF ANNUAL CONTRACT TEACHERS
FOR THE 2016/2017 SCHOOL YEAR

May 17, 2016

0121 AZALEA MIDDLE

ALEKIC, ADELA	
ALONZO, ERNEST N	
AUTREY, RACHEL M	
BALIGIAN, KELLI A	
BLAIR, JONATHAN L	**
BOTSFORD, LAURA E	
BROWNING, SCOTT	
BULINO, KAREN F	
CONAWAY, LORENA L	
CORDOLIANI, ADA E	
CREASER, MELISSA A	
DIAZ, TRACY L	
DREW, CHRISTINA J	
DUFINA, MICHELLE L	
ELLIS, CONSTANCE V	
GIGUERE, NATALIE N	
GOOVAERTS, KIMBERLY	
HOUSTON-SITHOLE, NICOLE B	**
KAIMALA, BEVERLY C	
KING, JAIME D	
KRAUS, ASHLEY S	
MAITNER, APRIL	
MCCULLOUGH, MICHAEL J	
MCGEVNA, KIM	
PACKER, JACKIE C	**
POOLE, LATIKI	
RAINES, YONDRESE	
RAY, KEITH O	

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

0121 AZALEA MIDDLE (Continued)

SCHATZEL, MATTHEW P		
SLIFKIN, KATIE A		
STEULLET, MOIRA		
TURINI, LISA L		
TURNER, JAVAN C		
VAN DYKE, HILLARY M		
VILLANO, GINA T	*	
WESTERHORSTMANN, JOSEPH G		
WIMBERLY, SHELLEY D	*	**

0271 BEAR CREEK ELEMENTARY

ATWATER, LORA A	
BLACK, JESSICA L	
BOWMAN, KAREN E	
BRAY, LISSA	
CLARK, JEAN R	*
GIBBONS, TARSHA L	
GOODWIN, KRISTIN M	
KATZ, JILLIAN C	
SMILEY, CRYSTAL L	
STARR, CATHERINE A	
WOOD, CHASSITY M	

0371 BELLEAIR ELEMENTARY

ANDERSON RAWSTERN, MARGARET A
BEGIN, SARAH B
BRUNELLE, ERIN T
CENTER, LAURA L
CINELLI, GABRIELLE M
CVJETKOVIC, JOVANA
FOX, CHRISTY M
FRANTZIS, LAUREN M
GILBERT, TINA M
HAYNOR, SARA E
JONES, KATARZYNA A

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

0371 BELLEAIR ELEMENTARY (Continued)

KEHOE, LAURIE A		
KENT, ELIZABETH A		
KURLEMAN, STEPHANIE F		
LEISER, JESSICA E		
LENHART, SARAH E		
LOVE, BRITTANY M		
MAAS, JENNIFER C	*	
MICHAEL, CAREY N		
MILLER, TIFFANI P		
MILLS, AMANDA C		
MOREHOUSE, MICHELE D		
MOSES, JAMI M		
NELSON, COLLEEN E		
POWELL-WILLIS, PHYLLIS	*	
QUATTLEBAUM, TIFFANY M		
RAMOS JR, LUIS E		
RODRIGUEZ, PRISCILA		
RUBINO, RAMONA L		
RYNER, JANICE H		
SALERNO, SUSAN A		
STERATORE, NATALIE E		
THOMPSON, RYAN K		**
TICE, JENNIFER L		
WANICKI, STACIE M		
WELLER, MEGAN A		
YOUNGER, ERIN K		

0481 CAMPBELL PARK ELEMENTARY

ACOSTA, HEATHER C		
ALAM, AMY CATHERINE	*	
ALLISON JR, LESTER E		
ARMSTRONG, MARY T		
BARTHOLOMEW, MARIANNE E		**
BLAKENEY, JORDAN N		
BOHR, DEBRA M		

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

0481 CAMPBELL PARK ELEMENTARY (Continued)

CLAUSS, CRYSTAL M		
CONOVER, JESSICA N		
DEAN, JESSICA L		
GOLLINER, STACEY E	*	
HARDT, VIRGINIA F		
HASSON, LAURA L		
HUDSON, DIANA M		
HULLE, JULIET A		
KELLER, CHRISTA M		
KING, CYNTHIA L		
LAWLESS, DEAN J		**
MCGINNIS, ALEXANDRIA L		
NELSON, HALI R		
NOVAKOVICH, GINA M		
POPPELL, STACEY M		
SHARP, MELISSA P		**
SIPIORA, JOSEPH A	*	
STACH, CARLIE F		
STRICKLAND, JENNA L		
WHITE, COURTNEY B		
WINDHEIM, ABIGAIL S		

1071 DUNEDIN ELEMENTARY

ALVAREZ, IVONNE		
BARNER, MAGGIE A		
HARRIS, CHER R		
HEINTZ, ASHLEY M	*	
HOLZER, LEAH		
KUCKKAHN, ALLISON L		
MISNER, CAROLINE A		
MONTOYA, VILMA A		
NET, NICOLE L	*	
PEREZ, AMADA A		
RESS, DARLENE M		
SHERMAN, TIA M		

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

1071 DUNEDIN ELEMENTARY (Continued)
THOMSSEN, DIANE M
TRULUCK, MARGARET E *
VILLEGAS CALDERON, KEVIN G
VORBECK, JACQUELINE K

1211 FAIRMOUNT PARK ELEMENTARY
ABELOW, ALICIA A
BALSAMO, RENATE A
BENDER, MARK A
BRYANT, FANNY
CARLSON, JENNIFER L
COIL, CHRISTINA C
DAVIS, JOAN M
DHAMO, ARMELA
DWYER, RACHEL E
FORAN, PAMELA D
HAYNIE, MILINDY J
JENNELLE, TARA E
JOHNSON, AMANDA D
KIRKEGAARD-BLUE, JOHANNA L
LACZKO, KATHERINE R
LOOMIS, JENNIFER N
MALONE, DAVID L
MCCABE, CAROL A
OBOIKOVITZ, JACQUELINE N
ODOM, KATINA R
RAJU, STEFFI
RUSHING, LATOYIA C
TOURE, FODE C
VILARDI, CORY
WRIGHT, EMILY A

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

1691 GULFPORT ELEMENTARY

BALLARD, DAWN M		
BUTLER, NICOLE L		
DEWINDT, ANNA M	*	
DORSET, BERNADETTE J		
FORTE, RENEE E	*	
GRASHER, ANGELA J		
GRIMSGAARD, ALEXANDRA L		
HUBBLE, KAREN P		**
JACKSON, NEALA		**
KNOERR, JENNIFER L		
MANLEY, NICOLE A		
MCLEAN, KATHLEEN Y		
MIDDLEBROOKS III, FREDDIE C		
PAOLILLO, JULIA N		
RILEY, KHANA A	*	
WAHL, AMANDA K	*	

1811 HIGH POINT ELEMENTARY

BARBUR, PATRICIA L
BERNER, CRYSTAL N
BORLAND, MELIA E
BOURKE, GRACIELA R
BURRELL, LANE E
FOUTS, SHANNON M
GALLACE, MACKENZIE
HAJIAN, MICHELLE M
KELLEY, WILLIE
KLEIN WHEELDON, MARY J
KLENK, NICHOLAS
LEPTRONE, SHELBY A
LOVE-IRVIN, TIA L
MCKENZIE, PAIGE BS
MONK, ELIZABETH D
OCONNOR, ANGELA S
SEVILLA, ASHLEY M

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

1811 HIGH POINT ELEMENTARY (Continued)

SHUERGER, STEPHANIE N	
SMILANICH, KARYN D	
SOTO, AMY M	
STACK, LAURA D	
STRICKLAND, JOSEPH R	
STRYKER, WENDY J	
STULL, ALLISON E	
TESAR, BRIANNA R	
TSAMBIS, ANNA D	**
VANSTEDUM, KELLY R	
WARNER, JENNIFER M	
WEST, CAITLYN M	
WESTERFIELD, EMILY A	
YAKUBOVSKY, NICOLE A	
YATES, LOYDA M	

2021 LAKEWOOD ELEMENTARY

ALBRECHT, CAROLYN A	
ALLEN, ASHLEY E	
ALLEN, KATELYN A	
BAKER, R DENISE	
BUSCH, MICHAEL J	*
FLANNERY, AIMEE E	
FRANKLIN, SARAH R	
HARRISON, MERCEDES J	
KNUDSEN, LIZA T	
LO GRANDE, JESSICA L	
MAKRIS, CONSTANCE	
MARINO, STEPHANIE M	
MERRETT, DANIELLE A	
MISHLEY, KAREN G	
PRICE, LYNN M	
RATLIFF II, BENNETT H	
STRICKLAND, CASEY L	
TURNER, MEGAN M	

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

2021 LAKEWOOD ELEMENTARY (Continued)
WARREN, KATHLEEN Z
ZAKRZEWSKI, JENNIFER L

0141 LARGO MIDDLE
CARMICHAEL, BARBARA
CASSETTE, AARON J
CRANE, JEREMY W
HORNICK, STEPHANIE R **
JOHNSON, JOHN J *
KENNEDY, MELISSA A **
LAKHANI, SALIMA
LAUZON, DANIELLE R
LINDHARDT, KELLY M
MUSENGWA, VERONIQUE *
RAMOS-GONZALEZ, CYNTHIA
RYCZEK, ELIZABETH C
SAKLA, CAROLINE A
SAVIA, JILLIAN
SIHWEIL, LYDIA B
SMITH, BENJAMIN R
SZILAGE, TIFFANI A
TURNER, SARAH J
URBAN, GREGORY
WAINMAN, MELISSA A
YOUNG, SARA K

2141 LEALMAN AVENUE ELEMENTARY
CARGILL, AMANDA M
DENICOLA, MARYLOUISE T
DEVICK, PERRY A *
HARVEY, FRANCINE Y
HAYDUKE, LINDY S
HOWARD, SAMANTHA J
JOHNSON, BRITTANY N
KENNEY, KAREN J

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

2141 LEALMAN AVENUE ELEMENTARY (Continued)

MCCOY-WESTBROOK, TRACY L	*	
PARDO, LORENZA D		
PATEL, YAMINI R		
PERILLO, JANET M		
RYAN, TERESA L		
SCHULER, ALEXANDRIA V		
WEYLIE, REGIANAE Z		**
YOUNG, JACQUELINE M		

2281 MAXIMO ELEMENTARY

ALLRED, LINDSEY E W		
BARTLETT, CARLY J		
COPELAND, JAIME M		
DAUGHTRY, JASMINE L		
GRAHAM JR, HERBERT J	*	
GREETHAM, CARRIE F		**
LYNCH, REBECCA M		
MASON, SANDRINE A		
MAXON, DENISE L		
MAXWELL-BICKNELL, ELIZABETH A		
MYERS, JODY E		
NORTHCUTT, BRIANNE A		
OLSON, STACY M		
PERA, ALLISON G		
SCIBBE, MIRANDA J		
SHAKESPEARE, SHANNON L		
SHETLER, DENISE		
SHIVERS, NIKITA D		
SIMON, VERONICA M		
STURGILL, ELIZABETH K		
TANNOCK, ASHLEY V		
TRIERWEILER, MEGAN M		
URBANO, ALICIA L		

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

2371 MELROSE ELEMENTARY

ADAMS, JUANITA M		
BARKER, MARY L		
BLUETT, SHANNON M		
BRADLEY, APRIL N	*	
DAVIS, KALI J		
FURSE, NATASHA L		
GILLOOLY, WENDY L		
GREENE, JESSICA L		
GRIZZLE, LORRAINE E		
HALPRIN, BONNIE P		
HEVIA, TERRI S		
JOHNSON, CAPRICE L		
JOSEPH, SUZANNE		
KIRBY, LORRAINE B		
LACKEY, SHADAY M		
MCDONALD, TRACEY M	*	
MILNES, KELLY L		
RICE, KELLY F		
WHITEMAN, ROSANN E		
WILLIAMS, BENJAMIN N		

3391 PINELLAS PARK ELEMENTARY

ALSINA, ANGELA N		
AMOS, JUDITH A	*	
ANDREWS, REBECCA L		
ANTESBERGER, BRITTANY L		
BEAVERSON, JACLYN R		
BOOTHE, LAUREN N		
BROOKS, MEREDITH L		
CARTER, MELISSA M		**
CAVAZUTI, ANNE K		
CROISSANT, JED M		
EKSTROM, CHRISTINE L		
GUO, ALISA C		

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

3391 PINELLAS PARK ELEMENTARY (Continued)

HITCHCOCK, JEANNIE L
KOSTER, RYAN J
LINDAHL, CAMERON M
LINTZ, KRISTEN A
LOSASSO, EILEEN
MARTINEZ, MAXIME M
MCCLORY, SARA A
NGUYEN, ALEJANDRA
NGUYEN, HA-TUYEN T
OLSEN, KATHERINE C
PAYZANT, BETTY A **
PERSONETTE, ASHLEY M
SHATANOFF, BRIANNA N
SHOLLENBERGER, KATHLEEN L
SIEVERT, STEPHANIE S
SINGLETON, KIMBERLY M
STUBBENDORFF, MARGARET P
TURNER, SARAH E
WHALEN, CASSIE E
YOUNG, CHRISTINE M

3411 PINELLAS PARK MIDDLE

ATKINSON, DIANNA L
BEHMER, JANET L
BROSE, JENNIFER A
BUIDENS, REBECCA A
CELLI, LAURA M
CHANCEY, KIMBERLY R **
CHIRINO, ANGELA
DEAN, LORI A
FRASCATORE, JOHN V
FREIESLEBEN, LEAH M
GOSHAY, GARIUS D
HARRIGAN II, TIMOTHY M
HOOPS, DANIELLE L

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

3411 PINELLAS PARK MIDDLE (Continued)

HURD, STACEY T		
JACQUES, MORGAN R		
JOHNS, PAULA S		
KELLY, ANGELA S		
LEBEDZ, JASON R		
LESCZYNSKI, MELANIE A		
LEWIS, BERNADETTE L		
LINDENBERG, ELIZABETH H		
MARSHALL, KAREN P		
MAUTER, REBECCA M		
MIDKIFF, KAREN H		
MILLS, KETURAH N		
MUSSER, MARY L		
NORTON, SHANTE Y		
OLIVER, KRISTEN P		
PREIL JR, RICHARD J		
QUINN, COLLEEN E		**
RICE, DEBRA A		
SAGER, SHAWN A		
SMITH, DAWNE L		
SOLONE, MARANNDA K		**
STANG, BEULAH J	*	
THOMAS, MARK H		
WADE, JAMIE		
ZIMET, JEANNE	*	

3461 PONCE DE LEON ELEMENTARY

BENNETT, THAMAR N		
CALDER, MELISSA A		
COLEMAN, KATHERINE A		
CURLS, CYNTHIA C		
DAVIS, DEBORAH J		
ECHEVARRIA, JUNE M		
HARRIS, MARY E		
HASKELL, HEATHER M		

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

3461 PONCE DE LEON ELEMENTARY (Continued)

HUMESKY, NATALIE F
LEWICKE, JESSICA D
MACGREGOR, MELISSA K
MANNINO, JUSTIN A
MANNINO, LAURA E
MCFARLAND, LISA M
MCGOWAN, PAULA A
MICKEL, ASHLEY P
MUELLER, KIMBERLY G
REILLY, COLLEEN F
SARIC, BOJANA
SASO, DAVID J
STEVENS, KARIANN M
STONE, HILLARY B
SWIFT, KRYSTLE A
TOENJES, CONSTANCE MM
WOODHAM, TONYA S *

3871 SANDY LANE ELEMENTARY

AVERBECK, LISA M
BLACKHAM, SHERRY L
CAIN, REANNA L
CHANDLER, CHARISSA N
CHROSNIAK, JESSICA L
COFFIN, TANYA J
EVERETT, HANNAH M
GENENS, KATHY L
HILLIARD, JACQUELYN C
HUGHES, JENNIFER P
KING, KRISTEN E
LANDGRAF, TRACEY E **
MERCADO, JUSTIN D
MURPHY, SCOTT M
NADIG, MARIE C
NEWTON, LESLIE A

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

3871 SANDY LANE ELEMENTARY (Continued)

NORTH, JESSICA E	**
RANDOLPH, LUCIANA C	
STECKIS, TARA R	
STILLMAN, NOELLE J	
THORINGTON, DEIDRE A	

4611 TYRONE MIDDLE

BERNARD, NANCY	
BINDMAN, CASSANDRA L	
BOYCE, JESSIE Y	
CAUSIN, DAWN M	
DAVIS, HEATHER L	
DOUGLAS, PAUL G	
FLYNT, DINA L	
GOSPODINOVA, PETRUNKA T	
HANO, MEREDITH P	
HONEYCUTT, JASON K	
HOWELL, BRIDGET M	
HUGHES, HELEN K	
HUNTER JR, MITCHELL	
LYP, BRITTANY N	**
MCKINNON, KELLY H	
MEMBEL, ELISABETH J	*
PAPILLON, TYNA S	
RESSLER, RACHEL A	
RICKETT, BRITTANY A	
SCHEMENT, GINA L	
SHORTER, TABITHA D	
SIMIONESCU, TARA	
SINCLAIR, MARLENA Y	

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

4611 TYRONE MIDDLE (Continued)
SORIANO, NADIA E
STEPHENS, CHRISTOPHER G
WONG, ALEXANDER R

Total: 439

*APPOINTMENT IS NULL AND VOID UNLESS THE TEACHER PRESENTS PROOF OF COMPLETION OF CERTIFICATION REQUIREMENTS PRIOR TO THE BEGINNING DATE OF CONTRACT.

**THE APPOINTMENT OF PERSONS IN CONTRACTED PROGRAMS IS CONTINGENT UPON THE FUNDING OF THE PROJECT FOR 2016/2017.

APPROVED: _____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: May 17 2016 FINAL HR Board Agenda Sets A-F (5752 : Request Approval of Personnel Recommendations)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5725)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Appointment of the Vehicle Maintenance Specialist

BACKGROUND:
The Vehicle Maintenance Specialist position is available due to the retirement of Robert Hutchins effective April 30, 2016. This position was advertised for two weeks and seven applicants applied for the position. Superintendent's staff interviewed two applicants on May 4, 2016.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

RECOMMENDATION:
Recommend the School Board approve the appointment of **Brian K. Lowe**, Vehicle Maintenance Coordinator to Vehicle Maintenance Specialist effective May 18, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:
Brian Lowe began his career in Pinellas County Schools in 1998. He has served as an Automotive Diesel Mechanic-Journeyman (1998-2000); a Lead Automotive/Diesel Mechanic (2000-2006); a Trades Foreman (2006-2008); and currently serves as a Vehicle Maintenance Coordinator (2008 to present).

DATA SOURCE:
Clint Herbic, Associate Superintendent, Operational Services
T. Mark Hagewood, Executive Manager, Transportation Services

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5729)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016

BACKGROUND:
Human Resources Services is engaged in a continuing review of current employee job descriptions and, as appropriate, proposing new job descriptions, being mindful of Best Practices to accomplish the district's mission and goals. These new and/or revised job descriptions accurately reflect the minimum qualifications and/or better align the duties and requirements with actual job responsibilities and tasks and encourage a more comprehensively trained staff.

The following job descriptions have been created and/or revised:

- **Supervisor, Vehicle Maintenance to *Vehicle Maintenance Specialist* (ADM C07 to *PTS E07*)**

- **Supervisor, Employee Benefits and Workers' Compensation to *Managing Officer, Employee Benefits, Health, and Workers' Compensation* (ADM C07 *to PTS E07*)**

- **Demographic Specialist (ADM C05 to PTS E05)**
- Financial Reporting Analyst (PTS E04)
- Head Plant Operator (I, II, III, & IV) to *Head Plant Operator (Elementary, Middle, High)* (SEIU D11-D13)
- Internal Accounts Technician (PESPA D11)

- **Senior Payroll Technician (PESPA D10 to D11)**
- Night Foreman (I, II, III, & IV) to *Night Foreman (Middle or High)* (SEIU D10-D11)

- **Senior Data Management Technician (PESPA D10)**
- Mail Services Technician (PESPA D09)
- Data Management Technician (PESPA D08)
- Paraprofessional (PESPA D07)

- **Intern (PESPA/SEIU DX - 10 percent below approved job title)**
- Occupational Specialist (Postsecondary) (INS)

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the creation and/or revision of job descriptions which will be effective May 18, 2016.
2. Do not approve the creation and/or revision of job descriptions which will be effective May 18, 2016.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The Compensation Comprehensive Action Plan was designed to review, update and revise all job classifications. This will assure that Pinellas County School Board job descriptions reflect the updated titles, major functions, essential responsibilities, qualifications and pay grades, including to whom the individuals report to and supervise. This will eliminate the possibility of the duplication of efforts, define and delineate position roles and responsibilities.

FINANCIAL IMPACT:
There is no financial impact to the District based on this year's changes.

DATA SOURCES:
William Corbett, Ed.D., Deputy Superintendent
Clint Herbic, Associate Superintendent, Operational Services
Mark Hunt, Executive Director, Career, Technical, and Adult Education
William Lawrence, Director, Student Demographics, Assignment, and School Capacity
Ted Pafundi, Director, Risk Management and Insurance
LouAnn Jourdan, Manager, Budget, FTE and Cost Reporting
David Richmond, Managing Officer, Payroll Operations
Pamela Kasardo, Senior Compensation Analyst
Michael Domke, Central Printing Services Coordinator
Carrie Rivera, Senior Professional Development Coordinator

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Job Descriptions final 1 (PDF)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0765
Pay Grade: ~~C07~~ E07

FLSA: Exempt
P/T/S

~~SUPERVISOR, VEHICLE MAINTENANCE~~ VEHICLE MAINTENANCE SPECIALIST

REPORTS TO:
Director, Transportation

SUPERVISES:
Support Staff

QUALIFICATIONS:
Graduation from high school or possession of a GED plus special schooling and/or courses in vehicle maintenance; five (5) years extensive, practical experience in all types of vehicle repair, maintenance, and restoration; five (5) years experience in the supervision of mechanical and supporting personnel; experience in all phases of heavy vehicle maintenance; working knowledge of federal, state and local laws and regulations affecting minimum maintenance standards for vehicles owned by the Pinellas County School Board. Must possess and maintain a valid state of Florida commercial driver's license (CDL) class B to include "air brakes" and "passenger" qualifications. Must possess and maintain a Department of Education (DOE) school bus inspector certification.

PREFERRED:
Bachelor's degree in business administration, management or related field. Five (5) years experience managing a large vehicle maintenance budget, a parts procurement, inventory and cost accounting process, and a multiple-location vehicle maintenance operation. Possess a thorough understanding of federal, state and local laws, rules and regulations for the management of fuel storage and dispensing operations.

MAJOR FUNCTION

Supervisory position with responsibility for planning, organizing, coordinating, directing, and evaluating all aspects of the effective and economical maintenance of all vehicles.

ESSENTIAL RESPONSIBILITIES

- Establishes an effective, economical preventive maintenance program and maintenance schedules for all school buses and other vehicles
- Determines with the Vehicle Maintenance Coordinator and Foremen, that vehicle maintenance, repair and rehabilitation work is assigned to the proper mechanics with appropriate priorities, and in consideration of need and economics, that each vehicle is returned to operation in the quickest time practical
- Determines through personal supervision, that all maintenance, repair and rehabilitation of vehicle objectives are being achieved within established timelines
- Supervises the overall operation of all vehicle maintenance and repair shops
- Works with commercial insurance adjusters in arriving at estimates for repairs of vehicles that have been involved in accidents, including a determination that adequate reimbursement funds are provided
- Provides detailed specifications, as a basis for the purchase of vehicles, equipment and tools needed for the vehicle maintenance shops; and inspects newly-purchased vehicles, equipment and tools to determine that they fully meet such specifications
- Investigates the need and determines the type of new equipment to properly maintain Board-owned vehicles in accordance with state and federal regulations
- Determines the need for the purchase of oils, greases, tires and repair parts to meet the requirements for vehicle maintenance

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

~~SUPERVISOR, VEHICLE MAINTENANCE~~ VEHICLE MAINTENANCE SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Determines the need for additional schooling and on-the-job training of mechanics and other vehicle maintenance-associated personnel • Coordinates bus vehicle maintenance programs with school bus route schedules, considering the utilization of each unit for maximum efficiency and economy • Maintains records of all maintenance activities for all vehicles • Performs other related duties as required

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

HISTORY OF JOB CLASSIFICATION
ISSUED: 3/82; TITLE BOARD APPROVED: 4/9/86; REVISED: 12/87 BMP: BOARD APPROVED: 1/13/88; FORMAT REVISED: 7/88; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; ADDED PEFERRED: 9/04 AK; REVISED: (MQ's) 11/10 RAS; BOARD APPROVED: 1/11/11; REVISED FORMAT, PG, TITLE, RT, SUPERVISES: 03/18/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

~~SUPERVISOR, VEHICLE MAINTENANCE~~ VEHICLE MAINTENANCE SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: ~~0578~~ 8610
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrative~~ PTS

~~SUPERVISOR, EMPLOYEE BENEFITS AND WORKERS' COMPENSATION~~ MANAGING OFFICER, EMPLOYEE BENEFITS, HEALTH, AND WORKERS' COMPENSATION

REPORTS TO:
Director, Risk Management and Insurance

SUPERVISES:
P/T/S Staff
Support Staff

QUALIFICATIONS:
~~Graduation from an accredited college or university with a~~ Bachelor's degree from and accredited college of university in Business Administration or a related field. Five (5) years progressively responsible professional experience in employee benefits and workers' compensation to include three (3) years in a supervisory or management capacity. Experience in the application of insurance laws and government regulations as they relate to employee benefits and workers' compensation.

PREFERRED:
Experience with PC applications in a main frame computer environment.

MAJOR FUNCTION

Assists Director in providing leadership, direction, and resources in the areas of Employee Benefits and Workers' Compensation. Work involves the development, implementation, and coordination of employee benefit plans and the administration of the district's self-insured Workers' Compensation Program.

ESSENTIAL RESPONSIBILITIES

- Assists Director in ensuring that department mission and goals are aligned to the district's mission and goals
- Uses collaborative leadership style and quality principles, develops partnerships and facilitates quality improvement processes in the administration of Health, Dental, Life, AD & D, Vision and Income Protection plans and the Workers' Compensation program
- Communicates department plan and objectives to staff and obtains input in developing department improvement plan
- Assists Director in developing benefits communication program for both department staff and external customers
- Plans and implements training programs for staff including updates on new regulations, benefit design changes and department procedures effecting benefits plans
- Works with Team Leaders to set priorities and coordinate activities of Employee Benefits and Workers' Compensation Teams.
- Works with teams to develop, implement, and administer innovative and cost effective employee benefit and workers' compensation programs
- Assists Director in ensuring compliance with federal and state regulations which govern COBRA, Cafeteria Plan (section 125), 403(b) Tax Deferred Annuity, FMLA, Dependent Day Care, Employee Child Care and Workers' Compensation
- Teams with Third Party Administrator (TPA) and Managed Care company to effectively manage workers' compensation claims and to develop and maintain a proactive return to work strategy. Works in partnership with Human Resources to transfer employees or place employees in light duty positions when the need occurs
- Assists Director, School Board Attorney, and defense Attorneys with litigation preparation

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

~~SUPERVISOR, EMPLOYEE BENEFITS AND WORKERS' COMPENSATION~~
MANAGING OFFICER, EMPLOYEE BENEFITS, HEALTH, AND WORKERS' COMPENSATION

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

ESSENTIAL RESPONSIBILITIES (Continued)

- Participates in the development of partnerships with labor organizations, consultants, Third Party Administrator (TPA) and carriers to resolve employee problems, develop effective communication tools and recommend new initiatives and enhancements to current benefit programs
- Coordinates the benefits and workers' compensation integrated management system which includes policies, procedures, and processes aligned to the overall district mission
- Obtains, maintains, analyzes, and reports data relative to employee benefits and workers' compensation; analyzes data to determine effectiveness of benefit programs from both a cost and quality perspective
- Works with ~~data processing~~ TIS, payroll, and finance to ensure timely and accurate payroll deductions, payment of insurance premiums, reporting of enrollment information and processing of FRS adjustments
- Works with Third Party Administrator (TPA) to ensure appropriate treatment of workers' compensation injuries, timely payment of indemnity benefits, and settlement of claims in a prompt and cost effective manner
- Coordinates the district Employee Assistance and Wellness Programs
- Promotes innovative programs directed at improving employee health and well being and reducing the cost of the district's employee benefits and workers' compensation programs
- Works with Director and Financial Reporting Analyst to effectively manage the department budget and develop appropriate measures to insure accurate accounting of related district funds
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/82; TITLE BOARD APPROVED: 4/9/86; FORMAT REVISED: 7/88; MF & D/R REV. 10/96: PBL; REVISED: 12/96 PBL; BOARD APPROVED: 12/17/96; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED FORMAT, RT, SUPERVISES, MQ; ER 04/01/16 CH; BOARD APPROVED:

~~SUPERVISOR, EMPLOYEE BENEFITS AND WORKERS' COMPENSATION~~
MANAGING OFFICER, EMPLOYEE BENEFITS, HEALTH, AND WORKERS' COMPENSATION

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

~~Supervisor, Employee Benefits and Workers' Compensation - ADM~~
Managing Officer, Employee Benefits, Health, and Workers' Compensation – PTS

_____ _____
Administrator/Supervisor Date

_____ _____
Cabinet Member Date

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6460 FLSA: Exempt
Pay Grade: ~~C05~~ E05

DEMOGRAPHIC SPECIALIST

REPORTS TO:
Director, Student Assignment

SUPERVISES:
Support Staff

QUALIFICATIONS:
Bachelor's degree in mathematics, urban planning, geography, demography, or related field. Five (5) years' related professional experience. Demonstrated experience in communicating with the public. Strong oral and written communication skills. Demonstrated experience with computer application systems.

MAJOR FUNCTION

Collects, analyzes, and interprets demographic data that is needed for long and short range planning for school sites, boundary changes, enrollment and FTE projections, unit allocations, and the maintenance of statistics related to the district's ~~progress toward and~~ implementation of Student Assignment Policies and plans. ~~unitary status~~. Supports the facilities planning and the real property d~~epartments~~ offices by maintaining the existing computer based school inventory program and school site CAD drawings.

ESSENTIAL RESPONSIBILITIES

- Maintains, upgrades, and updates the computer-based projection program.
- Examines and collects data relative to school enrollment changes and county demographic trends.
- Assists in the projection of student population by school, by cluster, and for proposed boundary changes.
- Prepares as directed numerical and other informational documents by computer read-outs, graphs, charts, tables, written reports or other methods.
- Prepares documents and reports relating to student assignment and school boundaries in accordance with School Board policies and State statutes.
- Participates in training programs, both as trainer and participant, offered to increase employees' skills and proficiency related to assignments.
- ~~Assists in the maintenance and updating of computer aided design school site drawings.~~
- Assists the Facilities Planning Office in the preparation and submission of Educational Plant Surveys.
- Develops and maintains zone grid maps for district and individual school use.
- Responds to questions related to zoning and enrollment figures.
- Participates in committee meetings with governmental agencies by providing school district statistical information.
- May assist in the coordination with special program staff to develop enrollment forecasts and support development of facility plans to house educational programs.
- Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

DEMOGRAPHIC SPECIALIST

HISTORY OF JOB CLASSIFICATION
ISSUED: 8/99 PBL; BOARD APPROVED: 9/28/99; REVISED FORMAT, PG, RT, SUPERVISES, MF, ER: 04/29/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

DEMOGRAPHIC SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending	X				
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions					X
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions					X
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					X
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job					X

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6559
Pay Grade: E04

FLSA: Exempt
PTS

FINANCIAL REPORTING ANALYST

REPORTS TO:
Administrator(s) for Business and Finance Services
Administrator(s) for Operational Services, Food Services
Administrator(s) for Human Resources Services, Risk Management and Insurance

SUPERVISES:
Support Staff

QUALIFICATIONS:
Graduation from an accredited college or university with a bachelor's degree in Accounting, Finance or Business Administration ~~with a major in Accounting/Finance.~~, Mathematics, Statistics, or related field, ~~Five (5) years progressively responsible~~ in combination with progressively responsible relevant work experience in accounting, ~~and~~ financial reporting, data analysis, or data compliance.

PREFERRED:
Experience in public school finance or governmental accounting. CPA designation. Demonstrated computer skills with emphasis on personal computers and related software, in particular EXCEL.
Employee Benefit Position: Prefer training or experience in health and welfare plans; specific accounting for self-insurance and the requirements under the Affordable Care Act.

MAJOR FUNCTION

Performs advanced, specialized, professional work involving the administration of the district's employee benefit plans, medical privacy and data security, and compliance with all relevant federal and state regulations, school board polices and labor agreements governing employee benefits.

ESSENTIAL RESPONSIBILITIES

All positions within this job classification perform duties including, but not limited to, the following:

- Examines techniques for validity and utilizes proven methods in estimating and identifying expenditures in terms of cost centers and programs; prepares and analyzes related cost accounting reports
- Applies knowledge of current accounting practices, procedures and principles in analyzing, interpreting, translating, and communicating with full disclosure the financial position and results of financial operations of related funds and account groups; prepares and submits corresponding financial reports
- Facilitates management's control of financial operations and funds by preparing, analyzing, and interpreting appropriate financial statements and reports
- Utilizes state chart of accounts in the preparation of revenue and expenditure statements and reports by fund
- Analyzes, interprets, translates, and communicates information contained in both monthly and annual financial statements; identifies and communicates financial trends and related future fiscal impacts Develops information and reports for management's use in financial decision-making
- Utilizes microcomputer software applications as necessary in developing financial statements, spreadsheets, and reports
- Performs other related duties as required

Additional department-specific duties and responsibilities are as follows:
Accounting:

- Oversees the development, preparation and monitoring of all the district's financial accounting reports
- Plans, coordinates, prepares and submits the district's Annual Cost Report to the Florida Department of Education; analyzes for State Law expenditure compliance
- Prepares Cost Report derivations for Department of Research's use for "Profile" input data
- Determines and demonstrates the school district's compliance with finance-related legal and contractual provisions, particularly in areas such as indirect costs and FA399
  OR

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

FINANCIAL REPORTING ANALYST

ESSENTIAL RESPONSIBILITIES (Continued)

Accounting (Continued):

- Provides budget analysis and accounting reports for federal programs including the FA399 reports Responsible for assessing cash needs and for requesting cash disbursements on Federal Direct and Federal through state funds, so as not to exceed the mandated limits pertaining to holding cash on hand

Finance Department:

- Reconciles the accounting for capital projects among the five year plant survey, the three year capital outlay plan, actual contracts for planning, engineering, and construction, and invoices paid and encumbrance balances
- Supports the development of the District Cost Report
- Coordinates activities with the budget department, central accounting, and institutional services

Business Management Department:

- Coordinates billings, requisitions, account coding, and division project accounting coordination
- Provides project life-to-date management reports, monitors the project tracking databases from the accounting perspective, and resolves billing problems
- Coordinates activities with Budget, Accounting, and Finance departments
- Supervises Senior Account Clerk and Clerk Specialist I
- Coordinates construction project audits with outside CPA firm
- Participates in all architect and construction manager evaluation, selection and negotiation meetings
- Provides budget analysis for all board agendas submitted by the division
- Summarizes and distributes overtime analysis on a monthly and annual basis division-wide
- Monitors and distributes monthly leave time reports for the Maintenance Department
- Monitors and distributes monthly capital and discretionary budget reports division-wide
- Prepares submissions to the Capital Outlay Committee and coordinates distribution to the division
- Prepares annual submission of division based discretionary budgets
- Coordinates accounts receivable for field trip revenue

Pinellas Technical College (PTC):

- Serves as the senior financial professional for PTC business, accounting, bookkeeping, and reporting processes
- Provides financial guidance and advice to the PTC Executive Director, Career, Technical and Adult Education and PTC administration
- Provides guidance and mentorship to PTC's accounting and bookkeeping staff
- Ensures all financial reporting is accurate by overseeing the development and preparation of PTC's internal and external financial reports
- Provides analysis of current and future financial trends to assist in improving PTC's financial visibility and business processes for PTC programs, commercial training, and business operations, including production accounts
- Utilizes proven methods in estimating and identifying expenditures for PTC in general as well as the individual cost centers and programs
- Performs research and analysis to determine fiscal strategies to improve PTC's competiveness in the career technical education field
- Serves as the subject matter expert on financial matters involving grant and business proposals, including general responsibility for overseeing proposal pricing, and provide guidance and assistance to staff establishing and executing grants and commercial services

Budget and Resource Allocation Department:
Budget

- Develops prepares and monitors the district's budget plans
  Projects, analyzes and prepares district salary budgets
- Provides budget analysis reports for administration and departments
  Prepares preliminary reports used for state reporting of Stimulus funding Assists, advises and reviews department base budgets
- Develops, prepares and analyzes documents for Public Hearings and Annual Budget Summary publications

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

FINANCIAL REPORTING ANALYST

ESSENTIAL RESPONSIBILITIES (Continued)

Budget and Resource Allocation Department (Continued):

Budget (Continued)

- Aligns district budget with CABM model
- Develops reports for analysis and distribution of Position Control information Liaison with MIS for Position Control and Budget modules in TERMS Researches budget anomalies and makes recommendations and adjustments Develops ad hoc reports as requested
- Works with schools, departments and FTE to identify and remedy FTE compliance issues.
- Performs various cost analyses and develops cost reports for use by upper management in the decision-making process.

FTE:

- Ensures proper FTE collection and reporting
- Conducts training sessions for DMT's
- Coordinates the correction of information in State reporting
- Serves as a liaison with governmental agencies
- Coordinates reporting activities
- Participates in cross-functional committees related to state reporting
- Coordinates activities between the schools and state reporting
- Troubleshoots software issues as related to state reporting
- Assists with identifying and developing reports to be provided to district and school based personnel
- Recommends improvements of existing automated systems
- Monitors all FTE figures for budgeting purposes
- Provides FTE figures to school based and district personnel

Food Service Department:

- Develops, prepares, and monitors the annual food service budget and related financial statements and records for all food service programs
- Prepares and evaluates the monthly profit and loss statements for the food service operation
- Prepares "break-even point" statements for all schools
- Prepares revenue and participation reports for use in staffing
- Coordinates training in food service financial topics for department
- Delegates work to assigned staff
- Oversees the integration of Food Service Point-of-Sale System with the district's Financial Management System

Employee Benefits Department:

- Processes electronic notification from Medical carrier/TPA of funding request and coordinates deposits and activities with Budgeting and Finance, and Cash Management departments
- Coordinates with Carrier/TPA and Treasury monitoring the status of the accounts to ensure funds are deposited
- Reviews medical and pharmacy claims reporting, provide analysis to Risk Management and Finance departments as required
- Monitors banking and claims reports and coordinates with Carrier/TPA to assure appropriate Stop-Loss reimbursements are received
- Creates and manages data reporting necessary for compliance with Patient Protection Affordable Care Act reporting; including but not limited to Section 6056, 6055 and IRS Forms 1094 and 1095, PCORI fees and transitional reinsurance fees
- Reviews and approves monthly employee benefit payments processed by Benefit Analyst
- Creates and maintains monthly benefit payment spreadsheets and management dashboard; analyzes data and report discrepancies and trends for Risk Management, Finance, Leadership and Board review.
- Complies with all HIPAA data privacy and protection processes in conjunctions with self-funded programs
- Performs other financial and insurance related duties as required

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

FINANCIAL REPORTING ANALYST

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 7/91 PBL; BOARD APPROVED: 7/24/91; REVISED (D & R ONLY) 8/94 PBL/BMP; REVISED (D&R ONLY) 11/95 PBL; DELETED AUDITING DEPT D&R: 7/04 AK; REVISED D&R 12/10 RAS; REVISED MQ, ER 10/09/15 CH; BOARD APPROVED: 10/27/15; REVISED MQ, ER 04/01/16 CH; BOARD APPROVED:

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FINANCIAL REPORTING ANALYST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Lift objects weighing up to 20 pounds	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: ~~6645 (1) Pay Grade: D10~~ FLSA: Non-Exempt
6650 ~~(II)~~ Elementary Pay Grade: D11
6655 ~~(III)~~ Middle Pay Grade: D12
6657 ~~(IV)~~ High Pay Grade: D13

HEAD PLANT OPERATOR ~~(I, II, III, & IV)~~ (ELEMENTARY, MIDDLE, HIGH)

REPORTS TO:
Principal / Administrator

SUPERVISES:
Support Staff

QUALIFICATIONS:
~~Head Plant Operator I: Graduation from high school or possession of a GED, plus eighteen (18) months of custodial and maintenance experience and six (6) months of supervisory experience; or an equivalent combination of education, training, and experience.~~
Head Plant Operator ~~II~~ – Elementary: Graduation from high school or possession of a GED, plus two (2) years of custodial and maintenance experience and one (1) year of supervisory experience; or an equivalent combination of education, training, and experience.
Head Plant Operator ~~III~~ – Middle: Graduation from high school or possession of a GED, plus three (3) years of custodial and maintenance experience and two (2) years of supervisory experience; or an equivalent combination of education, training, and experience.
Head Plant Operator ~~IV~~ – High: Graduation from high school or possession of a GED, plus five (5) years of custodial and maintenance experience and three (3) years of supervisory experience, or an equivalent combination of education, training, and experience.

PREFERRED:
Satisfactory completion of all courses provided by the Pinellas County School Board for training of plant operations personnel.

MAJOR FUNCTION

Performs responsible supervisory work in directing custodial, maintenance and site services in a school or office area. Plans, assigns, reviews, and supervises employees engaged in a variety of housekeeping, maintenance and groundskeeping tasks. May prepare or assist in preparing various school plant surveys and reports, and attend workshops or training programs, when requested. Work is performed under general administrative supervision, requires independent judgment, and is reviewed through conferences and results obtained.

ESSENTIAL RESPONSIBILITIES

- Supervises, evaluates, trains, and delegates work to assigned custodial and, if applicable, maintenance and groundskeeping staff
- Inspects areas of facilities for cleanliness and proper maintenance
- Instructs employees in use and care of custodial and, if applicable, maintenance and groundskeeping, materials, supplies and equipment
- Supervises care of adjacent grounds and performance of on-site maintenance
- Utilizes computer for payroll reporting, work orders, ordering of supplies, monitoring of budgets, etc.
- Maintains and operates automated energy management system; keeps related records and writes reports as required
- Requisitions and distributes supplies; prepares reports on employee work hours and materials used
- Monitors areas to prevent problems and checks building security
- Handles building cleanliness, safety, security, disrepair, and general housekeeping
- Inspects work of contractors and central maintenance crew

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

HEAD PLANT OPERATOR ~~(I, II, III, & IV)~~ (Elementary, Middle, High)

ESSENTIAL RESPONSIBILITIES (Continued)
• Reviews and monitors the design, construction, renovation and/or modification of new or existing structures to ensure compliance with regulatory codes • Assists in custodial maintenance operations; performs first line maintenance on buildings and equipment; assists crews in repair work; opens and secures buildings or assigns tasks accordingly • Applies knowledge of cleaning methods, materials, equipment, routine repairs of plumbing, painting, carpentry, electrical, heating, air conditioning systems, and care and maintenance of grounds • ~~I~~Ensures proper methods and techniques are used in custodial and, if applicable, maintenance and groundskeeping, work and in care and use of tools, equipment and supplies • Plans and coordinates site services for after-hours meetings and extracurricular activities such as high school athletics to include scheduling of facility usage by outside organizations • Organizes, files, and maintains records (such as product brochures and data, maintenance schedules and warranties) and general contractor as-built drawings • Develops and utilizes a Preventive Maintenance Program based on manufacturers' requirements and operating requirements • Utilizes a Warranty Tracking Program, based on project specifications for warranties, to include both standard one-year warranty and all extended warranties • Utilizes a Maintenance Service Request Program • Utilizes a schedule of daily and weekly building inspections and cleaning for interior finishes and equipment, exterior finishes and equipment, roofing, flashing and roof drains, site parking areas and walks, and landscape and irrigation systems. • Maintains an inventory control system to assure that replenishment supplies are adequately stocked • Monitors building conditions and reports in advance of need when major capital repairs or improvements are indicated (i.e., roofing, painting, landscape replacement) • Attends workshops or training programs, as requested • May prepare or assist in preparing various school plant surveys and reports, i.e. FISH • Performs other related work as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 10/86 REW; BOARD APPROVED: 10/23/86; BODY REVISED: 12/18/86; REVISED: 4/00 PBL; BOARD APPROVED: 7/01/01; REVISED WC: 8/04 LM. REVISED FORMAT, TITLE, RT, SUPERVISES, MQ, ER 04/01/16; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

HEAD PLANT OPERATOR ~~(I, II, III, & IV)~~ (Elementary, Middle, High)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds		X			
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds					X
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time			X		
11. Standing for more than two hours at a time		X			
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy				X	
20. Using a computer to enter and transform words or data				X	
21. Using various technology tools				X	
22. Working in a normal office environment with few physical discomforts	X				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				X	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions		X			
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: FLSA: Non-Exempt
Pay Grade: D11

INTERNAL ACCOUNTS TECHNICIAN

REPORTS TO:
Director, Auditing

SUPERVISES:
Not Applicable

QUALIFICATIONS:
High School diploma or possession of a GED, plus four(4) years bookkeeping or accounting experience or two(2) years of college with emphasis on Accounting. Successful completion of PCSB School Bookkeeper Training Course. Demonstrated ability to schedule work, work with limited supervision, and effectively communicate with bookkeepers, principals, and other staff. Working knowledge of Manatee Accounting System (MAS) software. Knowledge of the Manual of Internal Fund Accounting.

PREFERRED:
Experience as a school bookkeeper at the high school level. Working knowledge of Microsoft Word, Excel, Outlook and PowerPoint, TERMS, PLN and DAMEWARE.

MAJOR FUNCTION

The Internal Accounts Technician assists employees performing bookkeeping activities on all internal fund policies and procedures through phone, email and site based support. Provides specialized clerical training and instruction of employees performing bookkeeping activities related to all areas of internal funds.

ESSENTIAL RESPONSIBILITIES

- Assists school administrators and school bookkeepers by helping to resolve internal accounts-related issues including monthly financial reports, bank reconciliations, year-end closing procedures, and accounting software-related issues to ensure management of school internal accounts are in accordance with established policy.
- Instructs principals and bookkeepers in accounting procedures and School Board policies; confer with principal to suggest ways to strengthen financial management program
- Provides orientation and training of new bookkeepers; and provides periodic training to bookkeepers on all internal account policies and procedures and accounting software, as appropriate, to ensure consistency in internal account procedures throughout the District
- Assists with orientation for new bookkeepers and beginning and end-of-year bookkeepers' workshops
- Assists in the training of new principals regarding internal account policies and procedures
- Designs training materials for bookkeepers and principals
- Provides bookkeeping support in emergency situations with receipting funds, processing expenditures, preparing deposits, filling in for bookkeepers as needed
- Collects data for annual required bank reports
- Assists in maintaining the Manual of Internal Fund Accounting including suggesting, implementing and disseminating updates as required
- Creates monthly newsletters for bookkeepers and principals
- Monitors school monthly internal reports for accuracy
- Tracks VPK/PPK financial information from Filemaker Pro, TERMS, and Manatee for outside departments and generate related journal entries, if needed
- Assists in preparing Public Depository Reporting information
- Assists in the June 30 bank balance confirmations of each school
- Prepares schedules and moderately complex reports as needed by internal and external departments

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

INTERNAL ACCOUNTS TECHNICIAN

- Assists in preparation and payment of monthly sales tax report
- Provides technical and user support for Manatee software issues
- CashPro administrator - issues passwords, certificates, technical assistance, creates new user profiles, etc. for bookkeepers with Bank of America
- Dispenses bank bags to all schools on an as needed basis
- Organizes activities and coordinate workflow to meet deadlines
- Performs other related duties as assigned

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 04/29/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

INTERNAL ACCOUNTS TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 7287 FLSA: Exempt
Pay Grade: ~~D10~~ D11

SENIOR PAYROLL TECHNICIAN

REPORTS TO:
Managing Officer, Payroll Operations

SUPERVISES:
Support Staff

QUALIFICATIONS:
Graduation from a standard high school or possession of a GED and five (5) years payroll-related or other accounting/finance-related experience. Demonstrated experience with 10-key calculator, mainframe, and personal computer applications, to include the creation of reports off the mainframe and/or personal computer.

MAJOR FUNCTION

Performs advanced, specialized technical duties to prepare an accurate and timely district-wide payroll utilizing and verifying data from a number of source documents. Provides technical support for Payroll Technicians, serves as a team leader, assists Payroll Technicians in the preparation of district-wide payroll. Creates and/or uses reports designed to troubleshoot payroll processing errors, performs specialized payroll calculations. Work is performed independently under general supervision and may be reviewed in subsequent operations or through verification of financial records.

ESSENTIAL RESPONSIBILITIES

- Receives forms requesting off-cycle paychecks. Verifies deductions and coding and determines pay period to be affected prior to calculation of amount by payroll system. Runs report of calculated checks and verifies against forms received. Prints online payroll checks and maintains proper backup.
- Works with Risk Management to insure accurate timing of payroll deductions and may be required to override deduction schedule. Processes refunds, arrears and miscellaneous corrections to payroll deductions.
- Works with Personnel to ensure employee's records are up to date and accurate.
- Provides Auditor's with information as requested.
- Processes employee direct deposit enrollment forms and debit cards. Reviews reports from bank on automated clearing house activity.
- Assists Payroll Technicians with payroll processing duties: verifies on-line input; prepares salary adjustment forms and payroll panels in the payroll system as required; inputs adjustments to appropriate payroll panels; inputs status changes; calculates equalized adjustments and retirement monies; ~~sorts paychecks; and prepares support services sub reports~~.
- Serves as a back up to the Payroll Coordinator processing deductions for liens and processing payments to contracted services employees.
- Transfers in sick leave from other Districts and transfers out sick leave to other Districts in accordance with School Board policy.
- Trains new employees at schools and departments who are responsible for online payroll entry. Visits "off-site" locations to train
- Assists with questions from employees regarding pay received; researches and resolves discrepancies
- Liaison between department and employees; ~~A~~advises ~~departments and employees~~ on payroll ~~departmental~~ procedures
- Provides lead direction to other clerical personnel
- Utilizes PC and mainframe computer applications for data input, retrieval, and generation of reports
- Performs related work as required

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

SENIOR PAYROLL TECHNICIAN

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 2/95 SV/12/96 PBL; BOARD APPROVED: 8/26/97; MF, D&R REVISED: 9/98 AK; D&R, & WC REVISED: 8/04 AK; REVISED FORMAT, PG, RT, SUPERVISES, ER: 04/29/16 CH; BOARD APPROVED:

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SENIOR PAYROLL TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects			X		
14. Manual dexterity or fine motor skills			X		
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects			X		
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: ~~6885 (I) Pay Grade: D07~~
~~6895 (II) Pay Grade: D08~~
6896 ~~(III)~~ Middle Pay Grade: D10
6898 ~~(IV)~~ High Pay Grade: D11

FLSA: Non-Exempt

NIGHT FOREMAN ~~(I, II, III, & IV)~~ (MIDDLE OR HIGH)

REPORTS TO:
Head Plant Operator

SUPERVISES:
Support Staff

QUALIFICATIONS:
~~Night Foreman I: Graduation from high school or possession of a GED, plus six (6) months custodial experience or the equivalent combination of education, training, and experience.~~
~~Night Foreman II: Graduation from high school or possession of a GED, plus one (1) year of custodial experience and six (6) months of supervisory experience or the equivalent combination of education, training, and experience.~~
Night Foreman ~~III~~ – Middle: Graduation from high school or possession of a GED, plus eighteen (18) months of custodial experience and one (1) year of supervisory experience or the equivalent combination of education, training, and experience.
Night Foreman ~~IV~~ – High: Graduation from high school or possession of a GED plus two (2) years of custodial experience and one (1) year of supervisory experience or an equivalent combination of education, training, and experience.

MAJOR FUNCTION

Performs responsible supervisory work in directing custodial operations of school facility. Supervises and participates in tasks and is responsible for completion of all assigned jobs. Incumbent exercises some independent judgment and makes decisions within the scope of specific assignments. Work is performed under general direction and reviewed through results obtained.

ESSENTIAL RESPONSIBILITIES

- Assigns and supervises work of custodial crews; inspects facility for cleanliness and proper maintenance; instructs employees in use of custodial supplies and equipment; supervises care of adjacent grounds
- Requisitions and distributes supplies; prepares reports on employee work hours and materials used
- Assists in custodial and maintenance operations; performs first line maintenance on building and equipment; assists crew in repair work; opens and secures buildings and gates or assigns tasks accordingly
- Applies knowledge of cleaning methods, materials, and equipment; and of routine repairs of plumbing, painting, carpentry, electrical, heating and air conditioning system; of care and maintenance of grounds
- Observes, interprets and manipulates valves or other controls on heating and cooling equipment. Keeps records and writes reports, as required
- Applies skill in the application of methods and techniques used in custodial work and in care and use of tools, equipment, and supplies
- Performs other related work as required

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NIGHT FOREMAN ~~(I, II, III, & IV)~~ (Middle or High)

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 11/79 SSN; REVISED: 10/86 RW; BOARD APPROVED: 10/22/86; FORMAT REVISED: 3/88; WC REVISED: 8/04 AK; REVISED FORMAT, PG, TITLE, RT, SUPERVISES, MQ 04/01/16 CH; BOARD APPROVED:

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NIGHT FOREMAN ~~(I, II, III, & IV)~~ (Middle or High)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time					X
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time			X		
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy			X		
20. Using a computer to enter and transform words or data			X		
21. Using various technology tools			X		
22. Working in a normal office environment with few physical discomforts		X			
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions			X		
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6440 FLSA: Exempt
Pay Grade: D10

SENIOR DATA MANAGEMENT TECHNICIAN

REPORTS TO:
School Administrator

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Graduation from a standard high school or possession of a GED, plus three (3) years progressively responsible clerical office experience to include two (2) years in an automated work environment performing duties involving computer usage for data input and retrieval and generation of reports. Successful completion of PCSB computer-based training courses and PCSB Typing Test (25 wpm) shall be required. Completion of PCSB DMT training course required within six months of start date in the position.

PREFERRED:
School-based clerical experience.

MAJOR FUNCTION

Performs advanced, complex clerical and data processing-related duties assisting a high school Assistant Principal with activities pertaining to school master schedule preparation and individual scheduling of students, graduation eligibility determinations, transcripts, compensatory education placement, and progress reports. Work involves, but is not limited to, student/teacher data preparation, input/retrieval, production of hard copy and information storage requiring the use of computer hardware, software and peripheral equipment. In addition to other office clerical duties that may be assigned, is the designated facility contact person on data processing information emanating from the school site. Work is performed under general direction with considerable independence and is reviewed through conferences and results obtained.

ESSENTIAL RESPONSIBILITIES

- Provides advanced-level clerical and data processing assistance in the preparation and maintenance of ~~teaching assignment and~~ student and master schedules
- Participates in activities related to student scheduling, orientation and registration
- ~~Assists in preparation of course description book~~
- Keeps abreast of school board policy and state requirements for high school graduation and assists with student credit evaluation to determine graduation eligibility
- Assists in establishing data collection procedures for state- and district- mandated student and instructor information
- Assists administrator in the coordination of the school's data processing activities
- ~~Applies knowledge of packaged computer software, instructions contained in user manuals,~~
- Utilizes district student information system software and/or varied specialized clerical procedures to consolidate data, sort information, produce lists and generate reports such as student profiles, class load reports, student schedules, IEP's, free lunch reports, bus rosters, ~~and~~ daily attendance reports and various FTE reports
- Proofreads materials and corrects errors
- Prepares, or provides lead direction to other clerical staff in the preparation of, specialized reports such as FTE~~,~~ ~~Fall FTE~~ Survey Documentation, Economic Survey, which may require statistical compilation and mathematical calculations
- May perform a wide variety of other clerical duties such as greeting visitors, maintaining records and files, answering the telephone, typing, registering / withdrawing students, distributing mail

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SENIOR DATA MANAGEMENT TECHICIAN

ESSENTIAL RESPONSIBILITIES (Continued)
• ~~May use microcomputer as a word processor~~ • Provides lead direction to and trains other clerical personnel in data processing-related responsibilities • Performs other related duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 3/92 PBL; BOARD APPROVED: 4/8/92; MQ'S REVISED: 10/92 PBL; BOARD APPROVED: 11/18/92; MQ'S REVISED: 2/93 PBL; BOARD APPROVED: 2/24/93; REVISED WC: 6/04 LM; TITLE CHANGE: 1/08 AK; BOARD APPROVED: 2/12/08; REVISED FORMAT, RT, SUPERVISES, MQ, ER: 04/29/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

SENIOR DATA MANAGEMENT TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6780
Pay Grade: D09

FLSA: Non-Exempt

MAIL SERVICES TECHNICIAN

REPORTS TO:
Central Printing Services Coordinator

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Graduation from high school or possession of a GED. Three (3) years office experience. Possession of a valid State of Florida Class E noncommercial driver's license.

MAJOR FUNCTION

Performs clerical duties related to providing and maintaining full mailroom services for central administrative facilities. Services include, but are not limited to receipt and distribution of incoming and outgoing interdepartmental and U.S. mail and parcels, faxes, and consumable supplies. Work is performed under general direction according to established policies and procedures and is reviewed through results obtained.

ESSENTIAL RESPONSIBILITIES

- Receives and/or picks up U.S. mail and parcels from local post offices and pony mail from schools and departments; sorts and delivers to appropriate administration building personnel.
- Provides a countywide service of bulk mailings for schools and facilities, and loads and transports to the post office.
- Receives and delivers pony mail from schools and departments.
- Receives supplies requisitions from administration building personnel; fills requisitions and delivers accordingly; orders and receives consumable office supplies from vendors and stocks shelves accordingly.
- Receives parcels from UPS, Federal Express, and common carriers; checks in by comparing parcels to packing slips; makes appropriate distribution.
- Prepares all outgoing U.S. mail, UPS and common carrier parcels and packages using learned postal and delivery regulations; determines "best way" to send based on cost or expediency requirements; may be required to take to the post office.
- ~~Receives, sends and delivers all fax mail.~~
- Makes operator adjustments and minor repairs to fax and postage equipment.
- Arranges for on-site and related off-site equipment repair as needed; is responsible for semi-annual postage meter inspection.
- Maintains logs and records; may be required to maintain ledgers; may utilize personal computer to maintain records and prepare purchase requisitions and reports.
- Applies knowledge of district-based personnel, postal regulations and post office practices and procedures and fax operations in performance of job duties.
- Job duties often require moderate to heavy lifting of packages and related items.
- Performs related work as required

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

MAIL SERVICES TECHNICIAN

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 10/79 SSN; FORMAT REVISED: 3/88; MQ'S REVISED: 2/93 PBL; BOARD APPROVED: 2/24/93; REVISED: 3/95 PBL; BOARD APPROVED: 3/27/96; WC REVISED: 8/04 AK. REVISED FORMAT, RT, SUPERVISES, ER 04/01/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

MAIL SERVICES TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds		X			
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time				X	
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy				X	
20. Using a computer to enter and transform words or data				X	
21. Using various technology tools				X	
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions			X		
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions		X			
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6456
7338 (ESY)
Pay Grade: D08

FLSA: Exempt

DATA MANAGEMENT TECHNICIAN

REPORTS TO:
School Administrator

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Graduation from a standard high school or possession of a GED plus two (2) years progressively responsible clerical office experience. Successful completion of PCSB computer-based training courses and PCSB Typing Test (25-wpm) shall be required. Completion of PCSB DMT training course required within six months of start date in the position.

MAJOR FUNCTION

Performs complex diversified clerical and data processing-related duties pertaining to the preparation, input, storage, retrieval and reporting of student and class-related data. Work is performed independently and reviewed through observation and results obtained.

ESSENTIAL RESPONSIBILITIES

- Utilizes ~~personal~~ computer for data entry/retrieval and to produce lists and generate reports such as student profiles and schedules, class load reports, Individual Education Plans, free lunch reports, bus rosters, ~~and~~ daily attendance reports, and various FTE reports
- Proofreads material and corrects errors
- Prepares or assists in the preparation of specialized reports such as FTE~~, fall~~ survey documentation, and/or economic survey, which may require statistical compilation and mathematical calculations
- Performs clerical and data entry activities related to preparation and maintenance of master and student schedules
- Maintains student information for school records and ~~as~~ source data for FTE reporting
- Assists with registration for classes and exams. Reviews forms for proper coding and whether students qualify for FTE; may collect and/or deposit fees
- Audits FTE reports and makes corrections as needed
- Processes monthly attendance sheets and paperwork to add or drop classes and students
- ~~Feeds material such as student test answer sheets and attendance polars through scanner for computer scoring and reading. May need to manually prepare information for computer input at a central location~~
- May perform a wide variety of other clerical duties such as greeting visitors, maintaining records and files, answering telephone, typing or word processing, and distributing mail
- May be the designated contact person on data processing information emanating from the unit
- May assist and train other clerical personnel
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

DATA MANAGEMENT TECHICIAN

HISTORY OF JOB CLASSIFICATION
ISSUED: 9/79 SSN; REVISED: 5/83 PAS; REVISED: 5/86 PBL; BOARD APPROVED: 5/28/86; REVISED: 3/88 BMP; BOARD APPROVED: 3/23/88; MQ'S REVISED: 5/90 PBL; BOARD APPROVED: 8/22/90; MF REVISED: 3/92 PBL; MQ'S REVISED: 2/93 PBL; BOARD APPROVED: 2/24/93; MF & D&R REVISED 4/99 AK; BOARD APPROVED: 6/15/99; REVISED WC: 7/04 LM; TITLE CHANGE: 1/08 AK; BOARD APPROVED: 2/12/08; REVISED FORMAT, RT, SUPERVISES, MQ, ER: 04/29/16 CH; BOARD APPROVED:

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DATA MANAGEMENT TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6955
7337 (ESY) FLSA: Non- Exempt
Pay Grade: D07

PARAPROFESSIONAL

REPORTS TO:
Administrator

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Sixty (60) credit hours of college training substantiated by a transcript from an accredited college or university. Must demonstrate functional literacy and specific academic skills at the level required to perform the above-mentioned duties and responsibilities. Paraprofessionals will be required to complete workshops as specified.

PREFERRED:
Chapter I
College course work related to child development

IBIS/SED Projects Multi-agency Network of Services
College course work related to human services

Dropout Prevention Lab
College course work related to computer technology, reading and mathematics curriculum, and human services

Library/Media
College course work related to literature selection

Florida First Start
Ability to speak Spanish. Experience working directly with young children and families.

MAJOR FUNCTION

Chapter I/IBIS
Performs instructional support work directly assisting identified students (K-3) to develop learning readiness, pre-reading, reading and/or mathematics skills through a planned supplementary program. Provides direct assistance to students who have fallen behind in their class work or who need remediation in State Assessment Test standards; organizes and maintains a behavior improvement program and provides one-on-one counseling as needed IBIS. Work is performed with considerable independence under the general direction of a certified staff member and is reviewed through conferences and results obtained.

~~Dropout Prevention~~ Educational Alternative Services Lab
Under the direction of the principal and classroom teachers, the lab paraprofessional manages the integrated learning system in the multi-station computer lab; programs into the file server the prescriptions for individual students recommended or reviewed by the classroom teacher; administers the Base Student Inventory for students in the lab; maintains and distributes to teachers the records generated by the host system in the computer lab; and reports problems with hardware or software to vendors or district computer repair personnel. The lab paraprofessional also may be required to assist in the career lab by organizing materials, checking that each lab station is properly equipped, keeping a current inventory of lab materials and supplies, and instructing small groups or individual students at lab stations under the direction of a teacher. Work is performed with considerable independence under the general direction of certified staff members and is reviewed through conferences and results obtained.

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MAJOR FUNCTION (Continued)

Major Function (Continued)

Library/Media
Performs instructional support work directly assisting students K-12 in the development of academic skills through a planned program. Work is performed with considerable independence under the general direction of the Supervisor, School Library Services, Supervisor, ESE Programs and/or the Principal.

SED Project Multiagency Network of Services
Performs support work directly related to the Family Services Planning Team (FSPT). Through the Resource Teacher (Community Resource Liaison) and the ESE Program Specialist (SED Project Multiagency Network of Services), the paraprofessional is responsible for intake, scheduling and follow-up of FSPT staffing, including data collection and reports. Work is performed with considerable independence under the general direction of the ESE Program Specialist (SED Project Multiagency Network of Services).

Alternative Behavior Classroom (A.B.C)
Performs paraprofessional work directly related to Alternative Behavior Classroom (A.B.C.). Position is responsible for a specialized, nonpunitive assignment of intervention and assistance toward resolving student behavior problems.

Community Involvement
Communicates with families and community agencies in response to culturally sensitive issues and concerns of special populations. Serves as advocate on behalf of parents and students in matters pertaining to placement, promotion, retention, achievement and special assignments.

Florida First Start
Provides support work directly related Florida First Start (FFS). Work is performed with considerable independence under the general direction of the Coordinator for FFS. The paraprofessional is responsible for intake, scheduling, and follow-up of home visits, including data collection and reports. A large portion of the responsibilities include supervision of play groups for children (birth to 3 years) and parents.

ESSENTIAL RESPONSIBILITIES

Chapter I/IBIS
- Instructs individuals or small groups of students under the guidance of a certified teacher or diagnostician
- Participates in the planning of instructional strategies and/or behavior modification programs
- Constructs, selects, and maintains instructional materials and/or behavior reward activities; formulates lesson plans based on skills initiated by the classroom teacher or diagnostician and implements approved instructional strategies
- Maintains records pertinent to student performance and growth and completes student progress reports subject to the review of the responsible certified staff member
- Participates in school-based and project-based or countywide staff development activities
- Participates in parent conferences and school staff meetings and may be required to provide input at student staffings
- Confers with curriculum resource teacher, classroom teacher, behavior specialist and other professional and administrative staff on student progress and problems
- May utilize computer, projector, and/or cassette recorder in instructional and other work related activities
- May assist in administering, scoring, and recording of assessment instruments
- May participate in crisis intervention techniques through counseling and management of "time-out" activities
- May perform some routine clerical activities, as the need arises
- Performs other related duties as required

Dropout Prevention Lab
- Instructs individuals or small groups of students under the guidance of a certified teacher in the computer and/or career labs
- Participates in the planning of instructional strategies and/or behavior modification programs

ESSENTIAL RESPONSIBILITIES (Continued)

Dropout Prevention Lab (Continued)

- Constructs, selects, and maintains instructional materials in the computer and/or career labs. Formulates lesson plans based on skills initiated by the classroom teacher and implements approved instructional strategies
- Maintains records pertinent to student performance and growth and completes student progress reports subject to review of the certified staff member
- Participates in school-based, program-based, or countywide professional education activities
- Participates in parent conferences and school staff meetings and may be required to provide input at student staffings
- Confers with ~~Dropout Prevention~~ Educational Alternative Services Supervisor, classroom teacher, and other professional and administrative staff on progress and problems of students using the labs
- May assist in administering, scoring, and recording of assessment instruments
- Assists teachers in preparing and adjusting a schedule for lab visitation and use
- Assists in making the labs a positive, inviting environment through bulletin board displays, signage, and other motivational media
- May perform some routine clerical activities, as the need arises
- Performs other related duties as required

Library/Media

- Directs and assists students and faculty in locating books, reference materials, etc., as required
- Instructs individuals or small groups of students under the guidance of the Supervisor, School Library Services, Supervisor, ESE Programs and/or the Principal
- Participates in the planning of instructional strategies and/or behavior modification programs
- Constructs, selects, and maintains instructional materials and/or behavior reward activities; formulates lesson plans based on skills initiated by the classroom teacher and/or Supervisor, School Library Services, Supervisor, ESE Programs and/or the Principal
- Participates in school-based and project-based or countywide staff development activities.
- Participates in parent conferences and school staff meetings; may be required to provide input at student staffings
- Confers with ESE Program resource teacher, classroom teacher, behavior specialist and other professional and administrative staff on student progress and problems
- Maintains a variety of files and filing systems, including addresses and resource information on publishers and suppliers, to include vendors of specialized materials for exceptional students, purchase orders, card catalogs, circulation records, etc.
- Issues and maintains control of Media Center audiovisual equipment and materials on a scheduled and emergency use basis; handles daily "set-ups" for faculty; may provide screens, projectors, and VCR's for extracurricular activities; assists with the setting up and operation of audiovisual equipment
- Responsible for the circulation of print/non-print materials and equipment
- Completes appropriate statistics for the end of the year report
- May utilize computer, projector and/or cassette recorder in instructional and other work related activities
- May assist in administering, scoring, and recording of assessment instruments
- May perform clerical activities, as the need arises
- Performs other related duties as required

SED Project Multi-agency Network of Services

- Reviews Family Services Planning Team (FSPT) application
- Discusses FSPT application with Case Manager, who is the applicant
- Schedules staff support for review by the FSPT
- Makes monthly follow-up regarding cases staffed
- Assists in collection of data on cases and assists in completing reports
- Maintains records pertinent to student performance and completes student progress reports
- Participates in project-based or countywide staff development activities, both in Pinellas and Pasco County

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PARAPROFESSIONAL

ESSENTIAL RESPONSIBILITIES (Continued)

SED Project Multi-agency Network of Services (Continued)

- Confers with resource teacher (Community Resource Liaison) and appropriate community agencies on student progress and problems
- May utilize computer for work-related activities
- May participate in crisis intervention techniques with children and families in crisis
- May perform some routine clerical activities, as the need arises
- Performs other related duties as required

Alternative Behavior Classroom (A.B.C.)

- Keeps current records on referred students
- Maintains discipline with students, individually and/or in small groups; to channel the discharge of emotional energies in productive ways
- Provides assistance and encouragement to students to complete their daily assignments
- Maintains liaison with teachers, counselors, the administrative staff and pupil personnel workers to meet the varied needs of students
- Prepares brief written reports to teachers of referred students to keep them abreast of students' progress
- Makes a daily list of all referred students for the students' respective counselors
- Identifies and refers students who appear to need assistance from school professionals
- Attends scheduled meetings and workshops for professional growth and staff development
- Performs other related duties as required

Community Involvement

- Addresses the needs of designated special populations in Pinellas County Schools and assists in coordinating training for parents on navigating the school system
- Identifies necessary resources including, but not limited to, materials, information and services
- Collaborates with JULE Family Service to provide information about ESE staffing procedures, placements and discipline review activities
- Coordinates, with the Family Services Coordinator, a training continuum for district personnel, advocates and parents, business and community members
- May also perform duties of Community Involvement Assistant at assigned school
- Performs other related duties as required

Florida First Start

- Provides developmental screenings for children
- Maintains records, progress notes, and documentation as required by administrative regulations
- Provides direct developmentally-focused services to the child and family in natural environment
- Demonstrates and models specific techniques to parents
- Develops and adheres to daily schedule
- Provides structured play group opportunities for children and families
- Participates in parent-teacher conferences, staffings, IEPs, as needed
- Documents observations of preschool children in learning environment
- Collaborates with Infant-Toddler Specialist as needed
- Refers children and families for services as needed
- Works effectively in a team environment
- Performs other related duties as required

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PARAPROFESSIONAL

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 10/79 SSN; REVISED: 5/88 PBL; BOARD APPROVED: 9/14/88; REVISED: 5/90 BMP/MW; BOARD APPROVED: 5/23/90; REVISED: 10/91 BMP (D & R ONLY); REVISED: 1/93 PBL; BOARD APPROVED: 2/10/93; REVISED: 2/94 DH (D & R ONLY); REVISED: 9/94 PBL (MF & D & R); REVISED WC: 8/04 LM; REVISED FORMAT, RT, SUPERVISES, MQ, MF, ER 04/29/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PARAPROFESSIONAL

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds		X			
4. Lift objects weighing more than 100 pounds		X			
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more		X			
9. Standing up to one hour at a time					X
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending				X	
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy			X		
20. Using a computer to enter and transform words or data			X		
21. Using various technology tools			X		
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls		X			
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Administrator/Supervisor _____ Date _____

Cabinet Member _____ Date _____

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: FLSA: Non-Exempt
Pay Grade: DX (10 percent below approved Job Title)

INTERN

REPORTS TO:
Immediate Supervisor of Approved Job Title

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Please refer to Minimum Qualifications of approved position**. If minimum qualifications are not met after one (1) year, employee is subject to termination or reassignment**.

MAJOR FUNCTION

A trainee position preparing the incumbent to perform the duties and responsibilities of a Pinellas County Schools board-approved job title when an applicant does not meet all minimum qualifications for a job may be hired as or promoted to an intern at a rate of pay ten percent (10%) below the applicable rate of pay for the advertised position. Payment at the intern rate is not to exceed one (1) year.

ESSENTIAL RESPONSIBILITIES

- Gains knowledge and learns related skills necessary to perform the duties and responsibilities of the approved job title.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 04/29/16 CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

DATA MANAGEMENT TECHNICIAN

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2214 FLSA: Exempt
Instructional

OCCUPATIONAL SPECIALIST (Postsecondary)

REPORTS TO:
Administrator

SUPERVISES:
Not Applicable

QUALIFICATIONS:
High school diploma. At least 21 years of age. Four (4) years full-time work experience or the equivalent, two (2) of which must be from the immediately preceding years prior to employment as an Occupational Specialist.

MAJOR FUNCTION

Position at the postsecondary level is responsible for coordinating career development services in the postsecondary schools. Acts as a liaison between the ~~Office of Career Development Services and school personnel~~ Pinellas Technical College Campus and high school personnel.

ESSENTIAL RESPONSIBILITIES

- Establishes, maintains, and updates school career resource centers in accordance with an established model by: locating desirable areas for centers, making available occupational and job opportunity information, and conducting employability skills classes, as required
- Provides placement services to include: conferring with students desiring job placement, securing a composite list of available job openings including requirements and benefits, keeping instructors informed of job opportunities as they become available, maintaining updated ~~microfiche service~~ resources on job referrals and employment trends through contact with the State Employment Service and the County Placement Office, matching job openings with students during employment process, arranging job interviews, and maintaining a "Job Bank" of potential employers
- Assists in follow-up services by: obtaining follow-up data at periodic intervals for vocational program graduates and for vocational and academic dropouts, obtaining follow-up data for Veterans Administration and Health Education and Welfare and providing information on existing school programs to students
- Maintains rapport with the business ~~and industrial~~ community through involvement in advisory committee, conducting presentations to business and civic groups, conducting industri~~al~~ly visits, conducting tours of school facilities for advisory committees, students and educators, preparing and disseminating newspaper ads, radio and TV spot announcements, coordinating dates and participants for talk shows, and coordinating exhibits for trade shows, local mall displays and special events
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

OCCUPATIONAL SPECIALIST (Postsecondary)

HISTORY OF JOB CLASSIFICATION
ISSUED: 3/82; FORMAT REVISED: 1/89; FORMAT REVISED: 9/04 LMCK: REVISED WC: 2/22/06 LMCK: 04/28/16; FORMAT REVISED, RT, MF, ER: CH; BOARD APPROVED:

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

OCCUPATIONAL SPECIALIST (Postsecondary)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions final 1 (5729 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective May 18, 2016)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5743)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Recommendation to Dismiss Ms. Cynthia Snow, Teacher, Employed at Bay Point Middle School

BACKGROUND:
Ms. Snow's performance has not improved despite substantial support provided to her through multiple performance improvement plans resulting in a conclusion that she is unable and unwilling to perform the required duties of a teacher. Further, she continually and intentionally ignores the directives given to her by her Principal.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Accept the Superintendent's recommendation to dismiss Ms. Cynthia Snow effective the close of business on May 17, 2016.
2. If an administrative hearing is requested, suspend Ms. Snow without pay effective May 18, 2016 until the conclusion of the hearing process and direct the Staff Attorney to submit the request to the Division of Administrative Hearings.
3. Reject the Superintendent's recommendation.

RECOMMENDATION:
Alternative #1 is recommended.

RATIONALE:
Over the last several years, remediation plans, known as "Success Plans" have been developed in an effort to improve Ms. Snow's academic performance. She has been provided individualized professional development and coaching but has demonstrated little or no sustained effort or improvement in expected instructional practices and continually ignores the directives of her Principal. For example:

1. She has repeatedly been directed to enter at least two (2) academic standards based grades per week in the Student Information System known as Focus. Ms. Snow continues to ignore this directive. She has entered 6 total grades for the third nine (9) weeks grading period.
2. Despite being directed to do so, she has not administered an assessment to the students for the entire 2015-2016 school year to date.
3. She has refused to provide the Principal copies of assignments before giving them to the students as requested on numerous occasions.
4. She has refused to provide graded student assignments for the Principal to review despite being asked to do so on numerous occasions.

5. She has failed to improve her classroom management deficiencies evidenced by, among other things, writing over 30 discipline referrals during the third nine (9) weeks grading period, continued calls to the Assistant Principal's office for assistance with classroom discipline, lack of attention to student behaviors and instructing class while sitting at her desk.
6. She fails to appropriately plan and deliver instruction including, lack of rigorous academic assignments, poorly organized lessons, failure to align learning targets and goals with activities and tasks, failure to differentiate instruction, failure to explain content and failure to engage students.
7. Ms. Snow's students continue to score below proficient on District Proficiency testing.
8. Ms. Snow fails to meet time lines given by the administration by continuing to hand lesson plans in late and not completing appropriate documentation for pre and post observations.

The recommendation to dismiss Ms. Snow is based on the fact that she violated Pinellas County School Board Policies 3140 A (9), "Incompetence as evidenced by inability or lack of fitness to discharge the required duty," 3140 A (9a), "Failure to perform the duties of the position," 3140 A (19), "Failure to correct performance deficiencies," 3140 A (20), "Insubordination, which is defined as a continuing or intentional failure to obey a direct order, reasonable in nature, and given by and with proper authority," 3140 A (22) "Misconduct or misconduct in office," and 3140 A (24), "Failure to comply with board policy, State law, or appropriate contractual agreement," and three consecutive "Needs Improvement" ratings on her annual performance evaluation. These violations, in addition to violations of 6A-5.056 (2) F.A.C "Misconduct in Office," 6A-5.056 (3) F.A.C. "Incompetency," 6A-5.056 (4) F.A.C. "Gross insubordination," and 6A-5.056 (5) F.A.C. "Willful neglect of duty," constitute cause for her dismissal under Section 1012.33 Florida Statutes.

EMPLOYMENT HISTORY:

09/15/95	Teacher, Lakewood High School
08/15/96	Teacher, Largo Middle School
12/10/12	Teacher, Countryside High School
08/12/13	Teacher, Largo High School
08/08/14	Teacher, Bay Point Middle School

EVALUATIONS:

Ms. Snow's performance appraisals include the following:

05/06/05	Received a rating of "I" - Expectation in Progress for three (3) out of the eleven (11) categories listed under Standard 1: Teacher Expectations for Highest Student Achievement Received a rating of "I" - Expectation in Progress for four (4) out of the seven (7) categories listed under Standard 2: Teacher Expectations for Safe Learning Environment
04/14/06	Received a rating of "I" - Expectation in Progress for one (1) out of the eleven (11) categories listed under Standard 1: Teacher Expectations for Highest Student Achievement Received a rating of "I" - Expectation in Progress for two (2) out of the seven (7) categories listed under Standard 2: Teacher Expectations for Safe Learning Environment

05/03/07 Received a rating of "I" - Expectation in Progress for one (1) out of the eleven (11) categories listed under Standard 1: Teacher Expectations for Highest Student Achievement
Received a rating of "I" - Expectation in Progress for two (2) out of the seven (7) categories listed under Standard 2: Teacher Expectations for Safe Learning Environment

05/24/11 Received a rating of "I" - Expectation in Progress for three (3) out of the seven (7) categories listed under Standard 2: Teacher Expectations for Safe Learning Environment
Received a rating of "I" - Expectation in Progress for two (2) out of the seven (7) categories listed under Standard 3: Teacher Expectations for Effective and Efficient Operation

2011-2012 36.27 Developing or Needs Improvement
2012-2013 54.01 Effective
2013-2014 24.24 Developing or Needs Improvement

DISCIPLINE:

02/12/01 Conference Summary, Principal, Uncorrected Job Deficiencies
05/17/01 Conference Summary, Principal, Uncorrected Job Deficiencies and Non-compliance with Board policy, State law or contractual agreement
09/18/01 Conference Summary, Principal, Corporal Punishment/Excessive Force
01/28/05 Conference Summary, Assistant Principal, Uncorrected Job Deficiencies
11/29/06 Reprimand, District OPS, Failure to perform the duties of the position
08/14/11 Conference Summary, Principal, Failure to perform the duties of the position
11/07/11 Conference Summary, District OPS, Failure to perform the duties of the position and Disparaging Remarks
04/10/12 Reprimand, Principal, Failure to correct performance deficiencies and Insubordination
09/05/14 Reprimand, Principal, Failure to perform the duties of the position and Failure to correct performance deficiencies
10/30/14 Reprimand, District OPS, Failure to perform the duties of the position, Failure to correct performance deficiencies
04/14/15 Suspended 3 days without pay, District, Insubordination, Failure to perform the duties of the position, Failure to correct performance deficiencies

EMPLOYEE STATEMENT:
Ms. Snow contends that her principal is making false statements about her and that none of the allegations are true. She stated that her students' test scores are in line with the average scores for the district on the Cycle 1 and 2 District Proficiency tests.

CONCLUSION:
Ms. Snow's actions are a violation of the policies listed above and constitute grounds for her dismissal.

FINANCIAL IMPACT:
Ms. Snow's annual salary is $49,701.00.

DATA SOURCE:

John Frank Administrator, Office of Professional Standards
Jason Shedrick, Principal, Bay Point Middle School

SUBMITTED BY:
Laurie Dart, Staff Attorney

ATTACHMENTS:

- Snow Cynthia charge letter dismissal (PDF)

pcs
PINELLAS COUNTY SCHOOLS

Vision:
100% Student Success

Mission:
"Educate and prepare each student for college, career and life."

ADMINISTRATION BUILDING
301 Fourth St. S
P.O. Box 29
Largo, FL 33779-29
Ph. (727) 588-60

SCHOOL BOARD
PINELLAS COUNTY, FLORI
Chairpers
Peggy L. O' Sh

Vice Chairpers
Terry Krassn

Janet R. Cla
Carol J. Co
Rene Flowe
Linda S. Lern
Dr. Ken Pelu

Superintende
Michael A. Grego, Ed.

April 26, 2016

CERTIFIED AND REGULAR MAIL

Ms. Cynthia Snow
10851 Mangove Cay Lane NE #712
St. Petersburg, Florida 33716

Dear Ms. Snow:

This is to advise you that at the regularly scheduled Pinellas County School Board meeting on May 17, 2016, I shall recommend the termination of your employment. The board will meet at 10:00 a.m. in the conference hall of the Administration Building located at the address on this letterhead. My recommendation for the termination of your employment is based on the facts and violations contained in the Agenda Item dated May 17, 2016, attached for your reference.

The School Board will take action on my recommendation during this School Board meeting. If the School Board enters its Final Order at that meeting, the effective date of your dismissal will be May 17, 2016.

You are entitled to a public hearing regarding my recommendation to be conducted in accordance with Chapters 120.569 and 120.57, Florida Statutes. Your request for a public hearing must be submitted, in writing, to David Koperski, School Board Attorney, no later than Monday, May 16, 2016, by 4:30 p.m. Attached to this letter is a copy of a form which will assist you in complying with the rules which apply to a hearing request. If you do not request a hearing, this failure constitutes an admission of the allegations made in the attached Agenda Item.

If you have any questions regarding these procedures, you may contact Ms. Laurie Dart, Staff Attorney at 588-6221.

Respectfully,

Michael A. Grego, Ed.D.
Superintendent

cc: Laurie Dart – Staff Attorney
Robert Poth – Area Superintendent, Area 3
Jason Shedrick – Principal, Bay Point Middle School
Dr. Seymour Brown – Director, Human Resources Department
Suzan Hartman – Risk Management
Mickey Converse – Payroll Department
Personnel/Invest File

_____
Signature / Date

Attachment: Snow Cynthia charge letter dismissal (5743 : Request Approval of the Recommendation to Dismiss Ms. Cynthia Snow, Teacher,

The School Board of Pinellas County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5727)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Extend the Johns Eastern Company (JECO) Service Agreement for Third Party Claims Administration and Managed Care Services Through June 30, 2021

BACKGROUND:
Johns Eastern Company (JECO) has effectively served as the district's Third Party Administrator (TPA) since 2002. JECO staff work with risk management to minimize the cost and financial exposure to the Board for its self-insured programs and ensure compliance with applicable federal and state laws. JECO offers a fully integrated workers compensation program combining claims administration and medical management services.

JECO staff also work closely with the School Board Attorney and Risk Management to manage liability claims and litigation. Their efforts on our behalf have resulted in a reduction in claim costs over the last three years.

In April 2011, a market review was conducted. The results showed that JECO's pricing was competitive and in many cases, lower than its primary competitors. A satisfaction survey of outside counsel and district staff (Office of General Counsel, Risk Management and Transportation) who work with JECO staff on a regular basis was also conducted. Those results showed a high level of satisfaction with the services provided by JECO.

A committee comprised of representatives of the Office of General Counsel, Risk Management, Human Resources, and Transportation reviewed the market analysis and survey results and agreed to recommend an extension of the agreement until June 20, 2016. The agreement was subsequently approved by the Board on May 26, 2011.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the extension of the Johns Eastern Company Service Agreement through June 30, 2021.
2. Do not approve the extension of the Johns Eastern Company Service Agreement through June 30, 2021.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
JECO has the expertise and resources to provide the services required to adjust claims, subrogate claims, issue payments, and settle liability and workers compensation claims before

litigation occurs. JECO has done an outstanding job as the district's third party claims administrator and is the leading provider of TPA services for Florida School Districts having school board clients.

In March 2016, USI, the district's Property and Casualty Insurance Broker and Loss Control Consultant, was asked to do a market analysis to determine if the proposed pricing and service level was competitive. Their analysis concluded that we have a very effective program with very competitive pricing.

A summary of their analysis is as follows:

1. Pricing is one of the components of evaluating a TPA, but the services delivered have the greatest impact on the cost of the losses. I (Robert Nelson, Vice President Southeast Regional Claims, USI) have participated in roughly 20 claims reviews with PCSB and JECO since we have become the insurance broker for PCSB. I have been dealing with and managing TPAs for roughly 25 years. I have never seen a more collaborator and effective approach to claims management than the one that is in place with PCSB and JECO.

2. With the dedicated staffing model that is in place, I think the results are better than any other model that could be implemented. The only real issue is to evaluate the level of dedicated resources that are needed to manage the account.

3. Overall, the staffing model pricing is very fair. The investment in the staffing model especially for workers' compensation really controls the overall costs of claims. PCSB is self-insured in workers' compensation and with no excess coverage in place, the dedicated staffing model is the only way to go.

4. PCSB pricing over the last 5 years has basically been $950 per claim, which is right in the middle of the pricing scheme.

In conclusion, JECO's pricing is fair and the claims adjusting and service is exceptional.

FINANCIAL IMPACT:
The Board pays an annual claims administration fee based upon a negotiated price per claim and a negotiated amount for managed care services. The fees are based upon the assigned staffing model dedicated to Pinellas County Schools.

JECO has offered a five year renewal with a zero (0) percent for FY 2016/2017, a two (2) percent increase for FY 2017/2018, and a three (3) percent increase for FY 2018/2019, FY 2019/2020, and FY 2020/2021.

The fees for FY 2016/2017 are estimated to be $615,000 for claims administration and $282,000 for medical management services. They are paid for through the Risk Management and Insurance annual budget

DATA SOURCES:
William Corbett, Ed.D., Deputy Superintendent
David Koperski, School Board Attorney

Kevin Smith, Associate Superintendent, Finance and Business Services
Ted J. Pafundi, Director, Risk Management and Insurance
April Paul, Managing Officer, Employee Benefits, Health, and Workers Compensation
Skip Paquette, Safety and Loss Control Specialist
Johns Eastern Company
USI Insurance Services, LLC

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent Human Resources Services

ATTACHMENTS:

- Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (PDF)

Attachment: Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (5727 : Request Approval to Extend the Johns Eastern Company (JECO) Service

JOHNS EASTERN COMPANY, INC.
Claim Adjusters and Third Party Administrators

ADDENDUM NUMBER II
TO SERVICE CONTRACT FOR
MULTIPLE LINES CLAIMS HANDLING

This is the second Addendum to the Agreement entered into between JOHNS EASTERN COMPANY, INC., hereinafter called the SERVICE AGENT, and PINELLAS COUNTY SCHOOLS, hereinafter called the EMPLOYER, dated May, 2011.

This Addendum affects the remuneration to be paid by the EMPLOYER to the SERVICE AGENT for the handling of claims with a date of loss of July 1, 2016 through June 30, 2021. All other terms of the original Contract remain unchanged.

The remuneration to be paid to the SERVICE AGENT under this Agreement by the EMPLOYER for multiple lines claims handling and safety services during the term of this Agreement shall be as follows:

3. **Fund for Payment of Claims**. The Client has the sole obligation and responsibility for funding the payment of claims made by its employees under the Law and Rules. The Service Agent assumes no duty to fund any such claims at any time and shall have no obligation to advance funds for any such payment. The Client agrees to maintain all necessary funds for payment of claims in accordance with the Law and Rules and to inform the Service Agent of all relevant details with respect to any such accounts in order for the Service Agent to perform its duties under this Agreement. The Client shall add to or increase the amount in any such accounts as needed, and, in any event, within five (5) business days from the Service Agent's notice to the Client to such effect. The Client shall be responsible for all fees, fines or claims incurred and/or any loss or damages sustained by the Service Agent in the event Client does not meet its obligations under this paragraph 3.

5. **Compensation for the Service Agent**.

a. For performing its services under this Agreement, the Service Agent shall be entitled to the following compensation:

1) Minimum Annual Fee — This fee includes the cost of providing general administration, risk management information system services, and claims management and adjusting services for Workers' Compensation, General Liability, Automobile Liability, and Automobile Physical Damage coverage. It includes the cost of inputting incident reports. It does not include allocated expenses as previously defined.

Fees for claims handling for the School Board of Pinellas County for exposures whose dates of loss fall between July 1, 2016 and June 30, 2017 regardless of date reported will be a minimum annual fee of $637,285.00. The annual fee will be billed on a quarterly basis with the first payment due upon program inception. This fee contemplates handling up to 1,350 exposures. The exposures may be Workers' Compensation, Automobile Liability, Automobile Physical Damage, General Liability or other claims as requested by the employer. If the number of exposures exceeds 1,350, there will be an additional charge at of

Attachment: Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (5727 : Request Approval to Extend the Johns Eastern Company (JECO) Service

$449.00 per exposure. Exposures of different lines of coverage involving a single claimant will be considered as one exposure.

2) Minimum Annual Fee — This fee includes the cost of providing general administration, risk management information system services, and claims management and adjusting services for Workers' Compensation, General Liability, Automobile Liability, and Automobile Physical Damage coverage. It includes the cost of inputting incident reports. It does not include allocated expenses as previously defined.

Fees for claims handling for the School Board of Pinellas County for exposures whose dates of loss fall between July 1, 2017 and June 30, 2018 regardless of date reported will be a minimum annual fee of $650,031.00. The annual fee will be billed on a quarterly basis with the first payment due upon program inception. This fee contemplates handling up to 1,350 exposures. The exposures may be Workers' Compensation, Automobile Liability, Automobile Physical Damage, General Liability or other claims as requested by the employer. If the number of exposures exceeds 1,350, there will be an additional charge at of $458.00 per exposure. Exposures of different lines of coverage involving a single claimant will be considered as one exposure.

3) Minimum Annual Fee — This fee includes the cost of providing general administration, risk management information system services, and claims management and adjusting services for Workers' Compensation, General Liability, Automobile Liability, and Automobile Physical Damage coverage. It includes the cost of inputting incident reports. It does not include allocated expenses as previously defined.

Fees for claims handling for the School Board of Pinellas County for exposures whose dates of loss fall between July 1, 2018 and June 30, 2019 regardless of date reported will be a minimum annual fee of $669,532.00. The annual fee will be billed on a quarterly basis with the first payment due upon program inception. This fee contemplates handling up to 1,350 exposures. The exposures may be Workers' Compensation, Automobile Liability, Automobile Physical Damage, General Liability or other claims as requested by the employer. If the number of exposures exceeds 1,350, there will be an additional charge at of $472.00 per exposure. Exposures of different lines of coverage involving a single claimant will be considered as one exposure.

4) Minimum Annual Fee — This fee includes the cost of providing general administration, risk management information system services, and claims management and adjusting services for Workers' Compensation, General Liability, Automobile Liability, and Automobile Physical Damage coverage. It includes the cost of inputting incident reports. It does not include allocated expenses as previously defined.

Fees for claims handling for the School Board of Pinellas County for exposures whose dates of loss fall between July 1, 2019 and June 30, 2020 regardless of date reported will be a minimum annual fee of $689,618.00. The annual fee will be billed on a quarterly basis with the first payment due upon program inception. This fee contemplates handling up to 1,350 exposures. The exposures

Attachment: Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (5727 : Request Approval to Extend the Johns Eastern Company (JECO) Service

may be Workers' Compensation, Automobile Liability, Automobile Physical Damage, General Liability or other claims as requested by the employer. If the number of exposures exceeds 1,350, there will be an additional charge at of $486.00 per exposure. Exposures of different lines of coverage involving a single claimant will be considered as one exposure.

5) Minimum Annual Fee — This fee includes the cost of providing general administration, risk management information system services, and claims management and adjusting services for Workers' Compensation, General Liability, Automobile Liability, and Automobile Physical Damage coverage. It includes the cost of inputting incident reports. It does not include allocated expenses as previously defined.

Fees for claims handling for the School Board of Pinellas County for exposures whose dates of loss fall between July 1, 2020 and June 30, 2021 regardless of date reported will be a minimum annual fee of $710,307.00. The annual fee will be billed on a quarterly basis with the first payment due upon program inception. This fee contemplates handling up to 1,350 exposures. The exposures may be Workers' Compensation, Automobile Liability, Automobile Physical Damage, General Liability or other claims as requested by the employer. If the number of exposures exceeds 1,350, there will be an additional charge at of $501.00 per exposure. Exposures of different lines of coverage involving a single claimant will be considered as one exposure.

ADDITIONAL FEES AND COSTS

i. Designated Workers' Compensation Team:

1 - On-site liaison with duties and responsibilities to be mutually agreed upon by the School Board of Pinellas County and Johns Eastern Company, Inc.
1 - Litigation Adjuster
1 – Medical Only Adjuster
Included in Composite Rate

j. Designated Liability Team:

1 - Unit Manager
1 - Senior Liability Adjuster
1/2 - Support Person
Included in Composite Rate

m. Check-writing fee for limited Liability claims - $50.00 per claim. These claims will not erode 1,350 claims cap.

n. Dedicated Medical Management Services

1 - Designated Supervisor (not full-time)
2 - Full-Time Registered Nurses
1 - Support Staff
Cost Containment and Bill Review Services
Access to PPO Network

There will be a separate annual fee of $317,814 for services under this paragraph whose dates of loss fall between July 1, 2016 and June 30, 2017. It will be payable quarterly with the first installment due upon the inception of the contract.

There will be a separate annual fee of $324,170 for services under this paragraph whose dates of loss fall between July 1, 2017 and June 30, 2018. It will be payable quarterly with the first installment due upon the inception of the contract.

There will be a separate annual fee of $333,895 for services under this paragraph whose dates of loss fall between July 1, 2018 and June 30, 2019. It will be payable quarterly with the first installment due upon the inception of the contract.

There will be a separate annual fee of $343,912 for services under this paragraph whose dates of loss fall between July 1, 2019 and June 30, 2020. It will be payable quarterly with the first installment due upon the inception of the contract.

There will be a separate annual fee of $354,229 for services under this paragraph whose dates of loss fall between July 1, 2020 and June 30, 2021. It will be payable quarterly with the first installment due upon the inception of the contract.

IN WITNESS WHEROF, the parties have executed this Agreement effective for all purposes as of July 1, 2016.

The School Board of Pinellas County, Florida

By:_____
Peggy L. O'Shea, Chairperson

Attest:_____
Michael A. Grego, Ed.D., Superintendent

Approved as to form:

David Koperski, School Board Attorney

Johns Eastern Company, Inc.

By:_____
Beverly Adkins, AIC, AIM
Executive Vice President

Attachment: Johns Eastern TPA Addendum 7-1-16 thru 6-30-21 (5727 : Request Approval to Extend the Johns Eastern Company

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5754)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Renewed Employment Agreement with Heather J. Wallace as Assistant School Board Attorney

BACKGROUND:
Ms. Wallace was hired by the School Board as the Assistant School Board Attorney on March 12, 2013. Since that time, she has provided excellent legal services to the School Board, Administration, and the School Board Attorney. The attached agreement is substantially the same as the contract the School Board approved on March 12, 2013, when Ms. Wallace was hired.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources.

ALTERNATIVES:
1. Approve the attached agreement.
2. Do not approve the attached agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Ms. Wallace is highly qualified for the position of Assistant School Board Attorney and has provided excellent legal services during her tenure with Pinellas County Schools.

FINANCIAL IMPACT:
None.

DATA SOURCES:
David Koperski, School Board Attorney

SUBMITTED BY:
Michael A. Grego, Ed.D., Superintendent

ATTACHMENTS:

- Renewed Employment Agreement, Assistant School Board Attorney, Heather J. Wallace (PDF)

Renewed Employment Agreement
Assistant School Board Attorney

THIS RENEWED EMPLOYMENT AGREEMENT is made this 17th day of May, 2016, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, (hereinafter the "BOARD") and HEATHER J. WALLACE (hereinafter "ATTORNEY").

WHEREAS, BOARD desires to extend ATTORNEY's employment as its Assistant School Board Attorney on the terms and conditions provided herein and ATTORNEY has agreed to be employed by the BOARD in the capacity of Assistant School Board Attorney on the terms and conditions provided herein;

NOW THEREFORE, in consideration of the premises and mutual agreements herein, the BOARD and ATTORNEY hereby agree as follows:

1. EMPLOYMENT AND TERM. ATTORNEY is employed as BOARD's Assistant School Board Attorney for a term beginning July 1, 2016, and ending June 30, 2019, unless sooner terminated as hereinafter provided. This Agreement may be renewed on terms agreed upon by the parties.

2. DUTIES. ATTORNEY shall perform the duties and responsibilities set forth in the job description for the position of Assistant School Board Attorney, as may be amended from time to time, including the performance of such other duties and responsibilities as the School Board Attorney shall direct.

3. COMPENSATION. The ATTORNEY shall receive an annual salary equal to her current annual salary, along with any increases in such annual salary equal to the same annual percentage pay increase received by teachers employed by the BOARD, not to exceed 5%, at such times when those increases go into effect, less appropriate deductions for standard items such as employment taxes, income tax withholding, retirement contributions that are required by law, and voluntary deferred compensation. Such salary shall be paid in accordance with the BOARD'S normal payroll practices.

In addition to the compensation herein provided, ATTORNEY will be entitled to participate in all benefit programs in the same manner as District 12-month administrative employees and pursuant to BOARD's policies. Further, within budgetary limitations and subject to the approval of the School Board Attorney, the BOARD shall pay for reasonable professional membership dues of the ATTORNEY in professional associations and for travel and attendance at in-state continuing legal education programs, and other meetings that the School Board Attorney deems in the best interest of the BOARD.

Upon the last day of employment, the ATTORNEY shall receive terminal pay on the same basis as District 12-month administrative employees, including payment for accrued vacation and possible payment of accrued sick leave, pursuant to BOARD policy in effect at the time of termination of employment.

4. ANNUAL EVALUATION. The School Board Attorney will evaluate ATTORNEY annually on or before July 1st of each year while this Employment Agreement is in force.

5. TERMINATION. This Agreement may be terminated (1) by mutual agreement of the parties, (2) by death or extended disability of ATTORNEY, or (3) for just cause. Just cause shall include, without limitation, substantial breach of this Agreement or violation of BOARD policy. Should the BOARD terminate this Agreement for cause by action taken at a duly noticed regular or special meeting of the BOARD, the Chairperson shall give written notice of termination to ATTORNEY. ATTORNEY'S employment with the BOARD shall terminate upon receipt of such notice, and such termination shall be final. The ATTORNEY may challenge the just cause finding by timely filing a petition with the BOARD pursuant to the Uniform Rules of Procedure. The petition shall be referred to the Division of Administrative Hearings for the appointment of an

Attachment: Renewed Employment Agreement, Assistant School Board Attorney, Heather J. Wallace (5754 : Renewed Agreement with Heather

Administrative Law Judge ("ALJ"). The administrative proceeding shall constitute an employment dispute within the meaning of Section 215.425, F.S. Should the ALJ determine that just cause did not exist, or if the parties agree to settle the matter at any time before or after a hearing, ATTORNEY shall be paid four (4) weeks of base salary without benefits computed as of the date of termination of employment, the payment of which shall be in full satisfaction of any and all claims and causes of action ATTORNEY has or may have arising out of or relating to this Agreement, and the payment of which the parties agree is made pursuant to Section 215.425(4)(a), F.S. Should the ALJ determine that just cause did exist, then no payment shall be due. Notwithstanding any provision herein to the contrary, no severance pay shall be due or paid if ATTORNEY was terminated for an act of misconduct, as that term is defined in Section 443.036, F.S. See Section 215.425(4)(a)2., F.S. ATTORNEY acknowledges that BOARD members may have voted in favor of termination of employment, but ATTORNEY agrees not to seek to have such member or members recused at any stage in the administrative proceeding, including consideration of the ALJ's recommended order and issuance of a final order, or in any related proceeding.

In addition, the ATTORNEY may resign during the term of this Agreement without the consent of the BOARD upon sixty (60) days advance written notice.

6. ENTIRE AGREEMENT. This Agreement contains the entire agreement concerning employment arrangements between the BOARD and the ATTORNEY. This Agreement may not be changed, except by a writing signed by the party against whom the enforcement of any waiver, change, extension, modification or discharge is sought.

7. NOTICES. Any notice given under this Agreement shall be sufficient if one party sends it in writing and by registered or certified U.S. Mail to the other at the address of record. The date three (3) days after the date of mailing of such notice shall be deemed to be the date of delivery thereof.

8. SEVERABILITY. In the event any term, paragraph or provision of this Agreement shall, to any extent, be deemed invalid or unenforceable, the remainder of this Employment Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have hereto signed their names and affixed their seals this 17th Day of May, 2016.

The School Board of Pinellas County, Florida

By: _____
Peggy L. O'Shea, Chair

Attorney

_____
Heather J. Wallace

ATTEST:

_____
Michael A. Grego, Ed.D.
Superintendent

Approved as to form:

_____
David A. Koperski
School Board Attorney

Attachment: Renewed Employment Agreement, Assistant School Board Attorney, Heather J. Wallace (5754 : Renewed Agreement with Heather

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5739)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Following Special Projects:

A. 21st Century Community Learning Centers Grant iclass $2,202,538.00
B. Florida First Start SR 16-01 $239,220.00
C. Title I, Part D. Neglected and Delinquent Grant $70,341.00 additional funds New total: $559,987.00)
D. Healthy Schools for Healthy Children Project $670,385.00
E. Agreement with Advanced Reasoning in Education, LLC $105,000.00
F. Florida Diagnostic & Learning Resources System (FDLRS) $1,209,227.00

BACKGROUND:

A. The 21st Century Community Learning Centers Grant aligns with the district goals of increasing student achievement, increasing graduation rates, promoting character education and reinforcing passion for learning. Enrichment components of the grant expand students' scope of learning beyond the classroom. Additionally, grant activities offer opportunities for engagement, literacy development, and educational advocacy for parents, families, and communities.

STRATEGIC DIRECTION: Student Achievement

B. Funding for Florida First Start began in 1990 through an agreement between the Early Learning Coalition of Pinellas County, Inc., and the School Board of Pinellas County. Florida First Start serves economically disadvantaged families with additional risk factors for future school failure in an effort to help children ages birth to five be ready for school. The program is designed to give a child the best possible start in life by supporting parents in their role as their child's first teacher. Service delivery model includes in-home visitation and play groups.

STRATEGIC DIRECTION: Student Achievement

C. The Department of Education reallocates unexpended Title I, Part D funds to participating school districts to provide educational support for neglected and delinquent students. Reallocated funds in the amount of $70,341.00 will be added to the current allocation of $489,646.00 (approved at the June 25, 2015 school board meeting) resulting in a total 2015-2016 allocation of $559,987.00.

STRATEGIC DIRECTION: Student Achievement

D. Approximately 1 in 3 students in Pinellas County is overweight or obese. This is related to poor nutritional and physical activity behaviors. The Foundation for a Healthy St.

Petersburg is funding a competitive grant to improve students' health behaviors through nutrition education and physical activity experiences during the regular and extended school day.

STRATEGIC DIRECTION: Learning in a Safe Environment

E. This item is a continuation of professional development for Pinellas Innovates, and Pathways to the Personalized Learning Initiative. Personalized project based learning will provide professional development to teachers and school leaders. This agreement is aligned to and in support of our District Strategic Plan.

STRATEGIC DIRECTION: Student Achievement

F. The FDLRS project supports the professional learning, development of products, and service delivery for all district staff, eligible non-public school personnel, and parents related to student outcomes for Exceptional Student Education (ESE) students. This includes but is not limited to outcomes such as graduation rate, dropout rate and performance on statewide assessments for ESE students. Professional learning is provided to increase knowledge and awareness of resources for family and caregiver support, child find and transition services, evaluation and assessment, and assistive instructional technology. The service delivery complies with Child Find legislation by screening children ages 3-5 who may need special educational support. FDLRS Gulfcoast serves Pinellas, Pasco and Hernando districts, with Pinellas as the fiscal agent.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the agreements.
2. Do not approve the agreements.

RECOMMENDATIONS:
Alternative No. 1 is recommended.

RATIONALE:

A. Implementation of this 21st Century Community Learning Centers Grant will provide quality after school programs that consist of academic enrichment, tutorial services, and enrichment activities at Melrose, High Point and Ponce De Leon elementary schools.

B. Renewal of the Florida First Start agreement will ensure continued funding for educational services to help students ages birth to five. Approximately 110 children and 75 families will be served. There are 8 children currently receiving Pre-K ESE services and 5 children participating in Early Steps (ESE services for children under 3). Of the 16participating children who entered kindergarten in 2015, 14 children (87.5%) demonstrated kindergarten readiness skills.

C. Title I, Part D funds are used to ensure that the educational programs in Neglected, Delinquent and At-Risk sites and correctional facilities are assisting students to meet high academic achievement standards. These reallocated funds will be used for staff training, supplemental books for the classroom, and computer hardware to support student achievement, promotion and graduation rates.

D. This project will provide a school-based system through a team approach with Teaching and Learning staff in their school's wellness, physical education, and health education programs. The successful implementation of this project may result in sustained funding from the Foundation for a Healthy St. Petersburg.

E. Approval of this agreement will allow district and school leaders to continue to expand personalized learning programs and pedagogy in their schools. It will support teachers to effectively manage and facilitate learning in personalized project based iclassrooms.

F. As a discretionary project, FDLRS provides support to the districts served (Pinellas, Pasco and Hernando) to ensure early identification of special needs as well as assistance in improving student outcomes for students with disabilities through inclusion supports, technology and instructional professional learning.

FINANCIAL IMPACT:
There is no financial impact to the district based on this year's changes.

DATA SOURCES:
Heather J. Wallace, Assistant School Board Attorney
Rita M. Vasquez, Executive Director, High School Education (Item E)
Valerie Brimm, Ed.D., Director of Strategic Partnerships, Family and Community Relations (Item A)
Bonnie Mettetal, Florida First Start Coordinator (Item B)
Eric McManus, Administrator, EAS/DJJ (Item C)
Peggy Johns, PK-12 Health Education Specialist (Item D)
Kristen Redding, FDLRS Project Manager (Item F)

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- A. 21st Century (PDF)
- B. Florida First Start (PDF)
- C. Title I (N&D (PDF)
- D. HS4HC (PDF)
- E. PI PBL Summer 16 (PDF)
- F. IDEA (PDF)

A. Title of Project: 21st Century Community Learning Centers Grant i-Class

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

_X_ The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $2,202,538.00

BACKGROUND: The 21st Century Community Learning Centers Grant aligns with the district goals of increasing student achievement, increasing graduation rates, promoting character education and reinforcing passion for learning. Enrichment components of the grant expand students' scope of learning beyond the classroom. Additionally, grant activities offer opportunities for engagement, literacy development, and educational advocacy for parents, families, and communities.

STRATEGIC DIRECTION: Student Achievement;
Learning in a Safe Environment;
Effective & Efficient Use of Resources

RATIONALE: Implementation of this 21st Century Community Learning Centers Grant will provide quality afterschool programs that consist of academic enrichment, tutorial services, and enrichment activities at Melrose, High Point and Ponce De Leon elementary schools.

IMPACT STATEMENT
Federally funded – There is no financial impact to the district.

DATA SOURCE/CONTACT PERSON: Valerie Brimm Ed.D., Director of Strategic Partnerships, Family and Community Relations

Grant Proposal/Contract Developer(s): Neysa Jones, Grants Developer, Special Projects

Status of Project:

New: X Renewal: Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension:
Other:

Fund Source:

State: Federal: X Other:

Length of Project: 60 months

Starting Date: 8/2016 Ending Date: 7/2021

Usage in other districts: Yes X No

Attachment: A. 21st Century (5739 : Request Approval of the Following Special Projects:)

Visits by PCS Staff: Date: N/A Person:

Students to be served/Target Audience: 180 students, grades 3-5, attending three DA status elementary schools.

Performance Data, Research Findings, or Improvement Results: Students who participate in 21st Century Community Learning Centers Grant programs have better class grades, increased math and reading proficiency on standardized test, higher rates of homework completion, greater class participation, and improved student behavior *(Learning Point Associates, 2010)*. A study of about 3,000
low-income, ethnically-diverse elementary and middle school students found that those who regularly attended high-quality programs over two years demonstrated gains of up to 20 percentile points in reading and 12 percentile points in standardized math test scores respectively, compared to peers who were routinely unsupervised during the afterschool hours *(Policy Studies Associates, Inc., 2007)*.

Target Schools: Melrose, High Point, Ponce De Leon elementary schools

Budget:

Personnel (Salaries & Fringe)	$1,669,495.00
Materials & Supplies	$ 161,125.00
Travel & Registrations	$ 66,080.00
Equipment and Other Capital Costs (Object Codes 06xx)	$ 108,750.00
Purchased Services	$ 107,500.00
Indirect Costs (Federal Funds Only)	$ 89,588.00
TOTAL	**$2,202,538.00**

B. Title of Project: Florida First Start SR 16-01

If this is a contractual agreement requiring bids of formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

___The "Checklist for contractual agreements" from has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $239,220.00

BACKGROUND: Funding for Florida First Start began in 1990 through an agreement between the Early Learning Coalition of Pinellas County, Inc., and the School Board of Pinellas County. Florida First Start serves economically disadvantaged families with additional risk factors for future school failure in an effort to help children ages birth to five be ready for school. The program is designed to give a child the best possible start in life by supporting parents in their role as their child's first teacher. Service delivery model includes in-home visitation and play groups.

STRATEGIC DIRECTION: Student Achievement

RATIONALE: Renewal of the Florida First Start agreement will ensure continued funding for educational services to help students ages birth to five. Approximately 110 children and 75 families will be served. There are 8 children currently receiving Pre-K ESE services and 5 children participating in Early Steps (ESE services for children under 3). Of the 16 children participating children who entered kindergarten in 2015, 14 children (87.5%) demonstrated kindergarten readiness skills.

IMPACT STATEMENT:
Federally Funded – There is no financial impact to the district.

DATA SOURCE/CONTACT PERSON: Teri Statton, ESE Specialist

Grant Proposal/Contract Developer(s): Bonnie Mettetal, Florida First Start Coordinator

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension:
Other:

Fund Source:

State: X Federal: Other:

Length of Project: 12 months

Starting Date: 7/1/16 Ending Date: 6/30/17

Attachment: B. Florida First Start (5739 : Request Approval of the Following Special Projects:)

Usage in other districts: Yes No X

Visits by PCS Staff: N/A Date: Person:

Students to be served/Target Audience: Low income families (150% Federal poverty level or below) with young children who are at risk for future school failure.

Performance Data, Research Findings, or Improvement Results: Developmental screenings are completed at regular intervals. Parental understanding of school readiness competencies and ability to access local resources for basic needs is evaluated. Home environment assessments administered every six months indicate positive growth in both areas. Overall, after six months of full participation, over 80% of families provide more appropriate early learning experiences for their young children. This trend continues for the duration of the family's participation in the program.

Target Schools: The target area is north of Ulmerton Road. This year's Pre-k and kindergarten children attend the following schools: Belleair, Dunedin, Eisenhower, High Point, King's Highway, McMullen Booth, Ponce de Leon, Plumb, Ridgecrest, and Skycrest elementary.

Budget:

Personnel (Salaries & Fringe)	$ 223,414.00
Materials & Supplies	$ 7,906.00
Travel & Registrations	$ 7,900.00
TOTAL	**$ 239,220.00**

Attachment: B. Florida First Start (5739 : Request Approval of the Following Special Projects:)

C. Title of Project: Title I, Part D, Neglected and Delinquent Grant

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

__The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $70,341.00 additional funds (New total: $559,987.00)

BACKGROUND: The Department of Education reallocates unexpended Title I, Part D funds to participating schools districts to provide educational supports for neglected and delinquent students. Reallocated funds in the amount of $70,341.00 will be added to the current allocation of $489,646.00 (approved at the June 25, 2015 school board meeting) resulting in a total 2015-2016 allocation of $559,987.00.

STRATEGIC DIRECTION: Student Achievement

RATIONALE: Title I, Part D funds are used to ensure that the educational programs in Neglected, Delinquent and At-Risk sites and correctional facilities are assisting students to meet high academic achievement standards. These reallocated funds will be used for staff training, supplemental books for the classroom, and computer hardware to support student achievement, promotion and graduation rates.

IMPACT STATEMENT
Federally Funded – There is no financial impact to the district.

DATA SOURCE/CONTACT PERSON: Eric McManus, Administrator, EAS/DJJ

Grant Proposal/Contract Developer(s): Eric McManus, Administrator, EAS/DJJ

Status of Project:

New: Renewal: Amendment: X

If Amendment:

Additional Funds: $70,341.00.00 Reduced Funds: Time Extension:
Other:

Fund Source:

State: Federal: X Other:

Length of Project: 12 months

Starting Date: 7/1/16 Ending Date: 6/30/17

Usage in other districts: Yes X No

reviewed 5/2/2014

Attachment: C. Title I (N&D (5739 : Request Approval of the Following Special Projects:)

Visits by PCS Staff: Date: Ongoing- Eckerd Person: Eric McManus, Administrator; ESA/DJJ
Joetta Finkle, Program Monitor

Students to be served/Target Audience: Neglected, Delinquent and At-risk students

Performance Data, Research Findings, or Improvement Results: Student performance is measured through entry and exit assessments required by the Department of Juvenile Justice (DJJ) for all N&D sites. Academic indicator data are retrieved from Pinellas County Schools' FOCUS during July 2015 and June 2016 with the assistance of the office of Assessment, Accountability, and Research.

Target Schools: Countywide Neglected and Delinquent, at-risk schools

Budget:

Materials & Supplies	$ 28,115.00
Travel & Registrations	$ 26,500.00
Equipment and Other Capital Costs (Object Codes 06xx)	$ 13,170.00
Indirect Costs (Federal Funds Only)	$ 2,556.00
TOTAL	**$ 70,341.00**

Attachment: C. Title I (N&D (5739 : Request Approval of the Following Special Projects:)

D. Title of Project: Healthy Schools for Healthy Children Project

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

__The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $670,385.00

BACKGROUND: Approximately 1 in 3 students in Pinellas County is overweight or obese. This is related to poor nutritional and physical activity behaviors. The Foundation for a Healthy St. Petersburg is funding a competitive grant to improve students' health behaviors through nutrition education and physical activity experiences during the regular and extended school day.

STRATEGIC DIRECTION: Learning in a Safe Environment

RATIONALE: This project will provide a school-based system through a team approach with a Teaching and Learning staff in their school's wellness, physical education, and health education programs. The successful implementation of this project may result in sustained funding from the Foundation for a Healthy St. Petersburg.

IMPACT STATEMENT
Federally Funded – There is no financial impact to the district.

DATA SOURCE/CONTACT PERSON: Peggy V. Johns, PK-12 Health Education Specialist

Grant Proposal/Contract Developer(s): Peggy V. Johns, PK-12 Health Education Specialist

Status of Project:

New: X Renewal: Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension:
Other:

Fund Source: Foundation for a Healthy St. Petersburg

State: Federal: Other: X

Length of Project: 12 months

Starting Date: July 1, 2016 Ending Date: June 30, 2017

Usage in other districts: Yes No X

Visits by PCS Staff: Date: N/A Person: N/A

Attachment: D. HS4HC (5739 : Request Approval of the Following Special Projects:)

Students to be served/Target Audience: All K-12 students in schools south of Ulmerton Rd. and east of Seminole Blvd.

Performance Data, Research Findings, or Improvement Results:

- 50% of students are not cardiovascularly fit, Fitnessgram, 2015
- 3 out of 4 secondary students do not eat 5 servings of fruit/vegetables each day, Health Class Survey, 2015

Target Schools: 61 schools (K-12) south of Ulmerton Rd. and east of Seminole Blvd.

Budget:

Personnel (Salaries & Fringe)	$281,927
Materials & Supplies	$90,788
Travel & Registrations	$9,000
Equipment and Other Capital Costs (Object Codes 06xx)	$3,500
Purchased Services	$261,320
Indirect Costs	$23,850
TOTAL	**$670,385**

Attachment: D. HS4HC (5739 : Request Approval of the Following Special Projects:)

E. Title of Project: Agreement with Advanced Reasoning in Education, LLC

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

_____ The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $105,000.00

BACKGROUND: This item is a continuation of professional development for Pinellas Innovates, and Pathways to the Personalized Learning Initiative. Personalized project based learning will provide professional development to teachers and school leaders. This agreement is aligned to and in support of our District Strategic Plan.

STRATEGIC DIRECTION: Student Achievement

RATIONALE: Approval of this agreement will allow district and school leaders to continue to expand personalized learning programs and pedagogy in their schools. It will support teachers to effectively manage and facilitate learning in personalized project based iclassrooms.

IMPACT STATEMENT
Federally funded– There is no financial impact to the district

DATA SOURCE/CONTACT PERSON: Mary Conage, Ed.D., Director, Special Projects

Grant Proposal/Contract Developer(s): Rita M. Vasquez, Executive Director, High School Education

Status of Project:

New: X | Renewal: | Amendment:
If Amendment:

Additional Funds: | Reduced Funds: | Time Extension:

Other:

Fund Source:

State: | Federal: | Other: X

Length of Project: 1 month

Starting Date: 6/1/16 | Ending Date: 6/30/16

Usage in other districts: Yes | No X

Visits by PCS Staff: Date: NA | Person:

Attachment: E. PI PBL Summer 16 (5739 : Request Approval of the Following Special Projects:)

Students to be served/Target Audience: Students at all levels will now be supported in personalized learning environments as new cohorts of middle and elementary schools join the high schools in cohort 1 which were the origins for Pinellas Innovates.

Performance Data, Research Findings, or Improvement Results: Intended outcomes for professional development to support personalized learning include increased student motivation, high school graduation rates, and increased college acceptance. Non-proficient students will achieve at least 1.5 years growth annually on Florida Standards in English, Language Arts, and Math. Students achieving on grade level will demonstrate at least one year's growth (measured by learning gains) each year.

Target Schools: TBD

Budget:

Purchased Services	$ 105,000.00
TOTAL	**$ 105,000.00**

Attachment: E. PI PBL Summer 16 (5739 : Request Approval of the Following Special Projects:)

F. Title of Project: Florida Diagnostic & Learning Resources System (FDLRS)

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

NA The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: $1,209,227.00

BACKGROUND:
The FDLRS project supports the professional learning, development of products, and service delivery for all district staff, eligible non-public school personnel, and parents related to student outcomes for Exceptional Student Education (ESE) students. This includes but is not limited to outcomes such as graduation rate, dropout rate and performance on statewide assessments for ESE students. Professional learning is provided to increase knowledge and awareness of resources for family and caregiver support, child find and transition services, evaluation and assessment, and assistive instructional technology. The service delivery complies with Child Find legislation by screening children ages 3-5 who may need special educational support. FDLRS Gulfcoast serves Pinellas, Pasco and Hernando districts, with Pinellas as the fiscal agent.

STRATEGIC DIRECTION: Student Achievement

RATIONALE: As a discretionary project, FDLRS provides support to the districts served, (Pinellas, Pasco and Hernando) to ensure early identification of special needs as well as assistance in improving student outcomes for students with disabilities through inclusion supports, technology and instructional professional learning

IMPACT STATEMENT
Federally Funded – There is no financial impact to the district.

DATA SOURCE/CONTACT PERSON: Kristen Redding, FDLRS Project Manager

Grant Proposal/Contract Developer(s): Kristen Redding, FDLRS Project Manager

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension:
Other:

Fund Source:

State: Federal: X Other:

Length of Project: 12 Months

reviewed 5/2/2014

Attachment: F. IDEA (5739 : Request Approval of the Following Special Projects:)

Starting Date: 7/1/16 Ending Date: 6/30/17

Usage in other districts: Yes X No

Visits by PCS Staff: Date: 9/8/16, 12/8/16, 3/16/17 & 5/11/17

Person: Sherry Aemisegger, Executive Director, Exceptional Student Education

Students to be served/Target Audience: This project serves all public and qualified non-public and charter school teachers, administrators, staff, and parents in each district.

Performance Data, Research Findings, or Improvement Results: Multiple measures are reviewed to monitor progress of the project. Currently, FDLRS reviews the LEA Profile data to collaborate with districts on ways to improve results with the state indicators. As the state Bureau for Exceptional Education and Student Services (BEESS) realigns those indicators, FDLRS will focus on those indicators as well. FDLRS also uses and reviews the data from the Children's Registry Information System (CHRIS) for the purpose of case management to support the Child Find legislation. Needs Assessments, Satisfaction Survey and Student Impact Data results are also utilized to provide feedback for process improvement. Professional learning delivered is research and/or evidence based.

Target Schools:

Budget:

Personnel (Salaries & Fringe)	$ 1,034,934.05
Subs and Stipends	$ 10,000.00
Materials & Supplies	$ 29,037.05
Travel & Registrations	$ 28,450.00
Equipment and Other Capital Costs (Object Codes 06xx)	$ 7,400.00
Purchased Services	$ 42,935.00
Indirect Costs (Federal Funds Only)	$ 56,470.90
TOTAL	**$ 1,209,227.00**

Attachment: F. IDEA (5739 : Request Approval of the Following Special Projects:)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5737)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval for Renewal of Student Services Agreements Between Bay Area Youth Services, Camelot Community Care, Inc., Families First of Florida, Family Enrichment Services aka Adoption Related Services, InterCultural Advocacy Institute Hispanic Outreach Center, Kinship Services, Inc., Partnership for Children and Families and the School Board of Pinellas County.

BACKGROUND:
The purpose of these agreements is to guide and direct the relationship between Pinellas County Schools and the social service agencies listed above to ensure cooperation when working with students.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the agreements.
2. Do not approve the agreements.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
These agreements are required in order to define the scope of services provided by each agency. The renewal of these agreements is required in order to develop this mutually beneficial relationship.

FINANCIAL IMPACT:
There is no financial impact to the district.

DATA SOURCES:
David Koperski, School Board Attorney
Donna Sicilian, Executive Director, Student Services

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- Bay Area Youth Services (PDF)
- Camelot Community Care (PDF)
- Families First of FL (PDF)
- Family Enrichment Services (PDF)

- InterCultural Advocacy Institute (PDF)
- Kinship Services (PDF)
- Partnership for Children & Families, LLC (PDF)

STUDENT SERVICES AGREEMENT
(Bay Area Youth Services)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Bay Area Youth Services d/b/a/ Bays Florida, hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available to provide the following services: Case management.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then "Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

Attachment: Bay Area Youth Services (5737 : Request Approval for Renewal of Student Services Agreements)

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

Attachment: Bay Area Youth Services (5737 : Request Approval for Renewal of Student Services Agreements)

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:	For Agency:
Executive Director, Student Services 301 4th Street SW Largo, FL 33770 (727) 588-6431 tel (727) 588-6237 fax	Dr. Pamela Alvarez, CEO Bay Area Youth Services 25400 US Hwy 19N, Suite 250 Clearwater, FL 33763 (727) 726-5566 tel (727) 726-5502 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: Bay Area Youth Services (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(Camelot Community Care, Inc.)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Camelot Community Care, Inc., hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available to provide the following services: assessments, counseling, case management, crisis intervention. Camelot employees who visit schools work in programs such as: Targeted Case Management, Treatment Foster Care, Independent Living Services, Comprehensive Behavioral Health Assessment (CBHA) and In-Home Counseling.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then

Attachment: Camelot Community Care (5737 : Request Approval for Renewal of Student Services Agreements)

"Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to

Attachment: Camelot Community Care (5737 : Request Approval for Renewal of Student Services Agreements)

support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:	For Agency:
Executive Director, Student Services 301 4th Street SW Largo, FL 33770 (727) 588-6431 tel (727) 588-6237 fax	Mike Dibrizzi, President/CEO Camelot Community Care, Inc. 4910-D Creekside Drive Clearwater, FL 33760 (727) 593-0003 x1127

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: Camelot Community Care (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(Families First of Florida)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Families First of Florida, hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available to provide the following services: On-site observation and review of records for the completion of a Comprehensive Behavioral Health Assessment (CBHA) referred by Eckerd Community Alternatives (ECA).

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then

Attachment: Families First of FL (5737 : Request Approval for Renewal of Student Services Agreements)

"Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to

Attachment: Families First of FL (5737 : Request Approval for Renewal of Student Services Agreements)

support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:

Executive Director, Student Services
301 4th Street SW
Largo, FL 33770
(727) 588-6431 tel
(727) 588-6237 fax

For Agency:

Carolanne Patriaco, Executive Director
Families First of Florida
4902 Eisenhower Blvd., Suite 315
Tampa, FL 33634
(813) 290-8560 tel
(813) 354-2416 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: Families First of FL (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(Family Enrichment Services)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Adoption Related Services of Pinellas d/b/a Family Enrichment Services, hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available as assigned by the local child welfare provider to complete Comprehensive Behavioral Health Assessments as needed. Also to provide the following services: Individual/family therapy or therapeutic behavioral on-site services and targeted case management.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then

Attachment: Family Enrichment Services (5737 : Request Approval for Renewal of Student Services Agreements)

"Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to

Attachment: Family Enrichment Services (5737 : Request Approval for Renewal of Student Services Agreements)

support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:

Executive Director, Student Services
301 4th Street SW
Largo, FL 33770
(727) 588-6431 tel
(727) 588-6237 fax

For Agency:

Linda Eaton, LMHC, Executive Director
Adoption Related Services of Florida
3941 68th Avenue N
Pinellas Park, FL 33781
(727) 423-7811 tel
(727) 865-5178 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: Family Enrichment Services (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(InterCultural Advocacy Institute Hispanic Outreach Center)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and InterCultural Advocacy Institute Hispanic Outreach Center, hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available to provide the following services: In-school counseling and group facilitation, and community-based counseling and group activities to Hispanic students and their families.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then "Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

Attachment: InterCultural Advocacy Institute (5737 : Request Approval for Renewal of Student Services Agreements)

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

Attachment: InterCultural Advocacy Institute (5737 : Request Approval for Renewal of Student Services Agreements)

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:	For Agency:
Executive Director, Student Services 301 4th Street SW Largo, FL 33770 (727) 588-6431 tel (727) 588-6237 fax	Sandra Lyth, CEO InterCultural Advocacy Institute 612 Franklin Street Clearwater, FL 33756 (727) 445-9734 tel (727) 447-2424 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: InterCultural Advocacy Institute (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(Kinship Services, Inc.)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Kinship Services, Inc., hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available as assigned by the local child welfare provider to complete Comprehensive Behavioral Health Assessments as needed.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then "Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

Attachment: Kinship Services (5737 : Request Approval for Renewal of Student Services Agreements)

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

Attachment: Kinship Services (5737 : Request Approval for Renewal of Student Services Agreements)

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:

Executive Director, Student Services
301 4th Street SW
Largo, FL 33770
(727) 588-6431 tel
(727) 588-6237 fax

For Agency:

Trever Quitschreiber, Executive Director
Kinship Services, Inc.
3639 Cortez Road W, Suite 224
Bradenton, FL 34210
(941) 321-1027 tel
(941) 792-9880 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By:_____ Attest: _____ Date: _____

Attachment: Kinship Services (5737 : Request Approval for Renewal of Student Services Agreements)

STUDENT SERVICES AGREEMENT
(Partnership for Children and Families, LLC)

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Partnership for Children and Families, LLC, hereinafter referred to as "Agency."

WITNESSETH:

WHEREAS, the Board has developed a policy of encouraging collaboration with community agencies to expand awareness and service to students and families; and

WHEREAS, Agency desires to support students and families by providing qualified professionals to assist students who may be experiencing behavioral/emotional problems, family problems, or indications of substance abuse; and

WHEREAS, Agency presently has personnel available to provide onsite services to students who are referred through student services teams at selected schools; and

WHEREAS, the Board is committed to providing appropriate services for school age children; and

WHEREAS, the parties to this Agreement desire a maximum degree of cooperation and administrative planning, consistent with applicable law, in order to provide effective services for children who are referred for professional services.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agency will provide a qualified professional ("Professional") to be available to provide the following services: Visits to school and consultation with school personnel as required for a Medicaid Comprehensive Behavioral Health Assessment.

2. Professional will provide these services and only these services to students referred through the school-based student services team from each of the selected schools. The Agency will annually send to the Board's Executive Director of Student Services a resume and job description of the Professional, along with proof of professional liability/malpractice insurance in the coverage amount of not less than One Million Dollars per occurrence/ Two Million Dollars aggregate, naming the Board as an additional insured. The Board's Executive Director of Student Services will review the qualifications of each Professional for a match between professional competencies and services to be rendered. The Agency will comply with all relevant state statutes regarding professional services.

3. Agency agrees to assign and send to schools only those Professionals, agents, employees, or subcontractors of Agency who have passed a Level 2 background screening, either with Agency or through the Board's fingerprinting and background screening process (see information on the School Board's website at www.pcsb.org by clicking on "Business," then "Vendors," then "Jessica Lunsford Act"). Board is entitled, upon request, to review any proof of background screening completed by Agency.

Attachment: Partnership for Children & Families, LLC (5737 : Request Approval for Renewal of Student Services Agreements)

4. The activities of the Professional will be monitored by the student services team, the school's principal, the Board's Executive Director of Student Services and the administration at Agency.

5. The Professional is strictly prohibited from any activity which constitutes generation of self-referrals, or referrals to Agency. If a Professional believes a student has special needs beyond the scope available in the school setting, the Professional will provide consultation to school personnel only. Professional and other Agency personnel will not participate in the referral process. School personnel will present a variety of referral options to parents, including appropriate community agencies.

6. The parties intend Professional to be an independent contractor, and not an employee of the Board, in the performance of these services. Professional shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. Professional is responsible for all expenses required for performance of services. Professional shall not enjoy any privileges of Board employment, including but not limited to receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by Professional and other Agency personnel.

7. Agency will agree to provide data to the school system as requested.

8. The Professional will abide by the provisions in School Board Policy 9700.01 regarding advertising.

9. A parental permission form (PCS Form 2-2821) will be required for all students referred to the Professional before services are rendered and before personally identifiable student information is provided to the Professional or Agency. Agency and Professional shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the building principal or designee.

10. The Professional will consult with school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. Agency and Professional shall make their best effort to secure any and all releases necessary to share such information with the teams.

11. The Professional will be available to provide an orientation for team members as requested by the principal of the school.

12. The Professional and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

13. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the parties by mutual agreement. This Agreement may be canceled by either party upon thirty (30) day written notice. Should this Agreement be terminated, both parties agree to support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

Attachment: Partnership for Children & Families, LLC (5737 : Request Approval for Renewal of Student Services Agreements)

14. The term of this Agreement shall commence on the date this Agreement is approved by the Board and shall terminate on June 30, 2019.

15. The Agency covenants and agrees to indemnify and hold harmless the School Board and all of its officers, officials, agents, and employees from any claim, loss, or damage, arising out of or relating to any act, action, neglect, or omission of the Agency, its contractors, employees, or agents, as well as the above-referenced Professional, in the performance of this Agreement, except that Agency will not be liable under this section for damages arising out of injury or damage to persons or property directly and solely caused by the negligence of the School Board or any of its officers, agents, or employees. Nothing herein is intended by either party to waive sovereign immunity or serve as consent to be sued by a third party. The parties agree that Board's liability is subject to the monetary limitations and defenses contained in Section 768.28, F.S.

16. The contacts for the parties shall be as follows:

For the Board:

Executive Director, Student Services
301 4th Street SW
Largo, FL 33770
(727) 588-6431 tel
(727) 588-6237 fax

For Agency:

Lori Norris, LMHC
Partnership for Children and Families, LLC
10939 Kenmore Drive
New Port Richey, FL 34654
(813) 464-0846 tel
(727) 236-6742 fax

IN WITNESS WHEREOF, THE Parties hereto have executed this AGREEMENT the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, By: _____ Chairperson Attest: _____ Superintendent Date: _____ Approved as to form: _____ Office of School Board Attorney	AGENCY, By: _____ Attest: _____ Date: _____

Attachment: Partnership for Children & Families, LLC (5737 : Request Approval for Renewal of Student Services Agreements)

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5717)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 6 (February 2016) to the District's 2015/16 Budget

BACKGROUND:
This Budget Amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

STRATEGIC DIRECTION: Effective and Efficient Use of Resources

ALTERNATIVES:
1. Approve Budget Amendment No. 6 (February 2016) to the District's 2015/16 Budget.
2. Do not approve Budget Amendment No. 6 (February 2016) to the District's 2015/16 Budget.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The Budget Amendment is procedurally necessary to update our budget to reflect the changes outlined under "BACKGROUND".

Operating Fund
1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Debt Service
No change.

Capital Outlay Fund
1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Contracted Programs Fund
1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

American Recovery and Reinvestment Act - Race To The Top
No change.

School Food Service Fund
No change.

Internal Service Fund
No change.

Self-Insured Health Insurance

1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Permanent Fund
No change.

The 2015/16 Budget was approved by the school board at the Second Public Hearing on September 8, 2015.

FINANCIAL IMPACT: (Operating Fund Only)
The financial impact to the Operating Fund follows:

- Medicaid claiming revenue increased $1,972,807 which has corresponding appropriations in various functions.
- Miscellaneous State Revenue increased $785,998 representing an increase of $784,345 for Florida's Best and Bright Teacher scholarships and an increase of $1,653 for CPR & First Aid training.
- Rental income increased $445,468 with corresponding offsets to appropriations.
- Student fees increased $16,723 with corresponding appropriations mainly in 5300 function.
- Miscellaneous local sources increased $56,817 which represents revenue received from miscellaneous school based collections.
- Capital Outlay Transfers increased by $79,017 which represents revenue for Charter School Capital Outlay.

Total estimated revenues and transfers increased $3,356,830. Appropriations increased $3,463,100. There was no change in non-spendable or assigned fund balance. Restricted fund balance decreased by $576,132. Unassigned fund balance increased $469,862.

DATA SOURCES:
Karen L. Coffey, Executive Director, Budget & Resource Allocations
Catherine N. Davidson, CPA, Director of Accounting
Lou Ann Jourdan, Manager, Budget, FTE & Cost Reporting
Samantha L. Stout, Financial Reporting Analyst

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Budget Amendment No. 6 (February 2016) (PDF)

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - ESTIMATED REVENUE						
		FEDERAL DIRECT				
3121	000	FEDERAL IMPACT FUNDS	**20,000**	**20,000**	0	**20,000**
3191	000	RESERVE OFFICERS TRAINING CORPS (ROTC)	**300,000**	**300,000**	0	**300,000**
	TOTAL	FEDERAL DIRECT	**$320,000**	**$320,000**	$0	**$320,000**
		FEDERAL THRU STATE				
3202	000	MEDICAID	**3,300,000**	**4,025,527**	1,972,807	**5,998,334**
	TOTAL	FEDERAL THRU STATE	**$3,300,000**	**$4,025,527**	$1,972,807	**$5,998,334**
		STATE SOURCES				
3310	000	FLORIDA EDUCATION FINANCE PROGRAM	**125,627,413**	**117,718,997**	0	**117,718,997**
3310	000	SAFE SCHOOLS	**3,134,922**	**3,132,120**	0	**3,132,120**
3310	000	SUPPLEMENTAL ACADEMIC INSTRUCTION	**20,852,900**	**20,852,900**	0	**20,852,900**
3310	000	ESE GUARANTEED ALLOCATION	**42,063,288**	**42,063,288**	0	**42,063,288**
3310	000	READING PROGRAMS	**4,596,193**	**4,592,695**	0	**4,592,695**
3310	000	DJJ SUPPLEMENTAL ALLOCATION	**409,448**	**431,901**	0	**431,901**
3310	000	VIRTUAL EDUCATION CONTRIBUTION	**38,357**	**28,053**	0	**28,053**
3310	000	TEACHERS CLASSROOM SUPPLY ASSISTANCE	**1,804,386**	**1,686,062**	0	**1,686,062**
3310	000	DIGITAL CLASSROOM ALLOCATION	**1,686,062**	**1,798,465**	0	**1,798,465**
3310	000	INSTRUCTIONAL MATERIALS	**8,210,626**	**8,226,141**	0	**8,226,141**
3310	000	TRANSPORTATION	**12,592,420**	**12,307,623**	0	**12,307,623**
3310	000	FEDERALLY CONNECTED STUDENT SUPPLEM	**38,711**	**38,711**	0	**38,711**
3315	000	WORKFORCE DEVELOPMENT	**25,808,527**	**25,808,527**	0	**25,808,527**
3317	000	WORKFORCE PERFORMANCE INCENTIVES	**250,000**	**250,000**	0	**250,000**
3318	000	ADULT HANDICAPPED	**0**	**(8,655)**	0	**(8,655)**
3323	000	CO & DS WITHHELD FOR ADMINISTRATION	**67,927**	**67,927**	0	**67,927**
3343	000	STATE LICENSE TAX	**550,000**	**550,000**	0	**550,000**
3344	000	DISCRETIONARY LOTTERY FUND	**367,146**	**366,860**	0	**366,860**
3355	000	CLASS SIZE REDUCTION	**113,369,414**	**112,929,805**	0	**112,929,805**
3361	000	SCHOOL RECOGNITION	**3,310,718**	**3,310,718**	0	**3,310,718**
3371	000	VOLUNTARY PRE K PROGRAM	**0**	**943,994**	0	**943,994**
3399	000	MISCELLANEOUS STATE REVENUE	**2,361,519**	**2,921,306**	785,998	**3,707,304**
	TOTAL	STATE SOURCES	**$367,139,977**	**$360,017,438**	$785,998	**$360,803,436**
		LOCAL SOURCES				
3411	000	DISTRICT SCHOOL TAXES	**386,345,758**	**386,345,758**	0	**386,345,758**
3411	000	TAX REFERENDUM	**33,525,318**	**33,525,318**	0	**33,525,318**
3411	000	PRIOR PERIOD ADJUSTMENT	**0**	**536,406**	0	**536,406**
3425	000	RENTAL INCOME	**1,700,000**	**2,005,889**	445,468	**2,451,357**
3430	000	INVESTMENT INCOME	**750,000**	**750,000**	0	**750,000**
346X	000	STUDENT FEES	**3,570,000**	**3,855,062**	16,723	**3,871,785**
3481	000	CHARGES FOR SERVICES	**1,300,000**	**1,300,000**	0	**1,300,000**
349X	000	MISCELLANEOUS LOCAL SOURCES	**10,177,980**	**12,169,643**	56,817	**12,226,460**
	TOTAL	LOCAL SOURCES	**$437,369,056**	**$440,488,076**	$519,008	**$441,007,084**
		OTHER				
374X	000	LOSS RECOVERIES	**300,000**	**300,000**	0	**300,000**
	TOTAL	OTHER	**$300,000**	**$300,000**	$0	**$300,000**
	TOTAL ESTIMATED REVENUE		**$808,429,033**	**$805,151,041**	$3,277,813	**$808,428,854**
		OTHER FINANCING SOURCES				
		TRANSFERS				
3630	000	TRANS. FROM CAPITAL PROJECTS	**32,800,000**	**33,334,522**	79,017	**33,413,539**
	TOTAL	TRANSFERS	**$32,800,000**	**$33,334,522**	$79,017	**$33,413,539**
	TOTAL	*OTHER FINANCING SOURCES*	**$32,800,000**	**$33,334,522**	$79,017	**$33,413,539**
	TOTAL	ESTIMATED RESOURCES	**$841,229,033**	**$838,485,563**	$3,356,830	**$841,842,393**
		FUND BALANCE				
2800	000	BUDGET FUND BALANCES-BEGIN				
		NON-SPENDABLE	**5,378,285**	**5,378,285**	0	**5,378,285**
		RESTRICTED	**25,834,547**	**25,834,547**	0	**25,834,547**
		ASSIGNED	**22,827,700**	**22,827,700**	0	**22,827,700**
		UNASSIGNED	**7,230,435**	**7,230,435**	0	**7,230,435**
	TOTAL	BEGINNING FUND BALANCE	**$61,270,967**	**$61,270,967**	$0	**$61,270,967**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$902,500,000**	**$899,756,530**	**$3,356,830**	**$903,113,360**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		BASIC (FEFP K-12)				
5100	100	SALARIES	**267,276,492**	**266,604,064**	354,590	**266,958,654**
5100	200	EMPLOYEE BENEFITS	**75,908,628**	**76,461,433**	48,299	**76,509,732**
5100	300	PURCHASED SERVICES	**48,773,657**	**50,553,278**	520,513	**51,073,791**
5100	400	ENERGY SERVICES	**24,004**	**24,288**	0	**24,288**
5100	500	MATERIALS & SUPPLIES	**12,088,542**	**10,104,831**	(325,159)	**9,779,672**
5100	600	CAPITAL EXPENDITURES	**6,148,918**	**7,942,777**	392,270	**8,335,047**
5100	700	OTHER EXPENSE	**1,638,937**	**1,653,099**	9,552	**1,662,651**
	TOTAL	BASIC (FEFP K-12)	**$411,859,178**	**$413,343,770**	$1,000,065	**$414,343,835**
		EXCEPTIONAL				
5200	100	SALARIES	**77,964,908**	**78,313,798**	116,425	**78,430,223**
5200	200	EMPLOYEE BENEFITS	**25,540,572**	**25,613,609**	7,685	**25,621,294**
5200	300	PURCHASED SERVICES	**683,389**	**1,304,365**	(24,385)	**1,279,980**
5200	500	MATERIALS & SUPPLIES	**234,869**	**173,034**	48,172	**221,206**
5200	600	CAPITAL EXPENDITURES	**145,746**	**240,328**	20,181	**260,509**
5200	700	OTHER EXPENSE	**1,650**	**2,360**	40	**2,400**
	TOTAL	EXCEPTIONAL	**$104,571,134**	**$105,647,494**	$168,118	**$105,815,612**
		CAREER EDUCATION				
5300	100	SALARIES	**14,385,020**	**14,408,889**	(43,721)	**14,365,168**
5300	200	EMPLOYEE BENEFITS	**3,886,872**	**3,887,701**	(2,620)	**3,885,081**
5300	300	PURCHASED SERVICES	**293,735**	**523,410**	(4,571)	**518,839**
5300	400	ENERGY SERVICES	**3,000**	**6,500**	0	**6,500**
5300	500	MATERIALS & SUPPLIES	**278,346**	**60,670**	(35,889)	**24,781**
5300	600	CAPITAL EXPENDITURES	**5,578,767**	**7,201,409**	603,204	**7,804,613**
5300	700	OTHER EXPENSE	**114,233**	**200,015**	13,260	**213,275**
	TOTAL	CAREER EDUCATION	**$24,539,973**	**$26,288,594**	$529,663	**$26,818,257**
		ADULT GENERAL				
5400	100	SALARIES	**5,671,498**	**5,316,254**	37,989	**5,354,243**
5400	200	EMPLOYEE BENEFITS	**1,273,737**	**1,148,746**	3,833	**1,152,579**
5400	300	PURCHASED SERVICES	**20,267**	**22,870**	1,292	**24,162**
5400	500	MATERIALS & SUPPLIES	**56,239**	**48,705**	669	**49,374**
5400	600	CAPITAL EXPENDITURES	**55,058**	**67,241**	2,600	**69,841**
	TOTAL	ADULT GENERAL	**$7,076,799**	**$6,603,816**	$46,383	**$6,650,199**
		PRE KINDERGARTEN				
5500	100	SALARIES	**1,647,629**	**2,405,006**	(10,729)	**2,394,277**
5500	200	EMPLOYEE BENEFITS	**643,142**	**1,007,175**	15	**1,007,190**
5500	300	PURCHASED SERVICES	**84,750**	**82,650**	0	**82,650**
5500	500	MATERIALS & SUPPLIES	**178,224**	**335,158**	8,985	**344,143**
5500	600	CAPITAL EXPENDITURES	**107,909**	**147,534**	0	**147,534**
5500	700	OTHER EXPENSE	**1,150**	**1,150**	0	**1,150**
	TOTAL	PRE KINDERGARTEN	**$2,662,804**	**$3,978,673**	($1,729)	**$3,976,944**
		OTHER INSTRUCTION				
5900	100	SALARIES	**220,842**	**295,490**	4,499	**299,989**
5900	200	EMPLOYEE BENEFITS	**6,406**	**8,219**	45	**8,264**
5900	500	MATERIALS & SUPPLIES	**13,600**	**13,330**	0	**13,330**
	TOTAL	OTHER INSTRUCTION	**$240,848**	**$317,039**	$4,544	**$321,583**
	SUBTOTAL - INSTRUCTIONAL SERVICES		*$550,950,736*	*$556,179,386*	*$1,747,044*	*$557,926,430*
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	**3,611,234**	**3,777,685**	(27)	**3,777,658**
6110	200	EMPLOYEE BENEFITS	**1,138,370**	**1,195,367**	27	**1,195,394**
6110	300	PURCHASED SERVICES	**35,000**	**35,330**	0	**35,330**
6110	500	MATERIALS & SUPPLIES	**16,197**	**35,321**	0	**35,321**
6110	600	CAPITAL EXPENDITURES	**0**	**6,000**	0	**6,000**
6110	700	OTHER EXPENSE	**825**	**900**	0	**900**
	TOTAL	ATTENDANCE & SOCIAL WORK	**$4,801,626**	**$5,050,603**	$0	**$5,050,603**
		GUIDANCE SERVICES				
6120	100	SALARIES	**12,081,643**	**12,085,583**	12,618	**12,098,201**
6120	200	EMPLOYEE BENEFITS	**3,443,096**	**3,444,308**	1,183	**3,445,491**
6120	300	PURCHASED SERVICES	**15,962**	**18,733**	(1,158)	**17,575**
6120	500	MATERIALS & SUPPLIES	**22,342**	**17,986**	13	**17,999**
6120	600	CAPITAL EXPENDITURES	**130,636**	**134,439**	100	**134,539**
6120	700	OTHER EXPENSE	**1,154**	**2,774**	0	**2,774**
	TOTAL	GUIDANCE SERVICES	**$15,694,833**	**$15,703,823**	$12,756	**$15,716,579**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		HEALTH SERVICES				
6130	100	SALARIES	**2,737,081**	**3,044,466**	7,000	**3,051,466**
6130	200	EMPLOYEE BENEFITS	**746,205**	**1,048,073**	4,722	**1,052,795**
6130	300	PURCHASED SERVICES	**43,376**	**20,652**	(2,000)	**18,652**
6130	500	MATERIALS & SUPPLIES	**20,912**	**33,975**	(9,631)	**24,344**
6130	600	CAPITAL OUTLAY	**14,610**	**12,961**	0	**12,961**
6130	700	OTHER EXPENSE	**1,385**	**744**	0	**744**
	TOTAL	HEALTH SERVICES	**$3,563,569**	**$4,160,871**	$91	**$4,160,962**
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	**2,423,269**	**2,440,027**	0	**2,440,027**
6140	200	EMPLOYEE BENEFITS	**625,964**	**630,633**	0	**630,633**
6140	300	PURCHASED SERVICES	**34,833**	**35,033**	0	**35,033**
6140	500	MATERIALS & SUPPLIES	**135,596**	**164,178**	389	**164,567**
6140	600	CAPITAL EXPENDITURES	**16,000**	**16,000**	0	**16,000**
6140	700	OTHER EXP.	**700**	**1,250**	0	**1,250**
	TOTAL	PSYCHOLOGICAL SERVICES	**$3,236,362**	**$3,287,121**	$389	**$3,287,510**
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	**1,130,229**	**1,139,640**	0	**1,139,640**
6150	200	EMPLOYEE BENEFITS	**534,723**	**536,305**	0	**536,305**
6150	500	MATERIALS & SUPPLIES	**700**	**774**	0	**774**
	TOTAL	PARENTAL INVOLVEMENT	**$1,665,652**	**$1,676,719**	$0	**$1,676,719**
		OTHER STUDENT SUPPORT SERVICES				
6190	100	SALARIES	**2,068,444**	**2,071,152**	(20)	**2,071,132**
6190	200	EMPLOYEE BENEFITS	**719,013**	**719,542**	20	**719,562**
6190	300	PURCHASED SERVICES	**58,096**	**76,637**	200	**76,837**
6190	500	MATERIALS & SUPPLIES	**15,939**	**20,555**	4,452	**25,007**
6190	600	CAPITAL EXPENDITURES	**17,724**	**21,343**	475	**21,818**
6190	700	OTHER EXPENSE	**3,925**	**3,925**	0	**3,925**
	TOTAL	OTHER STUDENT SUPPORT SERVICES	**$2,883,141**	**$2,913,154**	$5,127	**$2,918,281**
	SUBTOTAL - STUDENT SUPPORT SERVICES		*$31,845,183*	*$32,792,291*	*$18,363*	*$32,810,654*
		INSTRUCTIONAL MEDIA SERVICES				
6200	100	SALARIES	**4,555,965**	**4,575,244**	(199)	**4,575,045**
6200	200	EMPLOYEE BENEFITS	**1,351,943**	**1,354,548**	0	**1,354,548**
6200	300	PURCHASED SERVICES	**51,802**	**74,134**	(575)	**73,559**
6200	400	ENERGY SERVICES	**1,325**	**1,325**	0	**1,325**
6200	500	MATERIALS & SUPPLIES	**106,723**	**138,621**	(2,084)	**136,537**
6200	600	CAPITAL EXPENDITURES	**295,154**	**264,377**	(7,819)	**256,558**
6200	700	OTHER EXPENSE	**607**	**165**	(145)	**20**
	TOTAL	INSTRUCTIONAL MEDIA SERVICES	**$6,363,519**	**$6,408,414**	($10,822)	**$6,397,592**
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	**7,458,456**	**6,999,879**	8,914	**7,008,793**
6300	200	EMPLOYEE BENEFITS	**2,235,066**	**1,802,067**	4,875	**1,806,942**
6300	300	PURCHASED SERVICES	**744,599**	**887,490**	494,750	**1,382,240**
6300	500	MATERIALS & SUPPLIES	**302,335**	**274,712**	963,429	**1,238,141**
6300	600	CAPITAL EXPENDITURES	**147,591**	**152,692**	(2,749)	**149,943**
6300	700	OTHER EXPENSE	**38,040**	**40,954**	(115)	**40,839**
	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	**$10,926,087**	**$10,157,794**	$1,469,104	**$11,626,898**
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	**9,280,949**	**9,543,583**	(243,018)	**9,300,565**
6400	200	EMPLOYEE BENEFITS	**1,928,079**	**1,846,176**	3,549	**1,849,725**
6400	300	PURCHASED SERVICES	**604,925**	**1,146,086**	88,505	**1,234,591**
6400	500	MATERIALS & SUPPLIES	**153,659**	**110,163**	(61,989)	**48,174**
6400	600	CAPITAL EXPENDITURES	**590,370**	**628,358**	9,784	**638,142**
6400	700	OTHER EXPENSE	**1,098**	**1,368**	0	**1,368**
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	**$12,559,080**	**$13,275,734**	($203,169)	**$13,072,565**
		INSTRUCTION RELATED TECHNOLOGY				
6500	100	SALARIES	**4,134,460**	**4,134,305**	0	**4,134,305**
6500	200	EMPLOYEE BENEFITS	**1,227,150**	**1,227,235**	0	**1,227,235**
6500	300	PURCHASED SERVICES	**17,310**	**65,025**	2,500	**67,525**
6500	500	MATERIALS & SUPPLIES	**208,939**	**206,619**	0	**206,619**
6500	600	CAPITAL EXPENDITURES	**562,020**	**519,684**	0	**519,684**
6500	700	OTHER EXPENSE	**875**	**1,947**	0	**1,947**
	TOTAL	INSTRUCTION RELATED TECHNOLOGY	**$6,150,754**	**$6,154,815**	$2,500	**$6,157,315**
	SUBTOTAL - STUDENT & INSTRUCTIONAL SUPPORT SVCS		*$67,844,623*	*$68,789,048*	*$1,275,976*	*$70,065,024*

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		SCHOOL BOARD				
7100	100	SALARIES	**771,560**	**771,560**	0	**771,560**
7100	200	EMPLOYEE BENEFITS	**1,017,813**	**1,017,813**	0	**1,017,813**
7100	300	PURCHASED SERVICES	**138,628**	**194,609**	(479)	**194,130**
7100	500	MATERIALS & SUPPLIES	**7,805**	**7,805**	0	**7,805**
7100	600	CAPITAL EXPENDITURES	**3,800**	**6,600**	479	**7,079**
7100	700	OTHER EXPENSE	**33,820**	**33,820**	0	**33,820**
	TOTAL	SCHOOL BOARD	**$1,973,426**	**$2,032,207**	$0	**$2,032,207**
		GENERAL ADMINISTRATION				
7200	100	SALARIES	**1,739,038**	**1,740,466**	(38,300)	**1,702,166**
7200	200	EMPLOYEE BENEFITS	**499,866**	**497,428**	0	**497,428**
7200	300	PURCHASED SERVICES	**203,949**	**219,660**	(320)	**219,340**
7200	500	MATERIALS & SUPPLIES	**49,725**	**2,091**	28,363	**30,454**
7200	600	CAPITAL EXPENDITURES	**5,501**	**8,201**	3,930	**12,131**
7200	700	OTHER EXPENSE	**38,057**	**38,277**	23,819	**62,096**
	TOTAL	GENERAL ADMINISTRATION	**$2,536,136**	**$2,506,123**	$17,492	**$2,523,615**
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	**40,699,636**	**40,838,501**	0	**40,838,501**
7300	200	EMPLOYEE BENEFITS	**13,471,114**	**13,515,764**	0	**13,515,764**
7300	300	PURCHASED SERVICES	**579,413**	**600,239**	16,860	**617,099**
7300	500	MATERIALS & SUPPLIES	**279,999**	**299,348**	(31,575)	**267,773**
7300	600	CAPITAL EXPENDITURES	**137,393**	**205,492**	3,407	**208,899**
7300	700	OTHER EXPENSE	**14,711**	**21,715**	(2,152)	**19,563**
	TOTAL	SCHOOL ADMINISTRATION	**$55,182,266**	**$55,481,059**	($13,460)	**$55,467,599**
		FACILITIES ACQ. & CONST.				
7400	100	SALARIES	**293,740**	**293,740**	0	**293,740**
7400	200	EMPLOYEE BENEFITS	**106,699**	**106,699**	0	**106,699**
7400	300	PURCHASED SERVICES	**128,275**	**152,007**	5,073	**157,080**
7400	400	ENERGY SERVICES	**10,100**	**10,100**	0	**10,100**
7400	500	MATERIALS & SUPPLIES	**17,977**	**19,943**	0	**19,943**
7400	600	CAPITAL EXPENDITURES	**550,486**	**537,773**	23,293	**561,066**
7400	700	OTHER EXPENSE	**2,670**	**1,670**	0	**1,670**
	TOTAL	FACILITIES ACQ. & CONST.	**$1,109,947**	**$1,121,932**	$28,366	**$1,150,298**
		FISCAL SERVICES				
7500	100	SALARIES	**2,738,312**	**2,738,312**	0	**2,738,312**
7500	200	EMPLOYEE BENEFITS	**897,118**	**897,118**	0	**897,118**
7500	300	PURCHASED SERVICES	**266,204**	**419,202**	(28,342)	**390,860**
7500	500	MATERIALS	**25,084**	**26,631**	(128)	**26,503**
7500	600	CAPITAL EXPENDITURES	**23,506**	**23,506**	1,191	**24,697**
7500	700	OTHER EXPENSE	**438,211**	**377,638**	28,922	**406,560**
	TOTAL	FISCAL SERVICES	**$4,388,435**	**$4,482,407**	$1,643	**$4,484,050**
		FOOD SERVICE				
7600	100	SALARIES	**273,947**	**273,947**	0	**273,947**
7600	200	EMPLOYEE BENEFITS	**8,860**	**8,860**	0	**8,860**
	TOTAL	FOOD SERVICE	**$282,807**	**$282,807**	$0	**$282,807**
		PLANNING, RESEARCH, DEVELOPMENT & EVAL				
7710	100	SALARIES	**903,076**	**903,876**	0	**903,876**
7710	200	EMPLOYEE BENEFITS	**269,575**	**269,649**	0	**269,649**
7710	300	PURCHASED SERVICES	**140,268**	**148,373**	0	**148,373**
7710	500	MATERIALS & SUPPLIES	**9,482**	**2,214**	0	**2,214**
7710	600	CAPITAL EXPENDITURES	**4,965**	**8,654**	0	**8,654**
7710	700	OTHER EXPENSE	**765**	**765**	0	**765**
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	**$1,328,131**	**$1,333,531**	$0	**$1,333,531**
		INFORMATION SERVICES				
7720	100	SALARIES	**694,973**	**702,123**	0	**702,123**
7720	200	EMPLOYEE BENEFITS	**223,673**	**223,673**	0	**223,673**
7720	300	PURCHASED SERVICES	**45,163**	**75,938**	0	**75,938**
7720	400	ENERGY SERVICES	**750**	**750**	0	**750**
7720	500	MATERIALS & SUPPLIES	**118,580**	**128,618**	104	**128,722**
7720	600	CAPITAL EXPENDITURES	**6,627**	**17,364**	0	**17,364**
7720	700	OTHER EXPENSE	**1,753**	**1,508**	696	**2,204**
	TOTAL	INFORMATION SERVICES	**$1,091,519**	**$1,149,974**	$800	**$1,150,774**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		PERSONNEL SERVICES				
7730	100	SALARIES	**2,981,405**	**3,012,913**	0	**3,012,913**
7730	200	EMPLOYEE BENEFITS	**1,201,979**	**1,209,492**	0	**1,209,492**
7730	300	PURCHASED SERVICES	**642,397**	**677,059**	7,959	**685,018**
7730	500	MATERIALS & SUPPLIES	**207,848**	**233,367**	(17,557)	**215,810**
7730	600	CAPITAL EXPENDITURES	**104,515**	**124,961**	(12,597)	**112,364**
7730	700	OTHER EXPENSE	**46,058**	**47,668**	0	**47,668**
	TOTAL	PERSONNEL SERVICES	**$5,184,202**	**$5,305,460**	($22,195)	**$5,283,265**
		INTERNAL SERVICES				
7760	100	SALARIES	**1,864,040**	**1,864,040**	0	**1,864,040**
7760	200	EMPLOYEE BENEFITS	**653,689**	**653,689**	0	**653,689**
7760	300	PURCHASED SERVICES	**760,098**	**759,488**	49,655	**809,143**
7760	400	ENERGY SERVICES	**25,650**	**25,650**	0	**25,650**
7760	500	MATERIALS & SUPPLIES	**710,172**	**714,038**	(49,956)	**664,082**
7760	600	CAPITAL EXPENDITURES	**21,724**	**22,174**	330	**22,504**
7760	700	OTHER EXPENSE	**1,000**	**16,712**	271	**16,983**
	TOTAL	INTERNAL SERVICES	**$4,036,373**	**$4,055,791**	$300	**$4,056,091**
		OTHER CENTRAL SERVICES				
7790	100	SALARIES	**380,905**	**370,917**	0	**370,917**
7790	200	EMPLOYEE BENEFITS	**127,908**	**127,908**	0	**127,908**
7790	300	PURCHASED SERVICES	**24,415**	**38,704**	1,573	**40,277**
7790	500	MATERIALS & SUPPLIES	**8,503**	**1,153**	(875)	**278**
7790	600	CAPITAL EXPENDITURES	**3,030**	**3,568**	(600)	**2,968**
7790	700	OTHER EXPENSE	**7,967**	**8,717**	0	**8,717**
	TOTAL	OTHER CENTRAL SERVICES	**$552,728**	**$550,967**	$98	**$551,065**
	SUBTOTAL - CENTRAL SERVICES		*$12,192,953*	*$12,395,723*	*($20,997)*	*$12,374,726*
		STUDENT TRANSPORTATION				
7800	100	SALARIES	**19,056,179**	**18,981,258**	(82)	**18,981,176**
7800	200	EMPLOYEE BENEFITS	**7,439,746**	**7,427,146**	0	**7,427,146**
7800	300	PURCHASED SERVICES	**922,519**	**1,322,091**	(3,026)	**1,319,065**
7800	400	ENERGY SERVICES	**3,722,513**	**3,704,245**	0	**3,704,245**
7800	500	MATERIALS & SUPPLIES	**2,317,101**	**2,336,938**	5,864	**2,342,802**
7800	600	CAPITAL EXPENDITURES	**39,917**	**53,475**	2,157	**55,632**
7800	700	OTHER EXPENSE	**29,218**	**27,089**	2,700	**29,789**
	TOTAL	STUDENT TRANSPORTATION	**$33,527,193**	**$33,852,242**	$7,613	**$33,859,855**
		OPERATION OF PLANT				
7900	100	SALARIES	**23,118,272**	**23,121,606**	0	**23,121,606**
7900	200	EMPLOYEE BENEFITS	**10,051,263**	**10,051,612**	0	**10,051,612**
7900	300	PURCHASED SERVICES	**15,879,630**	**15,772,245**	(23,851)	**15,748,394**
7900	400	ENERGY SERVICES	**23,042,202**	**23,115,179**	(2,148)	**23,113,031**
7900	500	MATERIALS & SUPPLIES	**1,534,015**	**1,456,205**	414,631	**1,870,836**
7900	600	CAPITAL EXPENDITURES	**624,956**	**808,442**	15,273	**823,715**
7900	700	OTHER EXPENSE	**130,342**	**131,307**	0	**131,307**
	TOTAL	OPERATION OF PLANT	**$74,380,680**	**$74,456,596**	$403,905	**$74,860,501**
	SUBTOTAL - GENERAL SUPPORT		*$185,573,843*	*$186,611,096*	*$424,562*	*$187,035,658*
		MAINTENANCE OF PLANT				
8100	100	SALARIES	**6,767,461**	**6,767,461**	0	**6,767,461**
8100	200	EMPLOYEE BENEFITS	**2,903,268**	**2,903,492**	0	**2,903,492**
8100	300	PURCHASED SERVICES	**4,613,818**	**5,377,868**	537,905	**5,915,773**
8100	400	ENERGY SERVICES	**424,605**	**514,204**	0	**514,204**
8100	500	MATERIALS & SUPPLIES	**4,258,384**	**4,291,867**	(20,876)	**4,270,991**
8100	600	CAPITAL EXPENDITURES	**148,731**	**167,523**	12,599	**180,122**
8100	700	OTHER EXPENSE	**2,668,423**	**1,926,640**	(517,689)	**1,408,951**
	TOTAL	MAINTENANCE OF PLANT	**$21,784,690**	**$21,949,055**	$11,939	**$21,960,994**
		ADMIN TECHNOLOGY SERVICES				
8200	100	SALARIES	**2,995,162**	**2,995,162**	0	**2,995,162**
8200	200	EMPLOYEE BENEFITS	**824,915**	**824,915**	0	**824,915**
8200	300	PURCHASED SERVICES	**726,050**	**662,244**	31,977	**694,221**
8200	400	ENERGY SERVICES	**5,550**	**5,550**	0	**5,550**
8200	500	MATERIALS & SUPPLIES	**110,872**	**117,872**	0	**117,872**
8200	600	CAPITAL EXPENDITURES	**125,342**	**228,559**	(34,097)	**194,462**
8200	700	OTHER EXPENSE	**2,016**	**4,506**	0	**4,506**
	TOTAL	ADMIN TECHNOLOGY SERVICES	**$4,789,907**	**$4,838,808**	($2,120)	**$4,836,688**
	SUBTOTAL - MAINTENANCE / ADMIN TECHNOLOGY		*$26,574,597*	*$26,787,863*	*$9,819*	*$26,797,682*

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
February 29, 2016

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		COMMUNITY SERVICES				
9100	100	SALARIES	**261,169**	**284,651**	2,724	**287,375**
9100	200	EMPLOYEE BENEFITS	**95,211**	**97,974**	3,959	**101,933**
9100	300	PURCHASED SERVICES	**118,965**	**110,281**	80	**110,361**
9100	500	MATERIALS & SUPPLIES	**41,976**	**46,859**	296	**47,155**
9100	600	CAPITAL EXPENDITURES	**1,000**	**2,000**	0	**2,000**
9100	700	OTHER EXPENSE	**270,380**	**334,329**	(1,360)	**332,969**
	TOTAL	COMMUNITY SERVICES	**$788,701**	**$876,094**	$5,699	**$881,793**
		DEBT SERVICE				
9200	700	OTHER EXP.	**67,500**	**67,090**	0	**67,090**
	TOTAL	DEBT SERVICE	**$67,500**	**$67,090**	$0	**$67,090**
	TOTAL	APPROPRIATIONS	**$831,800,000**	**$839,310,577**	$3,463,100	**$842,773,677**
		FUND BALANCE				
2768	000	BUDGET FUND BALANCE-END				
		NON-SPENDABLE				
		INVENTORY	**3,000,000**	**3,000,000**	0	**3,000,000**
	TOTAL	NON-SPENDABLE	**$3,000,000**	**$3,000,000**	$0	**$3,000,000**
		RESTRICTED				
		STATE CARRYFORWARDS	**1,500,000**	**1,500,000**	0	**1,500,000**
		REFERENDUM	**1,700,000**	**1,700,000**	0	**1,700,000**
		WORKFORCE	**20,000,000**	**16,792,344**	(576,132)	**16,216,212**
	TOTAL	RESTRICTED	**$23,200,000**	**$19,992,344**	($576,132)	**$19,416,212**
		ASSIGNED				
		ENCUMBRANCES	**7,000,000**	**7,000,000**	0	**7,000,000**
		CENTRAL PRINTING	**1,000,000**	**1,000,000**	0	**1,000,000**
		CARRYFORWARDS	**15,000,000**	**15,000,000**	0	**15,000,000**
	TOTAL	ASSIGNED	**$23,000,000**	**$23,000,000**	$0	**$23,000,000**
		UNASSIGNED	**21,500,000**	**14,453,609**	469,862	**14,923,471**
	TOTAL	UNASSIGNED	**$21,500,000**	**$14,453,609**	$469,862	**$14,923,471**
	TOTAL	ENDING FUND BALANCE	**$70,700,000**	**$60,445,953**	($106,270)	**$60,339,683**
	TOTAL	APPROPRIATIONS & FUND BALANCE	**$902,500,000**	**$899,756,530**	$3,356,830	**$903,113,360**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
DEBT SERVICE FUND - ESTIMATED REVENUE						
		STATE SOURCES				
3322	000	C.O. & D.S. WITHHELD FOR DEBT SERV.	**4,994,050**	**5,034,607**	0	**5,034,607**
	TOTAL	STATE SOURCES	**$4,994,050**	**$5,034,607**	$0	**$5,034,607**
		FUND BALANCE				
2800	000	BUDGET FUND BALANCE-BEGIN RESTRICTED	**92,714**	**92,714**	0	**92,714**
	TOTAL	BEGINNING FUND BALANCE	**$92,714**	**$92,714**	$0	**$92,714**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$5,086,764**	**$5,127,321**	$0	**$5,127,321**
DEBT SERVICE FUND - APPROPRIATIONS						
		DEBT SERVICES				
9200	700	OTHER EXPENSES	**4,994,050**	**5,034,607**	0	**5,034,607**
	TOTAL	DEBT SERVICES	**$4,994,050**	**$5,034,607**	$0	**$5,034,607**
		TRANSFER OF FUNDS				
	TOTAL	APPROPRIATIONS	**$4,994,050**	**$5,034,607**	$0	**$5,034,607**
		FUND BALANCE				
2750	000	BUDGET FUND BALANCE-END RESTRICTED	**92,714**	**92,714**	0	**92,714**
	TOTAL	ENDING FUND BALANCE	**$92,714**	**$92,714**	$0	**$92,714**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$5,086,764**	**$5,127,321**	$0	**$5,127,321**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
CAPITAL OUTLAY FUND - ESTIMATED REVENUE						
		STATE SOURCES				
3321	000	CO/DS DISTR TO DISTRICTS	**949,927**	**949,927**	0	**949,927**
3341	000	RACING COMMISSION FUNDS	**223,250**	**223,250**	0	**223,250**
3391	000	PUBLIC EDUCATION CAPITAL OUTLAY (PECO)	**2,372,102**	**2,372,102**	0	**2,372,102**
3397	000	CHARTER SCHOOL CAP OUTLAY FNDG	**0**	**534,522**	79,017	**613,539**
	TOTAL	STATE SOURCES	**$3,545,279**	**$4,079,801**	$79,017	**$4,158,818**
		LOCAL SOURCES				
3413	000	DIST. CAP. IMPROVE. TAXES	**100,575,953**	**100,575,953**	0	**100,575,953**
3431	400	INTEREST INCOME	**1,200,000**	**1,200,000**	0	**1,200,000**
	TOTAL	LOCAL SOURCES	**$101,775,953**	**$101,775,953**	$0	**$101,775,953**
	TOTAL	ESTIMATED REVENUE	**$105,321,232**	**$105,855,754**	$79,017	**$105,934,771**
		FUND BALANCE				
2800	000	BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	**139,450,795**	**139,450,795**	0	**139,450,795**
		ASSIGNED	**93,577**	**93,577**	0	**93,577**
	TOTAL	BEGINNING FUND BALANCE	**$139,544,372**	**$139,544,372**	$0	**$139,544,372**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$244,865,604**	**$245,400,126**	$79,017	**$245,479,143**
CAPITAL OUTLAY FUND - APPROPRIATIONS						
		FACILITIES ACQ. & CONST.				
7400	600	CAPITAL EXPENDITURES	**181,013,079**	**180,686,670**	(264,764)	**180,421,906**
	TOTAL	FACILITIES ACQ. & CONST.	**$181,013,079**	**$180,686,670**	($264,764)	**$180,421,906**
		DEBT SERVICE				
9200	700	OTHER EXPENSE	**3,037,112**	**3,037,112**	0	**3,037,112**
	TOTAL	DEBT SERVICE	**$3,037,112**	**$3,037,112**	$0	**$3,037,112**
		TRANSFER OF FUNDS				
9700	900	TRANSFERS	**32,800,000**	**33,334,522**	79,017	**33,413,539**
	TOTAL	TRANSFER OF FUNDS	**$32,800,000**	**$33,334,522**	$79,017	**$33,413,539**
	TOTAL	APPROPRIATIONS	**$216,850,191**	**$217,058,304**	($185,747)	**$216,872,557**
		FUND BALANCE				
2768	000	BUDGET FUND BALANCE-END				
		RESTRICTED	**27,930,574**	**28,254,687**	264,764	**28,519,451**
		ASSIGNED	**84,839**	**87,135**	0	**87,135**
	TOTAL	ENDING FUND BALANCE	**$28,015,413**	**$28,341,822**	$264,764	**$28,606,586**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$244,865,604**	**$245,400,126**	$79,017	**$245,479,143**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
CONTRACTED PROGRAM FUND - ESTIMATED REVENUE						
		FEDERAL DIRECT				
3192	000	PELL GRANTS	**6,765,002**	**5,445,002**	0	**5,445,002**
3199	000	OTHER MISC FEDERAL DIRECT	**987,120**	**2,895,540**	0	**2,895,540**
	TOTAL	FEDERAL DIRECT	**$7,752,122**	**$8,340,542**	$0	**$8,340,542**
		FEDERAL THRU STATE				
3201	000	VOCATIONAL EDUCATION ACT	**168,361**	**1,788,048**	92,303	**1,880,351**
3221	000	ADULT GENERAL EDUCATION	**1,315,500**	**1,315,500**	0	**1,315,500**
3222	000	ENGLISH LITERACY & CIVICS	**156,386**	**156,386**	0	**156,386**
3225	000	TITLE II PRT A TEACHER QUALITY	**2,128,371**	**6,452,994**	0	**6,452,994**
3230	000	DISABILITIES EDUCATION ACT(IDEA)	**32,240,283**	**32,375,508**	0	**32,375,508**
3240	000	ELEM SECONDARY EDUC (TITLE I)	**8,214,395**	**30,229,827**	27,855	**30,257,682**
3241	000	LANGUAGE INSTRUCTION (TITLE III)	**159,270**	**688,611**	0	**688,611**
3242	000	TWENTY-FIRST CENTURY SCHOOLS (TITLE IV)	**76,569**	**574,697**	0	**574,697**
3290	000	OTHER FEDERAL THRU STATE	**2,470,435**	**2,911,703**	0	**2,911,703**
	TOTAL	FEDERAL THRU STATE	**$46,929,570**	**$76,493,274**	$120,158	**$76,613,432**
	TOTAL	ESTIMATED REVENUE	**$54,681,692**	**$84,833,816**	$120,158	**$84,953,974**
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		BASIC (FEFP K-12)				
5100	100	SALARIES	**1,442,309**	**10,851,755**	(108,003)	**10,743,752**
5100	200	EMPLOYEE BENEFITS	**420,206**	**2,811,576**	(43,370)	**2,768,206**
5100	300	PURCHASED SERVICES	**2,896,676**	**2,990,752**	13,989	**3,004,741**
5100	500	MATERIALS & SUPPLIES	**5,067,333**	**4,709,340**	126,635	**4,835,975**
5100	600	CAPITAL EXPENDITURES	**1,561,017**	**1,811,651**	143,054	**1,954,705**
5100	700	OTHER EXPENSE	**7,160**	**8,211**	(2,607)	**5,604**
	TOTAL	BASIC (FEFP K-12)	**$11,394,701**	**$23,183,285**	$129,698	**$23,312,983**
		EXCEPTIONAL				
5200	100	SALARIES	**9,297,837**	**9,342,383**	0	**9,342,383**
5200	200	EMPLOYEE BENEFITS	**3,589,154**	**3,326,394**	0	**3,326,394**
5200	300	PURCHASED SERVICES	**348,401**	**306,763**	919	**307,682**
5200	500	MATERIALS & SUPPLIES	**114,430**	**107,969**	231	**108,200**
5200	600	CAPITAL EXPENDITURES	**210,067**	**230,340**	(3,002)	**227,338**
	TOTAL	EXCEPTIONAL	**$13,559,889**	**$13,313,849**	($1,852)	**$13,311,997**
		CAREER EDUCATION				
5300	100	SALARIES	**52,820**	**277,341**	38,078	**315,419**
5300	200	EMPLOYEE BENEFITS	**12,037**	**57,149**	5,256	**62,405**
5300	300	PURCHASED SERVICES	**39,078**	**400,086**	41,112	**441,198**
5300	500	MATERIALS & SUPPLIES	**14,360**	**243,458**	0	**243,458**
5300	600	CAPITAL EXPENDITURES	**3,275**	**171,058**	14,538	**185,596**
5300	700	OTHER EXPENSE	**0**	**157,030**	0	**157,030**
	TOTAL	CAREER EDUCATION	**$121,570**	**$1,306,122**	$98,984	**$1,405,106**
		ADULT GENERAL				
5400	100	SALARIES	**200,812**	**168,978**	(860)	**168,118**
5400	200	EMPLOYEE BENEFITS	**39,190**	**30,377**	(120)	**30,257**
5400	300	PURCHASED SERVICES	**81,080**	**81,080**	7,497	**88,577**
5400	500	MATERIALS & SUPPLIES	**171,946**	**218,830**	(21,963)	**196,867**
5400	600	CAPITAL EXPENDITURES	**387,178**	**420,715**	18,476	**439,191**
5400	700	OTHER EXPENSE	**800**	**800**	0	**800**
	TOTAL	ADULT GENERAL	**$881,006**	**$920,780**	$3,030	**$923,810**
		PRE KINDERGARTEN				
5500	100	SALARIES	**0**	**182,033**	0	**182,033**
5500	200	EMPLOYEE BENEFITS	**0**	**75,078**	0	**75,078**
	TOTAL	PRE KINDERGARTEN	**$0**	**$257,111**	$0	**$257,111**
		SUBTOTAL - INSTRUCTIONAL SERVICES	*$25,957,166*	*$38,981,147*	*$229,860*	*$39,211,007*
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	**1,509,137**	**1,807,651**	31,864	**1,839,515**
6110	200	EMPLOYEE BENEFITS	**516,532**	**619,598**	8,861	**628,459**
6110	300	PURCHASED SERVICES	**7,783**	**28,370**	0	**28,370**
6110	500	MATERIALS & SUPPLIES	**0**	**22,594**	0	**22,594**
6110	600	CAPITAL EXPENDITURES	**0**	**11,745**	0	**11,745**
	TOTAL	ATTENDANCE & SOCIAL WORK	**$2,033,452**	**$2,489,958**	$40,725	**$2,530,683**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		GUIDANCE SERVICES				
6120	100	SALARIES	**102,272**	**157,362**	0	**157,362**
6120	200	EMPLOYEE BENEFITS	**28,265**	**47,582**	(1,070)	**46,512**
	TOTAL	GUIDANCE SERVICES	**$130,537**	**$204,944**	($1,070)	**$203,874**
		HEALTH SERVICES				
6130	100	SALARIES	**42,000**	**42,000**	0	**42,000**
6130	200	EMPLOYEE BENEFITS	**6,280**	**6,280**	0	**6,280**
6130	300	PURCHASED SERVICES	**640**	**640**	0	**640**
	TOTAL	HEALTH SERVICES	**$48,920**	**$48,920**	$0	**$48,920**
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	**2,196,269**	**2,298,571**	0	**2,298,571**
6140	200	EMPLOYEE BENEFITS	**722,002**	**753,809**	1,316	**755,125**
	TOTAL	PSYCHOLOGICAL SERVICES	**$2,918,271**	**$3,052,380**	$1,316	**$3,053,696**
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	**0**	**149,443**	0	**149,443**
6150	200	EMPLOYEE BENEFITS	**0**	**45,357**	0	**45,357**
6150	300	PURCHASED SERVICES	**33,469**	**145,256**	26,413	**171,669**
6150	500	MATERIALS & SUPPLIES	**188,211**	**184,476**	(1,810)	**182,666**
6150	600	CAPITAL OUTLAY	**2,000**	**4,312**	0	**4,312**
	TOTAL	PARENTAL INVOLVEMENT	**$223,680**	**$528,844**	$24,603	**$553,447**
		OTHER STUDENT SUPPORT SERVICES				
6190	100	SALARIES	**2,920,646**	**2,961,336**	0	**2,961,336**
6190	200	EMPLOYEE BENEFITS	**839,833**	**858,222**	0	**858,222**
6190	300	PURCHASED SERVICES	**19,182**	**19,182**	0	**19,182**
	TOTAL	OTHER STUDENT SUPPORT SERVICES	**$3,779,661**	**$3,838,740**	$0	**$3,838,740**
	SUBTOTAL - STUDENT SUPPORT SERVICES		*$9,134,521*	*$10,163,786*	*$65,574*	*$10,229,360*
		INSTRUCTIONAL MEDIA SERVICES				
6200	600	CAPITAL OUTLAY	**0**	**3,481**	0	**3,481**
	TOTAL	INSTRUCTIONAL MEDIA SERVICES	**$0**	**$3,481**	$0	**$3,481**
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	**4,878,999**	**7,604,520**	(133,642)	**7,470,878**
6300	200	EMPLOYEE BENEFITS	**1,360,021**	**2,100,566**	(12,691)	**2,087,875**
6300	300	PURCHASED SERVICES	**607,071**	**952,774**	(1,194)	**951,580**
6300	400	ENERGY	**1,000**	**1,000**	0	**1,000**
6300	500	MATERIALS & SUPPLIES	**254,193**	**228,393**	11,665	**240,058**
6300	600	CAPITAL EXPENDITURES	**57,859**	**158,724**	(1,718)	**157,006**
6300	700	OTHER EXPENSE	**28,995**	**62,010**	0	**62,010**
	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	**$7,188,138**	**$11,107,987**	($137,580)	**$10,970,407**
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	**1,127,097**	**7,155,150**	(83,253)	**7,071,897**
6400	200	EMPLOYEE BENEFITS	**203,656**	**1,991,596**	(31,694)	**1,959,902**
6400	300	PURCHASED SERVICES	**1,457,361**	**2,697,946**	37,959	**2,735,905**
6400	500	MATERIALS & SUPPLIES	**1,590,425**	**1,000,625**	(53,351)	**947,274**
6400	600	CAPITAL EXPENDITURES	**183,381**	**230,091**	8,048	**238,139**
6400	700	OTHER EXPENSE	**865**	**865**	0	**865**
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	**$4,562,785**	**$13,076,273**	($122,291)	**$12,953,982**
		INSTRUCTION RELATED TECHNOLOGY				
6500	100	SALARIES	**95,310**	**576,650**	0	**576,650**
6500	200	EMPLOYEE BENEFITS	**32,784**	**212,709**	0	**212,709**
6500	300	PURCHASED SERVICES	**6,000**	**6,600**	0	**6,600**
	TOTAL	INSTRUCTION RELATED TECHNOLOGY	**$134,094**	**$795,959**	$0	**$795,959**
	SUBTOTAL - STUDENT & INSTRUCTIONAL SUPPORT SVCS		*$21,019,538*	*$35,147,486*	*($194,297)*	*$34,953,189*
		SCHOOL BOARD				
7100	300	PURCHASED SERVICES	**$750**	**$0**	0	**$0**
	TOTAL	SCHOOL BOARD	**$750**	**$0**	$0	**$0**
		GENERAL ADMINISTRATION				
7200	100	SALARIES	**21,441**	**21,441**	0	**21,441**
7200	200	EMPLOYEE BENEFITS	**3,559**	**3,559**	0	**3,559**
7200	500	MATERIALS & SUPPLIES	**500**	**500**	0	**500**
7200	700	OTHER EXPENSE	**1,589,514**	**2,976,553**	3,328	**2,979,881**
	TOTAL	GENERAL ADMINISTRATION	**$1,615,014**	**$3,002,053**	$3,328	**$3,005,381**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	**27,000**	**27,000**	0	**27,000**
7300	200	EMPLOYEE BENEFITS	**4,026**	**4,026**	0	**4,026**
7300	300	PURCHASED SERVICES	**1,035**	**17,786**	0	**17,786**
7300	600	CAPITAL EXPENDITURES	**18,714**	**20,214**	0	**20,214**
	TOTAL	SCHOOL ADMINISTRATION	**$50,775**	**$69,026**	$0	**$69,026**
		FISCAL SERVICES				
7500	100	SALARIES	**33,928**	**33,928**	0	**33,928**
7500	200	EMPLOYEE BENEFITS	**14,059**	**14,059**	0	**14,059**
	TOTAL	FISCAL SERVICES	**$47,987**	**$47,987**	$0	**$47,987**
		PLANNING, RESEARCH, DEVELOPMENT & EVAL				
7710	300	PURCHASED SERVICES	**37,500**	**37,500**	0	**37,500**
7710	500	MATERIALS & SUPPLIES	**3,500**	**3,500**	0	**3,500**
7710	600	CAPITAL OUTLAY	**140,400**	**140,400**	75,000	**215,400**
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	**$181,400**	**$181,400**	$75,000	**$256,400**
		PERSONNEL SERVICES				
7730	100	SALARIES	**0**	**1,260,031**	0	**1,260,031**
7730	200	EMPLOYEE BENEFITS	**0**	**128,969**	0	**128,969**
7730	300	PURCHASED SERVICES	**24,100**	**31,479**	0	**31,479**
7730	700	OTHER EXPENSE	**11,300**	**91,821**	0	**91,821**
	TOTAL	PERSONNEL SERVICES	**$35,400**	**$1,512,300**	$0	**$1,512,300**
		OTHER CENTRAL SERVICES				
7790	100	SALARIES	**0**	**17,912**	0	**17,912**
7790	200	EMPLOYEE BENEFITS	**0**	**7,473**	0	**7,473**
	TOTAL	OTHER CENTRAL SERVICES	**$0**	**$25,385**	$0	**$25,385**
		STUDENT TRANSPORTATION				
7800	300	PURCHASED SERVICES	**27,303**	**45,029**	110,922	**155,951**
7800	400	ENERGY SERVICES	**111,611**	**105,426**	(104,116)	**1,310**
	TOTAL	STUDENT TRANSPORTATION	**$138,914**	**$150,455**	$6,806	**$157,261**
		OPERATION OF PLANT				
7900	100	SALARIES	**0**	**53,204**	0	**53,204**
7900	200	EMPLOYEE BENEFITS	**0**	**14,364**	0	**14,364**
7900	300	PURCHASED SERVICES	**67,741**	**70,197**	(539)	**69,658**
7900	400	ENERGY SERVICES	**15,148**	**15,148**	0	**15,148**
	TOTAL	OPERATION OF PLANT	**$82,889**	**$152,913**	($539)	**$152,374**
	SUBTOTAL - GEN SUPPORT SERVICES		*$2,153,129*	*$5,141,519*	*$84,595*	*$5,226,114*
		ADMIN TECHNOLOGY SERVICES				
8200	100	SALARIES	**0**	**8,359**	0	**8,359**
8200	200	EMPLOYEE BENEFITS	**0**	**3,446**	0	**3,446**
	TOTAL	ADMIN TECHNOLOGY SERVICES	**$0**	**$11,805**	$0	**$11,805**
	SUBTOTAL - MAINT OF PLNT / ADMIN TECH SVS		*$0*	*$11,805*	*$0*	*$11,805*
		COMMUNITY SERVICES				
9100	300	PURCHASED SERVICES	**1,000**	**1,000**	0	**1,000**
9100	500	MATERIALS & SUPPLIES	**412,993**	**412,993**	0	**412,993**
9100	600	CAPITAL EXPENDITURES	**7,658**	**7,658**	0	**7,658**
9100	700	OTHER EXPENSE	**5,130,208**	**5,130,208**	0	**5,130,208**
	TOTAL	COMMUNITY SERVICES	**$5,551,859**	**$5,551,859**	$0	**$5,551,859**
	TOTAL	APPROPRIATIONS	**$54,681,692**	**$84,833,816**	$120,158	**$84,953,974**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
AMERICAN RECOVERY AND REINVESTMENT ACT - RACE TO THE TOP - REVENUE						
		FEDERAL THRU STATE				
3214	000	RACE TO THE TOP	**480,171**	**480,171**	0	**480,171**
	TOTAL	FEDERAL THRU STATE	**$480,171**	**$480,171**	$0	**$480,171**
	TOTAL ESTIMATED REVENUE		**$480,171**	**$480,171**	$0	**$480,171**
AMERICAN RECOVERY & REINVESTMENT ACT - RACE TO THE TOP - APPROPRIATIONS						
		BASIC (FEFP K-12)				
5100	500	MATERIALS & SUPPLIES	**23,361**	**23,361**	0	**23,361**
5100	600	CAPITAL EXPENDITURES	**8,460**	**8,460**	0	**8,460**
	TOTAL	BASIC (FEFP K-12)	**$31,821**	**$31,821**	$0	**$31,821**
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	**15,000**	**15,000**	0	**15,000**
6300	200	EMPLOYEE BENEFITS	**5,024**	**5,024**	0	**5,024**
6300	300	PURCHASED SERVICES	**126,196**	**126,196**	0	**126,196**
6300	500	MATERIALS & SUPPLIES	**217,962**	**217,962**	0	**217,962**
6300	600	CAPITAL EXPENDITURES	**12,200**	**12,200**	0	**12,200**
	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	**$376,382**	**$376,382**	$0	**$376,382**
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	**47,959**	**47,959**	0	**47,959**
6400	200	EMPLOYEE BENEFITS	**14,300**	**14,300**	0	**14,300**
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	**$62,259**	**$62,259**	$0	**$62,259**
		GENERAL ADMINISTRATION				
7200	700	OTHER EXPENSE	**9,709**	**9,709**	0	**9,709**
	TOTAL	GENERAL ADMINISTRATION	**$9,709**	**$9,709**	$0	**$9,709**
	TOTAL APPROPRIATIONS		**$480,171**	**$480,171**	$0	**$480,171**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
FOOD SERVICE FUND - ESTIMATED REVENUE						
		FEDERAL THRU STATE				
3261	000	SCHL LUNCH REIMBURSEMENT	**26,005,067**	**25,289,928**	0	**25,289,928**
3262	000	SCH BRKFST REIMBURSEMENT	**9,220,649**	**8,102,652**	0	**8,102,652**
3263	000	AFTERSCHOOL SNACK REIMBURSEMENT	**856,922**	**856,922**	0	**856,922**
3264	000	CHILD CARE FOOD PROGRAM	**1,019,532**	**1,019,532**	0	**1,019,532**
3265	000	USDA DONATED COMMODITIES	**3,068,809**	**3,068,809**	0	**3,068,809**
3266	000	CASH IN LIEU OF DONATED FOOD	**83,832**	**83,832**	0	**83,832**
3267	000	SUMMER FOOD SERVICE PROGRAM	**1,956,508**	**1,956,508**	0	**1,956,508**
3291	000	SCHOOL DINNER REIMBURSEMENT	**1,243,350**	**0**	0	**0**
	TOTAL	FEDERAL THRU STATE	**$43,454,669**	**$40,378,183**	$0	**$40,378,183**
		STATE SOURCES				
3337	000	SCHOOL BREAKFAST SUPPLEMENT	**258,751**	**258,751**	0	**258,751**
3338	000	SCHOOL LUNCH SUPPLEMENT	**306,785**	**306,785**	0	**306,785**
3399	000	OTHER MISCELLANEOUS	**101,310**	**101,310**	0	**101,310**
	TOTAL	STATE SOURCES	**$666,846**	**$666,846**	$0	**$666,846**
		LOCAL SOURCES				
3451	000	STUDENT LUNCHES	**3,783,518**	**3,783,518**	0	**3,783,518**
3453	000	ADULT BREAKFAST/LUNCHES	**206,793**	**206,793**	0	**206,793**
3454	000	STUDENT AND ADULT AL A CART	**3,493,065**	**3,493,065**	0	**3,493,065**
3455	000	STUDENT SNACKS	**65,325**	**65,325**	0	**65,325**
3456	000	OTHER FOOD SALES	**34,010**	**34,010**	0	**34,010**
3490	000	MISC LOCAL SOURCES	**575,239**	**575,239**	0	**575,239**
	TOTAL	LOCAL SOURCES	**$8,157,950**	**$8,157,950**	$0	**$8,157,950**
	TOTAL	ESTIMATED REVENUE	**$52,279,465**	**$49,202,979**	$0	**$49,202,979**
		FUND BALANCE				
		RESTRICTED	**(4,766,409)**	**(4,766,409)**	0	**(4,766,409)**
	TOTAL	BEGINNING FUND BALANCE	**($4,766,409)**	**($4,766,409)**	$0	**($4,766,409)**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$47,513,056**	**$44,436,570**	$0	**$44,436,570**
FOOD SERVICE FUND - APPROPRIATIONS						
		FOOD SERVICE				
7600	100	SALARIES	**16,170,034**	**16,270,034**	0	**16,270,034**
7600	200	EMPLOYEE BENEFITS	**5,792,669**	**5,792,669**	0	**5,792,669**
7600	300	PURCHASED SERVICES	**2,149,954**	**2,148,296**	0	**2,148,296**
7600	400	ENERGY SERVICES	**833,505**	**833,505**	0	**833,505**
7600	500	MATERIALS & SUPPLIES	**21,089,088**	**21,089,088**	0	**21,089,088**
7600	600	CAPITAL EXPENDITURES	**1,271,964**	**1,273,622**	0	**1,273,622**
7600	700	OTHER EXPENSE	**205,550**	**205,550**	0	**205,550**
	TOTAL	FOOD SERVICE	**$47,512,764**	**$47,612,764**	$0	**$47,612,764**
	TOTAL	APPROPRIATIONS	**$47,512,764**	**$47,612,764**	$0	**$47,612,764**
		FUND BALANCE				
2768	090	BUDGET FUND BALANCE-END RESTRICTED	**292**	**(3,176,194)**	0	**(3,176,194)**
	TOTAL	ENDING FUND BALANCE	**$292**	**($3,176,194)**	$0	**($3,176,194)**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$47,513,056**	**$44,436,570**	$0	**$44,436,570**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
INTERNAL SERVICE FUND - ESTIMATED REVENUE						
		LOCAL SOURCES				
3484	020	PREMIUM REVENUE (WC)	**5,000,000**	**5,000,000**	0	**5,000,000**
	TOTAL	LOCAL SOURCES	**$5,000,000**	**$5,000,000**	$0	**$5,000,000**
	TOTAL	ESTIMATED REVENUE	**$5,000,000**	**$5,000,000**	$0	**$5,000,000**
2780		BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	**653,030**	**653,030**	0	**653,030**
	TOTAL	BEGINNING FUND BALANCE	**$653,030**	**$653,030**	$0	**$653,030**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$5,653,030**	**$5,653,030**	$0	**$5,653,030**
INTERNAL SERVICE FUND - APPROPRIATIONS						
		SCHOOL BOARD				
7100	700	OTHER EXPENSE(Workers Compensation)	**5,000,000**	**5,000,000**	0	**5,000,000**
	TOTAL	SCHOOL BOARD	**$5,000,000**	**$5,000,000**	$0	**$5,000,000**
	TOTAL	APPROPRIATIONS	**$5,000,000**	**$5,000,000**	$0	**$5,000,000**
2768		FUND BALANCE				
		RESTRICTED	**653,030**	**653,030**	0	**653,030**
	TOTAL	ENDING FUND BALANCE	**$653,030**	**$653,030**	$0	**$653,030**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$5,653,030**	**$5,653,030**	$0	**$5,653,030**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
SELF-INSURED HEALTH INSURANCE - ESTIMATED REVENUE						
		LOCAL SOURCES				
3484	020	PREMIUM REVENUE	**0**	**13,095,182**	11,057,063	**24,152,245**
	TOTAL	LOCAL SOURCES	**$0**	**$13,095,182**	$11,057,063	**$24,152,245**
	TOTAL	ESTIMATED REVENUE	**$0**	**$13,095,182**	$11,057,063	**$24,152,245**
2780		BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	**0**	**0**	0	**0**
	TOTAL	BEGINNING FUND BALANCE	**$0**	**$0**	$0	**$0**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$0**	**$13,095,182**	$11,057,063	**$24,152,245**
SELF-INSURED HEALTH INSURANCE - APPROPRIATIONS						
		INTERNAL SERVICES				
7760	200	EMPLOYEE BENEFITS	**0**	**4,566,916**	3,754,084	**8,321,000**
	TOTAL	OTHER INTERNAL SERVICES	**$0**	**$4,566,916**	$3,754,084	**$8,321,000**
	TOTAL	APPROPRIATIONS	**$0**	**$4,566,916**	$3,754,084	**$8,321,000**
2768		FUND BALANCE				
		RESTRICTED	**0**	**8,528,266**	7,302,979	**15,831,245**
	TOTAL	ENDING FUND BALANCE	**$0**	**$8,528,266**	$7,302,979	**$15,831,245**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$0**	**$13,095,182**	$11,057,063	**$24,152,245**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 5	Increase/ (Decrease)	BUDGET AMENDMENT No. 6
PERMANENT FUND - ESTIMATED REVENUE						
		FUND BALANCE				
2800	000	BUDGET FUND BALANCE- BEGIN NON-SPENDABLE	**150,412**	**150,412**	0	**150,412**
	TOTAL	BEGINNING FUND BALANCE	**$150,412**	**$150,412**	$0	**$150,412**
	TOTAL	FUND BALANCE	**$150,412**	**$150,412**	$0	**$150,412**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$150,412**	**$150,412**	$0	**$150,412**
PERMANENT FUND - APPROPRIATIONS						
		FUND BALANCE				
2768	000	BUDGET FUND BALANCE- END NON-SPENDABLE	**150,412**	**150,412**	0	**150,412**
	TOTAL	ENDING FUND BALANCE	**$150,412**	**$150,412**	$0	**$150,412**
	TOTAL	ESTIMATED APPROPRIATIONS AND FUND BALANCE	**$150,412**	**$150,412**	$0	**$150,412**

Attachment: Budget Amendment No. 6 (February 2016) (5717 : Budget Amendment No. 6 (February 2016))

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5718)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending February 29, 2016

BACKGROUND:
The Financial Statements are a summary of the financial condition and financial activities of the school board. These statements provide a district-wide view of financial operations.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the Financial Statements.
2. Do not approve the Financial Statements.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

FINANCIAL IMPACT:
There is no financial impact to the district.

DATA SOURCES:
Catherine N. Davidson, CPA, Director of Accounting

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Financial Statements (February 2016) (PDF)

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY FUNCTION

For the Month Ending February 29, 2016

BUDGET 2015-2016 Account Number	Description	Original 15-16 Budget*	Amended 02-16 Budg Amend No 6	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL	$320,000	$320,000	$196,269	---	$123,731
200	FEDERAL THROUGH STATE	$3,300,000	5,998,334	2,877,398	---	3,120,936
300	STATE	$367,139,977	360,803,437	240,040,924	---	120,762,513
400	LOCAL	$437,369,056	441,007,083	391,303,873	---	49,703,210
700	NON REVENUE SOURCES	$33,100,000	33,713,539	752,000	---	32,961,539
	NON-SPENDABLE	$5,378,285	$5,378,285			5,378,285
	RESTRICTED	$25,834,547	$25,834,547			25,834,547
	ASSIGNED	$22,827,700	$22,827,700			22,827,700
	UNASSIGNED	$7,230,435	$7,230,435			7,230,435
	TOTAL REVENUE AND FUND BALANCE	$902,500,000	$903,113,360	$635,170,464	---	$267,942,896
	EXPENDITURES					
5000	INSTRUCTIONAL SERVICES	$550,950,736	$557,926,430	$342,055,664	$5,131,439	$210,739,328
6100	PUPIL SERVICES	$31,845,183	$32,810,654	20,112,774	93,435	12,604,445
6200	INSTRUCTIONAL MEDIA	$6,363,519	$6,397,592	3,931,920	66,752	2,398,919
6300	INSTR & CURRIC DEVELOPMENT	$10,926,087	$11,626,898	7,272,921	65,388	4,288,589
6400	INSTRUCTIONAL STAFF DEVELOP	$12,559,080	$13,072,565	6,651,983	363,331	6,057,250
6500	INSTRUCTIONAL TECHNOLOGY	$6,150,754	$6,157,315	4,558,918	0	1,598,397
7100	BOARD OF EDUCATION	$1,973,426	$2,032,207	1,647,335	17,082	367,790
7200	GENERAL ADMINISTRATION	$2,536,136	$2,523,615	1,765,970	37,151	720,494
7300	SCHOOL ADMINISTRATION	$55,182,266	$55,467,599	34,904,713	288,663	20,274,223
7400	FACILTIES ACQ & CONSTRUCTION	$1,109,947	$1,150,298	2,097,301	67,068	(1,014,071)
7500	FISCAL SERVICES	$4,388,435	$4,484,050	2,499,019	168,141	1,816,890
7600	FOOD SERVICES	$282,807	$282,807	135,643	0	147,164
7700	CENTRAL SERVICES	$12,192,953	$12,374,726	7,961,352	611,240	3,802,134
7800	TRANSPORTATION	$33,527,193	$33,859,855	19,462,042	74,819	14,322,994
7900	OPERATION OF PLANT	$74,380,680	$74,860,501	49,963,634	286,855	24,610,012
8100	MAINTENANCE OF PLANT	$21,784,690	$21,960,994	14,694,946	1,450,925	5,815,123
8200	ADMINISTRATIVE TECHNOLOGY	$4,789,907	$4,836,688	3,582,972	321,629	932,087
9100	COMMUNITY SERVICES	$788,701	$881,792	518,529	4,291	358,972
9200	DEBT SERVICE	$67,500	$67,090	0	0	67,090
9700	TRANSFERS	$0	$0	0	0	0
	Totals: Appropr., Expend. & Encumb.	*$831,800,000*	*$842,773,677*	*$523,817,637*	*$9,048,210*	*$309,907,830*
	NON-SPENDABLE	3,000,000	3,000,000			$3,000,000
	RESTRICTED	23,200,000	19,416,212			$19,416,212
	ASSIGNED	23,000,000	23,000,000			$23,000,000
	UNASSIGNED	21,500,000	14,923,470			$14,923,470
	TOTAL EXPENDITURES AND FUND BALANCE	$902,500,000	$903,113,360	$523,817,637	$9,048,210	$370,247,513
	EXCESS OF REVENUES OVER EXPENDITURES			$111,352,826		

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (February 2016) (5718 : Financial Statements (February 2016))

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY OBJECT

For the Month Ending February 29, 2016

BUDGET
2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 02-16 Budg Amend No 6	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL	$320,000	$320,000	$196,269	---	$123,731
200	FEDERAL THROUGH STATE	3,300,000	5,998,334	2,877,398	---	3,120,936
300	STATE	367,139,977	360,803,437	240,040,924	---	120,762,513
400	LOCAL	437,369,056	441,007,083	391,303,873	---	49,703,210
700	NON REVENUE SOURCES	33,100,000	33,713,539	752,000	---	32,961,539
	NON-SPENDABLE	5,378,285	5,378,285			5,378,285
	RESTRICTED	25,834,547	25,834,547			25,834,547
	ASSIGNED	22,827,700	22,827,700			22,827,700
	UNASSIGNED	7,230,435	7,230,435			7,230,435
	TOTAL REVENUE AND FUND BALANCE	$902,500,000	$903,113,360	$635,170,464	---	$267,942,896
	EXPENDITURES					
100	SALARIES	$522,571,046	$523,024,263	$323,183,070	$0	$199,841,193
200	EMPLOYEE BENEFITS	$160,776,516	161,839,961	104,653,248	0	57,186,712
300	PURCHASED SERVICES	$76,187,119	83,045,835	51,756,548	0	31,289,287
400	ENERGY SERVICES	$27,470,554	27,405,643	17,286,450	5,161,922	4,957,271
500	MATERIALS AND SUPPLIES	$24,468,994	22,343,230	15,340,396	0	7,002,834
600	EQUIPMENT OTHER EXPENSES	$14,768,064	20,606,846	9,579,731	2,317,509	8,709,607
700	OTHER EXPENSES	$5,557,708	4,507,899	2,018,194	1,469,480	1,020,225
900	TRANSFERS	$0	0	0	99,299	(99,299)
	Totals: Appropr., Expend. & Encumb.	*$831,800,000*	*$842,773,677*	*$523,817,637*	*$9,048,210*	*$309,907,830*
	NON-SPENDABLE	3,000,000	3,000,000			3,000,000
	RESTRICTED	23,200,000	19,416,212			19,416,212
	ASSIGNED	23,000,000	23,000,000			23,000,000
	UNASSIGNED	21,500,000	14,923,470			14,923,470
	TOTAL EXPENDITURES AND FUND BALANCE	$902,500,000	$903,113,360	$523,817,637	$9,048,210	$370,247,513
	EXCESS OF REVENUES OVER EXPENDITURES			$111,352,826		

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (February 2016) (5718 : Financial Statements (February 2016))

PINELLAS COUNTY SCHOOLS

FOOD SERVICE SUMMARY

For the Month Ending February 29, 2016

BUDGET
2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 02-16 Budg Amend No 6	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL				---	$0
200	FEDERAL THROUGH STATE	43,454,669	40,378,183	27,845,841	---	12,532,342
300	STATE	666,846	666,846	719,329	---	(52,483)
400	LOCAL	8,157,950	8,157,950	5,005,188	---	3,152,762
700	NON REVENUE SOURCES				---	0
	NON-SPENDABLE					0
	RESTRICTED	(4,766,409)	(4,766,409)			(4,766,409)
	TOTAL ESTIMATED REVENUE				---	0
	AND FUND BALANCE	$47,513,056	$44,436,570	$33,570,358	---	$10,866,212
	EXPENDITURES					
100	SALARIES	$16,170,034	$16,270,034	10,554,723	$0	$5,715,311
200	EMPLOYEE BENEFITS	5,792,669	5,792,669	3,556,069	0	2,236,600
300	PURCHASED SERVICES	2,149,954	2,149,954	1,277,663	365,002	507,290
400	ENERGY SERVICES	833,505	833,505	677,529	0	155,976
500	MATERIALS AND SUPPLIES	21,089,088	21,089,088	14,475,975	149,217	6,463,897
600	EQUIPMENT OTHER EXPENSES	1,271,964	1,271,964	806,857	136,226	328,881
700	OTHER EXPENSES	205,550	205,550	106,828	0	98,722
900	TRANSFERS					0
	Totals: Appropr., Expend. & Encumb.	*$47,512,764*	*$47,612,764*	*$31,455,643*	*$650,444*	*$15,506,677*
	NONSPENDABLE					0
	RESTRICTED	292	(3,176,194)			(3,176,194)
	TOTAL EXPENDITURES AND FUND BALANCE	$47,513,056	$44,436,570	$31,455,643	$650,444	$12,330,483
	EXCESS OF REVENUES OVER EXPENDITURES			$2,114,715		

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (February 2016) (5718 : Financial Statements (February 2016))

PINELLAS COUNTY SCHOOLS

FINANCIAL SUMMARY - ALL FUNDS

For the Month Ending February 29, 2016

	2015-2016 Original Budget*	2015-2016 Amended Budget Budg Amend No 6	Year-to-Date Expenditures	Percent of Budget Expended	Percent of Approp. Expended	Encumbrances	Budget Balance	Percent of Budget Remaining
Operating	$902,500,000	$903,113,360	$523,817,637	*58.0%*	*62.2%*	$9,048,210	$370,247,513	*41.0%*
Debt Service	5,086,764	5,127,321	0	*0.0%*	*0.0%*	0	$5,127,321	*100.0%*
Capital Outlay	244,865,604	245,479,143	59,715,716	*24.3%*	*27.5%*	35,016,102	$150,747,325	*61.4%*
School Food Service	47,513,056	44,436,570	31,455,643	*70.8%*	*66.1%*	650,444	$12,330,483	*27.7%*
Contracted Programs	54,681,692	84,953,974	41,368,604	*48.7%*	*48.7%*	3,122,633	$40,462,737	*47.6%*
Self Insured Health Insurance		24,152,245	10,155,581	*42.0%*	*253.9%*	0	$13,996,665	
ARRA Race to the Top	480,171	480,171	389,160	*81.0%*	*9.7%*	0	$91,011	*19.0%*
Worker's Compensation	4,692,015	4,692,015	(370,703)	*-7.9%*	*-9.3%*	0	$5,062,718	*107.9%*
Liability Insurance	961,015	961,015	72,006	*7.5%*	*7.2%*	0	$889,009	*92.5%*
Permanent Fund	150,412	150,412	0	*0.0%*	*0.0%*	0	$150,412	*100.0%*
Totals- All Funds	1,260,930,729	$1,313,546,226	$666,603,643	*50.7%*	*55.0%*	$47,837,389	$599,105,193	*45.6%*

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (February 2016) (5718 : Financial Statements (February 2016))

PINELLAS COUNTY SCHOOLS

COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

For the Month Ending February 29, 2016

ASSETS AND OTHER DEBITS	
CASH	$1,858,109
INVESTMENTS	477,077,733
TAXES RECEIVABLE	0
RECEIVABLES	6,740,198
ALLOWANCE FOR DOUBTFUL ACCOUNTS	
DUE FROM OTHERS	120,242,762
DEPOSITS RECEIVABLE	0
INVENTORY	4,164,719
PREPAID EXPENSES/ACCRUED INTERES	866,367
LAND	130,828,015
BUILDINGS/FIXED EQUIPMENT	2,324,006,056
FURNITURE, FIXTURES & EQUIPMENT	143,914,031
VEHICLES	55,437,898
CONSTRUCTION IN PROGRESS	62,629,864
CAPITAL LEASES	52,846,795
COMPENSATED ABSENCES	88,925,215
OTHER AMOUNTS TO BE PROVIDED	25,103,899
TOTAL ASSETS AND OTHER DEBITS	$3,494,641,661
ESTIMATED REVENUE	$1,116,601,140
ENCUMBRANCES	47,837,389
EXPENDITURES	666,603,643
GRAND TOTAL	$5,325,683,833

LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITIES	
WAGES PAYABLE	$0
PAYROLL DEDUCTIONS PAYABLE	37,885,256
ACCOUNTS PAYABLE	0
CONSTRUCTION CONTRACTS PAYABLE	0
DUE TO OTHERS	112,517,656
RETAINAGE PAYABLE	4,288,031
ACCRUED INTEREST PAYABLE	0
MATURED BONDS & INTEREST PAYABLE	884
DEPOSITS AND SALES TAX PAYABLE	56,518
BONDS PAYABLE & NOTES PAYABLE	106,056,399
CAPITAL LEASE OBLIG. & JUDGEMENTS	9,047,500
ESTIMATED LIABILITY - LONG TERM CLAIM	10,640,294
UNEARNED REVENUE	2,274,478
COMPENSATED ABSENCES	88,925,215
TOTAL LIABILITIES	$371,692,232
DEFERRED REVENUE - UNAVAILABLE	129,544
TOTAL DEFERRED INFLOWS OF RESOURCES	$129,544
INVESTMENT IN FIXED ASSETS	$2,769,662,659
RESERVE FOR ENCUMBRANCES	44,235,815
OTHER DESIGNATED BALANCES	43,983,546
OTHER UNDESIGNATED BALANCES	(3,176,194)
NON-SPENDABLE (OPERATING)	3,000,000
RESTRICTED (OPERATING)	19,416,212
ASSIGNED (OPERATING)	23,000,000
UNASSIGNED (OPERATING)	14,923,470
TOTAL FUNDS EQUITIES	$2,915,045,508
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITIES	$3,286,867,283
APPROPRIATIONS	$1,211,048,750
REVENUE	827,767,799
GRAND TOTAL	$5,325,683,833

Subject to minor rounding

*Approved at Second Public Hearing on September 8, 2015

Attachment: Financial Statements (February 2016) (5718 : Financial Statements (February 2016))

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5719)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Renewal Agreement Between the School Board of Pinellas County, Florida, and the School Board of Seminole County, Florida

BACKGROUND:
The Pinellas County School District has participated in the Medicaid School District Administrative Claiming (SDAC) Program for the past seventeen years. The SDAC is a federally-funded program which allows school districts to be reimbursed for some of their costs associated with school-based health and outreach activities which are not claimable under the Medicaid Certified School Match "fee for service" Program. The services provided by Seminole County Schools through this contract assist the district with processing our data enabling us to file an accurate claim with SDAC. Over the last seventeen years, the district has received over $50,000,000 in revenue.

Beginning with the 2015/2016 school year, the Florida Department of Education contracted with Seminole County School Board to provide data management services free of charge. The agreement provides for an electronic process increasing efficiency.

STRATEGIC DIRECTION/GOAL: Effective and Efficient Use of Resources

ALTERNATIVES:
1. Approve the Renewal Agreement
2. Do not approve the Renewal Agreement

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The approval of this renewal agreement will allow the district to continue to participate in the SDAC Program. The agreement increases the district's efficiency in Medicaid billing, and increases the district's potential for generating Medicaid reimbursement revenue.

FINANCIAL IMPACT:
During the 2016/2017 school year it is anticipated that between $3,000,000 and $4,000,000 will be generated from this revenue source. There will be no cost for these Administrative Services.

DATA SOURCES:
David Koperski, School Board Attorney
Mary Ellen Barkman, Coordinator, Medicaid
Dr. Michelle Walsh, Executive Director of Exceptional Student Support Services for Seminole County School District

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Seminole County Renewal Agreement 2016-17 (PDF)

AGREEMENT

THIS AGREEMENT is made and entered into as of this 1st day of July 2016, by and between

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
(hereinafter referred to as "SBPC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
301 4th Street Southwest, Largo, Florida 33770-3599.

and

THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA
(hereinafter referred to as "SBSC"),
whose principal place of business is
400 East Lake Mary Boulevard, Sanford, Florida, 32773.

WHEREAS, both School Boards have a common and concurrent interest in providing data and sharing statistics for the purpose of being reimbursed for Medicaid Administrative Claiming activities.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to establish and maintain a process to determine statistically valid time sample results with approved staff as a function of the Medicaid Administrative Claiming reimbursement process. Both School Boards shall be subject to the following terms:

ARTICLE 1 - RECITALS

1.01 **Recitals**. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement**. The term of this Agreement shall commence on July 1, 2016 and conclude on June 30, 2017, unless terminated as provided herein.

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

2.02 **Responsibilities of SBPC.**

2.02.1 Provide a pool of employee names who are eligible to be sampled based upon selected job codes in accordance with those allowable as stated in the School District Administrative Claiming (SDAC) Guide dated November 2013 and whose incumbents have the potential to engage in Administrative Claiming Activities. Only certain staff positions are to be included in the time study process upon mutual concurrence among all parties participating in this agreement and upon the review and approval of Agency for Health Care Administration (AHCA).

2.02.2 Monitor random moment samples, generated by the Electronic Medicaid Administrative Claiming System (EMACS) as provided by SBSC during four fiscal quarters in the school year.

2.02.3 Code the status of each sample moment to effectively and accurately record the performance of school district personnel activities as delineated in the Medicaid School District Administrative Claiming Guide.

2.02.4 Provide periodic training to SBPC employees who will be responsible for coding the quarterly activities of district personnel delineated on the sample forms. Districts will be responsible for the training in accordance with Chapter 5 of the AHCA SDAC Guide.

2.02.5 The Florida Department of Education (FDOE) has contracted with SBSC to provide management services free of charge to all school districts in the state of Florida. There will be at no cost to the districts for the EMACS Administrative Services.

2.02.6 SBPC shall maintain and be able to produce requested records and materials for AHCA audits.

2.02.7 Any recoupment of funds due to an audit exception, deferral or denial deemed appropriate by the AHCA will be the responsibility of the SBPC, even after withdrawal from the program.

2.03 **Responsibilities of SBSC**

2.03.1 Pursuant to this agreement, SBSC will be acting solely as a data manager and data processor for SBPC.

2.03.2 Annually collect school district calendars and scheduled work hours for relevant staff positions from SBPC.

2.03.3 Quarterly collect personnel rosters from SBPC and perform data entry relative to creating a sample pool of individuals.

2.03.4 Quarterly generate the prorated share of random moment sample forms utilizing the EMACS system.

2.03.5 One hundred percent of all returned random moment sample forms will be reviewed for the purposes of quality control. In instances where there is a disagreement on the coding of a particular sample moment form by the district coder, AHCA will be contacted, in writing, to ensure the consistency of activity selection. The University of South Florida student services IDEA Discretionary Project will be copied on any such correspondence.

2.03.6 Quarterly sample results will be share with all participating districts upon receipt from ACHA.

2.03.7 Retain all administrative claiming data in accordance with Medicaid and FDOE record retention requirements.

2.03.8 **Mutual Agreements**

Independent contractors: SBSC and SBPC are independent contractors. Nothing contained herein shall constitute or designate either party's employees or agents as agents or employees of the other party. Each party remains solely responsible for its own cost report and claim that will be submitted to the Agency for Health Care Administration (AHCA).

2.05 **Indemnification**. Each party agrees to be fully responsible for its acts of negligence, or its agent's acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity**. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any agency to which sovereign immunity may be applicable.

3.02 **No Third Party Beneficiaries**. The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Non-Discrimination**. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, or disability.

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

3.04 **Records**. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

3.05 **Entire Agreement**. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.06 **Amendments**. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.07 **Preparation of Agreement**. The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.08 **Waiver**. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

3.09 **Compliance with Laws**. Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.10 **Governing Law**. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Eighteenth Judicial Circuit of Seminole County, Florida.

3.11 **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

3.12 **Assignment**. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBPC.

3.13 **Force Majeure**. Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.14 **Place of Performance**. All obligations of SBPC under the terms of this Agreement are reasonably susceptible of being performed in Pinellas County, Florida and shall be payable and performable in Pinellas County, Florida.

3.15 **Severability**. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision shall not effect any other provision and this Agreement shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included herein.

3.16 **Notice**. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBPC:	Superintendent of Schools The School Board of Pinellas County, Florida 301 4th Street, Southwest Largo, Florida 33770-3599
With a Copy to:	Mary Ellen Barkman The School Board of Pinellas County, Florida 301 4th Street Southwest Largo, Florida 33770-3599
To SBSC:	Dr. Walt Griffin Superintendent of Schools The School Board of Seminole County, Florida 400 East Lake Mary Boulevard Sanford, Florida 32773
With a Copy to:	Dr. Michelle Walsh The School Board of Seminole County, Florida 400 East Lake Mary Boulevard Sanford, Florida 32773

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

3.17 **Captions**. The captions, section numbers, article numbers, title and headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.18 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

3.19 **Excess Funds**. Any party receiving funds paid by SBPC under this Agreement agrees to promptly notify SBPC of any funds erroneously received from SBPC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBPC with interest calculated from the date of the erroneous payment or overpayment is noticed to the SBSC subject to confirmation of the overpayment by both parties. Interest shall be calculated using the interest rate for judgments under Section 55.03, Florida Statutes, applicable at the time the erroneous payment or overpayment was made by SBPC.

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

FOR SBPC

(Corporate Seal)

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By_____
School Board Chair

ATTEST:

_____
Superintendent of Schools

Approved as to Form:

_____
School Board Attorney

FOR SBSC

(Corporate Seal)

THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA

ATTEST:

By

Walt Griffin, Ed.D., Superintendent

Tina Calderone, Chairman

Michelle Walsh, PhD
Exceptional Student Education, Executive Director
Witness

Deborah Caudill
Coordinator – Medicaid/Health Services
Witness

Attachment: Seminole County Renewal Agreement 2016-17 (5719 : Renewal Agreement Between the School Board of Pinellas County, Florida,

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5720)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of the Operational Compliance Audit Reports of the District's Property Inventory, Schools' Payroll, Schools' Internal Fund Accounts for Fiscal Year 2014/2015; and the Financial Audit Reports of the Schools' Internal Fund Accounts for Fiscal Year Ending June 30, 2015

BACKGROUND:
State Board of Education Rule 6A-1.087(2) provides for an annual audit of school internal funds and requires that a report of the audit findings be presented to the district school board while in regular session.

The audit program is conducted on a continual basis, with reports submitted periodically. The attached summary represents the financial and operational compliance audit reports of the internal fund accounts, and the schools' payrolls submitted for fiscal year 2014/15, and contain an indication, by school, of the degree of compliance with Florida Statutes, State Board of Education Rules, and Pinellas County School Board policy. Audit deficiencies were presented to school principals and appropriate staff immediately following the completion of actual audit field work and office review for the 2014/15 audits.

The individual reports have been sent to department heads, school principals, and area superintendents. The school principals are asked to formally respond to each of the audit deficiencies and recommendations. The response then becomes a part of the final audit report for each school. A complete set of the individual reports for the post-secondary schools and centers, high schools, middle schools, elementary schools, exceptional centers and multi-grade level centers/schools are available for review in the school board office.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the Audit Summary and Audit Report.
2. Do not approve the Audit Summary and Audit Report.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
This report is necessary to comply with State Board Rule. Where deficiencies exist, the appropriate area superintendent or division head oversees the development of procedures for correcting the deficiencies and also monitors the resulting implementation. Staff from the Division of Finance and Auditing & Property Records in particular provides technical assistance to the schools and area superintendents in this process.

FINANCIAL IMPACT:
There is no financial impact to the district.

DATA SOURCES:
Dawn Meyers, CPA, Director, Auditing & Property Records

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Audit Report Internal Accounts FS 2015 (PDF)
- Annual Property Inventory Report 2014-15 (PDF)

REPORT NO. 2016-001
MARCH 31, 2016

PINELLAS COUNTY DISTRICT SCHOOL BOARD - SCHOOL INTERNAL FUNDS

Financial Statement Audit

For the Fiscal Year Ended
June 30, 2015

Director, Auditing and Property Records
Dawn T. Meyers, CPA

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD

SCHOOL INTERNAL FUNDS

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Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

EXECUTIVE SUMMARY

Summary of Report on Financial Statement

Our audit disclosed that the School Internal Funds basic financial statement was presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

Summary of Report on Internal Control and Compliance

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States; however, we noted certain additional matters summarized in the SUMMARY SCHEDULE OF FINDINGS.

Audit Objectives and Scope

Our audit objectives were to determine whether the District staff with administrative and stewardship responsibilities for School operations had:

- **Presented the District's School Internal Funds basic financial statement in accordance with generally accepted accounting principles;**
- **Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statement;**
- **Established internal controls that promote and encourage: 1) compliance with applicable laws, rules, regulations, contracts, and grant agreements; 2) the economic and efficient operation of the District; 3) the reliability of records and reports; and 4) the safeguarding of School assets;**
- **Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statement, and those applicable to the District's trust accounts; and**
- **Taken corrective actions for findings included in previous audit reports.**

The scope of this audit included an examination of the school internal funds basic financial statement as of and for the fiscal year ended June 30, 2015. We obtained an understanding of the School's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statement. We also examined various transactions to determine whether they were executed, both in manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

Audit Methodology

The methodology used to develop the findings in this report included the examination of pertinent School records in connection with the application of procedures required by auditing standards generally accepted in the United States of America and applicable standards contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

REPORT NO. 2016-001
MARCH 31, 2016

Administration Building
301 Fourth St. SW
Largo, Florida 33779-2942

DAWN T. MEYERS, CPA
DIRECTOR, AUDITING AND PROPERTY RECORDS
PHONE: 727-588-6228

The Honorable Members of the School Board

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statement

We have audited the accompanying statement of fiduciary assets and liabilities of the Pinellas County District School Board, as of and for the fiscal year ended June 30, 2015, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statement that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

Opinions

In our opinion, the financial statement referred to above presents fairly, in all material respects, the fiduciary assets and liabilities of the Pinellas County District School Board School Internal Funds as of June 30, 2015, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note I, the financial statement presents only the School Internal Funds and do not purport to, and do not, present fairly the financial position of the Pinellas County District School Board as of June 30, 2015, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

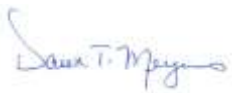
Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statement. The accompanying **SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS** for the fiscal year ended June 30, 2015, is presented for purposes of additional analysis and is not a required part of the financial audit. The **SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS** is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the **SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS** is fairly stated, in all material respects, in relation to the basic financial statement as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report on our consideration of the District's School Internal Funds internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*.** The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully submitted,



Dawn T. Meyers, CPA
Director, Auditing and Property Records
March 31, 2016

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the District's School Internal Funds. Questions concerning information provided in the supplementary information, and financial statement and notes thereto, or requests for additional financial information should be addressed to the Director of Auditing and Property Records, Pinellas County District School Board, Post Office Box 2942, Largo, Florida 33779-2942.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

BASIC FINANCIAL STATEMENT

PINELLAS COUNTY SCHOOL BOARD
SCHOOL INTERNAL FUNDS
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES - FIDUCIARY FUND
June 30, 2015

	School Internal Funds
ASSETS	
Cash	$ 8,438,654.67
Investments	152,944.91
Accounts Receivable	840,055.39
Interest Receivable	187.14
Due from Other Funds	116,284.90
Inventories	242,851.97
TOTAL ASSETS	$ 9,790,978.98
LIABILITIES	
Accounts Payable	$ 61,398.78
Due to Other Funds	297,611.43
Internal Accounts Payable	9,431,968.77
TOTAL LIABILITIES	$ 9,790,978.98

The accompanying notes to financial statement are an integral part of this statement.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

NOTES TO FINANCIAL STATEMENT

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Background

Section 1011.07, Florida Statutes, and State Board of Education Rule 6A-1.087, require financial audits of internal funds.

Internal funds are monies collected and expended within a school which is used for financing activities not otherwise financed by the School Board. These monies are collected in connection with school athletic events, fundraising activities, various student activities and class field trips, gifts and contributions made by the band or athletic booster clubs, civic organizations, parent-teacher organizations, commercial agencies and all other similar monies, properties or benefits.

The principal and staff of each individual school are charged with the responsibility of performing the internal accounting functions in accordance with applicable Florida Statutes, Florida Board of Education Administrative Rules, Florida Department of Education's publication *Financial and Program Cost Accounting and Reporting For Florida Schools,* referred to as Red Book, as incorporated by reference in State Board of Education Rule 6A-1.001, Florida Administrative Code, and the *Bylaws and Policies of The School Board of Pinellas County* which include procedures as described in the *Manual of Internal Fund Accounting*. Each school administers their internal funds separately through an operational checking account

Various fund-raising activities are conducted by independent, school-related organizations such as booster clubs, parent-teacher associations, etc. If these fund-raising activities are conducted entirely by these organizations and no board employee handles or keeps custody of the funds or merchandise, these activities are not recorded in the schools'/centers' internal funds and consequently are not audited by us.

B. Reporting Entity

The Pinellas County District School Board (District), School Internal Funds are comprised of individual account balances of 132 public schools and centers (Schools). The Board has direct responsibility for operation, control, and supervision of District schools and is considered a primary government for financial reporting. The District is considered part of the Florida system of public education, operates under the general direction of the Florida Department of Education, and is governed by State law and State Board of Education (SBE) rules. The governing body of the District is the Board, which is composed of seven elected members. The appointed Superintendent of Schools is the executive officer of the Board. Geographic boundaries of the District correspond with those of Pinellas County.

The District's School Internal Funds, which are used to administer monies collected at several schools in connection with school, student athletic, class, and club activities, are included as agency funds in the District's annual financial report. The accompanying financial statement presents only the District's School Internal Funds and is not intended to present fairly the financial position and results of operations of the District in accordance with accounting principles generally accepted in the United States of America.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

NOTES TO FINANCIAL STATEMENT (CONTINUED)

C. Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statement.

In accordance with Florida Statutes, the District accounts for its School Internal Funds as an agency fund. This fund is organized by cost center to account for each school in the District. The agency funds have no measurement focus but utilize the accrual basis of accounting for reporting assets and liabilities.

The District School Internal Funds at the individual school level recognize cash receipts and cash disbursements using the cash basis of accounting during the year, which are adjusted to accrual basis at fiscal year-end for this financial statement in accordance with accounting principles generally accepted in the United States of America.

D. Assets

1. Cash

The District's School Internal Funds cash is considered to be cash on hand and demand deposits.

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by the Federal Depository Insurance Corporation, up to specified limits, and collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

2. Inventories

Inventories consist primarily of items purchased for resale to students during the ordinary course of business in the postsecondary career technical center bookstores. Inventories are stated at cost.

3. Subsequent Events

The District's School Internal Funds have evaluated subsequent events through March 31, 2016 in connection with the preparation of the financial statement, which is the date the financial statement was available to be issued.

II. ACCOUNTING CHANGES – PRIOR PERIOD ADJUSTMENTS

The following adjustments were made:

- Reduced cash as of July 1, 2014 as it was overstated in the prior report.
- Increased inventory as of July 1, 2014 as it was not reported in the prior report.

As a result of these adjustments, the internal accounts payable was adjusted as follows:

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

NOTES TO FINANCIAL STATEMENT (CONTINUED)

Internal Accounts Payable - June 30, 2014	$ 9,165,636.99
Adjustments to Beginning Internal Accounts Payable:	
Reduction of cash deposits with financial institutions	(50,881.81)
Addition of Inventory	221,649.60
Internal Accounts Payable - July 1, 2014	$ 9,336,404.78

III. CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

At June 30, 2015, book cash balances were $8,438,654.67. Differences between book and bank balances are due to reconciling items, such as deposits in transit and outstanding checks and petty cash and change fund balances. Deposits are covered by Federal depository insurance or collateral pledged with the State Treasurer pursuant to Chapter 280, Florida Statutes. In the event of default participating financial institutions are obligated to reimburse the governmental entity for any losses. Petty cash was held on various school sites and not within a bank which is included in the book cash balance.

IV. ACCOUNTS RECEIVABLE

The majority of receivables are due from students for textbook obligations and are considered to be fully collectible. As such, no allowance for uncollectible accounts receivable is recorded.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

SUPPLEMENTARY INFORMATION

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
For the Fiscal Year Ended June 30, 2015

	Beginning Cash Balance	Receipts	Disbursements	Ending Cash Balance
Elementary Schools				
Anona	$ 35,625.37	$ 36,772.89	$ 42,485.55	$ 29,912.71
Azalea	21,042.39	122,658.97	111,149.49	32,551.87
Bardmoor	25,726.26	59,911.77	58,754.13	26,883.90
Bauder	25,910.38	84,435.20	86,743.38	23,602.20
Bay Point	72,418.82	42,615.73	50,873.51	64,161.04
Bay Vista Fundamental	40,252.68	104,864.17	107,071.34	38,045.51
Bear Creek	13,838.16	22,124.88	16,051.03	19,912.01
Belcher	20,506.49	127,261.69	129,249.33	18,518.85
Belleair	35,809.26	21,272.30	27,109.36	29,972.20
Blanton	20,654.48	19,537.65	16,329.48	23,862.65
Brooker Creek	55,387.17	74,626.59	66,427.43	63,586.33
Campbell Park	3,912.85	10,890.46	10,275.34	4,527.97
Cross Bayou	22,223.38	43,148.35	40,693.77	24,677.96
Curlew Creek	31,946.95	97,525.19	99,203.59	30,268.55
Curtis Fundamental	53,606.97	61,438.71	56,122.40	58,923.28
Cypress Woods	70,509.44	191,508.02	166,173.99	95,843.47
Douglas L. Jamerson, Jr.	35,617.23	96,323.41	92,910.76	39,029.88
Dunedin	35,194.10	26,601.89	34,956.48	26,839.51
Eisenhower	14,716.04	26,361.18	26,926.39	14,150.83
Fairmount Park	6,639.31	16,706.79	13,089.72	10,256.38
Forest Lakes	34,444.32	57,461.87	54,991.02	36,915.17
Frontier	41,342.98	105,965.14	105,799.70	41,508.42
Fuguitt	12,521.77	80,424.61	67,441.21	25,505.17
Garrison-Jones	40,741.99	132,908.01	129,317.86	44,332.14
Gulf Beaches Magnet	-	48,872.06	41,193.91	7,678.15
Gulfport	24,239.87	18,253.23	19,592.37	22,900.73
High Point	15,017.12	19,509.55	25,106.82	9,419.85
Highland Lakes	28,519.71	62,940.22	63,988.58	27,471.35
John M. Sexton	22,763.37	75,383.36	77,105.80	21,040.93
Kings Highway Magnet	-	28,173.10	24,726.14	3,446.96
Lake St. George	47,763.26	100,129.47	101,520.72	46,372.01
Lakeview Fundamental	34,974.17	46,262.06	46,733.68	34,502.55
Lakewood	15,366.57	15,395.09	12,138.41	18,623.25
Lealman Avenue	20,933.62	24,664.16	30,787.48	14,810.30
Leila G. Davis	27,992.78	177,211.60	158,782.92	46,421.46
Lynch	55,444.85	62,423.64	59,530.39	58,338.10
Marjorie Kinnan Rawlings	22,529.60	39,898.35	39,276.56	23,151.39
Maximo	8,555.70	13,464.13	11,838.19	10,181.64
McMullen-Booth	42,510.75	104,095.08	96,475.02	50,130.81
Melrose	9,528.82	12,517.12	13,332.55	8,713.39
Mildred Helms	35,413.52	34,645.75	36,340.45	33,718.82
Mount Vernon	38,110.69	7,985.81	6,849.30	39,247.20
New Heights	15,386.44	21,275.75	20,600.52	16,061.67
North Shore	25,360.41	25,614.93	26,984.69	23,990.65
Northwest	20,565.23	56,826.38	57,382.13	20,009.48
Oakhurst	32,188.60	98,575.59	98,464.05	32,300.14
Oldsmar	58,637.27	112,047.99	103,773.86	66,911.40
Orange Grove	53,574.78	25,682.63	28,156.77	51,100.64
Ozona	49,890.56	112,399.55	106,797.12	55,492.99
Pasadena Fundamental	21,911.28	55,141.07	45,304.18	31,748.17
Perkins	38,253.42	87,768.80	80,708.99	45,313.23
Pinellas Central	33,692.74	61,221.49	54,671.68	40,242.55
Pinellas Park	26,284.97	14,760.40	13,419.87	27,625.50
Plumb	70,142.41	98,914.23	96,344.20	72,712.44
Ponce de Leon	14,496.21	24,068.03	19,225.72	19,338.52
Ridgecrest	45,676.82	92,860.65	96,181.60	42,355.87
Safety Harbor	53,200.35	103,643.53	106,196.89	50,646.99
San Jose	10,548.31	40,229.26	42,353.92	8,423.65
Sandy Lane	19,331.63	10,210.47	12,684.97	16,857.13
Sawgrass Lake	13,728.52	32,570.84	33,456.58	12,842.78
Seminole	29,215.79	73,629.85	67,680.08	35,165.56
Seventy-Fourth Street	29,824.27	15,316.10	20,795.42	24,344.95
Shore Acres	10,127.88	73,886.79	71,616.89	12,397.78
Skycrest	15,168.65	41,496.91	42,352.06	14,313.50
Skyview	20,739.66	31,928.14	32,792.20	19,875.60
Southern Oak	18,657.51	60,643.21	59,843.71	19,457.01
Starkey	40,039.69	108,657.38	109,507.31	39,189.76
Sunset Hills	15,988.01	56,992.55	58,088.12	14,892.44
Sutherland	59,126.14	95,334.54	83,928.40	70,532.28
Tarpon Springs	40,440.17	21,510.65	27,820.04	34,130.78
Tarpon Springs Fundamental	27,065.48	56,077.15	64,881.71	18,260.92
Walsingham	12,356.12	39,969.65	38,725.43	13,600.34
Westgate	48,070.62	21,082.11	33,960.51	35,192.22
Woodlawn	15,105.78	11,168.22	10,219.65	16,054.35

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

SUPPLEMENTARY INFORMATION (CONTINUED)

PINELLAS COUNTYSCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS- Continued
For the Fiscal Year Ended June 30, 2015

	Beginning Cash Balance	Receipts	Disbursements	Ending Cash Balance
ESE Education Centers & Multi-Level				
Calvin A. Hunsinger	$ 11,445.13	$ 6,967.12	$ 9,522.93	$ 8,889.32
Gus A. Stavros Institute	49,436.61	126,707.80	128,589.55	47,554.86
James B. Sanderlin	38,402.85	171,986.86	168,307.09	42,082.62
Madeira Beach Fundamental K-8	105,132.31	126,430.79	134,787.23	96,775.87
Nina Harris	28,605.37	64,773.86	59,876.05	33,503.18
Paul B. Stephens	44,209.33	30,224.96	29,243.84	45,190.45
Pinellas Secondary	38,301.15	7,981.53	9,395.96	36,886.72
Richard L. Sanders	2,562.22	5,324.11	5,835.13	2,051.20
Middle Schools				
Azalea	21,658.14	43,070.23	46,923.32	17,805.05
Bay Point	49,053.56	71,363.36	80,649.07	39,767.85
Clearwater Fundamental	100,347.79	144,484.57	134,735.94	110,096.42
Clearwater Intermediate	7,119.56	17,492.75	17,484.14	7,128.17
Dunedin Highland	89,991.56	96,723.01	95,245.52	91,469.05
East Lake	-	43,113.51	31,861.80	11,251.71
Fitzgerald	39,716.29	79,595.13	80,563.61	38,747.81
John Hopkins	27,046.82	62,164.17	65,241.10	23,969.89
Joseph L. Carwise	82,815.56	89,095.49	114,633.14	57,277.91
Largo	48,656.39	76,427.55	73,968.26	51,115.68
Lealman Intermediate	14,743.05	5,695.33	5,688.12	14,750.26
Meadowlawn	40,195.73	93,910.62	98,534.89	35,571.46
Oak Grove	39,764.24	94,887.04	89,345.60	45,305.68
Osceola	45,783.19	154,626.55	164,677.46	35,732.28
Palm Harbor	130,691.65	139,985.54	140,352.21	130,324.98
Pinellas Park	25,731.33	92,477.91	89,766.65	28,442.59
Safety Harbor	88,941.06	141,927.81	160,668.10	70,200.77
Seminole	45,821.35	159,923.17	173,308.65	32,435.87
Tarpon Springs	65,979.02	122,335.06	110,268.38	78,045.70
Thurgood Marshall Fundamental	68,706.04	169,166.05	153,393.96	84,478.13
Tyrone	22,743.99	47,072.54	47,291.22	22,525.31
High Schools				
Bayside	19,152.31	13,570.99	14,950.19	17,773.11
Boca Ciega	132,307.53	368,741.94	372,025.61	129,023.86
Clearwater	132,341.07	537,652.51	494,223.38	175,770.20
Countryside	206,864.97	680,605.87	686,628.46	200,842.38
Dixie M. Hollins	143,449.05	284,001.50	320,628.51	106,822.04
Dunedin	194,036.62	368,501.48	357,619.08	204,919.02
East Lake	303,802.43	542,321.55	563,931.28	282,192.70
Gibbs	141,294.81	329,817.74	317,989.73	153,122.82
Lakewood	169,295.91	373,991.95	388,887.83	154,400.03
Largo	114,546.74	307,357.25	296,352.76	125,551.23
Northeast	189,268.96	459,495.71	468,484.84	180,279.83
Osceola Fundamental	353,809.69	669,165.28	667,083.49	355,891.48
Palm Harbor University	253,956.47	635,184.51	569,507.25	319,633.73
Pinellas Gulf Coast Academy	-	5,371.16	4,844.03	527.13
Pinellas Park	189,111.92	375,232.82	399,654.53	164,690.21
St. Petersburg	211,011.03	568,908.87	591,320.17	188,599.73
Seminole	395,011.58	566,887.79	585,067.07	376,832.30
Tarpon Springs	182,550.53	485,909.46	514,396.11	154,063.88
Workforce Development, PTCs, Adult Education				
Career Academies of Seminole	29,838.18	30,919.20	32,891.24	27,866.14
Clearwater Adult Education Center	12,752.65	77,827.97	77,949.80	12,630.82
Department of Career, Technical, and Adult Education	26,201.51	3,069.25	8,942.07	20,328.69
Dixie Hollins Adult Education Center	6,310.79	76,177.17	81,557.71	930.25
Extended Transitions Countywide	2,236.55	9,756.82	9,781.93	2,211.44
Lakewood Community	5,210.75	14,726.38	17,535.52	2,401.61
Northeast Community	2,326.42	9,997.58	10,536.73	1,787.27
Palm Harbor Community School	3,263.64	26,607.13	27,496.22	2,374.55
Pinellas Technical College - Clearwater	635,646.86	2,592,249.53	2,585,762.67	642,133.72
Pinellas Technical College - St. Petersburg	579,947.34	2,429,524.72	2,232,538.20	776,933.86
Tomlinson Adult Learning Center	15,103.95	111,498.78	109,197.06	17,405.67
	$ 8,229,300.46	$ 19,777,681.42	$ 19,568,327.21	$ 8,438,654.67

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

Administration Building
301 Fourth St. SW
Largo, Florida 33779-2942

DAWN T. MEYERS, CPA
DIRECTOR, AUDITING AND PROPERTY RECORDS
PHONE: 727-588-6228

The Honorable Members of the School Board

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Report on the Financial Statement

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the statement of fiduciary assets and liabilities of the Pinellas County District School Board, School Internal Funds, as of June 30, 2015, and the related notes to the financial statement, which collectively comprise the District's School Internal Funds basic financial statement, and have issued our report thereon dated March 31, 2016, included under the heading **INDEPENDENT AUDITOR'S REPORT**.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the District's School Internal Funds internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the District's School Internal Funds internal control. Accordingly, we do not express an opinion on the effectiveness of the District's School Internal Funds internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statement will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's School Internal Funds financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

We noted certain additional matters that are discussed in the **SUMMARY SCHEDULE OF FINDINGS** section of this report.

A reference to Management's response to the findings described in the **SUMMARY SCHEDULE OF FINDINGS** section of this report is included in **REQUESTS FOR FINDINGS AND MANAGEMENT'S RESPONSE**. We did not audit management's response and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of the **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*** is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,

Dawn T. Meyers, CPA
Director, Auditing and Property Records
March 31, 2016

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

SUMMARY OF AUDITOR'S RESULTS

Financial Statement

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statement noted?	No

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF FINDINGS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

ADDITIONAL MATTERS

Total Schools with Findings: 72

School Name	Number of Findings	Cash-Timeliness of Collection, Deposit, Posting & Disbursement				Transfers, Adjustments, Corrections & Bank Reconciliations					Internal Controls and Procedures											Financial Records							
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
Anona Elementary School	1				1																								
Azalea Elementary School	2														1			2											
Bardmoor Elementary School	2					1			1																				
Bauder Elementary School	2						3	2																					
Bay Point Elementary School	4						1						5		3								1						
Bay Point Middle School	3						1	2	2																				
Bay Vista Fundamental Elementary School	1					1																							
Bear Creek Elementary School	1														1														
Belcher Elementary School	3						1																1	1					
Blanton Elementary School	1																						1						
Boca Ciega High School	1			1																									
Brooker Creek Elementary School	5				3		4	1	1	1																			
Campbell Park Elementary School	2												2										1						
Clearwater Adult Education Center	1											1																	
Clearwater Intermediate Middle School	2						1			2																			
Countryside High School	2						1			3																			
Cross Bayou Elementary School	2																						1		1				
Curlew Creek Elementary School	1																						1						
Dixie Hollins Adult Education Center	1															3													
Dixie M. Hollins High School	1				1																								
Douglas L. Jamerson, Jr. Elementary School	2												2					3											
Dunedin High School	3				1	1							1																
Dunedin Highland Middle School	4	1	1								1												1						
East Lake High School	2						1			1																			
Extended Transitions Countywide	3	1	1										2																
Fairmount Park Elementary School	2														1								1						
Fitzgerald Middle School	2						1		1																				
Fuguitt Elementary School	1											1																	
Gibbs High School	1																	1											
Gulf Beaches Magnet Elementary School	2						1	1																					
Gulfport Elementary School	4					2			4		1		5																
Highland Lakes Elementary School	1				1																								
Lake St. George Elementary School	1														1														
Lakeview Fundamental Elementary School	2						1														1								
Lakewood Community School	2											2	2																
Lakewood Elementary School	3						1	1	3																				
Lakewood High School	4				2		2		1				2																
Largo High School	6						1		1	1									1				1			1			
Lealman Avenue Elementary School	1												2																
Leila G. Davis Elementary School	5						1	2	3	1			4																
Lynch Elementary School	1														1														

Numbers = Consecutive Years Similar Finding Repeated in Reports Letters-See Audit Findings Legend on page 15

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF FINDINGS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

ADDITIONAL MATTERS

Total Schools with Findings: 72

School Name	Number of Findings	Cash-Timeliness of Collection, Deposit, Posting & Disbursement				Transfers, Adjustments, Corrections & Bank Reconciliations					Internal Controls and Procedures											Financial Records							
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
Maximo Elementary School	3								1			1	1																
McMullen-Booth Elementary School	1								4																				
Meadowlawn Middle School	3																		1		1				1				
Mildred Helms Elementary School	1								3																				
Mount Vernon Elementary School	5						1	1	3			1	2																
New Heights Elementary School	1																							1					
Northeast Community	2			1											1														
Northeast High School	1																						1						
Northwest Elementary School	1																							1					
Oak Grove Middle School	5						1		3				3								3						2		
Oakhurst Elementary School	1															1													
Osceola Middle School	1									2																			
Pinellas Park Elementary School	3												3	2										2					
Pinellas Park High School	3						1		1												1								
Pinellas Park Middle School	3					1			1	1																			
Plumb Elementary School	6							1	1	1							1						1	1					
Pinellas Techinical College - Clearwater	1																			1									
Pinellas Technical College - St. Petersburg	8				1		1		1	1				2				1		1									1
Ridgecrest Elementary School	4	3															1						1	1					
Sandy Lane Elementary School	2																		1			1							
Sawgrass Lake Elementary School	1																		1										
Seminole High School	1										1																		
Seminole Middle School	2								5																			1	
Shore Acres Elementary School	6						1		1	1						2			1				1						
Starkey Elementary School	3						1		1	1																			
Sunset Hills Elementary School	1															1													
Tarpon Springs Fundamental Elementary	1														1														
Tarpon Springs High School	3						1			1								1											
Tarpon Springs Middle School	4						1	1		1							1												
Tomlinson Adult Learning Center	2		3													3													
Tyrone Middle School	2				3								8																
Total per detail category	171	3	3	2	8	5	23	9	21	14	3	5	15	2	8	5	3	5	5	2	4	1	13	6	2	1	1	1	1
Total per summary category	171	16				72					57											26							

Numbers = Consecutive Years Similar Finding Repeated in Reports

Letters-See Audit Findings Legend on page 15

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF FINDINGS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

ADDITIONAL MATTERS

AUDIT FINDINGS LEGEND

Cash-Timeliness of Collection, Deposit, Posting & Disbursement

A	Untimely Deposits
B	Untimely Receipting
C	Deficit Cash
D	Due to District

Transfers, Adjustments, Corrections & Bank Reconciliations

E	Bank Reconciliation Issues or Extensive Assistance
F	Transfers and Adjustments - incorrect transaction used
G	Transfers and Adjustments - transaction processed incorrectly
H	Transfers and Adjustments - not posted timely
I	Transfers and Adjustments - incorrect account

Internal Controls and Procedures

J	NSF Checks and Write Offs
K	Data Back-Up
L	Monthly Financial Statements
M	NSF Log
N	Cross Training/Back-up
O	Improper Deposits
P	Check Signers
Q	Stale Dated Checks
R	Commercial Carriers
S	Inventory Controls
T	General Procedures

Financial Records

U	General Administration – Allowable Expense
V	Field Trip Funds
W	Trust Accounts – Adopt a Class
X	Deficit Trust Account Balances
Y	Trust Account - Teacher Appreciation
Z	Chart of Accounts
AA	Improper Expenditure
BB	Accounts Receivable/Accounts Payable Misstated

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SCHEDULE OF FINDINGS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

REQUESTS FOR FINDINGS AND MANAGEMENT'S RESPONSE

Specific findings for each school and Management's responses to each finding noted in the **SUMMARY SCHEDULE OF FINDINGS** are on file in the Auditing and Property Records office and available upon request. See **REQUESTS FOR INFORMATION** for contact information.

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
SCHOOL INTERNAL FUNDS
SUMMARY SCHEDULE OF SCHOOLS WITH NO REPORTABLE FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

We have audited 132 schools and centers that maintain School Activity Funds. The following 60 sites (45% of the 132 sites audited) did not have reportable findings, indicating exceptional proficiency in internal controls, financial and operational management, and compliance with statutes, regulations, and policies governing School Activity Funds. We commend these schools for their efforts. It takes a dedicated team, including the Principal's Secretary or Bookkeeper(s) and faculty sponsors, working together with daily diligence to accomplish this level of proficiency.

Azalea Middle School
Bayside High School
Belleair Elementary School
Calvin A. Hunsinger School
Career Academies of Seminole
Clearwater Fundamental Middle School
Clearwater High School
Curtis Fundamental Elementary School
Cypress Woods Elementary School
Department of Career, Technical, and Adult Education
Dunedin Highland Middle School
East Lake Middle School
Eisenhower Elementary School
Forest Lakes Elementary School
Frontier Elementary School
Garrison-Jones Elementary School
Gus A. Stavros Institute
High Point Elementary School
James B. Sanderlin
John Hopkins Middle School
John M. Sexton Elementary School
Joseph L. Carwise Middle School
Kings Highway Elementary Magnet School
Largo Middle School
Lealman Intermediate
Madeira Beach Fundamental K-8
Marjorie Kinnan Rawlings Elementary School
Melrose Elementary School
Nina Harris ESE Center
North Shore Elementary School
Oldsmar Elementary School
Orange Grove Elementary School
Osceola Fundamental High School
Ozona Elementary School
Palm Harbor Community School
Palm Harbor Middle School
Palm Harbor University High School
Pasadena Fundamental Elementary School
Paul B. Stephens ESE Center
Perkins Elementary School
Pinellas Central Elementary School
Pinellas Gulf Coast Academy
Pinellas Secondary School
Ponce de Leon Elementary School
Richard L. Sanders School
Safety Harbor Elementary School
Safety Harbor Middle School
San Jose Elementary School
Seminole Elementary School
Seventy-Fourth Street Elementary School
Skycrest Elementary School
Skyview Elementary School
Southern Oak Elementary School
St. Petersburg High School
Sutherland Elementary School
Tarpon Springs Elementary School
Thurgood Marshall Fundamental Middle School
Walsingham Elementary School
Westgate Elementary School
Woodlawn Elementary School

Attachment: Audit Report Internal Accounts FS 2015 (5720 : Audit Summary and Audit Reports)

REPORT NO. 2016-002
MARCH 31, 2016

PINELLAS COUNTY DISTRICT SCHOOL BOARD

Annual Property Records Inventory Report

For the Fiscal Year 2014-15

Director, Auditing and Property Records
Dawn T. Meyers, CPA

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD

ANNUAL PROPERTY RECORDS INVENTORY REPORT

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Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
FOR FISCAL YEAR 2014-15

I. BACKGROUND

Pursuant to Chapter 69I-73, Florida Administrative Code, governmental units shall maintain adequate records of property in their custody. Each property item shall be permanently marked with the identification number assigned to that item to establish its identity and ownership by the governmental unit holding title to the item. Each governmental unit shall ensure a complete physical inventory of all property is taken annually.

The Superintendent is responsible for the supervision and control of District property pursuant to Section 274.03, Florida Statutes, which allow delegation to a custodian the use and immediate control of the property.

Board Policy 7300 - Property Custodianship and Insurance names the principal, director, department head, or other employee designated by the Superintendent as the property custodian.

Board Policy 7320 – Acquisition and Removal of Tangible Property states that property may be lent to employees for District purposes or exchanged between schools or departments only with prior written approval of the principal or department head.

Board Policy 7450 – Inventories and Property Records requires tangible personal property valued at $1,000 or more, whether purchased or received through donation, to be tagged and accounted for as an asset of the Board. In addition, it requires a complete physical inventory of all tagged items within a school or other Board facility to be conducted annually. Certain classifications of equipment and furniture, as designated by the Superintendent to be of special interest and possessing a value of less than $1,000 may be tagged and controlled as Board assets. Principals, directors, or department heads are required to take annual inventories of property valued from $300 to $999.99.

Tangible personal property consists of furniture, computers, motor vehicles, and other items of a non-consumable, non-expendable nature that costs $1,000 or more and have a normal life expectancy of one or more years. The District also accounts for items valued at $300 to $999.99 such as tables, desks, chairs and shelves. These items, however, are not tagged for inventory, and are not recorded in the TERMS Fixed Asset system. Other attractive technology items valued from $300 to $999.99 such as desktop computers, laptop computers, and tablets are deemed items of special interest and are separately tagged and entered into the TERMS Fixed Asset system.

As of June 30, 2015, the District's tangible personal property included 81,231 items with an acquisition value of approximately $228 million. This category does not include land or improvements, buildings or improvements, relocatables, or construction in progress. In addition, the District's uncapitalized tagged technology equipment as of June 30, 2015, included 97,197 items with an acquisition value of approximately $61 million.

The Auditing and Property Records Department maintains property data records, issues property tags, and conducts annual inventories of all tagged equipment and software with an acquisition value of $1,000 or more to comply with Chapter 274, Florida Statutes and Board policy.

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
FOR FISCAL YEAR 2014-15

II. INVENTORY OBJECTIVES AND SCOPE

The inventory focused on evaluating whether the cost centers properly accounted for and safeguarded tangible personal property. Specific objectives were to determine whether:

1. Cost center tangible personal property is controlled and accounted for as required by statute, rule and Board policy
1. Tangible personal property items are properly tagged and marked; and
2. Proper procedures are followed for tangible personal property items that are transferred, lost or stolen, in use by appropriate staff or retired.

The scope included conducting an inventory of all tangible personal property items at every cost center for the 2014-15 fiscal year. It also included a review of internal control procedures related to tagging, transferring, acquisition and removal, and reporting of lost and damaged tangible personal property items for compliance with Florida Statutes and District policies. In addition, a sample of tagged technology items valued from $300 to $999.99 were inventoried at each school.

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES
FOR FISCAL YEAR 2014-15

SUMMARY OF RESULTS

The Auditing and Property Records Department has completed the inventories of tagged tangible personal property of departments, post-secondary schools and centers, high schools, middle schools, elementary schools, exceptional schools and multi-grade level schools for the 2014-15 fiscal year. To verify compliance with *Bylaws and Policies of The School Board of Pinellas County* and the *Manual of Property Equipment Accounting and Control,* an inventory of all tagged equipment with an acquisition cost of $1,000 or more was conducted at each school and cost center. In addition, a sample of tagged technology items valued from $300 to $999.99 were inventoried at each school.

In addition to missing equipment, deficiencies in the following inventory procedures are included in the final inventory report: the tagging/retagging of equipment, returning verification of tagging forms and serial numbers, requests for tagging of equipment purchased with internal purchase orders, requests for tagging of donated equipment, completion of asset transfers when tagged equipment changes location, completion of correct form for theft and/or damage to equipment, proper documenting of temporary equipment removals, requests made for trade-in or vendor exchange of equipment, submission of un-capitalized inventory spreadsheet and annual summary report of their uncapitalized inventory, maintenance of Software Tracking Notebook, proper Key Management procedures and submission of fall key inventory, and other miscellaneous deficiencies, such as a high percent of a specific type of equipment as missing (example: laptops or band instruments).

Items not located during the cost center's inventory process are reported to the principal/department head by the property control clerk on an *Initial Unlocated List.* This complies with the Florida Administrative Code to report unlocated items promptly to the school/department. Cost centers are given an opportunity to locate the missing items prior to finalizing the inventory. Any tagged items included on the *Initial Unlocated List* that are not found by the cost center are counted as missing on the final inventory report as follows:

- M1 - This code indicates that the item is missing for the first time this year. It will remain active on the inventory of the cost center with this code until the next inventory where it will either be verified or identified as missing for the second consecutive year.

- M2 - This indicates that the item is missing for the second consecutive year. At the conclusion of all inventories each fiscal year, a list of all M2 equipment and software is submitted to the school board to request retirement as missing equipment.

The results of the cost center inventories are summarized below for cost centers where missing tagged items were identified or procedural deficiencies were noted.

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PROPERTY INVENTORY ANALYTICAL

	2012-13	2013-14	2014-15
Total Items Inventoried	92,972	91,582	88,693
M1's (Missing 1st year)	717	778	411
M2's (Missing 2nd year)	289	380	177
Total Procedural Deficiencies	226	196	219
Total Repeat Deficiencies	46	40	57
Total Perfect Inventory Reports	106	99	104

The legend below should be used in conjunction with the **SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES** table that follows.

PROCEDURAL DEFICIENCIES LEGEND

A	Property has been tagged by personnel and verification sent to Property Records
B	Bookkeeper has notified Property Records of internally purchased property (applies only to school sites)
C	Notified Property Records of donated property
D	Asset transfers are completed and updated timely
E	Damage and/or Loss of Property Reports have been completed and submitted as needed
F	Temporary property removals have been documented and updated annually
G	Equipment Assignment Lists have been completed and updated for all staff members
H	Prior approval requested for property trade-ins and Exchanged Property Memo submitted when needed
I	Inventory and report for uncapitalized tangible property has been updated, completed and submitted timely
J	Software Tracking Forms Notebook has been maintained and updated
K	Key management procedures have been followed

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies**										
									A	B	C	D	E	F	G	H	I	J	K
Vocational:																			
Career Academies of Seminole	230	$ 653,692.20	1	$ 1,758.55	0	-	0	0											
Dixie Hollins Adult Education Center	97	$ 195,963.22	1	$ 1,180.25	0	-	0	0											
PTC - Clearwater	1438	$ 5,592,773.09	1	$ 1,757.85	0	-	0	0											
PTC - St. Petersburg	1466	$ 4,728,903.03	7	$ 9,888.27	8	$ 15,966.00	1	0									1		
High Schools:																			
Bayside High	422	$ 708,122.25	1	$ 1,162.59	1	$ 1,038.00	0	0											
Boca Ciega High	1465	$ 2,828,287.69	3	$ 3,929.80	0	-	1	0									1		
Clearwater High	1045	$ 1,917,077.36	2	$ 2,906.86	2	$ 3,653.23	0	0											
Countryside High	1069	$ 2,063,077.58	1	$ 1,173.30	3	$ 4,224.40	0	0											
Dixie M. Hollins High	1456	$ 2,781,017.95	11	$ 18,607.19	2	$ 3,893.67	3	1				8				1	1		
Dunedin High	973	$ 1,676,857.43	8	$ 11,720.91	5	$ 6,850.96	3	0				1		1			1		
East Lake High	1168	$ 1,998,307.49	3	$ 4,101.82	1	$ 1,257.89	1	0											1
Gibbs High	1862	$ 3,453,971.65	8	$ 14,831.13	22	$ 25,226.86	2	0				1				1			
Lakewood High	1499	$ 2,536,022.31	14	$ 16,182.38	2	$ 3,647.30	3	2				1			3		3		
Largo High	975	$ 1,494,809.05	64	$ 78,118.35	0	-	2	2	2								2		
Northeast High	1036	$ 1,889,645.80	3	$ 6,754.10	0	-	2	2				2					2		
Osceola Fundamental High	1039	$ 1,798,672.09	0	-	3	$ 4,412.99	0	0											
Palm Harbor University High	1235	$ 2,003,076.25	2	$ 2,201.39	3	$ 4,505.54	0	0											
Pinellas Park High	1217	$ 2,368,509.94	18	$ 25,599.58	4	$ 6,151.00	4	0				1		1	1		1		
St. Petersburg High	877	$ 1,456,409.23	0	-	5	$ 7,665.26	5	4	3			2		3	1				2
Tarpon Spring High	1281	$ 2,743,044.55	0	-	7	$ 8,411.54	3	2						2			1		2
Middle Schools:																			
Azalea Middle	623	$ 989,062.56	2	$ 2,536.47	1	$ 1,243.67	2	0				1							1
Bay Point Middle	723	$ 1,132,473.43	0	-	0	-	2	0						1	1				
Clearwater Fundamental	618	$ 930,017.29	2	$ 2,394.84	1	$ 1,325.87	1	0				1							
Clearwater Intermediate	303	$ 505,733.09	1	$ 1,257.89	0	-	3	1				1					2		1
Dunedin Highland Middle	677	$ 1,125,051.56	6	$ 8,649.53	1	$ 1,484.80	4	3	4			3					1		2
East Lake Middle	9	$ 14,234.41	0	-	0	-	1	0									1		
John Hopkins Middle	849	$ 1,503,348.56	16	$ 23,999.32	7	$ 10,681.02	6	3	1	1		7	1				6		6

** Numbers = Consecutive Years Similar Deficiencies Repeated in Reports

See Procedural Deficiencies Legend on page 5

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies**										
									A	B	C	D	E	F	G	H	I	J	K
Largo Middle	813	$ 1,245,973.87	3	$ 6,780.71	2	$ 2,630.67	1	1				3							
Lealman Intermediate	504	$ 80,328.22	3	$ 3,586.43	1	$ 1,201.39	2	1				1					3		
Meadowlawn Middle	816	$ 1,396,439.62	11	$ 15,127.18	13	$ 18,666.93	1	1											2
Morgan Fitzgerald Middle	630	$ 915,545.48	6	$ 8,713.82	0	-	4	0	1			1		1	1				
Oak Grove Middle	832	$ 1,380,791.97	3	$ 4,052.80	0	-	1	0									1		
Osceola Middle	1026	$ 1,163,487.87	4	$ 5,854.40	0	-	3	1			1				1		3		
Palm Harbor Middle	598	$ 879,933.39	2	$ 2,502.97	0	-	1	0											1
Pinellas Park Middle	688	$ 977,629.65	6	$ 8,180.73	0	-	5	1				1		1	1		1		2
Safety Harbor Middle	933	$ 2,646.40	2	$ 2,646.40	0	-	3	1	1			1					2		
Seminole Middle	629	$ 848,668.19	2	$ 2,449.00	0	-	2	0				1					1		
Tarpon Springs Middle	552	$ 761,528.12	5	$ 6,187.64	2	$ 2,927.05	3	1				1					2		1
Thurgood Marshall Fundamental	756	$ 1,195,892.05	4	$ 8,442.00	1	$ 1,099.00	1	1									2		
Tyrone Middle	588	$ 1,006,817.15	3	$ 3,604.29	0	-	2	0				1			1				
ESE and Multi-Grade Level Schools:																			
James B. Sanderlin	700	$ 1,004,119.61	0	-	1	$ 1,119.73	0	0											
Madeira Beach Fundamental K-8	747	$ 1,059,375.01	6	$ 9,570.61	3	$ 4,804.88	3	0					1		1				1
Pinellas Secondary	361	$ 563,538.89	1	$ 1,591.87	0	-	0	0											
Richard L. Sanders Exceptional	364	$ 613,073.29	1	$ 1,213.00	9	$ 10,069.21	2	2				5							2
Elementary Schools:																			
Anona Elementary	232	$ 292,528.98	0	-	0	-	2	0				1							1
Azalea Elementary	251	$ 373,086.28	0	-	1	$ 1,501.52	0	0											
Bardmoor Elementary	351	$ 457,069.53	1	$ 577.76	0	-	0	0											
Bauder Elementary	420	$ 478,125.99	1	$ 1,335.37	0	-	4	0				1	1				1		1
Bay Vista Fundamental Elementary	263	$ 365,905.51	1	$ 661.18	0	-	1	0											1
Bear Creek Elementary	210	$ 317,369.31	0	-	2	$ 3,009.47	1	0									1		
Belcher Elementary	298	$ 407,456.70	1	$ 1,647.00	0	-	1	0				1							
Belleair Elementary	319	$ 498,589.34	1	$ 1,225.85	5	$ 6,837.34	1	0											1
Blanton Elementary	431	$ 551,113.37	0	-	0	-	2	0				1							
Brooker Creek Elementary	252	$ 350,339.72	0	-	0	-	1	0									1		
Campbell Park Elementary	374	$ 613,529.09	4	$ 5,532.39	0	-	2	0									1		1

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies**											
									A	B	C	D	E	F	G	H	I	J	K
Cross Bayou Elementary	292	$ 426,664.94	1	$ 1,524.67	0	-	0	0											
Curlew Creek Elementary	378	$ 521,310.43	0	-	0	-	1	0									1		
Curtis Fundamental Elementary	689	$ 1,252,006.14	0	-	0	-	1	0				1							
Douglas L. Jamerson, Jr. Elementary	391	$ 560,361.77	1	$ 1,501.52	0	-	2	0				1					1		
Dunedin Elementary	1051	$ 1,431,988.11	0	-	0	-	2	0				1							1
Eisenhower Elementary	435	$ 629,528.58	1	$ 1,463.70	0	-	0	0											
Fairmount Park Elementary	331	$ 566,258.42	0	-	0	-	2	0				1							1
Forest Lakes Elementary	374	$ 471,879.95	3	$ 3,814.22	0	-	0	0											
Fuguitt Elementary	301	$ 423,327.85	1	$ 1,554.21	1	$ 615.00	2	0				1					1		
Garrison-Jones Elementary	319	$ 446,841.36	1	$ 1,230.41	0	-	1	0				1							
Gulf Beaches Magnet Elementary	101	$ 168,581.81	0	-	0	-	1	0									1		
Gulfport Elementary	319	$ 528,550.03	1	$ 1,524.67	5	$ 6,080.00	2	1				1					2		
High Point Elementary	1069	$ 1,672,963.13	13	$ 20,683.72	1	$ 2,345.86	2	0				1					1		
Highland Lakes Elementary	245	$ 375,745.94	0	-	0	-	2					1					1		
John M. Sexton Elementary	364	$ 529,074.69	1	$ 1,220.30	0	-	1	1									2		
Kings Highway Elementary Magnet	95	$ 169,451.07	0	-	0	-	1	0											1
Lake St. George Elementary	361	$ 554,234.72	0	-	0	-	2	0				1							1
Lakeview Fundamental	218	$ 263,837.99	1	$ 1,229.60	0	-	0	0											
Lakewood Elementary	324	$ 557,387.56	3	$ 3,530.34	0	-	2	0				1					1		
Lealman Avenue Elementary	259	$ 372,018.16	2	$ 2,768.34	0	-	2	0				1			1				
Leila G. Davis Elementary	371	$ 505,474.37	0	-	0	-	1	0				1							
Lynch Elementary	521	$ 832,671.60	5	$ 6,334.65	0	-	1										1		
Marjorie Kinnan Rawlings Elementary	447	$ 482,138.05	1	$ 661.18	0	-	2	0				1					1		
Maximo Elementary	374	$ 536,817.81	6	$ 8,647.55	6	$ 9,834.44	0	0											
McMullen-Booth Elementary	362	$ 513,711.60	0	-	1	$ 1,491.00	2	0				1				1			
Melrose Elementary	259	$ 414,806.77	19	$ 26,475.79	0	-	6	3	2			2		1	1		1		2
Mildred Helms Elementary	385	$ 541,138.35	0	-	0	-	1	0				1							
MountVernon Elementary	261	$ 396,181.88	0	-	0	-	1	0				1							
New Heights Elementary	991	$ 1,566,274.45	15	$ 19,163.14	1	$ 1,501.52	2	0							1		1		
North Shore Elementary	2691	$ 281,099.30	0	-	0	-	1	0											1

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies**											
									A	B	C	D	E	F	G	H	I	J	K
Northwest Elementary	287	$ 409,836.39	0	-	0	-	1					1							
Oakhurst Elementary	360	$ 479,379.48	0	-	0	-	2	0	1			1							
Orange Grove Elementary	246	$ 291,019.30	4	$ 2,448.26	0	-	0	0											
Pasadena Fundamental Elementary	207	$ 306,447.91	0	-	0	-	1	0				1							
Perkins Elementary	854	$ 1,187,080.98	0	-	0	-	1	0				1							
Pinellas Park Elementary	410	$ 582,302.88	15	$ 17,427.93	0	-	5	3	2			3		1			3		1
Plumb Elementary	368	$ 498,386.91	5	$ 7,254.60	0	-	2	1				1					2		
Ponce de Leon Elementary	306	$ 455,907.24	0	-	0	-	1	0				1							
Ridgecrest Elementary	414	$ 501,469.89	0	-	0	-	1	0									1		
San Jose Elementary	293	$ 395,588.23	0	-	0	-	2	1				1					2		
Sandy Lane Elementary	388	$ 593,729.33	2	$ 2,969.60	0	-	2	1				2					1		
Sawgrass Lake Elementary	378	$ 473,459.66	5	$ 6,386.48	0	-	2	0				1					1		
Seminole Elementary	407	$ 554,193.04	0	-	0	-	2	1	2								1		
Seventy-Fourth Street Elementary	245	$ 369,623.45	1	$ 1,199.00	0	-	1	0				1							
Shore Acres Elementary	375	$ 580,209.26	5	$ 7,828.92	4	$ 5,091.65	1	0				1							
Skycrest Elementary	398	$ 639,882.39	0	-	0	-	1	0											1
Skyview Elementary	316	$ 408,692.23	0	-	0	-	1	0				1							
Southern Oak Elementary	399	$ 491,402.37	0	-	0	-	1	0				1							
Starkey Elementary	344	$ 526,980.39	1	$ 2,135.00	1	$ 2,834.10	1	0				1							
Sunset Hills Elementary	307	$ 450,406.29	2	$ 4,443.67	0	-	3	1				1					2		1
Sutherland Elementary	245	$ 390,043.10	0	-	0	-	1	0											1
Tarpon Springs Elementary	1164	$ 1,769,340.82	2	$ 2,602.77	0	-	3	0				1		1				1	
Tarpon Springs Fundamental	191	$ 327,982.10	0	-	0	-	1	0				1							
Walsingham Elementary	273	$ 439,858.11	3	$ 4,028.54	0	-	3	0				1					1		1
Woodlawn Elementary	340	$ 448,154.73	1	$ 1,045.66	1	$ 1,243.67	0	0											
Departments:																			
0450 Walter Pownall Service Ctr.	18	$ 42,014.94	0	-	0	-	1	0									1		
0981 Disston Academy	268	$ 442,120.35	8	$ 11,261.86	1	$ 1,162.59	4	3				3				1	5		3
5070 Elementary Science	24	$ 31,969.51	0	-	0	-	1	0								1			
5110 TV Operations	408	$ 2,122,282.42	0	-	3	$ 12,610.76	2	1							1	2			
5140 Technology Information Sys	1907	$ 14,325,145.09	15	$ 23,891.81	15	$ 21,981.00	1	0							1				
5160 Records Management	12	$ 67,378.88	0	-	0	-	1	0								1			

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2014-15

School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies**										
									A	B	C	D	E	F	G	H	I	J	K
5210 Doorways	2	$ 2,573.04	0	-	0	-	1	0									1		
5300 Educational Alternative Svcs	346	$ 407,877.72	2	$ 3,295.47	2	$ 2,299.30	2	2							2		3		
5330 Title I Center	103	$ 257,320.13	1	$ 1,388.00	0	-	1	0							1				
5350 9-12 Math	47	$ 72,012.57	3	$ 4,983.59	0	-	2	2						2			3		
5370 Maintenance	1232	$ 9,206,403.34	0	-	1	$ 2,146.00	2	1	1						2				
5380 Elementary Mathematics	22	$ 30,284.98	0	-	0	-	1	0								1			
5420 PCS Police Department	226	$ 1,110,052.37	0	-	0	-	2	1						1	2				
5470 Food Services	5214	$ 20,815,775.95	7	$ 13,618.61	5	$ 8,721.55	0	0											
5490 Facilities and Operations	345	$ 1,122,666.22	0	-	0	-	2	1						2	1				
5530 School Health Services	47	$ 74,392.29	0	-	1	$ 1,525.01	0	0											
5590 Transportation	2124	$ 47,834,415.98	0	-	1	$ 1,000.00	0	0											
5750 Career Tech Adult Education	95	$ 193,819.21	0	-	2	$ 2,866.99	0	0											
5820 Real Estate Department	5	$ 11,976.68	0	-	0	-	1	0							1				
5850 High School Education	11	$ 19,619.74	0	-	0	-	2	0						1			1		
5900 Vehicle Maintenance	171	$ 957,507.05	0	-	1	$ 1,089.00	0	0											
6260 ESOL	64	$ 81,347.40	0	-	1	$ 615.00	0	0											
6420 6-8 Science	3	$ 3,745.53	0	-	0	-	1	0									1		
6430 6-8 Math	3	$ 3,542.56	0	-	0	-	1	0									1		
6620 Gifted & Able Learners	7	$ 10,118.64	0	-	0	-	1	0								1			
6640 Communication Disorders	470	$ 1,075,709.58	3	$ 3,992.51	5	$ 5,882.13	3	1				2	1	1					
6650 Low Prevalence	61	$ 86,218.71	1	$ 1,970.30	0	-	0	0											
6660 FDLRS Gulfcoast Assoc Ctr	125	$ 181,189.84	0	-	0	-	1	0								1			
6710 ESE Academic K-12	15	$ 19,850.17	0	-	0	-	1	0								1			
6720 FL State Personnel Development	29	$ 47,497.92	3	$ 4,797.00	0	-	0	0											
6800 Surplus Property	1988	$ 4,415,265.55	0	-	0	-	1	0											
7051 Pinellas Teleschool	2	$ 5,840.20	0	-	0	-	1	1									2		
7061 Private School ESE	16	$ 19,561.94	0	-	0	-	1	0								1			
7080 Hospital Homebound	249	$ 360,413.56	0	-	0	-	2	1				1					2		
9000 Private Schools	52	$ 81,880.55	1	$ 3,015.00	0	-	0	0											
Total Deficiencies			411	$ 577,508.36	177	$ 258,443.76	219	57	11	1	1	65	4	15	20	12	57	1	30

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SCHEDULE OF COST CENTERS WITH PERFECT INVENTORY REPORTS
FOR FISCAL YEAR 2014-15

We have inventoried 249 schools and departments/other cost centers. The following 19 schools and 85 departments/other cost centers (42% of the 249 sites inventoried) received perfect inventory reports. All inventory assigned was verified and no procedural comments were reported, indicating exceptional proficiency in internal controls, operational management, and compliance with statutes, regulations, and policies governing tangible personal property. We commend these cost centers for their efforts. It takes a dedicated team working together with daily diligence to accomplish this level of proficiency.

SCHOOLS:

Bay Point Elementary School
Calvin A. Hunsinger School
Clearwater Adult Education Center
Cypress Woods Elementary School
Frontier Elementary School
Joseph L. Carwise Middle School
Lakewood Community School
Nina Harris ESE Center
Northeast Community
Oldsmar Elementary School
Ozona Elementary School
Palm Harbor Community School
Paul B. Stephens ESE Center
Pinellas Central Elementary School
Pinellas Gulf Coast Academy
Safety Harbor Elementary School
Seminole High School
Tomlinson Adult Learning Center
Westgate Elementary School

DEPARTMENTS (Listed by Cost Center Number):

0040	Administration Building
0060	Lakeview Annex
0120	Azalea School Service Center
0680	Bernice Johnson Student Service Center
0730	Coachman Service Center
0860	Robinson School Service Center
2320	Meadlowlawn School Service Center
2960	Oldsmar School Service Center
3070	Ozona Service Center
5000	Attorney For Board
5010	Accounting
5630	Early Childhood Education
5640	Pre K-12 Extra Curricular Student Activity
5650	School Social Work
5670	Payroll
5690	Family & Consumer Sciences
5700	Career, Technical & Adult Education
5720	Business Technology & CTAE
5730	Middle School Education
5780	Industrial Tech/Agri Bus Ed
5800	Warehousing
5810	Elementary Language Arts & Reading

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SCHEDULE OF COST CENTERS WITH PERFECT INVENTORY REPORTS
FOR FISCAL YEAR 2014-15

DEPARTMENTS (Listed by Cost Center Number) - Continued:

5040	Superintendent's Office
5050	Pre K-12 Visual Arts
5060	Pre K-12 Library Media
5090	Budget & Resource Allocation
5100	Special Projects
5130	Race To The Top
5150	Cash Management
5170	Office Professional Standards
5190	Family & Community Relations
5200	Prevention Office
5230	High School Lang Arts & Reading
5240	Pre K-12 World Language
5260	K-12 Guidance
5280	Academic Computing
5290	Teaching & Learning
5310	Risk Management & Insurance
5320	Auditing & Property Records
5360	Pre K-12 Performing Arts
5390	Psychological Services
5400	Human Resources
5430	Pre K-12 Health Education
5440	Purchasing Department
5450	Diagnostic Services
5460	Assessment Accountability & Research
5480	Mailroom Administration Building
5500	9-12 Science
5510	Elementary Education
5560	Utility Management
5580	Financial Aid/Admissions
5600	Central Printing Services
5610	Charter Schools & Home Education
5620	Instructional Materials
5840	Office of Equal Opportunity
5860	Chief Financial Office
5880	Professional Development
5890	Health Sciences Education
5910	Staff Attorney
5920	Pre K-12 Social Studies
5930	Facilities Plan Design Construction
5940	Student Assignment
6030	Advanced Studies/Academic Excellence
6050	Office Strategic Communications
6080	School Safety & Security
6090	TIF Grant
6280	Student & Community Support Services
6290	Student Services
6351	Gus A. Stavros Institute
6410	Lib/Tech/Instr Mat/Dig Lrn
6600	Exceptional Student Education
6610	Area 3 ESE
6630	Area 4 ESE
6670	Area 1 ESE
6680	Pre-K Handicapped
6690	OT-PT/Medicaid
6700	Area 2 ESE
7000	School Board
7010	Area 1 Office
7020	Area 3 Office
7023	Pinellas Virtual K-12
7030	Area 2 Office
7060	Area 4 Office
7121	Eckerd Wilderness Education System
9082	Education Foundation

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
FOR FISCAL YEAR 2014-15

REQUESTS FOR INFORMATION

Specific deficiencies for each cost center and Management's responses to each deficiency noted in the **SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES** are on file in the Auditing and Property Records department office and available upon request. Questions concerning information provided in this report or requests for additional information should be addressed to the Director of Auditing and Property Records, Pinellas County District School Board, Post Office Box 2942, Largo, Florida 33779-2942.

Attachment: Annual Property Inventory Report 2014-15 (5720 : Audit Summary and Audit Reports)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5721)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of RFP 16-946-151 Request for Proposals: Underwriting Services

BACKGROUND:
On February 26, 2016, A Request for Proposals was issued seeking proposals from qualified financial institutions to provide Underwriting Services for the proposed Certifications of Participation Series 2016 (the "2016 COPs"). The 2016 COPs will be issued by the district for the purpose of constructing school facilities.

Six (6) proposals were received on March 11, 2016. A committee comprised of Kevin Smith, CPA, Associate Superintendent Finance & Business Services; Karen Coffey, Executive Director, Budget & Resource Allocation; and Andy Jacobsen, Manager, Cash and Investments, independently reviewed and scored the proposals. A selection committee meeting was held on March 18, 2016 to record the scores and rank the proposals.

Five (5) firms were invited to participate in oral presentations on April 14, 2016. Upon completion of the presentations, the firms were ranked as follows:

Raymond James & Associates, Inc.
Wells Fargo Securities
Citigroup Global Markets, Inc.
JP Morgan Securities LLC
Bank of America Merrill Lynch

The firm of Raymond James & Associates, Inc. has been selected to serve as Senior Manager for the 2016 COPs, and the remainder of the firms listed above will serve as co-managers.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the ranking of the firms above.
2. Do not approve the ranking of the firms above.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Underwriting Services are needed in order to issue the 2016 Certificates of Participation.

FINANCIAL IMPACT
There is no cost to the Operating Fund.

DATA SOURCES:
Karen L. Coffey, Executive Director, Budget & Resource Allocation
Linda Balcombe, Director, Purchasing
Andrew S. Jacobsen, Manager, Cash and Investments
Jerry Ford, Ford & Associates

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5722)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of RFP 16-946-152 Request for Proposals: Trustee Services

BACKGROUND:
On February 26, 2016, a Request for Proposals was issued seeking proposals from qualified financial institutions to provide trustee services for the district's proposed Certificates of Participation, Series 2016 (the "2016 COPs").

Three (3) Proposals were received on March 11, 2016. A committee comprised of Kevin Smith, CPA, Associate Superintendent, Finance & Business Services; Karen Coffey, Executive Director, Budget & Resource Allocation; and Andy Jacobsen, Manager, Cash and Investments independently reviewed and scored the proposals. A selection committee meeting was held on March 15, 2016 to record the scores and rank the proposals.

US Bank Global Trust Services was ranked the Number 1 proposal from all three committee members and, therefore, is being recommended for award.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the contract with US Bank Global Trust Services
2. Do not approve the contract with US Bank Global Trust Services

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Corporate Trustee Services are required when issuing the Certificates of Participation through the Underwriters.

FINANCIAL IMPACT:
There is no cost to the Operating Fund.

DATA SOURCE:
Karen L. Coffey, Executive Director, Budget & Resource Allocation
Linda Balcombe, Director, Purchasing
Andrew S. Jacobsen, Manager, Cash and Investments
Jerry Ford, Ford & Associates

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5745)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of a new Agreement for Athletic Trainers With PT Solutions, LLC, and Renewal Agreements Between All Florida Orthopaedic Associates, St. Anthony's Hospital, Inc., Morton Plant Mease Health Care, Inc., and the School Board of Pinellas County.

BACKGROUND:
The agreements serve the needs of Pinellas County Schools' students by providing athletic trainers at high school athletic events to promote a safe environment for students. These professionals also enhance student achievement by helping to reduce the number and severity of student injuries in athletic activities.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:
1. Approve the agreements.
2. Do not approve the agreements.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Section 1012.46, Florida Statutes, states that a goal of the Legislature is to have school districts employ and have available persons trained in the prevention and treatment of physical injuries that may occur during athletic activities in each high school in the state. In recent years, the Board has arranged for athletic trainers as part of this district's athletic treatment and injuries program. The current agreements expire on June 30, 2016 and new agreements are needed on July 1, 2016. District staff met with the current providers to discuss price, level of service and contract issues. The following configuration will provide for athletic trainers at the high school level in the most efficient way.

All Florida Orthopaedic Associates	Northeast High School St. Petersburg High School Dixie Hollins High School
St. Anthony's Hospital, Inc.	Boca Ciega High School Lakewood High School Gibbs High School
PT Solutions	Tarpon Springs High School

Morton Plant Mease Health Care, Inc.	Clearwater High School Countryside High School Dunedin High School East Lake High School Largo High School Osceola High School Palm Harbor University High School Pinellas Park High School Seminole High School

FINANCIAL IMPACT:
The total cost of the program is $334,208.70 per year for the three years 2016-17, 2018-19, and 2020-21.

DATA SOURCES:
David Koperski, School Board Attorney
Nickolas R. Grasso, Director of Extracurricular Student Activities

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - Athletic Trainers All Florida Orthopaedics (PDF)
- Consent - Athletic Trainers Morton Plant Mease (PDF)
- Consent - Athletic Trainers PT Solutions, LLC(PDF)
- Consent - Athletic Trainers St. Anthony's Hospital (PDF)

Attachment: Consent - Athletic Trainers All Florida Orthopaedics (5745 : Request Approval of a new

SPORTS MEDICINE SERVICE AGREEMENT

THIS SPORTS MEDICINE SERVICE AGREEMENT (the "Agreement"), effective the First day of July, 2016, is between **THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**, hereinafter referred to as "School Board" and **ALL FLORIDA ORTHOPAEDICS,** hereinafter referred to as "Provider". School Board and Provider are sometimes referred to hereinafter individually as a "Party" or collectively as the "Parties".

WHEREAS, School Board, through its employees and agents, provides athletic activities for its student athletes; and

WHEREAS, Provider is agreeable to assisting School Board in overseeing the student athletes' safety and physical condition while participating in School Board athletic practices and events for:

Dixie Hollins High School

Northeast High School

St. Petersburg High School

hereinafter referred to individually as a "School" or collectively as the "Schools".

In consideration of the benefits to come to each Party, the Parties agree as follows:

I. DUTIES OF PROVIDER

A. Provider will provide an on-site athletic trainer at each of the above listed Schools for twenty (20) hours per week throughout the **Forty Five** (45) **week school year.** School Board agrees this time commitment may vary throughout the year, based on the schedule of athletic team practices and events.

B. If Provider is unable to provide its normal trainer at any School, it will give notice to the School Board staff and School, and will provide a substitute trainer without a substantial reduction in coverage. "Substantial" means more than a twenty-five percent (25%) reduction in coverage. Provider will make a good faith effort to restore full coverage within thirty (30) days from the time a substitute is first assigned. If the Provider cannot restore full coverage within thirty (30) days, then the Parties will re-negotiate the remaining compensation to be paid to Provider under the terms of this Agreement.

C. Every two (2) months, beginning September 1, the Provider will send to the School Board's Executive Director of Extracurricular Activities an account of hours spent with each sport, at each of the respective Schools. The account will also include a list of injuries treated by each trainer, by sport and by school.

Attachment: Consent - Athletic Trainers All Florida Orthopaedics (5745 : Request Approval of a new

D. The duties of the athletic trainers will be as follows:

1. Provide guidance to School District Staff, Schools, and their athletic departments, and their student athletes, as to the appropriate procedures for prevention, assessment and care of athletic injuries.

2. Assist in coordination of pre-season evaluations and physicals for all student athletes.

3. Assist School Board officials in completion of accident and injury reports on student athletes that may have occurred during the course of the athletic trainer's coverage of the event.

4. Attend athletic team practices and varsity sports events for sports that School Board has determined, through a written policy, have a high risk of injury in order to provide immediate response for injury treatment. Trainers will be assigned to cover each School at all varsity and junior varsity football games. Only School Board sponsored events at the High School level will be staffed by the trainers. These events may include, among others, the Florida High School Athletic Association (FHSAA) play-off series and the Pinellas County Athletic Conference Championship (PCAC) series.

5. Trainers provided by Provider will be certified athletic trainers, through the National Athletic Trainers' Association (NATA), with current training and Florida licensure. Appropriately supervised certification-eligible trainers or athletic trainer students may assist these trainers.

6. If applicable assist with planning, coordination and supervision of the sports medicine program for all sports within the Schools' athletic program.

II. VOLUNTEER SERVICES PROVIDED BY PROVIDER

Provider will work with the Schools to solicit volunteer sideline physician coverage for home football games and pre-season athletic physicals. School Board recognizes physician participation is voluntary and, therefore, Provider does not guarantee physician coverage. In the event multiple physicians desire to provide coverage, Provider will notify Schools of the interested physicians and the Schools will have the final decision as to the team physician.

III. COMPENSATION

School Board will pay Provider the sum Sixty-six Thousand Dollars **($66,000.00)** for each year during the term of this Agreement. Payment of five thousand five hundred **($5,500.00)** shall be made on a monthly basis beginning July 1, 2016 and on the first day of each month thereafter. This Amount represents one thousand eight hundred thirty-three dollars and 33 cents

Attachment: Consent - Athletic Trainers All Florida Orthopaedics (5745 : Request Approval of a new

($1.833.33) per School per month. Provider will forward monthly invoices to School Board's accounting department located at 3014 Street S.W., P.O. Box 2942, Largo, FL 33779-2942, in care of Kevin Smith, Director. **Time in excess of the twenty (20) hours per week shall require signed approval of the individual school's athletic director, or designee. It is the responsibility of the individual school to pay the Provider at the hourly rate of Thirty Five Dollars ($35.00) per hour for any excess hours.**

IV. TERM

This Agreement is for a period of three (3) years beginning the First day of July, 2016 and ending the First day of July, 2019. All terms and provisions of this Agreement shall remain in full force and effect for the term of this Agreement and for any extension unless otherwise specifically provided in writing.

V. TERMINATION

A. Either Party may terminate this Agreement without cause at any time during the term of this Agreement, upon thirty (30) days written notice. This Agreement may be terminated immediately in the event governmental regulations require a modification of any material terms of this Agreement.

B. The failure of either Party to comply with any provision of this Agreement shall place that Party in default. Prior to terminating this Agreement, the non-defaulting Party shall notify the defaulting Party in writing, making specific reference to the provision that gave rise to the default. The defaulting Party shall then be entitled to a period of ten (10) working days from the receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting Party shall serve a written notice of termination on the defaulting Party, which shall become effective ten (10) calendar days from that Party's receipt of such notice. The failure of either Party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.

C. Each Party will remain responsible for any obligations or liabilities arising from activities carried on by such Party or its agents or employees during the period this Agreement is in effect. Each Party will retain the right to seek any redress available under law for any loss or injury caused by the other Party as a result of the other Party's breach of its obligations under this Agreement.

D. In case of termination, only the portion of the contract satisfactorily performed before the date of termination will be due and payable to the Provider.

VI. SERVICES PROVIDED BY SCHOOL BOARD

In consideration of Provider incurring expenses relating to this Agreement which are not covered by the payments referred to in Section III above, the School Board agrees to the following:

Attachment: Consent - Athletic Trainers All Florida Orthopaedics (5745 : Request Approval of a new

A. Schools will allow Provider to park Provider's community health vehicles on athletic facility grounds during events to provide screenings and other health care services.

B. Provider may request, and each School's Principal may agree, to place signage on Schools' athletic fields indicating Provider is providing the athletic trainer for the School. The content of the signage must be acceptable to both the Provider and the School's Principal. Signage will be provided and maintained by Provider. There will be no charge to the Provider for placing signage.

C. Schools will include in athletic programs or other printed material available at athletic events information indicating Provider is providing the athletic trainer at Schools. The content of the material will be subject to the approval of Provider and School Principal. There will be no charge to the Provider for inclusion in this material.

D. Any press releases or press material/interviews concerning the athletic training program will be coordinated between School Board's public relations staff and Provider's public relations staff.

E. School Board agrees not to use the name, logo, or graphic representations of the Provider without Provider's written permission.

F. School Board will pay for all training supplies and equipment required by the trainer to perform his/her duties at the Schools. These supplies and equipment will be subject to mutually agreed-upon expense budgets.

G. Schools will provide the athletic trainer with access to all sports related areas as example, but not limited to locker rooms, training rooms, gyms, & fields via keys, pass codes, and or swipe cards.

H. Schools will provide athletic trainer with access to faculty and/or guest Wi-Fi password(s) to allow for electronic documentation of student injuries and therefore; be in compliance with Section I Paragraph C of this contract.

VII. USE OF SCHOOL BOARD EMPLOYEES

The athletic trainer provided by Provider will be either an employee of Provider or under contract with Provider and paid for by Provider. All management staff for the School Board athletic training program will be provided by Provider and paid for by Provider. Any persons who are normally employed by the School Board, and who are also qualified as athletic trainers may, during the time they are not on duty for the School Board, participate in the athletic trainer program under a contract with the Provider. Any School Board employee who is in the athletic trainer program at a School will function solely under the direction of Provider during the time of his/her participation in the program, and during the time of such participation will not, for purposes of this Agreement, be an employee of the School Board.

Attachment: Consent - Athletic Trainers All Florida Orthopaedics (5745 : Request Approval of a new

VIII. USE OF SCHOOL BOARD EQUIPMENT

School Board will provide one Automatic External Defibrillator (AED) to each School athletics department, which may be taken offsite by the assigned athletic trainer or substitute, for use at School athletic team practices and events. Each trainer will return the AED to School as soon as possible after school athletic practices and events. School Board will provide all necessary AED equipment, including electrodes, batteries and rescue accessories. Provider agrees to immediately notify School Board of any AED damage or loss, and to reimburse School Board for any repair or replacement cost incurred due to AED damage or loss while in trainer's possession. This does not include accidental damage while attempting to use an AED, or repairs or replacement needed as a result of a malfunctioning AED.

IX. INDEMNIFICATION

Provider will indemnify and hold harmless School Board, its agents and employees for all suits, actions, claims, demands, losses, expenses, including attorney's fees, costs and judgments of every kind and description to which School Board, its agents or employees may be subjected to by reason of injury to persons or death or property damage, which is the result of its athletic trainers' negligent performance in rendering the services performed under the terms of this Agreement. This Indemnification and hold harmless will not apply to physicians providing sideline coverage for games under Section II. Notwithstanding anything to the contrary in this Agreement, School Board acknowledges and agrees that Provider and its agents and employees are not providing medical advice to School Board, its employees, agents or any students to prevent or treat any condition. School Board's employees, agents and any students should consult an independent physician with specific questions about an individual's condition and/or treatment options, and should inform an independent physician if there are any changes to an individual's condition.

X. CONFIDENTIALITY

The Parties agree to maintain in strict confidentiality the contents of this Agreement and agree not to disclose said contents to any third party except pursuant to a valid court order or when disclosure of the contents of this Agreement is required by a governmental agency. Both Parties shall keep confidential all confidential information, and shall not use or disclose such confidential information either during or at any time after the term of this Agreement, without expressed written consent, unless required to do so by law, court order or subpoena in which case neither Party shall disclose such information until it has provided advance notice to the other Party so that the Party may timely act to protect such disclosure. For purposes of this provision, "Confidential information" means nonpublic information about the Party and its employees that is disclosed or becomes known as a consequence of or through its activities under this Agreement, including, but not limited to, matters of a business nature, such as worker and prospective worker names and information, bill rates, compensation and benefits packages and structure, hiring decision-making process, hiring needs and/or requests for placement, costs, profits, margins, markets, sales, business processes, information systems, and any other information of a similar nature.

XI. **ASSIGNMENT**

Neither Party may assign this Agreement nor the rights created or granted herein without the prior specific written consent of the other Party.

XII. **WAIVER OF BREACH**

Waiver of a breach of any provision of this Agreement will not be deemed a waiver of any other breach of the same or different provision.

XIII. **SEVERABILITY**

In the event that a provision of the Agreement is rendered invalid or unenforceable, or declared null and void by any court of competent jurisdiction, the remaining provisions of this Agreement will remain in full force and effect.

XIV. **ENTIRE AGREEMENT**

This Agreement and any documents incorporated by reference constitute the entire Agreement between the Parties. It supersedes any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement.

XV. **MODIFICATIONS**

This Agreement may be modified only in writing by written mutual agreement of the Parties and signed by their respective representatives.

XVI. **COUNTERPARTS**

This Agreement may be executed in any number of counterparts each of which shall be an original, but all of which together shall comprise one and the same instrument.

XVII. **BACKGROUND SCREENING**

Provider hereby acknowledges and agrees to abide by the Florida Jessica Lunsford Act (1012.465, F.S.), if applicable and as amended from time to time, including obtaining, at its own cost, Level 2 clearance of all employees, agents, and subcontractors who (1) have access to school grounds when students are present, (2) have direct contact with students, or (3) have access to or control of school funds. Further information can be obtained at www.pinellas.k12.fl.us by linking to "Jessica Lunsford Act".

XVIII. **IMPOSSIBILITY OF PERFORMANCE** Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing its obligations for reasons beyond its control,

including without limitations, acts of God or of the public enemy, flood or storm, strikes, or statute, rule or action of any Federal, State or local government or agency.

XIX. GOVERNING LAW

This Agreement has been entered into in the State of Florida and shall be construed and interpreted in accordance with the laws of the State of Florida. In the event of any dispute arising out or in any way related to this Agreement, the Parties agree the courts seated in Pinellas County, Florida shall have exclusive jurisdiction.

XX. NOTICES

Any notice required to be given pursuant to the terms of this Agreement shall be in writing, sent by certified mail, return receipt requested, postage prepaid or by hand delivery to the Parties at their following addresses:

If to School Board: The School Board of Pinellas County, Florida
301 4th Street SW
Largo, FL 33770
Attention: Superintendent

If to Provider: Lynn O'Leary
Executive Director
All Florida Orthopaedics
4600 4th St. N
St. Petersburg, FL 33703

XXI. CONTACT PERSONNEL

The Parties designate the following persons to coordinate the implementation of this Agreement:

Provider:

All Florida Orthopaedics
Dr. George Canizares
Lynn O'Leary
4600 4th St. North
St. Petersburg, FL 33703

School Board:

Nickolas Grasso
Director of Extracurricular Activities
301 4th Street SW
Largo, FL 33770
(727) 588-6125

XXII. CONSENT TO CALL, FAX, E-MAIL

In order to ensure that School Board is in compliance with all FCC regulations, Provider hereby expressly grants permission to School Board to telephone and email Provider and its employees, and to send any and all future facsimile communications to all Provider fax numbers.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement, or have caused this Agreement to be duly executed, as of the date first written above.

By: Lynn O'Leary
Executive Director
"Provider"

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Its Chairman

Attest: _____
Its Superintendent
"School Board"

Approved as to form:

School Board Attorney's Office of School Board of Pinellas County, Florida

By: _____

Attachment: Consent - Athletic Trainers Morton Plant Mease (5745 : Request Approval of a new

SPORTS MEDICINE SERVICE AGREEMENT

THIS SPORTS MEDICINE SERVICE AGREEMENT (the "Agreement"), effective the First day of July, 2016, is between **THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**, hereinafter referred to as "School Board" and **MORTON PLANT MEASE HEALTH CARE, INC,** hereinafter referred to as "Provider". School Board and Provider are sometimes referred to hereinafter individually as a "Party" or collectively as the "Parties".

WHEREAS, School Board, through its employees and agents, provides athletic activities for its student athletes; and

WHEREAS, Provider is agreeable to assisting School Board in overseeing the student athletes' safety and physical condition while participating in School Board athletic practices and events for:

Clearwater High School
Countryside High School
Dunedin High School
East Lake High School
Largo High School
Osceola High School
Palm Harbor University High School
Pinellas Park High School
Seminole High School

hereinafter referred to individually as a "School" or collectively as the "Schools".

In consideration of the benefits to come to each Party, the Parties agree as follows:

I. DUTIES OF PROVIDER

A. Provider will provide an on-site athletic trainer at each of the above listed Schools for twenty (20) hours per week throughout the **Forty Five** (45) **week school year.** School Board agrees this time commitment may vary throughout the year, based on the schedule of athletic team practices and events.

B. If Provider is unable to provide its normal trainer at any School, it will give notice to the School Board staff and School, and will provide a substitute trainer without a substantial reduction in coverage. "Substantial" means more than a twenty-five percent (25%) reduction in coverage. Provider will make a good faith effort to restore full coverage within thirty (30) days from the time a substitute is first assigned. If the Provider cannot restore full coverage within thirty (30) days, then the Parties will re-negotiate the remaining compensation to be paid to Provider under the terms of this Agreement.

C. Every two (2) months, beginning September 1, the Provider will send to the School Board's Executive Director of Extracurricular Activities an account of hours spent with each sport, at each of the respective Schools. The account will also include a list of injuries treated by each trainer, by sport and by school.

D. The duties of the athletic trainers will be as follows:

1. Provide guidance to School District Staff, Schools, and their athletic departments, and their student athletes, as to the appropriate procedures for prevention, assessment and care of athletic injuries.

2. Assist in coordination of pre-season evaluations and physicals for all student athletes.

3. Assist School Board officials in completion of accident and injury reports on student athletes that may have occurred during the course of the athletic trainer's coverage of the event.

4. Attend athletic team practices and varsity sports events for sports that School Board has determined, through a written policy, have a high risk of injury in order to provide immediate response for injury treatment. Trainers will be assigned to cover each School at all varsity and junior varsity football games. Only School Board sponsored events at the High School level will be staffed by the trainers. These events may include, among others, the Florida High School Athletic Association (FHSAA) play-off series and the Pinellas County Athletic Conference Championship (PCAC) series.

5. Trainers provided by Provider will be certified athletic trainers. through the National Athletic Trainers' Association (NATA), with current training and Florida licensure. Appropriately supervised certification-eligible trainers or athletic trainer students may assist these trainers.

6. If applicable assist with planning, coordination and supervision of the sports medicine program for all sports within the Schools' athletic program.

II. VOLUNTEER SERVICES PROVIDED BY PROVIDER

Provider will work with the Schools to solicit volunteer sideline physician coverage for home football games and pre-season athletic physicals. School Board recognizes physician participation is voluntary and, therefore, Provider does not guarantee physician coverage. In the event multiple physicians desire to provide coverage, Provider will notify Schools of the interested physicians and the Schools will have the final decision as to the team physician.

III. COMPENSATION

School Board will pay Provider the sum Two Hundred and Five Thousand Four Hundred and Fifty Dollars and Seventy cents **($205,450.70)** for each year during the term of this Agreement. Payment of Seventeen Thousand One Hundred Twenty Dollars and Eighty Nine Cents **($17,120.89)** shall be made on a monthly basis beginning July 1, 2016 and on the first day of each month thereafter. Provider will forward monthly invoices to School Board's accounting department located at 3014 Street S.W., P.O. Box 2942, Largo, FL 33779-2942, in care of Kevin Smith, Director. **Time in excess of the twenty (20) hours per week shall require signed approval of the individual school's athletic director, or designee. It is the responsibility of the individual school to pay the Provider at the hourly rate of Thirty Five Dollars ($35.00) per hour for any excess hours.**

IV. TERM

This Agreement is for a period of three (3) years beginning the First day of July, 2016 and ending the First day of July, 2019. All terms and provisions of this Agreement shall remain in full force and effect for the term of this Agreement and for any extension unless otherwise specifically provided in writing.

V. TERMINATION

A. Either Party may terminate this Agreement without cause at any time during the term of this Agreement, upon thirty (30) days written notice. This Agreement may be terminated immediately in the event governmental regulations require a modification of any material terms of this Agreement.

B. The failure of either Party to comply with any provision of this Agreement shall place that Party in default. Prior to terminating this Agreement, the non-defaulting Party shall notify the defaulting Party in writing, making specific reference to the provision that gave rise to the default. The defaulting Party shall then be entitled to a period of ten (10) working days from the receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting Party shall serve a written notice of termination on the defaulting Party, which shall become effective ten (10) calendar days from that Party's receipt of such notice. The failure of either Party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.

C. Each Party will remain responsible for any obligations or liabilities arising from activities carried on by such Party or its agents or employees during the period this Agreement is in effect. Each Party will retain the right to seek any redress available under law for any loss or injury caused by the other Party as a result of the other Party's breach of its obligations under this Agreement.

D. In case of termination, only the portion of the contract satisfactorily performed before the date of termination will be due and payable to the Provider.

VI. SERVICES PROVIDED BY SCHOOL BOARD

In consideration of Provider incurring expenses relating to this Agreement which are not covered by the payments referred to in Section III above, the School Board agrees to the following:

A. Schools will allow Provider to park Provider's community health vehicles on athletic facility grounds during events to provide screenings and other health care services.

B. Provider may request, and each School's Principal may agree, to place signage on Schools' athletic fields indicating Provider is providing the athletic trainer for the School. The content of the signage must be acceptable to both the Provider and the School's Principal. Signage will be provided and maintained by Provider. There will be no charge to the Provider for placing signage.

C. Schools will include in athletic programs or other printed material available at athletic events information indicating Provider is providing the athletic trainer at Schools. The content of the material will be subject to the approval of Provider and School Principal. There will be no charge to the Provider for inclusion in this material.

D. Any press releases or press material/interviews concerning the athletic training program will be coordinated between School Board's public relations staff and Provider's public relations staff.

E. School Board agrees not to use the name, logo, or graphic representations of the Provider without Provider's written permission.

F. School Board will pay for all training supplies and equipment required by the trainer to perform his/her duties at the Schools. These supplies and equipment will be subject to mutually agreed-upon expense budgets.

G. Schools will provide the athletic trainer with access to all sports related areas as example, but not limited to (locker rooms, training rooms, gyms, & fields) via keys, pass codes, swipe cards.

H. Schools will provide athletic trainer with access to faculty and/or guest Wi-Fi password(s) to allow for electronic documentation of student injuries and therefore; be in compliance with section I paragraph C of this contract.

I. School Board will provide one Automatic External Defibrillator (AED) to each School athletics department, which may be taken offsite by the assigned athletic trainer or substitute, for use at School athletic team practices and events. Each trainer will

return the AED to School as soon as possible after school athletic practices and events. School Board will provide all necessary AED equipment, including electrodes, batteries and rescue accessories. Provider agrees to immediately notify School Board of any AED damage or loss, and to reimburse School Board for any repair or replacement cost incurred due to AED damage or loss while in trainer's possession. This does not include accidental damage while attempting to use an AED, or repairs or replacement needed as a result of a malfunctioning AED.

VII. USE OF SCHOOL BOARD EMPLOYEES

The athletic trainer provided by Provider will be either an employee of Provider or under contract with Provider and paid for by Provider. All management staff for the School Board athletic training program will be provided by Provider and paid for by Provider. Any persons who are normally employed by the School Board, and who are also qualified as athletic trainers may, during the time they are not on duty for the School Board, participate in the athletic trainer program under a contract with the Provider. Any School Board employee who is in the athletic trainer program at a School will function solely under the direction of Provider during the time of his/her participation in the program, and during the time of such participation will not, for purposes of this Agreement, be an employee of the School Board.

VIII. INDEMNIFICATION

Provider will indemnify and hold harmless School Board, its agents and employees for all suits, actions, claims, demands, losses, expenses, including attorney's fees, costs and judgments of every kind and description to which School Board, its agents or employees may be subjected to by reason of injury to persons or death or property damage, which is the result of its athletic trainers' negligent performance in rendering the services performed under the terms of this Agreement. This Indemnification and hold harmless will not apply to physician's providing sideline coverage for games under Clause II. Notwithstanding anything to the contrary in this Agreement, School Board acknowledges and agrees that Provider and its agents and employees are not providing medical advice to School Board, its employees, agents or any students to prevent or treat any condition. School Board's employees, agents and any students should consult an independent physician with specific questions about an individual's condition and/or treatment options, and should inform an independent physician if there are any changes to an individual's condition.

IX. CONFIDENTIALITY

The Parties agree to maintain in strict confidentiality the contents of this Agreement and agree not to disclose said contents to any third party except pursuant to a valid court order or when disclosure of the contents of this Agreement is required by a governmental agency. Both Parties shall keep confidential all confidential information, and shall not use or disclose such confidential information either during or at any time after the term of this Agreement, without expressed written consent, unless required to do so by law, court order or subpoena in which case neither Party shall disclose such information until it has provided advance notice to the

other Party so that the Party may timely act to protect such disclosure. For purposes of this provision, "Confidential information" means nonpublic information about the Party and its employees that is disclosed or becomes known as a consequence of or through its activities under this Agreement, including, but not limited to, matters of a business nature, such as worker and prospective worker names and information, bill rates, compensation and benefits packages and structure, hiring decision-making process, hiring needs and/or requests for placement, costs, profits, margins, markets, sales, business processes, information systems, and any other information of a similar nature.

X. ASSIGNMENT

Neither Party may assign this Agreement nor the rights created or granted herein without the prior specific written consent of the other Party.

XI. WAIVER OF BREACH

Waiver of a breach of any provision of this Agreement will not be deemed a waiver of any other breach of the same or different provision.

XII. SEVERABILITY

In the event that a provision of the Agreement is rendered invalid or unenforceable, or declared null and void by any court of competent jurisdiction, the remaining provisions of this Agreement will remain in full force and effect.

XIII. ENTIRE AGREEMENT

This Agreement and any documents incorporated by reference constitute the entire Agreement between the Parties. It supersedes any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement.

XIV. MODIFICATIONS

This Agreement may be modified only in writing by written mutual agreement of the Parties and signed by their respective representatives.

XV. COUNTERPARTS

This Agreement may be executed in any number of counterparts each of which shall be an original, but all of which together shall comprise one and the same instrument.

XVI. BACKGROUND SCREENING

Provider hereby acknowledges and agrees to abide by the Florida Jessica Lunsford Act (1012.465, F.S.), if applicable and as amended from time to time, including obtaining, at its own cost, Level 2 clearance of all employees, agents, and subcontractors who (1) have access to

school grounds when students are present, (2) have direct contact with students, or (3) have access to or control of school funds. Further information can be obtained at www.pinellas.k12.fl.us by linking to "Jessica Lunsford Act".

XVII. IMPOSSIBILITY OF PERFORMANCE

Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing its obligations for reasons beyond its control, including without limitations, acts of God or of the public enemy, flood or storm, strikes, or statute, rule or action of any Federal, State or local government or agency.

XVIII. GOVERNING LAW

This Agreement has been entered into in the State of Florida and shall be construed and interpreted in accordance with the laws of the State of Florida. In the event of any dispute arising out or in any way related to this Agreement, the Parties agree the courts seated in Pinellas County, Florida shall have exclusive jurisdiction.

XIX. NOTICES

Any notice required to be given pursuant to the terms of this Agreement shall be in writing, sent by certified mail, return receipt requested, postage prepaid or by hand delivery to the Parties at their following addresses:

If to School Board:
The School Board of Pinellas County, Florida
301 4th Street SW
Largo, Florida 33770
Attention: Superintendent

If to Provider:
Morton Plant Mease Health Care, Inc.
300 Pinellas Street, MS# 21
Clearwater, Florida 33756
ATTN: Glenn D. Waters, President

With a Copy to:
Barrett Outpatient Rehabilitation and Sports Medicine Center
430 Morton Plant Street
Suite 101
Clearwater, Florida 33756
ATTN: Janice East, Director

With a Copy to:
BayCare Health System, Inc.
2985 Drew Street
Clearwater, Florida 33759
Attn: Legal Services Department

XX. CONTACT PERSONNEL

The Parties designate the following persons to coordinate the implementation of this Agreement:

Provider:

See XIX.

School Board:
Nickolas Grasso
Director of Extracurricular Activities
301 4th Street SW
Largo, FL 33770
(727) 588-6125

XXI. CONSENT TO CALL, FAX, E-MAIL

In order to ensure that School Board is in compliance with all FCC regulations, Provider hereby expressly grants permission to School Board to telephone and email Provider and its employees, and to send any and all future facsimile communications to all Provider fax numbers.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement, or have caused this Agreement to be duly executed, as of the date first written above.

By: _____
Glenn D. Waters, President
"Provider"

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Its Chairman

Attest: _____
Its Superintendent
"School Board"

Approved as to form:

School Board Attorney's Office of School Board of Pinellas County, Florida

By: _____

SPORTS MEDICINE SERVICE AGREEMENT

THIS SPORTS MEDICINE SERVICE AGREEMENT (the "Agreement"), effective the First day of July, 2016, is between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as "School Board" and PT SOLUTIONS, LLC, hereinafter referred to as "Provider". School Board and Provider are sometimes referred to hereinafter individuality as a "Party" or collectively as the "Parties".

WHEREAS, School Board, through its employees and agents, provides athletic activities for its student athletes; and

WHEREAS, Provider is agreeable to assisting School Board in overseeing the student athlete's safety and physical condition while participating in School Board athletic practices and events for:

Tarpon Springs High School

hereinafter referred to individually as a "School".

In consideration of the benefits to come to each Party, the Parties agree as follows:

I. DUTIES OF PROVIDER

A. Provider will provide an on-site athletic trainer at each of the above listed School for twenty (20) hours per week throughout the Forty-Five (45) week school year and Necessary summer coverage needs. School Board agrees this time commitment may vary throughout the year, based on the schedule of athletic team practices and events.

B. If Provider is unable to provide its normal trainer at any School, it will give notice to the School Board staff and School, and will provide a substitute trainer without a substantial reduction in coverage. "Substantial" means more than a twenty-five percent (25%) reduction in coverage, Provider will make a good faith effort to restore full coverage within thirty (30) days from the time a substitute is first assigned. If the Provider cannot restore full coverage within thirty (30) days, then the Parties will re-negotiate the remaining compensation to be paid to Provider under the terms of this Agreement.

c. Every two (2) months, beginning August 1, the Provider will send to the School Board's Executive Director of Extracurricular Activities an account of hours spent with each sport, at each of the respective School. The account will also include a list of injuries treated by each trainer, by sport and by school.

Attachment: Consent - Athletic Trainers PT Solutions, LLC (5745 : Request Approval of a new Agreement for Athletic Trainers)

Attachment: Consent - Athletic Trainers PT Solutions, LLC (5745 : Request Approval of a new Agreement

D. The duties of the athletic trainers will be as follows:

1. Provide guidance to School District Staff, School, and their athletic departments, and their student athletes, as to the appropriate procedures for prevention, assessment and care of athletic injuries.

2. Assist in coordination of pre-season evaluations and physicals for all student athletes.

3. Assist School Board officials in completion of accident and injury reports on student athletes that may have occurred during the course of the athletic trainer's coverage of the event.

4. Attend team practices and varsity sports events for sports that School Board has determined, through a written policy, have a high risk of injury in order to provide immediate response for injury treatment. Trainers will be assigned to cover each School at all varsity and junior varsity football games. Only School Board sponsored events at the High School level will be staffed by the trainers. These events may include, among others, the Florida High School Athletic Association (FHSAA) play-off series and the Pinellas County Athletic Conference Championship (PCAC) series.

5. Trainers provided by Provider will be certified athletic trainers. through the National Athletic Trainers' Association (NATA), with current training and Florida licensure. Appropriately supervised certification-eligible trainers or athletic trainer students may assist these trainers.

6. Assist with planning, coordination and supervision of the sports medicine program for all sports within the School' athletic program.

II. VOLUNTEER SERVICES PROVIDED BY PROVIDER

Provider will work with the School to solicit volunteer sideline physician coverage for home football games and pre-season athletic physicals. School Board recognizes physician participation is voluntary and, therefore, Provider does not guarantee physician coverage, In the event multiple physicians desire to provide coverage, Provider will notify School of the interested physicians and the School will have the final decision as to the team physician.

III. COMPENSATION

School Board will pay Provider the sum ZERO Dollars ($0) for each year during the term of this Agreement. Provider will forward monthly invoices to School Board's accounting department located at 3014 Street S.W., P.O. Box 2942, Largo, FL 33779-2942, in care of

Kevin smith, Director. Time in excess of the twenty (20) hours per week shall require signed approval of the individual school's athletic director, or designee. It is the responsibility of the individual school to pay the Provider at the hourly rate of Thirty Five Dollars ($35.00) per hour for any excess hours.

IV. TERM

This Agreement is for a period of three (3) years beginning the First day of July, 2016 and ending the Last day of June, 2019. All terms and provisions of this Agreement shall remain in full force and effect for the term of this Agreement and for any extension unless otherwise specifically provided in writing.

V. TERMINATION

A. Either Party may terminate this Agreement without cause at any time during the term of this Agreement, upon thirty (30) days written notice. This Agreement may be terminated immediately in the event governmental regulations require a modification of any material terms of this Agreement.

B. The failure of either Party to comply with any provision of this Agreement shall place that Party in default. Prior to terminating this Agreement, the non-defaulting Party shall notify the defaulting Party in writing, making specific reference to the provision that gave rise to the default. The defaulting Party shall then be entitled to a period of ten (10) working days from the receipt of such notice in which to cure the default, If the default is not cured within the ten (10) day period, the non-defaulting Party shall serve a written notice of termination on the defaulting Party, which shall become effective ten (10) calendar days from that Party's receipt of such notice. The failure of either Party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.

C. Each Party will remain responsible for any obligations or liabilities arising from activities carried on by such Party or its agents or employees during the period this Agreement is in effect. Each Party will retain the right to seek any redress available under law for any loss or injury caused by the other Party as a result of the other Party's breach of its obligations under this Agreement.

D. In case of termination, only the portion of the contract satisfactorily performed before the date of termination will be due and payable to the Provider.

VI. SERVICES PROVIDED BY SCHOOL BOARD

In consideration of Provider incurring expenses relating to this Agreement which are not covered by the payments referred to in Section above, the School Board agrees to the following:

A. School will allow Provider to park Provider's community health vehicles on athletic facility grounds during events to provide screenings and other health care services.

B. Provider may request, and each School's Principal may agree, to place signage on School' athletic fields indicating Provider is providing the athletic trainer for the School. The content of the signage must be acceptable to both the Provider and the . School's Principal. Signage will be provided and maintained by Provider. There will be . no charge to the Provider for placing signage.

c. School Will include in athletic programs or other printed material available at athletic events information indicating Provider is providing the athletic trainer at School. The content of the material will be subject to the approval of Provider and
School Principal. There will be no charge to the Provider for inclusion in this material,

D. Any press releases or press material/interviews concerning the athletic training program will be coordinated between School Board's public relations staff and Provider t s public relations staff.

E. School Board agrees not to use the name, logo, or graphic representations of the Provider without Provider's written permission.

F. School Board will pay for all training supplies and equipment required by the trainer to perform his/her duties at the School. These supplies and equipment will be subject to mutually agreed-upon expense budgets.

VII. USE OF SCHOOL BOARD EMPLOYEES

The athletic trainer provided by Provider will be either an employee of Provider or under contract with Provider and paid for by Provider. All management staff for the School Board athletic training program will be provided by Provider and paid for by Provider. Any persons who are normally employed by the School Board, and who are also qualified as athletic trainers may, during the time they are not on duty for the School Board, participate in the athletic trainer program under a contract with the Provider. Any School Board employee who is in the athletic trainer program at a School will function solely under the direction of Provider during the time of his/her participation in the program, and during the time of such participation will not, for purposes of this Agreement, be an employee of the School Board.

VII. INDEMNIFICATION

Provider will indemnify and hold harmless School Board, its agents and employees for all suits, actions, claims, demands, losses, expenses, including attorney's fees, costs and judgments of every kind and description to which School Board, its agents or employees may be subjected to by reason of injury to persons or death or property damage, which is the result of its athletic trainers' negligent performance in rendering the services performed under the terms of this Agreement. This Indemnification and hold harmless will not apply to physician's providing sideline coverage for games under Clause II, notwithstanding anything to the contrary in this Agreement, School Board acknowledges and agrees that Provider and its agents and employees are not providing medical advice to School Board, its employees, agents or any students to prevent or treat any condition. School Board's employees, agents and any students should consult an independent physician with specific questions about an individual's condition and/or treatment options, and should inform an independent physician if there are any changes to an individual's condition.

Indemnification by the Association. The School Board shall indemnify and hold harmless Provider and its employees and agents from and against any and all manner of claims, demands, causes of action, liabilities, damages, costs, and expenses (including costs and reasonable attorney's fees) arising from or incident to the performance of any actions of school board or its employees. This section is subject to section 768.28, F.S.

IX. CONFIDENTIALITY

The Parties agree to maintain in strict confidentiality the contents of this Agreement and agree not to disclose said contents to any third party except pursuant to a valid court order or when disclosure of the contents of this Agreement is required by a govern mental agency. Both Parties shall keep confidential all confidential information, and shall not use or disclose such confidential information either during or at any time after the term of this Agreement, without expressed written consent, unless required to do so by law, court order or subpoena in which case neither Party shall disclose such information until it has provided advance notice to the other Party so that the Party may timely act to protect such disclosure. For purposes of this provision, "Confidential information" means nonpublic information about the Party and its employees that is disclosed or becomes known as a consequence of or through its activities under this Agreement, including, but not limited to, matters of a business nature, such as worker and prospective worker names and information, bill rates, compensation and benefits packages and structure, hiring decision-making process, hiring needs and/or requests for placement, costs, profits, margins, markets, sales, business processes, information systems, and any other information of a similar nature.

X. ASSIGNMENT

Neither Party may assign this Agreement nor the rights created or granted herein without the prior specific written consent of the other Party.

XI. WAIVER OF BREACH

Waiver of a breach of any provision of this Agreement will not be deemed a waiver of any other breach of the same or different provision.

XII. SEVERABILTY

In the event that a provision of the Agreement is rendered invalid or unenforceable, or declared null and void by any court of competent jurisdiction, the remaining provisions of this Agreement will remain in full force and effect,

XIII ENTIRE AGREEMENT

This Agreement and any documents incorporated by reference constitute the entire Agreement between the Parties. it supersedes any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement.

XIV. MODIFICATIONS

This Agreement may be modified only in writing by written mutual agreement of the Parties and signed by their respective representatives.

XV. COUNTERPARTS

This Agreement may be executed in any number of counterparts each of which shall be an original, but all of which together shall comprise one and the same instrument.

XVI. BACKGROUND SCREENING

Provider hereby acknowledges and agrees to abide by the Florida Jessica Lunsford Act (1012.465, F.S.), if applicable and as amended from time to. time, including obtaining, at its own cost, Level 2 clearance of all employees, agents, and subcontractors who (1) have access to school grounds when students are present, (2) have direct contact with students, or (3) have access to or control of school funds. Further information can be obtained at www.pinellas.k12.fl.us by linking to "Jessica Lunsford Act".

XVII. IMPOSSIBILITY OF PERFORMANCE

Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing its obligations for reasons beyond its control, including without limitations, acts of God or of the public enemy, flood or storm, strikes, or statute, rule or action of any Federal, State or local government or agency.

XVIII. GOVERNING LAW

This Agreement has been entered into in the State of Florida and shall be construed and interpreted in accordance with the laws of the State of Florida. In the event of any dispute arising out or in any way related to this Agreement, the Parties agree the courts seated in Pinellas County, Florida shall have exclusive jurisdiction.

XIX. NOTICES

Any notice required to be given pursuant to the terms of this Agreement shall be in writing, sent by certified mail, return receipt requested, postage prepaid or by hand delivery to the Parties at their following addresses:

If to School Board:
The School Board of Pinellas County, Florida
301 4th Street SW
Largo, Florida 33770
Attention: Superintendent

If to Provider:
PT Solutions Holdings, LLC
1990 Vaughn Road, Bldg. 300 Suite 330
Kennesaw, Georgia 30144
Attention: Tim Simmons
Facsimile no.: (770) 917-0926

XX. CONTACT PERSONNEL

The Parties designate the following persons to coordinate the implementation of this Agreement:

Provider:
Dale Yake
CEO PT Solutions
1990 Vaughn Road, Suite 330
Barrett Summit Bldg 300

Kennesaw, GA 30144-4502

School Board:
Nickolas Grasso
Director of Extracurricular Activities
301 4th Street SW
Largo, FL 33770
(727) 588-6125

XXI. CONSENT TO CALL FAX E-MAIL

In order to ensure that School Board is in compliance with alt FCC regulations, Provider hereby expressly grants permission to School Board to telephone and email Provider and its employees, and to send any and all future facsimile communications to Provider at fax numbers,

XXII. USE OF SCHOOL BOARD EQUIPMENT

School Board will provide one Automatic External Defibrillator (AED) to each School athletics department, which may be taken offsite by the assigned athletic trainer or substitute, for use at School athletic team practices and events. Each trainer will return the AED to School as soon as possible after school athletic practices and events. School Board will provide all necessary AED equipment, including electrodes, batteries and rescue accessories. Provider agrees to immediately notify School Board of any AED damage or loss, and to reimburse School Board for any repair or replacement cost incurred due to AED damage or loss while in trainer's possession. This does not include accidental damage while attempting to use an AED, or repairs or replacement needed as a result of a malfunctioning AED.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement, or have caused this Agreement to be duly executed, as of the date first written above.

"Provider"

"Superintendent"

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
Its Superintendent "School Board"

Approved as to form:

School Board Attorney's Office of School Board of Pinellas County, Florida

By: _____

Attachment: Consent - Athletic Trainers St. Anthony's Hospital (5745 : Request Approval of a new

SPORTS MEDICINE SERVICE AGREEMENT

THIS SPORTS MEDICINE SERVICE AGREEMENT (the "Agreement"), effective the **First day of July 2016,** is between **THE SCHOOL BOARD OF PINELLAS COUNTY,** hereinafter referred to as "School Board" and **ST. ANTHONY'S HOSPITAL, INC.,** hereinafter referred to as "Provider".

WHEREAS, School Board, through its employees and agents, provides athletic activities for its student athletes; and

WHEREAS, Provider is agreeable to assisting School Board in overseeing the student athletes' safety and physical condition while participating in School athletic practices and events for:

Boca Ciega High School
Lakewood High School
Gibbs High School

hereinafter referred to individually as a "School" or collectively as the Schools.

In consideration of the benefits to come to each Party, the Parties agree as follows:

I. DUTIES OF PROVIDER

A. Provider will provide an on-site athletic trainer at each of the Schools for an average of Twenty (20) hours per week throughout the **Forty five (45 week school year.** School Board agrees this time commitment may vary throughout the year, based on the schedule of athletic team practices and events. Practices that are scheduled outside of the County's approved schedule are not covered by the contract and are the responsibility of the individual schools at a rate of $30 per hour, payable to provider.

B. If Provider is unable to provide its normal trainer at any School, it will give notice to the School staff, and will provide a substitute trainer without a substantial reduction in coverage. "Substantial" means more than a twenty-five percent (25%) reduction in coverage. Provider will make a good faith effort to restore full coverage within thirty (30) days from the time a substitute is first assigned. If the Provider cannot restore full coverage within thirty (30) days, then the Parties will re-negotiate the remaining compensation to be paid to Provider under the terms of this Agreement.

C. Every two (2) months, beginning September 1, the Provider will send to the School Board's Executive Director of Extracurricular activities an account of hours spent with each sport. The account will also include a list of injuries treated by each trainer, by sport.

D. The duties of the athletic trainers will be as follows:

i. Provide guidance to School District staff, schools, their athletic department, and their student athletes, as to the appropriate procedures for prevention, assessment and care of athletic injuries.

ii. Assist in coordination of pre-season evaluations and physicals for all student athletes.

iii. Assist School Board officials in completion of accident and injury reports on student athletes that may have occurred during the course of the athletic trainer's coverage of the event.

iv. Attend athletic team practices and varsity sports events for sports that the School Board has determined, through a written policy, have a high risk of injury in order to provide immediate response for injury treatment. Trainers will be assigned to cover each school at all varsity and junior varsity football games. Only School sponsored events at the High School level will be staffed by the trainers. These events may include, among others, The Florida High School Athletic Association (FHSAA) play-off series and the Pinellas County Athletic Conference Championship (PCAC) Series.

v. Trainers provided by Provider will be certified athletic trainers, through the National Athletic Trainers' Association (NATA) with current training and Florida licensure. Appropriately supervised certification-eligible trainers or athletic trainer students may assist these trainers.

vi. If applicable assist with planning, coordination and supervision of the sports medicine program for all sports within the School's athletic program.

Attachment: Consent - Athletic Trainers St. Anthony's Hospital (5745 : Request Approval of a new

II. VOLUNTEER SERVICES PROVIDED BY PROVIDER

Provider will work with the Schools to solicit volunteer sideline physician coverage for home football games and pre-season athletic physicals. Schools recognizes physician participation is voluntary, and, therefore, Provider does not guarantee physician coverage. In the event multiple physicians desire to provide coverage, Provider will notify Schools of the interested physicians and the Schools will have the final decision as to the team physician.

III. COMPENSATION

School Board will pay Provider the sum of "Sixty two Thousand Seven Hundred, Fifty eight dollars and Eighty Cents ($62758.80) for each year during the term of the Agreement. Payment of $5,229.90 shall be made on a monthly basis beginning July 1, 2016, and on the first day of each month thereafter. Provider will forward monthly invoices to School Board's accounting department located at 301 4th Street SW, Post Office Box 2942, Largo, FL 33779-2942, in care of Kevin Smith, Executive Director. **Time in excess of the Twenty (20) hours per week shall be the responsibility of the individual school to pay to the provider at the hourly rate of Thirty Dollars ($30.00) per hour.**

IV. TERM

This Agreement is for a period of **three (3)** years beginning the **First day of July, 2016** and ending the **Last day of June, 2019.** All terms and provisions of this Agreement shall remain in full force and effect for the term of this Agreement and for any extension unless otherwise specifically provided in writing.

V. TERMINATION

A. Either Party may terminate this Agreement without cause at any time during the term of this Agreement, upon ninety (90) days written notice. This Agreement may be terminated immediately in the event governmental regulations require a modification of any material terms of this Agreement.

B. The failure of either Party to comply with any provision of this Agreement shall place that Party in default. Prior to terminating this Agreement, the non-defaulting Party shall notify the defaulting Party in writing, making specific reference to the provision that gave rise to the default. The defaulting Party

Attachment: Consent - Athletic Trainers St. Anthony's Hospital (5745 : Request Approval of a new

shall then be entitled to a period of ten (10) working days from the receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting Party shall serve a written notice of termination on the defaulting Party, which shall become effective ten (10) calendar days from that Party's receipt of such notice. The failure of either Party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.

C. Each Party will remain responsible for any obligations or liabilities arising from activities carried on by such Party or its agents or employees during the period this Agreement is in effect. Each Party will retain the right to seek any redress available under law for any loss or injury caused by the other Party as a result of the other Party's breach of its obligations under this Agreement.

D. In case of termination, only the portion of the contract satisfactorily performed before the date of termination will be due and payable to the Provider.

VI. SERVICES PROVIDED BY SCHOOL BOARD

In consideration of Provider incurring expenses relating to this Agreement which are not covered by the payments referred to in Section III above, the School Board agrees to the following:

A. Schools will allow Provider to park Provider's community health vehicles on athletic facility grounds during events to provide screenings and other health care services.

B. Provider may request, and each School's Principal may agree, to place signage on Schools' athletic fields indicating Provider is providing the athletic trainer for the School. The content of the signage must be acceptable to both the Provider and the School's Principal. Signage will be provided and maintained by Provider. There will no charge to the Provider for placing signage.

C. Schools will include in athletic programs or other printed material available at athletic events information indicating Provider is providing the athletic trainer at Schools. The content of the material will be subject to the approval of Provider and School Principal. There will no charge to the Provider for inclusion in this material.

D. Any press releases or press material/interviews concerning the athletic training program will be coordinated between School Board's public relations staff and Provider's public relations staff.

E. School Board agrees not to use the name, logo, or graphic representations of the Provider without Provider's written permission.

F. School Board will pay for all training supplies and equipment required by the trainer to perform his/her duties at the Schools. These supplies and equipment will be subject to mutually agreed-upon expense budgets.

G. Shcools will provide the athletic trainer with access to all sports related areas as example, but not limited to (locker rooms, training rooms, gyms, & fields) via keys, pass codes, swipe cards.

H. Schools will provide athletic trainer with access to faculty and/or guest Wi-Fi password(s) to allow for electronic documentation of student injuries and therefore be in compliance with section I paragraph C of this contract.

I. USE OF SCHOOL BOARD EQUIPMENT

School Board will provide one Automatic External Defibrillator (AED) to each School athletics department, which may be taken offsite by the assigned athletic trainer or substitute, for use at School athletic team practices and events. Each trainer will return the AED to School as soon as possible after school athletic practices and events. School Board will provide all necessary AED equipment, including electrodes, batteries and rescue accessories. Provider agrees to immediately notify School Board of any AED damage or loss, and to reimburse School Board for any repair or replacement cost incurred due to AED damage or loss while in trainer's possession. This does not include accidental damage while attempting to use an AED, or repairs or replacement needed as a result of a malfunctioning AED.

VII. USE OF SCHOOL BOARD EMPLOYEES

The athletic trainer provided by Provider will be either an employee of Provider or under contract with Provider and paid for by Provider. All management staff for the School Board athletic training program will be provided by Provider and paid for by Provider. Any persons who are normally employed by the School Board, and who are also qualified as athletic trainers may, during the time they are not on duty for the School Board, participate in the athletic trainer program under a contract with the Provider. Any School Board employee who is in the athletic trainer program at a School will function solely under the direction of Provider during the time of his/her participation in the program, and during the time of such participation will not, for purposes of this Agreement, be an employee of the School Board.

VIII. INDEMNIFICATION

A. Provider will indemnify and hold harmless School Board, its agents and employees for all suits, actions, claims, demands, losses, expenses, including attorney's fees, costs and judgments of every kind and description to which School Board, its agents or employees may be subjected to by reason of injury to persons or death or property damage, which is the result of the Provider's or its athletic trainers' negligent performance in rendering the services performed under the terms of this Agreement.

IX. CONFIDENTIALITY

The Parties agree to maintain in strict confidentiality the contents of this Agreement and agree not to disclose said contents to any third party except pursuant to a valid court order or when disclosure of the contents of this Agreement is required by a governmental agency. Both Parties shall keep confidential all confidential information, and shall not use or disclose such confidential information either during or at any time after the term of this Agreement, without expressed written consent, unless required to do so by law, court order or subpoena in which case neither Party shall disclose such information until it has provided advance notice to the other Party so that the Party may timely act to protect such disclosure. For purposes of this provision, "Confidential information" means non public information about the Party and it's employees that is disclosed or becomes known as a consequence of or through it's activities under this Agreement, including, but not limited to, matters of a business nature, such as worker and prospective worker names and information, bill rates, compensation and benefits packages and structure, hiring decision-making process, hiring needs and/or requests for placement, costs, profits, margins, markets, sales, business processes, information systems, and any other information of a similar nature.

X. ASSIGNMENT

Neither Party may assign this Agreement nor the rights created or granted herein without the prior specific written consent of the other Party.

XI. WAIVER OF BREACH

Waiver of a breach of any provision of this Agreement will not be deemed a waiver of any other breach of the same or different provision.

XII. SEVERABILITY

In the event that a provision of the Agreement is rendered invalid or unenforceable, or declared null and void by any court of competent jurisdiction, the remaining provisions of this Agreement will remain in full force and effect.

XIII. ENTIRE AGREEMENT

This Agreement and any documents incorporated by reference constitute the entire Agreement between the Parties. It supersedes any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement.

XIV. MODIFICATIONS

This Agreement may be modified only in writing by written mutual agreement of the Parties and signed by their respective representatives.

XV. COUNTERPARTS

This Agreement may be executed in any number of counterparts each of which shall be an original, but all of which together shall comprise one and the same instrument.

XVI. BACKGROUND SCREENING

Provider hereby acknowledges an agrees to abide by the Florida Jessica Lunsford Act (1012.465, F.S.), if applicable and as amended from time to time, including obtaining, at its own cost, Level 2 clearance of all employees, agents, and subcontractors who (1) have access to school grounds when students are present, (2) have direct contact with students, or (3) have access to or control of school funds. Further information can be obtained at www.pinellas.k12.fl.us by linking to "Jessica Lunsford Act."

XVII. IMPOSSIBILITY OF PERFORMANCE

Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing its obligations for reasons beyond its control, including without limitations, acts of God or of the public enemy, flood or storm, strikes, or statute, rule or action of any Federal, State or local government or agency.

XVIII. GOVERNING LAW

This Agreement has been entered into in the State of Florida and shall be construed and interpreted in accordance with the laws of the State of Florida. In

the event of any dispute arising out or in any way related to this Agreement, the Parties agree the courts seated in Pinellas County, Florida shall have exclusive jurisdiction.

XIX. NOTICES

Any notice required to be given pursuant to the terms of this Agreement shall be in writing, sent by certified mail, return receipt requested, postage prepaid or by hand delivery to the Parties at their following addresses:

If to School Board: The School Board of Pinellas County, Florida
301 4th Street SW
Largo, Florida 33770
Attention: Superintendent

If to Provider: St. Anthony's Hospital
1200 Seventh Avenue N
St. Petersburg, FL 33705
Attention: Ian Payne

XX. CONTACT PERSONNEL

The Parties designate the following persons to coordinate the implementation of this Agreement:

Provider:
Ian Payne
St. Anthony's Hospital
1200 Seventh Avenue N
St. Petersburg, FL 33705
(727) 561-2338

School Board:
Nickolas R. Grasso, Executive Director
Extracurricular Activities
301 4th St SW
Largo, FL 33770
(727) 588-6125

XXI. CONSENT TO CALL, FAX, E-MAIL

In order to ensure that School Board is in compliance with all FCC regulations, Provider hereby expressly grants permission to School Board to telephone and email Provider and its employees, and to send any and all future facsimile communications to all Provider fax numbers.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement, or have caused this Agreement to be duly executed, as of the date first written above.

ST. ANTHONY'S HOSPITAL, INC.

By:_____**(Seal)**
Its President

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____**(Seal)**
Its Chairman

ATTEST:

By:_____(Seal)
Its Superintendent
"School Board"

Approved as to form:

School Board Attorney's Office

By:_____

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5742)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Internship Agreement with the City of St. Petersburg

BACKGROUND:
The reinforcement of technical and career skills is maximized through practical application of those skills in a real-world setting. Paid and unpaid internships, apprenticeship, and clinical experiences are variants on the theme of applied learning. Locations for safe, focused and relevant workplace experiences are critical to the success of student applied learning experiences. The relationships developed during these experiences often lead to placement of the student as an entry-level employee and mark the beginning of their career. Approximately 2,300 students each year participate in some type of applied learning experience across the district.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The opportunity for Pinellas County secondary and post-secondary students to participate in applied learning experiences through this agreement with the City of St. Petersburg will meet the needs of multiple career training programs for culminating applied learning experiences, provide students access to a substantial career ladder and promote a pipeline of high quality entry-level employees meeting the needs of the City.

FINANCIAL IMPACT:
There is no financial impact to the district.

DATA SOURCES:
David Koperski, School Board Attorney
Mark Hunt, Executive Director, Career, Technical and Adult Education

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - Internship Agreement City of ST. Pete (PDF)

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

INTERNSHIP AGREEMENT

THIS INTERNSHIP AGREEMENT ("Agreement") is hereby made and entered into on this 17th day of May 2016 ("Execution Date") by and between the School Board of Pinellas County, Florida, 301 Fourth Street SW, Largo, FL 33770, (hereinafter referred to as "Intern Provider"), and the City of St. Petersburg, Florida, One Fourth Street North, St. Petersburg, FL 33701, (hereinafter referred to as "City") (collectively, the "Parties").

WITNESSETH

WHEREAS, the City and Intern Provider want to provide an internship program ("Internship Program") for the benefit of various individuals (each an "Intern") to learn about the services and operations of the City; and

WHEREAS, a description of the Internship Program is set forth in Appendix A, which is attached to this Agreement; and

WHEREAS, the goal of the Internship Program is for each Intern to obtain the skills, experience, and knowledge to maximize their employment opportunities.

NOW, THEREFORE, for and in consideration of the foregoing recitals (all of which are hereby adopted as an integral part of this Agreement), the mutual promises, covenants, and conditions herein contained and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereby agree as follows:

1. TERM OF AGREEMENT. This Agreement shall become effective on the Execution Date and shall terminate upon the completion of the Internship Program ("Term"), unless otherwise terminated as provided for herein.

2. NO DISCRIMINATION. Neither the Intern Provider nor the City shall discriminate with regard to participation in the Internship Program on the basis of race, color, religion, gender, national origin, marital status, age, disability, sexual orientation, genetic information or other protected category.

3. PARTICIPANT RELEASE AND INDEMNITY AGREEMENT. The Intern Provider shall be responsible for: (i) requiring each Intern to execute the Release and Indemnity Agreement, which is attached hereto as Appendix B, and (ii) providing the executed Release and Indemnity Agreement for an Intern to the City prior to such Intern starting the Internship Program.

4. REMOVAL OF INTERNS. The Intern Provider acknowledges and agrees that the City, in its sole and absolute discretion, reserves the right to remove any Intern from the Internship Program or require the Intern Provider to remove any Intern from the Internship Program, if the City determines such removal is in the best interest of the City.

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

5. NO EMPLOYMENT. The Intern Provider acknowledges and agrees that an Intern shall not (i) be considered an employee of the City for any purpose; (ii) have any authority to act on behalf of the City or as the City's agent; or (iii) receive any payment or benefit, monetary or non-monetary, including but not limited to worker's compensation benefits, as a result of participating in the Internship Program pursuant to this Agreement. The Intern Provider also agrees that it shall not be provided any payment or compensation for this Agreement.

6. TERMINATION. This Agreement may be terminated by either party for its convenience upon providing thirty (30) days prior written notice to the other party. In the event that there is any Intern currently participating in the Internship Program, termination pursuant to this paragraph shall not become effective until Intern completes all the requirements of the Internship Program unless Intern is removed from the Internship Program pursuant to this Agreement. If Intern is removed from the Internship Program pursuant to this Agreement, termination shall become effective on the removal date.

7. COMPLIANCE WITH LAWS.

A. The City and Intern Provider shall comply with all current and future applicable federal, state, and local laws, ordinances, rules and regulations, the federal and state constitutions, and orders and decrees of any lawful authorities having jurisdiction over the matter at issue (collectively, "Laws"), including but not limited to Florida Laws related to public records (e.g. Chapter 119, Florida Statute), Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Fair Labor Standards Act, and the Americans with Disabilities Act.

B. In the event that Intern Provider receives a public records request regarding the Internship Program pursuant to Chapter 119, Florida Statutes, Intern Provider shall immediately notify the City Clerk's Office and obtain written approval from the City Clerk's Office prior to releasing or disclosing public records because confidentiality and exemptions may apply; however, nothing in this provision shall prevent Intern Provider, which is a public agency, from discharging its obligations under Chapter 119, Florida Statutes.

C. The Intern Provider shall be responsible for ensuring that any Intern participating in the Internship Program comply with all applicable Laws, the rules and regulations of the Internship Program and the policies and procedures of the City.

8. RELEASE AND INDEMNIFICATION. In consideration for the City allowing the Internship Program, Intern Provider voluntarily assumes, to the extent of the waiver of sovereign immunity in s. 768.28, F.S., all risks of accidents, injury and damage, to an Intern and his or her property and hereby releases and discharges the City and its employees, agents, officers, elected and appointed officials, and volunteers (collectively, "Indemnified Parties") from every claim, liability, and demand of any kind. Further, Intern Provider shall defend at its expense, pay on behalf of, hold harmless and indemnify, to the extent of the waiver of sovereign immunity in s.

768.28, F.S., the Indemnified Parties from and against any and all claims, demands, liens, liabilities, penalties, fines, fees, judgments, losses and damages (collectively, "Claims"), whether or not a lawsuit is filed, including but not limited to costs, expenses and attorneys' and experts' fees at trial and on appeal and Claims for damage to property or bodily or personal injuries, including death at any time resulting therefrom, sustained by any persons or entities, which Claims are alleged to have arisen out of or in connection with, in whole or in part (i) the performance of this Agreement (including any amendments thereto) by Intern Provider, its employees, agents, representatives; (ii) the failure of Intern Provider, its employees, agents, representatives or any Intern to comply and conform with applicable Laws; (iii) any negligent act or omission of the Intern Provider, its employees, agents, representatives or any Intern, whether or not such negligence is claimed to be either solely that of the Intern Provider, its employees, agents, representatives or any Intern, or to be in conjunction with the claimed negligence of others, including that of any of the Indemnified Parties; or (iv) any reckless or intentional wrongful act or omission of the Intern Provider, its employees, agents, representatives or any Intern. Nothing herein is intended to be construed as, nor shall be construed as, a waiver of applicable sovereign immunity benefits under Florida law.

9. INSURANCE.

A. Intern Provider shall carry the following minimum types and amounts of insurance at its own expense during the Term or provide evidence of self-insurance under Florida law:

1) Commercial general liability insurance in an amount of at least One Million Dollars ($1,000,000) per occurrence, Two Million Dollars ($2,000,000) aggregate in occurrences form. This policy shall include coverage for (i) personal injury or death or property damage or destruction; (ii) business interruption; (iii) fire legal liability in the minimum amount of One Hundred Thousand Dollars ($100,000); and (iv) contractual liability under this Agreement.

2) Workers Compensation insurance as required by Florida law and Employers Liability insurance in an amount of at least $100,000 each accident, $100,000 per employee, and $500,000 for all diseases.

B. If required by the City's Risk Management Department, Intern Provider shall obtain and carry the following additional types and amounts of insurance at its own expense during the Term:

1) Sexual Molestation Insurance with minimum limits of $1,000,000.

C. All of Intern Provider's insurance policies, except Workers Compensation, shall name the Indemnified Parties as additional insureds. All policies shall provide that the City will be provided notice at least thirty (30) days prior to any cancellation, reduction or material change

in coverage. Intern Provider shall provide the City with Certificates of Insurance on a standard ACORD form reflecting all required coverage. At the City's request, Intern Provider shall provide copies of current policies with all applicable endorsements. All insurance required shall be provided by responsible insurers licensed in the State of Florida and rated at least A- in the then current edition of Best's Insurance Guide.

D. Intern Provider hereby waives all subrogation rights of its insurance carriers in favor of the Indemnified Parties. This provision is intended to waive fully, and for the benefit of the Indemnified Parties, any rights or claims which might give rise to a right of subrogation in favor of any insurance carrier.

E. The City shall have the right to reasonably increase the amount or expand the scope of insurance to be maintained by Intern Provider hereunder from time to time.

10. EFFECT OF ILLEGALITY. If a court of competent jurisdiction or an administrative agency having authority to regulate either of the Parties holds this Agreement (or any portion of this Agreement) or the obligations to be performed pursuant to this Agreement illegal, invalid, or unenforceable, then this Agreement shall be automatically suspended. If this Agreement is suspended, the Parties agree to discuss amending this Agreement to eliminate the illegal, invalid or unenforceable aspects of this Agreement. If this Agreement is not amended within sixty (60) of the suspension, then this Agreement shall automatically terminate upon the lapse of the sixtieth (60^{th}) day.

11. NOTICE. Unless and to the extent otherwise provided in this Agreement, all notices, demands, requests for approvals and other communications which are required to be given by either party to the other shall be in writing and shall be deemed given and delivered on the date delivered in person, upon the expiration of five (5) days following the date mailed by registered or certified mail, postage prepaid, return receipt requested to the address provided below, or upon the date delivered by overnight courier (signature required) to the address provided below.

CITY

City of St. Petersburg
One Fourth Street North
St. Petersburg, FL 33701
Attn: _____
Phone: _____

INTERN PROVIDER

School Board of Pinellas County
301 Fourth Street SW
Largo, FL 33770
Attn: Mark Hunt
Phone: (727) 588 6006

12. ASSIGNMENT. Intern Provider shall make no assignment of any of its rights, duties, or obligations under this Agreement without the City's prior written consent, which consent may be withheld by the City in its sole and absolute discretion.

13. AMENDMENT. This Agreement may be amended only in writing executed by the Parties.

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

14. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, whether oral or written, between them.

15. NO THIRD PARTY BENEFICIARIES. No persons other than the Intern Provider and City and their successors and assigns shall have any rights whatsoever under this Agreement.

16. SURVIVAL. All obligations and rights of any party arising during or attributable to the period prior to expiration or earlier termination of this Agreement, including but not limited to those obligations and rights related to indemnification, shall survive such expiration or earlier termination.

17. PERMITS AND LICENSES. Intern Provider shall be responsible for obtaining any and all necessary permits, licenses, certifications and approvals which may be required by any government agency in connection with Intern Provider's performance of this Agreement.

18. NO WAIVER. No provision of this Agreement will be deemed waived by either party unless expressly waived in writing signed by the waiving party. No waiver shall be implied by delay or any other act or omission of either party. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision, and the City's consent respecting any action by Intern Provider shall not constitute a waiver of the requirement for obtaining the City's consent respecting any subsequent action.

19. GOVERNING LAW; VENUE. This Agreement shall be construed pursuant to and governed by the laws of the State of Florida. Venue for any action arising hereunder or in connection herewith shall be exclusively within Pinellas County, Florida with respect to any state claim, and the Middle District of Florida, Tampa Division, for any federal claims not raised in the state courts.

20. HEADINGS. The headings are inserted for the convenience of the Parties and shall not affect the meaning, construction, or interpretation of this Agreement.

21. INDEPENDENT ENTITIES. Nothing contained herein shall be deemed or construed by the Parties, or by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the Parties, it being understood and agreed that nothing contained herein, nor any acts of the Parties, shall be deemed to create any relationship between the Parties other than the relationship of independent contractors and principals of their own accounts.

22. DUE AUTHORITY. Each party to this Agreement that is not an individual represents and warrants to the other party that (i) it is a duly organized, qualified and existing entity authorized to do business under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the person executing this Agreement to so execute the same and fully bind the party on whose behalf he or she is executing.

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

23. APPENDICES. Each appendix to this Agreement, including all attachments to each appendix is an essential part hereof and is incorporated herein by reference.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives on the day and date first above written.

SCHOOL BOARD OF PINELLAS COUNTY:

By: _____
Print: _____
Title: _____

ATTEST: _____
Dr. Michael A. Grego, Superintendent

Approved as to Form and Content:

_____
School Board of Pinellas County, Attorney's Office

CITY OF ST. PETERSBURG, FLORIDA

By: _____
Print: _____
Title: _____

ATTEST:

(SEAL)

_____
City Clerk (Designee)

Approved as to Form and Content:

_____
City Attorney (Designee)

APPENDIX A

Description of Internship Program

The City and Intern Provider are entering into the INTERNSHIP AGREEMENT for the purpose of providing selected Interns with the opportunity to earn academic credit hours while gaining hands-on experience working in a field related to their educational or career goals. Intern Provider will select Interns for participation in the Internship Program.

Upon Intern Provider's selection of an Intern, the City and Intern Provider shall work together to attempt to place the selected Intern in the department or office most suited to their educational or career goals and identify the duties and responsibilities to which Intern will be assigned.

Before beginning the Internship Program, any selected Intern will be assigned a supervisor and notified of their work schedule. Interns will be provided with the training and supervisory support reasonably necessary to complete their assigned duties and responsibilities.

Where applicable, Interns will be provided all equipment and tools necessary for the performance of assigned duties that would normally be provided to City employees for such purposes.

Interns will perform work assignments under the direct supervision of City personnel and receive regular feedback regarding their performance.

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

APPENDIX B

IMPORTANT – INTERN AGREES:

_____ [Insert Name] ____ ("Intern"), by my own request, desire to participate in the Internship Program to learn about the services and operations of the City of St. Petersburg, Florida ("City"). The Internship Program is intended to assist Intern in achieving personal, educational, and career goals, and is solely educational in nature.

Intern agrees to obey all lawful instructions given by City employees supervising any activity to which Intern may be assigned. Intern shall comply with all applicable laws, the rules and regulations of the Internship Program, and the City's policies and procedures.

Intern acknowledges and agrees that Intern shall not (i) be considered an employee of the City for any purpose; (ii) have any authority to act on behalf of the City; nor (iii) receive any payment or benefit, monetary or non-monetary, including but not limited to worker's compensation benefits, as a result of participating in the Internship Program.

A criminal background investigation and credit check may be required before Intern is given final approval to participate in the Internship Program. Intern affirms that all personal information provided is true and correct. Intern understands that the City will **NOT** preclude anyone from participating in the Internship Program based on race, color, religion, gender, national origin, marital status, age, disability, sexual orientation, genetic information or other protected category. Intern understands that providing false information may eliminate Intern from the Internship Program and may impact future employment with the City.

The attached Adult Release, Waiver, Hold Harmless and Indemnity Agreement must be signed before Intern may participate in the Internship Program. Intern understands this constitutes a waiver of legal rights and that Intern must read the Adult Release, Waiver, Hold Harmless and Indemnity Agreement carefully before signing it. Intern understands and acknowledges that discussion of said agreement with an attorney is encouraged.

Intern:

Print Name: _____ Signature: _____ Date: _____

Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement

In consideration of my participation in the Internship Program, I agree as follows:

1. I, personally and on behalf of my heirs, personal representatives, executors and assigns, hereby release, waive, discharge and covenant not to sue the City, its City Council, Mayor, any City department or subdivision, its employees, servants, representatives, officers, agents, volunteers, and successors and assigns (hereinafter collectively referred to as "Releasees"), of and from any and all claims, demands, actions, causes of action, judgments, costs, expenses, court costs, attorneys' fees or other damages or liability of any nature whatsoever, including but not limited to personal injury, property damage, or wrongful death, whether caused by the sole, contributory, or gross negligence of Releasees or otherwise, or whether arising out of any defect, or presence or absence of any condition in or on any City property, premises, or right of way or in any City vehicle, which against Releasees I ever had, now have, or can, shall, or may have upon or by reason of, directly or indirectly relating to, or arising from, my participation in the Internship Program.

2. I voluntarily and expressly assume full responsibility for any risk of bodily injury, death, and property damage due to the negligence whether sole, contributory, or gross negligence, of any or all Releasees while I participate in the Internship Program.

3. I hereby agree to defend at my expense, pay on behalf of, indemnify, and save and hold harmless Releasees from and against any and all claims, demands, liens, liabilities, judgments, losses and damages (whether or not a lawsuit is filed) including, but not limited to costs, expenses, and attorneys' fees at trial and on appeal for damage to property or bodily or personal injuries, including death at any time resulting therefrom, sustained by any persons or entities, which damage or injuries are alleged or claimed to have arisen out of or in connection with, in whole or in part, directly or indirectly, my participation in the Internship Program, including without limitation damage or injuries alleged or claimed to have arisen out of or in connection with my negligence whether sole, contributory, or gross, whether or not the damage or injuries are alleged or claimed to have arisen in part due to any negligence of the Releasees or other third party, my intentional wrongful acts or omissions, or my failure to comply with applicable laws, rules, regulations, standards and ordinances.

4. I acknowledge that this Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement, including my name and phone number, could become a public record pursuant to Florida Statute Section 119 and will be available to members of the public upon their request.

5. I expressly agree that this Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Florida, and that if any portion of this Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement is held to be invalid, it is agreed that the remaining provisions shall, notwithstanding, continue in full legal force and effect.

6. I hereby acknowledge that I am at least eighteen (18) years of age and fully competent and legally able to execute this Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement, and that I intend to bind myself by the terms hereof.

Attachment: Consent - Internship Agreement City of ST. Pete (5742 : Request Approval of the Internship

7. I have read and voluntarily signed this Adult Release, Waiver of Claims, Hold Harmless and Indemnity Agreement, and further agree that no representations, statements or inducements apart from the foregoing have been made.

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed this ___ day of _____, 20__.

Intern:

Print Name: _____ Signature: _____ Date of Birth: _____

Witness Signature (City Representative): _____Print Name:_____

Send original of this completed form to Risk Management and a copy to division supervisor

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5730)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Renew Both the Joint Use Agreement and the Bicentennial Park Agreement with the City of Madeira Beach and the School Board

BACKGROUND:
In 1976 the City of Madeira Beach developed Bicentennial Park on approximately two acres of property that sits on the southwest corner of Madeira Beach Fundamental School property, and the land has been used as Bicentennial Park ever since.

In 1985 the school board approved the initial agreement with the City of Madeira Beach for the reciprocal use of each agency's facilities. This agreement has allowed the use of each other's facilities for educational and recreational programs without separate leases, while maintaining insurance coverage, and ensuring cost recovery when applicable with documentation of use.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the Agreements.
2. Do not approve the Agreements.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The renewal of the Agreements will allow for the continued reciprocal uses between the City of Madeira Beach and the school board. The Agreements will also provide a greater variety of facilities and services to the school board and the public.

FINANCIAL IMPACT:
There is no financial impact to the District.

DATA SOURCES:
David Koperski, School Board Attorney
Charlene Beyer, Real Estate Analyst
Thomas Trask, City Attorney

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- CityofMadeiraBeachJUA2016 (PDF)

JOINT USE AGREEMENT

This Agreement, made and entered into this _____ day of _____, 2016 by and between the **City of Madeira Beach, Florida**, a municipal corporation, hereinafter referred to as **"City"** and **The School Board Of Pinellas County, Florida,** hereinafter referred to as **"Board;"**

WITNESSETH:

WHEREAS, the Board may request the use of various City-owned facilities for its educational or recreation programs or other Board-related uses; and

WHEREAS, the City may request to use Madeira Beach Middle School and Madeira Beach Elementary School or other Board-owned facilities, each Board-owned facility hereinafter referred to as **"School,"** for its recreational programs, public meetings, and other City-related programs; and

WHEREAS, the Board and the City are each willing to cooperate in this matter under certain conditions and provisions;

NOW, THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the Board and the City mutually agree to the joint use of their respective facilities under the following terms and conditions:

1. **Term**. The term of this Agreement will be for a period of five (5) years beginning June 10, 2016, and ending June 9, 2021. This Agreement may be extended for additional 5-year periods under the same terms and conditions set forth herein, with written agreement and approval by the Board and the City.

2. **Scheduling Uses**. Board or City facilities may be scheduled with the joint approval of the Superintendent of Schools and City Manager, or their respective designees. A Facility Use Authorization Form, a sample of which is attached as Exhibit

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

"A," will be prepared by the Board's Real Estate Department for all uses. The Facility Use Authorization Form will specify the conditions of use; such as dates, times, contact names and costs, if any. Outside Board or City facilities may be used without cost except for lighting, personnel or other reimbursable costs. Interior, short-term uses of facilities by Board or City, defined as uses not exceeding ten (10) days per year, may be permitted without cost if appropriate staff is already scheduled to be on duty and provided that utilities are not required beyond scheduled run times. Interior, long-term uses of facilities by Board or City, defined as uses exceeding ten (10) days per year, may require payment of direct costs, such as room rates, utility and personnel. The Facility Use Authorization Form will be considered an amendment to the Agreement when executed by both parties.

3. **Facilities Owned by Board**. The Board agrees to make its facilities available when the use thereof does not interfere or conflict with any Board programs. Use of said facilities will not be earlier than 8:00 a.m. nor later than 11:00 p.m. for outdoor use and not later than 12:00 midnight for indoor use. Schools used by the City as polling places will be opened at 6:00 a.m. The City will contact the Pinellas County Schools Police Department to determine if the School is suitable and available prior to informing the public that the School will be used as a polling place.

4. **Facilities Owned by City**. The City agrees to make its facilities available when the use thereof does not interfere or conflict with any City programs. Use of said facilities will conform with the hours the facilities are normally open to the public.

5. **Payment for Use of Facilities When Normally not Open**. If one party desires to use the other party's facilities at a time other than normally open, the using party will be required to pay the direct costs incurred for said use; e.g., utility, personnel, and supply costs, at the prescribed rates of the facility owner. The Board and the City will

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

only invoice each other when said direct costs exceed Fifty ($50) Dollars. During vacations, holidays, staff-development or in-service days, and times when the facility owner normally has no staff on duty, the facility owner may need to provide facility-owner staff during the period of use of the facility by the other party. The personnel costs, and any other applicable direct costs, will be charged to the using party in the manner delineated in the first two sentences of this paragraph. Outside Board facilities may be used by the City during the City's Seafood Festival if prior to the scheduled use all conditions of use and donations to the Schools are mutually agreed to by the Board, School administrators, and the City, or their respective designees.

6. **Return Condition of Facility**. The party using the facility agrees to return the play field or facilities and surrounding area to a clean and sanitary condition after use by that party or any of its agents or invitees.

7. **Supervision of Program**. Each party will provide its own personnel for the supervision of the programs it conducts.

8. **Restriction of Use**. Use of the subject premises by private parties or organizations or by business enterprises for profit is prohibited, unless specifically approved by the Superintendent of Schools and City Manager, or their respective designees. The Board and the City further agree to make no unlawful, improper or offensive use of the subject premises and all rights of the using party hereunder will be terminated by the Board or City in the event that such use is made thereof. All persons using facilities owned by the Board will abide by all Board policies, including Board policies which state that the consumption of tobacco products or alcoholic beverages on Board property, including any outside areas, is prohibited. All persons using facilities owned by the City will abide by all City policies.

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

9. **Assignment, Inspection and Termination**. The Board and the City will not assign this Agreement or sublet the premises or any part thereof without the written consent of the other party. The Board and the City agree that each party and its officers, agents, and servants will have the right to enter and inspect the subject premises and the operation being conducted thereon at reasonable times.

This Agreement will remain in effect unless terminated by either party as follows:

a) Upon breach of this Agreement by a party, the other party will give written notice of termination of this Agreement specifying the claimed breach and the action required to cure the breach. If the breaching party fails to cure the breach within five days from receipt of said notice, then the contract will terminate ten days from receipt of the written notice;

b) Either party may terminate this Agreement by giving written notice to the other party that the Agreement will terminate thirty days from the receipt of said notice by the other party.

12. **Additional Facilities**. Additional Board or City facilities not specifically enumerated herein may be used at appropriate times and places with written approval of the Superintendent of Schools and City Manager or their respective designees.

13. **Unforeseen Questions**. The Board and the City agree that in the event of unforeseen questions arising out of the use of the said facilities or questions of use, questions will be settled in writing between the Superintendent and the City Manager or their respective designees for resolution of such questions concerning this Agreement.

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

14. **Notices**.

For the Board:

Charlene Beyer, Real Estate Department
11111 S. Belcher Road
Largo, FL 33773.

For the City:

Shane Crawford, City Manager
City of Madeira Beach
300 Municipal Drive
Madeira Beach, FL 33708.

15. **Headings**. The headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope of intent of this Agreement or any part hereof, or in any way affect the same, or construe any provision hereof.

(Note: The remainder of the page is intentionally left blank.)

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CITY OF MADEIRA BEACH

_____

Attest:

Approved as to form:

_____

Office of City Attorney

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____

Chairman

Attest:

_____

Secretary

Approved as to form:

_____

School Board Attorney

Attachment: CityofMadeiraBeachJUA2016 (5730 : Request Approval to Renew Joint Use Agreement and Bicentennial Park with Madeira Beach)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5731)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Interlocal Agreement Between the School Board and Pinellas County for a Temporary Emergency Management Staging Area

BACKGROUND:
As part of its Comprehensive Emergency Management Plan, Pinellas County Emergency Management desires the use of Board property located between the campus of High Point Elementary School and the campus of Pinellas Technical College - Clearwater as a temporary County Staging Area (CSA) on an as needed basis. The purpose of this Agreement is to provide for cooperation and coordination between Pinellas County Emergency Management and the board in carrying out joint responsibility to serve the citizens of Pinellas County during disasters, by making this parcel of land available for use as a CSA.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the Interlocal Agreement.
2. Do not approve the Interlocal Agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
A County Staging Area (CSA) is a temporary facility set up and operated by a county emergency management agency and is activated when the resource requirements of a response to and recovery from a disaster exceed what can be provided by normal supply chains. Resources shipped into the county from external sources may be shipped to a CSA as an initial delivery point for bulk loads of items for distribution and for equipment that will later be sent to points of use. A CSA may also be used as a temporary receiving location for incoming personnel teams to assemble before being assigned.

FINANCIAL IMPACT:
There is no financial impact to the District.

DATA SOURCES:
Charlene Beyer, Real Estate Analyst
Greg Becker, Pinellas County Emergency Management

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Temp. Emergency Mngt.CSAandPTECAgreement (PDF)

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into this ____ day of _____, 2016, by and between THE SCHOOL BOARD OF PINELLAS COUNTY (hereinafter referred to as "SCHOOL BOARD"), and PINELLAS COUNTY, a political subdivision of the State of Florida, (hereinafter referred to as "COUNTY"), jointly referred to as the "Parties".

WITNESSETH:

WHEREAS, COUNTY is a "local emergency management agency" pursuant to Chapter 252, Florida Statutes, and therefore has the responsibility for Emergency Management for Pinellas County; and

WHEREAS, SCHOOL BOARD owns and maintains exclusive control over property located at 6100 154th Ave, Clearwater, Parcel 32-29-16-70362-400-1000. This parcel houses High Point Elementary School and the Pinellas Technical College – Clearwater campus. Between the school and college facilities is an open area of property, suitable for multiple uses. This open area of property is hereinafter referred to as "PTC-C"; and

WHEREAS, in furtherance of COUNTY's Comprehensive Emergency Management Plan, SCHOOL BOARD desires to cooperate in the interest of public safety and community recovery by providing COUNTY with non-exclusive access to PTC-C for use as a County Staging Area, hereinafter referred to as "CSA", before, during, and following a disaster as defined in Section 2 herein; and

WHEREAS, SCHOOL BOARD acknowledges that during response to and recovery from a disaster, activation and operation of a CSA at PTC-C would be the highest-priority use of that portion of the property; and

WHEREAS, SCHOOL BOARD has entered into a non-exclusive use agreement for PTC-C with the Pinellas County Sheriff's Office (hereinafter referred to as PCSO), for the purpose of constructing and operating a training facility; and

WHEREAS, this Agreement is made and entered between the Parties pursuant to Section 163.01, Florida Statutes, the "Florida Interlocal Cooperation Act of 1969".

NOW, THEREFORE, in consideration of One Dollar ($1.00) and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and the promises and covenants contained herein, the Parties agree as follows:

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

Section 1. Use and Term. The purpose of this Agreement is to provide for cooperation and coordination between COUNTY and SCHOOL BOARD in carrying out joint responsibility to serve the citizens of Pinellas County during disasters or enemy attack, by making PTC-C available for use as a CSA.

The term of this Agreement shall be five (5) years from the date of final execution of this Agreement. This Agreement may be renewed in writing, by both Parties, for additional five (5) year terms. Either Party may terminate this Agreement upon 180 days notice to the other Party. In the event PTC-C must undergo certain repairs, improvements, or modifications requiring closure or other unavailability of PTC-C for disaster use as a CSA, SCHOOL BOARD shall give sixty (60) days notice to COUNTY, if possible. Such notice shall include an anticipated availability date.

Section 2. Definitions.

Disaster: A disaster is an occurrence such as a hurricane, tornado, storm, flood, tidal wave, earthquake, civil disturbance, fire, explosion, building collapse, transportation accident, hazardous material incident, terrorist attack, or other situation that is life threatening, causes human suffering, or creates human needs that the survivors cannot alleviate without assistance.

County Staging Area: A County Staging Area (CSA) is a temporary facility set up and operated by COUNTY when the resource requirements of response to and recovery from a disaster exceed what can be provided by normal supply chains. Resources shipped into the county from external sources (such as the State Logistics Resource Center (SLRC) may be shipped to a CSA as an initial delivery point for bulk loads of items for distribution, and for equipment (e.g. generators) that will later be sent to points of use. A CSA may also be used as a temporary receiving location for incoming personnel teams to assemble before being assigned.

Section 3. Duties of COUNTY. The County, through its Department of Emergency Management, agrees:

1) To notify SCHOOL BOARD and PCSO immediately upon a decision to activate or demobilize a CSA at PTC-C. This notification shall be made either to SCHOOL BOARD and PCSO desk officers if the Pinellas County Emergency Operations Center (PC EOC) is activated, or to the emergency coordinator contacts each agency has on file with Emergency Management.
2) To coordinate activation, operation, and demobilization of a CSA so as to minimize, to the extent practical, disruption of activities at High Point Elementary School and the Pinellas Technical College – Clearwater campus.

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

3) To coordinate activation, operation, and demobilization of a CSA so as to minimize, to the extent practical, disruption of PSCO activities at PTC-C, with the understanding that disaster response and relief-related activities have a high priority.

4) To establish schedules and traffic patterns for trucks and other large vehicles during operation of a CSA that minimize, to the extent practical, interaction with school-related vehicular and pedestrian traffic.

5) Not to permit the bulk storage or transshipment of hazardous materials at a CSA. This does not include diesel fuel, gasoline, kerosene, liquefied propane (LP) or compressed natural gas (CNG) intended for use in vehicles or fuel-burning equipment operating at or passing through the CSA. Short-term parking of fuel delivery vehicles will be permitted.

6) To arrange for 24 x 7 security at a CSA during activation, operation, and demobilization. Security will be provided either by law enforcement officers, or members of the Florida National Guard.

7) When demobilizing a CSA, return PTC-C to pre-activation condition (within ninety days if practical), including but not limited to:

   a) Repair of damage to sod and other vegetation, unless specifically waived in writing by SCHOOL BOARD.

   b) Repair of damage to improvements, including but not limited to:

      i) Graded areas and surface covering (e.g. gravel, item 4)

      ii) Pavement

      iii) Fencing

      iv) Buildings and other constructed improvements, either permanent or temporary

   c) Complete remediation of any fuel or other spills that occur as a result of CSA activation, operation, and demobilization.

   d) Deconstruction and removal of any improvements, facilities, and buildings put in place for operation of a CSA, unless specifically waived in writing by SCHOOL BOARD.

Section 4. Duties of SCHOOL BOARD. School Board agrees:

1) To provide 24 x 7 emergency access to PTC-C, either directly or through School Board staff who are able to respond, including in the immediate aftermath of a disaster.

2) To provide COUNTY, through the Department of Emergency Management, information about proposed uses of PTC-C, including

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

construction plans and progress, and about use agreements for PTC-C that would conflict with the uses provided for under this Agreement.

Section 5. Training and Exercises. Both parties agree to support training activities, recognizing that training is essential to successfully providing aid to citizens in a disaster.

1) The County will schedule and conduct CSA training activities at PTC-C during such times/dates agreed to in advance by School Board)
2) The School Board will provide reasonable non-emergency access to PTC-C for training activities, either directly or through School Board staff, at such times/dates agreed to in advance by School Board.

Section 6. Duration of use. COUNTY shall attempt to limit the duration of its occupancy and use of PTC-C to a period not to exceed sixty (60) days. Depending on the nature and intensity of the disaster, SCHOOL BOARD acknowledges and agrees that it may be necessary for COUNTY to extend the occupancy and use beyond such period.

Section 7. Inspections. As a part of this Interlocal Agreement, the Parties agree to jointly conduct inspections of PTC-C. Prior to PTC-C being turned over for use by COUNTY as a CSA, a pre-inspection of PTC-C shall be performed. The inspection shall be used to identify and record any existing damage or conditions of PTC-C. After SCHOOL BOARD is notified of the closing schedule of a CSA at PTC-C, a post-inspection of PTC-C shall be performed. The inspection shall record any changes, damages, or repair items as compared to the pre-inspection report. The post-inspection shall document any necessary repairs and the responsible Party. Each Party shall retain a copy of such inspections.

[The remainder of this page intentionally left blank]

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

Section 8. Planning and Notices. Any notices required to be provided under the provisions of this Agreement shall be sent by Certified Mail, return receipt requested, to the following parties:

COUNTY
Department of Emergency Mgmt
10750 Ulmerton Rd
Bldg 1, Suite 267
Largo, FL 33778
With a copy to:

Real Property Division
509 East Ave South
Clearwater, FL 33756

SCHOOL BOARD
Associate Superintendent
Operational Services
PCSB Administration Building
301 4th St SW
PO Box 2942
Largo, FL 33779-2942

Section 9. Reimbursable Expenses to SCHOOL BOARD. COUNTY agrees to reimburse SCHOOL BOARD reasonable expenses as set forth below:

A. General Guidelines. The financial obligation of COUNTY undertaken in this Agreement for reimbursement to SCHOOL BOARD shall include reasonable reimbursement for School Board resources (including physical resources and utilities) consumed by COUNTY, Billing to COUNTY will be determined as follows, and submitted no later than 60 days following the end of the event unless disaster recovery issues contribute to a delay. Any time extension shall be requested in writing and approved by the Board of County Commissioners or their designee:
B. Resource Cost: Reimbursement for resources will be based upon the actual cost of such resources and utilities, including electricity, water and telephone incurred during the event. Cost for physical resources consumed will be actual replacement cost, as invoiced to SCHOOL BOARD.

Section 10. Indemnification Provision: The County and SCHOOL BOARD agree to be responsible for their own acts of negligence or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for damages resulting from said negligence within the limits of statutory sovereign immunity. Nothing herein shall be construed to waive or modify the provisions of Section 768.28, Florida Statues or the doctrine of sovereign immunity.

Section 11. Fiscal Funding: In the event that funds are not appropriated by SCHOOL BOARD or COUNTY in any succeeding fiscal year for purposes described herein, then COUNTY and SCHOOL BOARD shall be relieved from obligation to perform those purposes, tasks, or obligations until such time as funds are budgeted and appropriated, if ever, without penalty to COUNTY or SCHOOL BOARD.

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

Section 12. Entire Agreement: The Agreement as hereinabove set forth, including all exhibits and riders, if any, incorporates all covenants, promises, agreements, conditions and understandings between the Parties, and no covenant, promise, agreement, condition, or understanding, either written or oral, not specifically set forth herein shall be effective to alter the performance or the rights of the Parties as hereinbefore stated.

[The remainder of this page intentionally left blank]

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

IN WITNESS WHEREOF, the parties hereto have executed this Interlocal Agreement the day and year first above written.

Attest:

By: _____

Print name: _____

Print Title: _____

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____

Print name: _____

Print Title: _____

APPROVED AS TO FORM
OFFICE OF THE SCHOOL BOARD ATTORNEY

By: David Koperski

Title: SCHOOL BOARD Attorney

Witness:

_____

Print name: _____

PINELLAS COUNTY, FLORIDA

By: _____

Print name: _____

Print Title: _____

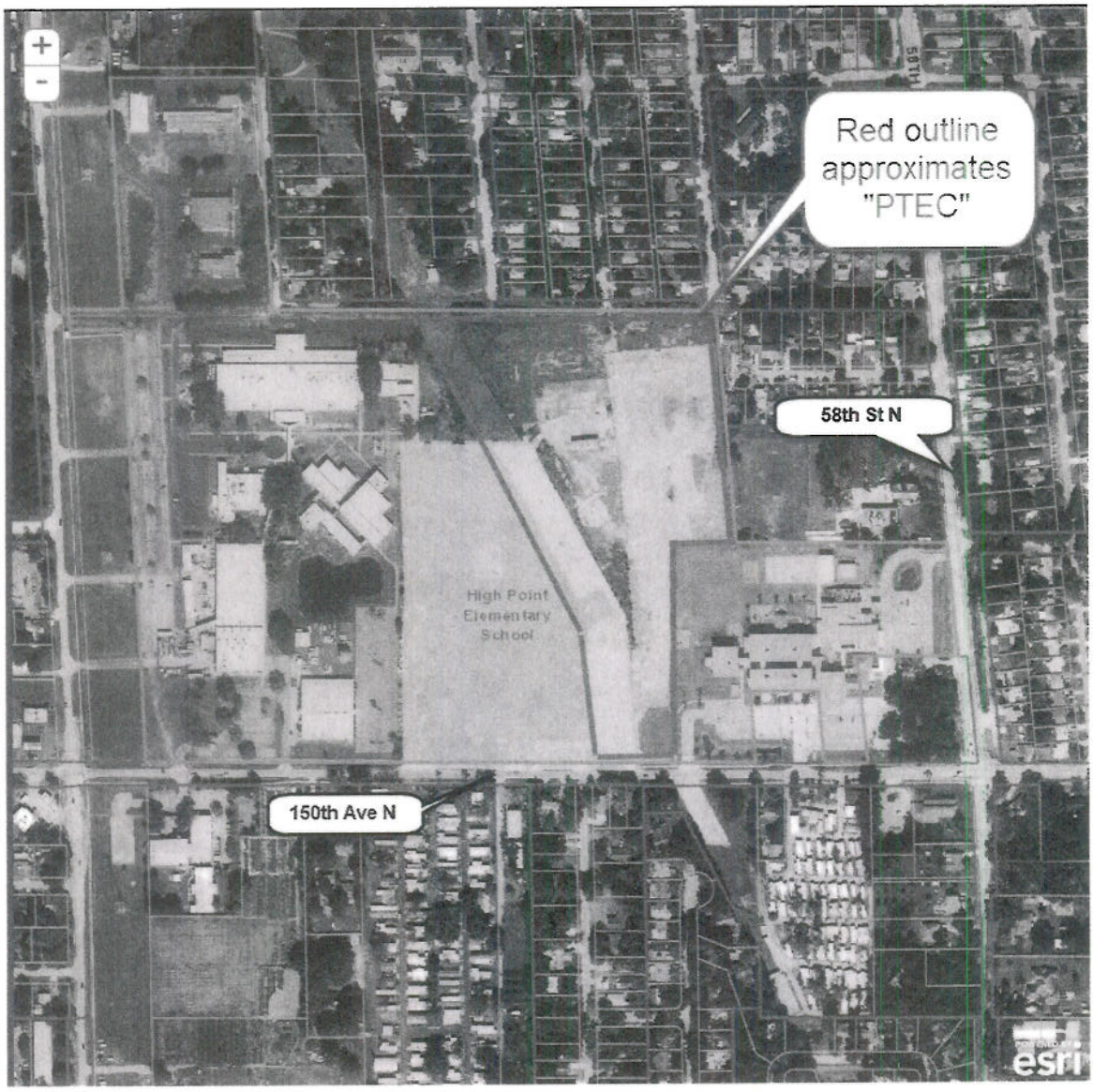
APPROVED AS TO FORM
OFFICE OF THE COUNTY ATTORNEY

By: _____

Title: Asst. County Attorney

Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

Exhibit "A"
Pinellas County School Board
Emergency Management use of PTC-C
6100 154th Ave, Clearwater



Attachment: Temp. Emergency Mngt.CSAandPTECAgreement (5731 : Request Approval Interlocal Agreement Temporary Emergency

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5732)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Total Project Cost for Pinellas Technical College, St. Petersburg Campus, Electrical Distribution Replacement for Project No. 9047, in the Amount of $246,770, and the Agreement With Long & Associates Architects/Engineers for Electrical and Contract Administration Services

BACKGROUND:
Pursuant to Section 287.055 Florida Statutes, negotiations were conducted for Electrical Engineering services in connection with the Electrical Distribution Replacement at Pinellas Technical College, St. Petersburg Campus. Long & Associates Architects/Engineers was selected to perform these services. This agreement is the result of these negotiations.

The estimated total project cost, including administration, design and construction will be $2,500,000. If the cost of the project exceeds this amount, an agenda item will be brought to the board to approve the increase. The design cost of $246,770 is included within the total project cost. A copy of the agreement is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Perodically, large electrical feed breakers trip and the maintenance department cannot reset them. While the obsolete breakers are being repaired, refurbished breakers are shipped in rendering sections of the facility without power. The main electrical distribution high voltage lines will also be re-routed from under the buildings. Approval of the agreement is necessary to proceed with Phase I of the design at Pinellas Technical College, St. Petersburg Campus.

FINANCIAL IMPACT:
The total financial impact of this project is estimated to be $2,500,000. The source of this funding is District Capital Outlay.

DATA SOURCES:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
Bruce Stott, Senior Projects Coordinator

Alexander M. Long, Long & Associates Architects/Engineers

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Pinellas Technical College St. Pete PAE AGREEMENT (PDF)

Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

AGREEMENT

THIS AGREEMENT, made and entered into this **17th day of May, 2016**, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board" and **Long & Associates Architects/Engineers, Inc.**, hereinafter referred to as the "Project Architect/Engineer" or the PA/E:

WITNESSETH

WHEREAS, the Board intends to construct an **Electrical Distribution Replacement at Pinellas Technical College, St. Petersburg Campus,** hereinafter referred to as the "Project;" and

WHEREAS, the Board has established an estimated total project cost of **$2,500,000** for the Project; and

WHEREAS, the PA/E has been selected by the Board pursuant to Section 287.055, Florida Statutes (the Consultants' Competitive Negotiations Act, hereinafter referred to as "CCNA") to enter into negotiations to provide professional architectural/engineering services to the Board for this Project; and

WHEREAS, the PA/E certifies that he is properly licensed in the State of Florida and in Pinellas County to render the professional services required by this Agreement; and

WHEREAS, the Board has requested the PA/E to prepare Schematic, Preliminary and Construction Documents in accordance with the scope of the Project herein: entitled **Electrical Distribution Replacement at Pinellas Technical College, St. Petersburg Campus** and scheduled for approval by the Board on the **17th day of May, 2016** and to provide construction administration during the construction of the Project and cooperate with the Facilities Design & Construction Department.

NOW, THEREFORE, the Board and the PA/E, for the consideration hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

I. BASIC SERVICES. The PA/E's basic services shall comply with the Florida Building Code, applicable as of the date of this Agreement, and all supplemental rules issued thereto; the Project Program or Educational Specifications; and the Facilities Design & Construction Department's "Project Architect and Engineer's Handbook," (hereinafter referred to as the PA/E Handbook) in effect on the date of this Agreement. The PA/E shall follow the requirements of the PA/E Handbook and shall bear responsibility for same except for those specific instances in which he has protested to and received written approval from the Facilities Design & Construction Department for an exception. The Basic Services shall consist of five phases described in Articles I.A through I.E of this Agreement, unless otherwise expressly stated herein, and shall include, but not necessarily be limited to, normal architectural site design, architectural design, structural, mechanical and electrical engineering.

Architectural site design shall be defined for purposes of this Agreement as those services the PA/E would normally provide to designate paved and walkway areas, establish a building footprint, designate building floor elevations and spot elevations or contour lines of surrounding grades sufficient to indicate surface rain water run-off.

Civil engineering, except provided above as an architectural site design, will be considered as "additional services" as defined in Article II.

The PA/E shall prepare and file documents required for approval by governmental authorities having jurisdiction over the Project, except that under Basic Services the PA/E will not be required to serve as an expert witness at public hearings or legal proceedings, nor will the PA/E be required to prepare or file a Development of Regional Impact (DRI) study with the Tampa Bay Regional Planning Council, nor prepare detailed information for the Department of Environmental Protection, (hereinafter referred to as the "DEP"), nor for the Southwest Florida Water Management District, nor local or other environmental agencies. Such services may be provided by the PA/E at the Board's request as an Additional Service. The PA/E shall, however, meet with the District Staff and make presentations to the Board as deemed necessary in the

Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

sole discretion of the Facilities Design & Construction Department as a part of the basic services.

A. Schematic Design Phase I. The PA/E shall review the program and the Project budget requirements as established by the Board, and the proposed site selected by the Board, and shall investigate the conditions at the Project site in order to prepare appropriate schematic architectural and engineering documents in accordance with the program. In the event that an ambiguity or contradiction exists between the program, this Agreement, the PA/E Handbook, or the Florida Building Code, the PA/E shall apply for and receive from the Facilities Design & Construction Department a written interpretation which will bind both parties. Upon such written request, the Facilities Design & Construction Department will respond within **thirty (30)** working days after the date appearing on the request. Upon application of and receipt from the Facilities Design & Construction Department of an interpretation of the program, the parties to this Agreement and subsequent agreements will be bound by such interpretation.

Upon the Board's approval of a building site, the PA/E shall provide architectural site design which will provide for ingress and egress. During the Schematic Design Phase I, the PA/E shall prepare alternate approaches to design and construction; shall review such with designated representatives of the Owner; and shall continue in these efforts to resolve problems and develop an acceptable design solution to a degree which the Facilities Design & Construction Department will personally approve for presentation to the Board. Only changes after the Facilities Design & Construction Department's approval of such schematic design solution may entitle the PA/E to additional compensation.

Based upon the approved program (and any revisions made thereto during the Schematic Design Phase), budget requirements and building site considerations, the PA/E shall prepare and submit for approval by the Board the Schematic Design Document Phase I, consisting of drawings and other documents as defined in the PA/E Handbook illustrating the scale and relationship of the Project components, along with a statement of probable construction cost based upon current area, volume or other unit costs.

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Beginning with the Schematic Design Phase I and with each subsequent submittal (Preliminary Design Phase II, if required) and Construction Documents Phase III, the PA/E shall submit an estimated statement of probable construction cost. In the event the estimate exceeds the approved budget sum, the PA/E shall identify the work which can be accomplished for a base bid sum equal to or less than the budgeted sum, and shall identify alternate bids to be bid, together with the estimated costs for such alternate bids. The Board may elect to accept an estimate of construction costs higher than previously established in the budget or previously approved during a phase estimate, or the Board may elect to proceed with the base bid equal to or less than the budgeted sum, along with additive alternate bids, or the Board may reject that phase submittal. Acceptance of the higher estimate of probable construction costs shall establish a new construction sum for the Project towards which the PA/E shall endeavor to design the project in order to not exceed the estimated construction costs of the new budget adopted by the Board.

B. Preliminary Design Phase II. From the Schematic Design Phase I submittal approved by the Board, and in accordance with the Facilities Design & Construction Department review requirements, the PA/E will prepare the Preliminary Design Phase II for submission to and approval by the Board. During this phase, the PA/E shall develop appropriate drawings and outline specifications and other documents as required by the PA/E Handbook to establish and describe the size and character of the entire Project with regard to the architectural site design, architectural, structural, mechanical and electrical systems, materials and other such elements as may be appropriate, and shall submit a refined statement of probable construction costs as defined by Article I.A.

C. Construction Document Phase III. The PA/E shall continue to investigate the existing conditions at the Project site after the Board approves the Preliminary Design Phase II submittal and shall make further minor adjustments to the scope or quality of the Project, as authorized by the Board in the previous submittals or by adjustments made to the budget for the Project. Based upon the approved Preliminary Design Phase II submittal as authorized by the Board,

and in accordance with Facilities Design & Construction Department review requirements, the PA/E shall prepare for the Board and/or Department of Education (DOE) approval, the Construction Documents Phase III submittal consisting of final plans (drawings) and specifications setting forth in detail the requirements for the construction of the Project, as defined in the PA/E Handbook. The PA/E shall advise the Board of any adjustments to the previous statements of probable construction cost. The PA/E shall assist the Board in connection with the Board's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

D. Bidding Phase IV. The PA/E shall assist the Board in preparing necessary bidding forms and conditions of the Contract and the form of Agreement between the Board and the Construction Manager or Contractor, shall convene, attend and conduct the prebid conference at the job site or any other place designated by the PA/E, and shall assist the Board in obtaining sufficient bids for the Project.

E. Construction Phase V. The construction phase will commence with the award of the Contract for construction. The PA/E will administer the construction contract by making periodic visits to the site at intervals appropriate to the progress of the construction (or otherwise agreed to by the PA/E in writing). The administration of the construction contract shall include but not be limited to the following:

1. convene, attend and conduct the preconstruction conference,

2. prepare and print minutes of all meetings and distribute to the appropriate parties,

3. provide special inspections required by the Facilities Design & Construction Department in accordance with the contract documents,

4. review shop drawings for compliance with contract documents,

5. attend job site meetings on a weekly or bi-monthly basis as dictated by the scope and size of the construction project,

6. review monthly or other periodic applications for payment by the Construction Manager or Contractor,

7. Provide Field reports for site visits inspections, including consultants,

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8. prepare change orders and/or field orders,

9. prepare punch lists, inspect completed work and edit punch lists as conditions warrant,

10. issue and sign Certificates of Substantial Completion,

11. issue and sign Certificates of Final Inspection,

12. review and approve project close-out documents.

The PA/E shall be the representative of the Board during the construction phase and shall advise and consult with the Board as to all phases of construction. Instructions from the Facilities Design & Construction Department or Board to the Construction Manager or Contractor shall be forwarded through the PA/E. The PA/E shall have authority to act on behalf of the Board only to the extent provided for in the contract documents, unless otherwise modified by written mutual agreement. The PA/E shall visit the site at intervals appropriate to various stages of construction and become generally familiar with the progress and quality of the work performed by the Construction Manager or Contractor and determine and advise the Board whether the work is proceeding in accordance with the contract documents. The PA/E shall review, approve, or take other appropriate action upon the Construction Manager's or Contractor's submittal of documents, including, but not limited to, shop drawings, project data and samples, but only for compliance with the design concept of the work and with the information given in the contract documents. Such action by the PA/E shall be taken with reasonable promptness so as to cause no delay to the Project. The PA/E's approval of specific items shall not indicate approval of any assembly of which the item is a component. The PA/E shall certify the Construction Manager's or Contractor's monthly application for payment based upon the percentage of the construction completed at the Project in accordance with the plans and specifications. The PA/E shall determine the amounts owing to the Construction Manager or Contractor based on observations at the site. After evaluating the Construction Manager's or Contractor's application for payment, if the PA/E approves, the PA/E shall sign the certificate and forward it to the Facilities Design & Construction Department inspector. The failure of the PA/E to forward to the Board the completed submittal and all required back-up data, or if the

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certificate (or request for payment) is incorrectly prepared or contains arithmetic errors, the Board may reject the Construction Manager's or Contractor's pay application and return it to the PA/E without penalty to the Board because of delay or error.

The PA/E shall invite and include the Facilities Design & Construction Department to review meetings and to review inspections during the time when the Construction Manager's or Contractor's applications for payment are evaluated by the PA/E.

The PA/E shall provide appropriate administration of the Project including special inspections and testing of materials and systems at Board expense that are included in the construction contract.

The PA/E shall prepare change orders and keep the Board (through the Facilities Design & Construction Department) informed monthly as to the progress and quality of the work and endeavor to guard the Board against defects and deficiencies in the work by the Construction Manager, Contractor or his subcontractors and material suppliers.

The PA/E shall conduct appropriate observations to determine the dates of substantial and final completion, receive and forward to the Board written warranties and documents required by the construction contract and certify the final certificate of payment in affidavit form, certifying that to the best of his knowledge the Project has been constructed according to the final plans and specifications, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall have the authority and duty to reject work by the Construction Manager or Contractor which does not conform to the contract documents. If the PA/E observes faulty materials or workmanship at the Project, or if the PA/E observes the use of improper material or any work not being accomplished in a satisfactory manner by the Construction Manager, Contractor or subcontractors, the PA/E shall immediately notify the Construction Manager or Contractor and the Facilities Design & Construction Department.

Although the PA/E does not guarantee the performance of the construction contract, the PA/E shall, nevertheless, exercise due diligence to protect the Board against defects and

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deficiencies in the work and use of improper materials by the Construction Manager or Contractor and subcontractors.

After substantial completion of the work, the PA/E shall furnish the Board with a certified statement, in affidavit form, that in his professional opinion, the Project has been performed and completed according to the contract documents, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall interpret the requirements of the construction contract documents. The PA/E shall render such interpretations as are necessary with reasonable promptness when written request is made by the Board, Construction Manager or Contractor. The PA/E shall render written decisions, within **seven (7)** calendar days, on all claims, disputes and other matters questioned by the Construction Manager, Contractor or Facilities Design & Construction Department relating to the execution or progress of the work or the interpretation of the contract documents.

The PA/E shall diligently assist the Board in obtaining correct and accurate as-built or record drawings from the Construction Manager or Contractor.

In the event the Board, Facilities Design & Construction Department, Construction Manager or Contractor requests the PA/E to visit the Project after substantial completion is accepted by the Board or during the warranty periods, review or observations which are conducted in connection with punch lists or warranty issues shall not be considered Additional Services. However, in the event that the PA/E continues to provide contract administration, because of the failure of the Construction Manager or Contractor to complete the Project within 110% of the calendar days allotted for construction in the contract for construction and in subsequent change orders, after the original construction contract completion date and extensions have been approved and the cause of the delay is the Construction Manager's or Contractor's and is not attributable to the PA/E, the PA/E may request the Board to withhold from the Construction Manager's or Contractor's partial or final payment sufficient sums in order to compensate the PA/E for extended contract administration. If the PA/E certifies that he has

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provided such extended contract administration and the delay in construction is the fault of the Construction Manager or Contractor and is not attributable to the PA/E, the additional contract administration shall be regarded as Additional Services for which the PA/E shall be entitled to negotiate additional compensation based on an hourly rate.

F. In the event of a claim by the Construction Manager or Contractor based upon error, omission, act, or failure to act, or failure to act in a timely manner on the part of the PA/E, the PA/E shall be liable to the Owner to the extent the Owner is, in turn, obligated to the Construction Manager or Contractor for these errors, omissions, acts, or failure to act, or failure to act in a timely fashion, together with costs, and reasonable attorney's fees, if any, incurred by the Owner as a result of such error, omissions, act, or failure to act or failure to timely act.

G. If the estimated construction budget (adjusted as provided in the third paragraph on page 1 of this Agreement) is exceeded by the Guaranteed Maximum Price (GMP), the Board shall have the option in the Board's best interest to:

1. give written approval of an increase in such fixed limit; or,

2. if the Project is abandoned, terminate in accordance with Paragraph X; or,

3. cooperate in revising the Project scope and/or quality and/or design as required to reduce the construction cost.

If the Board chooses to proceed under Paragraph G.3. above, the PA/E, without additional charge, shall modify the Contract Documents as necessary to comply with the fixed limit established as a condition of this Agreement and/or subsequently approved by the Board. A full faith effort (as approved by the Owner) on the part of the PA/E in the modification of the Contract Documents shall be the limit of the PA/E's responsibility arising out of the original establishment of the fixed limit and/or as subsequently approved by the Board. The PA/E shall be entitled to compensation in accordance with this Agreement for all other services actually performed whether or not the Construction Phase is commenced, without considering work in this paragraph to be Additional Services.

II. ADDITIONAL ARCHITECTURAL SERVICES. Additional services, if

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performed by the PA/E at the request of the Board, shall entitle the PA/E to additional compensation to be negotiated at the time that the Board requests such services. The following are considered additional services: detailed construction cost estimator, acoustician, landscape architect, site irrigation consultant, graphic design consultant, on-site civil engineering, off-site civil engineering, third bid proceeding, expert testimony, public hearing, legal proceedings (unless subpoenaed by the tribunal or a third party), full-time Project representative, program writing, special feasibility studies, evaluation of more than one site, master planning, bidding and coordination of separate contracts, expanded services caused by fire or similar causes or the default of the Construction Manager, Contractor or Board making measured drawings, travel out-of-county requested by the Board, threshold building inspections as required by the Board and the law, Florida Energy Evaluation Technique (FLEET), development of regional impact study, applications to DEP, application to Southwest Florida Water Management District, making revisions inconsistent with prior Board approval, and other services not otherwise included in this Agreement. For further explanation of Additional Services, the PA/E shall refer to the PA/E's Handbook. Generally, if the Board requests Additional Services, the PA/E shall furnish such services requested with the fees to be negotiated between the PA/E and the Board. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **$125** per hour.

III. BOARD RESPONSIBILITIES. The Board shall provide a program (or Educational Specifications) which outlines its design objectives, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment and systems and site requirements.

The Board shall furnish, if necessary, a legal description and land survey of the site, and if applicable, grades and lines of the streets, alleys, pavements, adjoining property, rights-of-way, easements, boundaries and contours of the site, locations, dimensions and complete data pertaining to the existing buildings on the site, and, if necessary, site information as to trees and

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shrubs and such information as is necessary concerning available services and utility lines above and below grade, including inverts and depths.

The Board shall furnish information and render approvals and decisions as expeditiously as necessary for the orderly progress of the PA/E's services.

IV. COMPENSATION.

The total payment for services will be **$246,770** and is itemized as follows:

A. Payment for Basic Services. For the "Basic Services" to be performed pursuant to this Agreement, the PA/E will be paid a fee of **$188,270** to be paid periodically according to Article V of this Agreement.

B. Payment for Additional Services. The PA/E shall be entitled to additional compensation for those services which the PA/E agrees to perform set forth as follows:

Measured Drawings will be $20,000, Lump Sum.

ARC Flash and Coordination Study will be $38,500, Hourly Not To Exceed.

C. Reuse of Documents. Notwithstanding anything contained in this Agreement or any Document referenced herein to the contrary, the drawing, specifications and other documents prepared by the PA/E for this Project are instruments of the PA/E's service, but the drawings and specifications shall be owned by the Board. The PA/E shall assign to the Board all common law, statutory and other reserved rights, including the copyright. The Board shall be permitted to retain copies, including reproducible copies, of the PA/E's drawings, specifications and other documents for information and reference in connection with the Board's use and occupancy of the Project. The Board may reuse the drawings, specifications or other documents on other projects in accordance with Sec. 1013.45(4), F.S.

V. PAYMENT SCHEDULE. Compensation (the Basic Services fee) shall be paid to the PA/E based upon Article IV and shall be paid as follows and upon receipt of proper billing:

A. Schematic Design Phase (Phase 1):

(Upon review and approval by the Facilities Design & Construction Department)

1. Upon Board approval of Phase I Documents **(20%)…….$37,654.00**

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B. Preliminary Design Phase (Phase II):

(Upon review and approval by the Facilities Design & Construction Department)

1. Upon Board approval of Phase II Documents **(20%)……..$37,654.00**

C. Construction Documents Phase (Phase III):

(Upon review and approval by the Facilities Design & Construction Department)

1. 100% complete Phase III Documents (Upon DOE or Facilities Design & Construction Department's approval including satisfaction of the permit review mandatory's……**(25%)**……..**$47,067.50**

D. FD&C approval of construction documents **(5%)** **$9,413.50**

E. FD&C approval of permit review **(5%)** **$9,413.50**

F. Construction Phase (Phase V): During the construction phase of the Project, the PA/E will be paid the fee of **$47,067.50 (25%)** to be paid periodically in proportion to the percentage of construction completed on the project.

VI. TIMELINE. Time is of the essence in performing the services required pursuant to this Agreement. The following time schedule shall govern the Project and Agreement, except to the extent waived by the Board or the Facilities Design & Construction Department in writing or otherwise expressly stated herein:

A. Following approval of this agreement, the Measured Drawings submittal for the Project shall be submitted to the Facilities Design & Construction Department within **thirty (30)** calendar days.

B. Following approval of this agreement, the ARC Flash & Coordination Study submittal for the Project shall be submitted to the Facilities Design & Construction Department within **seventy five (75)** calendar days.

C. Following approval of this Agreement, the Schematic Design Phase I submittal for the Project shall be submitted to the Facilities Design & Construction Department within **thirty (30)** calendar days.

D. Following approval of the Schematic Design Phase I submittal by the Board, the

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Preliminary Design Phase II submittal for the Project shall be submitted to the Facilities Design & Construction Department within **thirty (30)** calendar days.

E. Following approval of the Preliminary Design Phase II submittal by the Board, the Construction Documents Phase III 100% complete submittal shall be presented to the Facilities Design & Construction Department within **forty five (45)** calendar days.

F. Any required revisions to a design phase to obtain State of Florida (DOE), Board, or Facilities Design & Construction Department approval shall extend the above timelines for a reasonable period of time in order to comply with the required revisions.

G. If major revisions to the final design phase documents are requested and made or the Board makes major revisions in the program scope or Educational Specifications, the parties shall negotiate a reasonable fee for such major revisions or changes.

VII. EXTRA COMPENSATION. The Board shall pay no fees, other than described above, to the PA/E unless authorized by the Board as follows:

A. If the scope of the Project or site is changed, the Board and the PA/E shall negotiate a reasonable fee based upon the probable estimated construction cost in changing the scope of the work and the approximate percentage of the estimated construction cost which was used to negotiate this Agreement if, and, as such may be applicable.

B. If the DOE or Board requires the PA/E to make major or costly changes to the Schematic, Preliminary or Construction Document Phase submittals, which changes are not caused by architectural or engineering error or oversight, the PA/E shall be paid to redesign for additional expenses in an amount agreed to by the parties. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **$125** per hour.

VIII. DOCUMENTS. The Board will reimburse the PA/E for reproduction costs of plans and specifications as set forth in the PA/E Handbook.

IX. ASSIGNMENTS AND AMENDMENTS. Neither the PA/E nor the Board shall

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assign, sublet or transfer any interest in this Agreement without the consent of both parties. This Agreement may be amended only by written instrument signed by both the PA/E and the Superintendent of Schools, as approved by the Board.

X. TERMINATION. This Agreement may be terminated by either party upon **seven (7)** days written notice by U. S. Certified Mail that the other party failed substantially to perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating termination. This Agreement may be terminated without cause by either party upon **thirty (30)** days written notice by U. S. Certified Mail. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated by the Board without cause, compensation shall be paid to the PA/E for all services performed to the date of termination. If terminated by the PA/E without cause, the PA/E shall be liable to the Board for direct and consequential damages resulting from the PA/E not completing the contract.

XI. COOPERATION WITH THE FACILITIES DESIGN & CONSTRUCTION DEPARTMENT. The PA/E shall work in cooperation with the Facilities Design & Construction Department on all phases of the Project. The Facilities Design & Construction Department shall be the liaison between the Board and the PA/E, and whenever this Agreement requires the PA/E to tender any item, article or work product to the Board, such tender shall be accomplished upon timely presentation of such item or work product to the Facilities Design & Construction Department which shall include transmittal of each design phase submittal in order to present this submittal to the Board in accordance with Article VI. The PA/E shall rely on any written statement from the Facilities Design & Construction Department that the Board or Superintendent of the School District has taken some action required or allowed by this Agreement. Questions of design, budget, construction, unforeseen problems and related matters shall be submitted to the Facilities Design & Construction Department for transmittal to the Board and/or the PA/E.

XII. PROHIBITION AGAINST CONTINGENT FEE. The PA/E warrants that he has not

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employed or retained any company or person, other than a bona fide employee working solely for the PA/E, to solicit or secure this Agreement, and that he has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the PA/E, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement (287.055, Florida Statutes). For a breach or violation of this provision, the Board shall have the right to terminate the Agreement without liability and, at its discretion, deduct from the Contract price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

XIII. TRUTH-IN-NEGOTIATION. The PA/E shall provide a truth-in-negotiation certificate stating that wages and other factual unit costs supporting the negotiated fee were accurate, complete and current at the execution of the Agreement. The Agreement price shall be adjusted to exclude any significant sums the Board determines inflated the Agreement price due to inaccurate, incomplete wage rates or noncurrent wage rates and other factual unit costs. All adjustments shall be made within one (1) year following issuance of a Certificate of Final Inspection and/or termination of this Agreement.

XIV. PROFESSIONAL LIABILITY INSURANCE. The Board will not purchase a blanket professional liability insurance policy to cover the PA/E and its consultants. It is the responsibility of the PA/E to provide, and PA/E will provide, liability insurance in the amount of $1,000,000 with a $25,000 deductible. The PA/E may provide more insurance and/or a lower deductible at his/her discretion.

XV. INDEMNITY AND LIMITATION OF THE PA/E'S LIABILITY TO THE BOARD. The PA/E agrees to indemnify and hold harmless the Board from and against all claims, damages and related expenses including attorney fees arising out of the negligent acts, errors and omissions of the PA/E or its consultants on this project.

XVI. INABILITY TO FUND THE PROJECT. Upon written certification by the Board that the Project cannot be funded from the Board's budget, performance under this Agreement shall be suspended. In the event this Agreement is suspended as provided in this Article,

Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

compensation will be made to the PA/E for all services performed to the date on which the Board provides the PA/E with written certification of "lack of funding," and such compensation will be in complete satisfaction of any claim or right of action which the PA/E may possess for damages for non-performance by the Board of any executory term of this Agreement.

XVII. PUBLIC RECORD LAW. The School Board of Pinellas County, Florida (the "Board"), is a public agency subject to Chapter 119, Florida Statutes. Effective July 1, 2013, the Florida Legislature enacted §119.0701. This statute requires that all contractors shall comply with Florida's public record laws with respect to services performed on behalf of the Board. Specifically, the statute requires that contractors:

i. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.

ii. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law.

iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

iv. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Board in a format that is compatible with the information technology systems of the Board.

The failure of the Contractor to comply with the provisions set forth in this Article, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the Board.

Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

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Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Peggy L. O'Shea, Chairperson

Attest:_____
Michael A. Grego, Ed. D.
Superintendent

Long & Associates Architects/Engineers, Inc.
4525 South Manhattan Ave.
Tampa, Florida 33611

By: _____

Title: _____

_____
print or type name

Approved as to Form:

_____
School Board Attorney

Rev. 4.4.14

Attachment: Pinellas Technical College St. Pete PAE AGREEMENT (5732 : Request Approval Total Project Cost PTC St. Pete Campus/Long &

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5733)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Third Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department

BACKGROUND:
Board policy requires a quarterly summary of financial leases (Pinellas County School Form 3-2726) processed by the Real Estate Department.

Attached is a list of community uses of school facilities, including joint-use agreement (JUA) activities, extended-care reimbursements, and facility leases processed by the Real Estate Department during the third fiscal quarter 2015/16. The quarterly summary lists all agreement and leasing activities processed with the exception of agreements presented as individual board agenda items and no-fee, school support activities within the Pinellas County Council of PTAs (PCCPTA) blanket-use agreement.

The contract amounts listed are for the entire contract period. Additonal information on the contract or activity is available in the Real Estate Department.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the Third Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.
2. Do not approve the Third Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The quarterly report permits the Board to ensure that community uses of board facilities meet valid customer requirements and provides an accountability system to monitor recovery of resources when community uses of school facilities are not aligned with the school district's primary goals.

FINANCIAL IMPACT:
Cost recovery for community uses processed during the third fiscal quarter 2015/16 is $180,648.00

DATA SOURCES:

Kelly Fasce, Real Estate Leasing Analyst

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16(PDF)

Community Uses Processed During Fiscal-Quarter 3 2015/16

Control#	*School Facilities*	*Using Party* / *Event Name*	*Dates and Times* / *Number of Days*	*Type Of Form or Contract*	*Amount*
14300	Oak Grove Middle School	St. Petersburg College	03/08/16, 03/21/16, 03/28/16; 5:30pm - 9:30pm	Additional Use Form	$0.00
	band room	Community band practice	3		JUA: no charge if facility already open
14399	Seminole High School	Oakhurst United Methodist Church	02/21/16; 2:00pm - 5:00pm	Facility Lease	$400.00
	football field & parking lot	District Jubilee for Gulf Coast District of Florida United Methodist Churches	1		Principal waived field and parking fees
14416	Countryside High School	Safety Harbor, City of	Saturday, 03/05/16; 7:00am - 5:00pm	Additional Use Form	$1,723.00
	concourse, media center	Health & Wellness Expo	1		JUA - direct costs apply
14444	Palm Harbor University High School	St. Raphael Philoptochos Society	Saturday, 02/13/16; 11:00am - 9:00pm	Facility Lease	$2,454.50
	auditorium, band room, chorus room	Talent show	1		
14465	East Lake HS, Tarpon HS, Madeira Beach, Seminole H	Pinellas County Solid Waste	01/30/16, 04/16/16, 05/07/16, 07/17/16; 7:00am - 4:00pm	Additional Use Form	$0.00
	parking lots	Mobile collection events	4		No direct costs anticipated
14466	Pinellas Park High School	PCCPTA	01/05/16; 3:30pm - 8:30pm	Additional Use Form	$160.00
	Mall & auditorium	Reflections Celebration	1		JUA: no charge if facility already open (wages for technician specialist)
14467	Bear Creek Elementary School	Child Evangelism Fellowship of Florida	01/06/16 - 03/16/16, Wednesdays; 2:20pm - 4:40pm	Facility Lease	$374.00
	1 classroom	Good News Club after school club	11		
14468	Countryside High School	Church Experience	Sundays, 01/03/16 - 12/18/16; 7:00am - 1:30pm; No use on02/14/16 due to road work by city	Facility Lease	$83,475.00
	Auditorium, half of concourse, 4 classrooms	Church services	50		

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14469	Oakhurst Elementary School	Tutterow's Stars of Tomorrow, Inc.	Saturday, 02/13/16; 6:00am - 3:00pm	Facility Lease	$0.00
	parking lot	community garage sale	1		Principal waived parking lot fee
14473	Gibbs High School	Prayer Tower Church of God and Christ	Saturday, 01/09/16; 9:00am - 8:00pm	Facility Lease	$1,490.00
	courtyard & cafeteria	Community event presenting music, entertainment, booths, and children's events	1		Facility fees waived by principal
14474	Northeast High School	Motorcycle Safety Foundation,Jim's Harley Davidson	Saturdays & Sundays, 01/09/16 - 06/26/16; 8:00am - 3:00pm; except 03/26/16 & 03/27/16	Facility Lease	$4,815.00
	driver's education lot	Motorcycle safety classes	48		
14475	Lakewood High School	Glamorous Dancing Gems	Saturday, 01/16/16; 11:00am - 8:00pm	Facility Lease	$1,795.61
	Gymnasium	Dancing	1		
14476	Dunedin High School	Discovery Academy of Science	Saturday, 01/23/16; 10:00am - 2:00pm	Facility Lease	$857.16
	gymnasium	Lego club	1		
14477	Lakeview Fundamental Elementary School	The Art of Science	01/22/16 - 05/20/16; Thursdays, 2:30pm - 4:00pm; excludes non-school days and holidays	Facility Lease	$577.80
	art room	Hands on art & science learning	15		
14478	North Shore Elementary School	North Shore Elementary PTA	01/28/16; 5:30pm - 8:00pm	Additional Use Form	$0.00
	cafeteria	Spaghetti Dinner	1		JUA: no charge if facility already open
14479	East Lake High School	U.S. House of Rep. - Office of Cong. Gus Bilirakis	01/20/16; 6:00pm - 8:00pm	Facility Lease	$0.00
	Cafeteria & restrooms	Town Hall Meeting	1		direct costs apply
14480	East Lake High School	Palm Harbor, City of, East Lake Community Library	02/13/16; Saturday, 8:00am - 4:30pm	Additional Use Form	$382.00
	parking lot & bus circle	Antique Car Show	1		direct costs apply

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14481	Countryside High School	D Nutrition, LLc	02/20/16, Saturday; 8:00am - 11:30am & 4:30pm - 8:30pm	Facility Lease	$1,816.83
	Entire Auditorium (dressing rooms, stage, music, podium, tables, chairs, ticket booth, lobby)	Bodybuilding/Fitness Competition	1		
14483	Eisenhower Elementary School	N Zone Sports	02/06/16 - 03/26/16, Saturdays; 9:00am - 2:00pm	Facility Lease	$599.20
	P.E. Field	Football	8		
14484	Bauder Elementary School	Oakhurst United Methodist Church	02/21/16; 1:00pm - 6:30pm	Facility Lease	$0.00
	parking lot	overflow parking	1		Principal waiving facility fees
14485	Dunedin High School	S.P.E.B.S.Q.S.A. c/o Barbershop Harmony Society	03/06/16; Sunday, 1:00pm - 7:00pm	Facility Lease	$2,218.00
	Auditorium, cafeteria, band room, choral room, media center	Tampa Herald of Harmony and the Toast of Tampa Show Choruses	1		
14486	North Shore Elementary School	North Shore Elementary PTA	03/17/16; 5:30pm - 8:00pm	Additional Use Form	$0.00
	cafeteria	Ice Cream Social	1		
14487	Countryside High School	American Cancer Society	03/11/16 &03/12/16; 12:00pm-10:00am	Facility Lease	$632.00
	Football stadium & restrooms	Relay for Life	2		Principal waived facility fees
14498	North Shore Elementary School	Child Evangelism Fellowship Suncoast Chapter	01/12/16 - 04/05/16, Tuesdays; 2:45pm - 4:15pm	Facility Lease	$408.00
	1 classroom	Good News Club, after school program	12		
14501	Tarpon Springs Fundamental Elementary	Tarpon Springs Fundamental El PTA	01/14/16 - 05/12/16, Thursdays; 2:30pm - 3:30pm; 05/19 & 05/20/16 2:30pm - 8:00pm	Additional Use Form	$0.00
	1 classroom	Drama Club	19		JUA: no charge if facility already open

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14504	Osceola Middle School	Special Olympics Florida - Pinellas County	Saturday, 02/20/16; 7:00am - 3:00pm	Additional Use Form	$0.00
	gym, track, practice fields, picnic area	Special Olympics Florida-Pinellas County Summer Games Competition	1		Fees waived per Board Agreement
14508	Thurgood Marshall Fundamental Middle School	National Society of Professinoal Engineers	Saturday, 01/16/16; 7:30am - 5:00pm	Facility Lease	$1,741.50
	Cafeteria, kitchen, gym, media center, classrooms	2016 Future City Competition	1		Principal waived facility fees
14510	Thurgood Marshall Fundamental Middle School	Lakeview Fundamental Elementary PTA	02/16/16; 4:30pm - 8:30pm	Additional Use Form	$200.00
	cafeteria & kitchen	PTA Meeting & "Dine with the Dolphins" Dinner	1		JUA - Facility fees waived by principal
14511	Coachman Service Center	Clearwater, City of	01/06/16 - 06/02/16, Wednesdays & Thursdays; 5:45pm - 8:00pm	Additional Use Form	$0.00
	gym & restrooms	AAU Basketball	42		JUA: no charge if facility already open
14512	Seminole Elementary School	Child Evangelism Fellowship of Lower Pinellas, Inc	01/07/16 - 05/05/16, Thursdays; 2:45pm - 4:00pm, excludes school holidays and non-school days	Facility Lease	$768.00
	2 classrooms	Good News Club - after school program	16		
14513	Starkey Elementary School	Child Evangelism Fellowship of Lower Pinellas, Inc	01/06/16 - 05/11/16, Wednesdays, 2:45pm - 3:45pm; excludes 03/16/16 & 03/23/16	Facility Lease	$510.00
	1 classroom	Good News Club - after school program	15		
14514	Pinellas Park Elementary School	Girl Scouts of West Central Florida, Troop #1710	01/13/16 - 06/07/16, Tuesdays; 6:00pm - 7:30pm. Excludes non-school days and school holidays	Facility Lease	$0.00
	media center	Troop meetings	20		Principal waived facility fees

Attachment: Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16 (5733 : Request Approval

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14515	Lynch Elementary School	Mad Science of Greater Tampa Bay	02/17/16 - 03/30/16, Wednesdays; 2:45pm - 3:45pm, excludes school holidays and non-school days	Facility Lease	$308.16
	2 classrooms	after school science program	6		
14516	Safety Harbor Elementary School	L Squared Brick Builders, Inc.	02/17/16 - 03/30/16, Wednesdays, 2:45pm - 4:00pm	Facility Lease	$218.28
	1 classroom	Bricks 4 Kidz after school program	6		
14517	Pinellas Technical College	Garney Holding Company	11/02/15 - 05/31/16, Monday - Sunday 7:00am - 5:00pm, excludes holidays	Facility Lease	$0.00
	Field	Pipe Storage	207		Facility Fees Waived
14521	Seminole High School	Seminole Warhawk Band Aides Booster, Inc.	03/05/16, Saturday; 7:00am - 11:30pm	Facility Lease	$2,216.00
	Gymnasium	Seminole Visual Spectacular: Color Guard and Indoor Percussion Competition	1		Facility Fees Waived / direct costs apply
14525	Palm Harbor University High School	YMCA of the Suncoast	Saturdays, 02/13, 20, 27, 03/5, 13, 04/2, 9, 16, 23, 30/2016; 8:00am - 5:00pm	Additional Use Form	$700.00
	practice field	Youth Flag Football	10		JUA - direct costs apply
14526	Oakhurst Elementary School	Hillcrest Manor Howeowners Association	Saturday, 01/16/16; 9:00am - 12:00pm	Facility Lease	$185.88
	cafeteria	Neighborhood Safety Meeting	1		direct costs apply
14528	Dixie Hollins High School	United States of America Wrestling Association	Tuesday's, 01/05/16 - 08/29/16; 6:00pm - 7:00pm; excludes school holidays and non-school days	Facility Lease	$280.00
	wrestling room	Rebel Wrestling Club practices	35		direct costs apply
14529	Northeast High School	St. Petersburg Christian School	1/19, 21, 28, 2/1, 2, 4, 8, 11, 18, 22, 25, 29, 3/3, 7, 8, 10, 14/2016; 3:15pm - 5:15pm	Facility Lease	$680.00
	track	middle school track practice	17		

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Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14530	Clearwater High School	Trident Swimming	01/06/15 - 01/26/15, Monday - Friday; 4:30pm - 7:30pm	Facility Lease Amendment	($4,365.60)
	pool	swim practices	15		Amended Facility Lease #11046
14531	Old Curtis	Belle of the Ball, Inc.	01/01/15 - 12/31/15	Agreement	$4,220.00
	Media Center	non-profit providing in-need low-income high school girls homecoming & prom dresses & accessories	365		
14532	Countryside High School	Clearwater, City of	01/12/16 - 05/12/16, Tues., Wed., Thurs.; 6:00pm - 9:00pm	Additional Use Form	$0.00
	practice football field	Lacrosse Program	51		JUA: no charge if facility already open
14534	Ridgecrest Elementary School	Mad Science of Greater Tampa Bay	02/19/16-04/01/16; Fridays, 2:45pm - 3:45pm, excludes 03/25/16	Facility Lease	$218.28
	1 classroom	after school science program	6		
14535	North Shore Elementary School	Mad Science of Greater Tampa Bay	02/19/16-04/01/16; Fridays, 2:45pm - 3:45pm, excludes 03/25/16	Facility Lease	$218.28
	1 classroom	after school science program	6		
14536	Westgate Elementary School	Mad Science of Greater Tampa Bay	02/17/16-03/30/16; Wednesdays, 2:45pm - 3:45pm, excludes 03/23/16	Facility Lease	$308.16
	2 classrooms	after school science program	6		
14537	Safety Harbor Elementary School	Mad Science of Greater Tampa Bay	02/17/16-03/30/16; Wednesdays, 2:45pm - 3:45pm, excludes 03/23/16	Facility Lease	$218.28
	1 classroom	after school science program	6		
14538	Lakeview Fundamental Elementary School	Mad Science of Greater Tampa Bay	02/16/16-03/29/16; Tuesdays, 2:40pm - 3:40pm, excludes 03/22/16	Facility Lease	$308.16
	2 classrooms	after school science program	6		

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Control#	*School Facilities*	*Using Party Event Name*	*Dates and Times Number of Days*	*Type Of Form or Contract*	*Amount*
14539	Clearwater Fundamental Middle School	Lakeside Christian School	01/25/16, 02/01, 08, 22, 29, 03/07, 28, 04/04, 11/16; 3:45pm - 5:45pm	Facility Lease	$360.00
	track	track practice	9		
14540	Largo High School	Largo City of	01/13/16 - 04/27/16, Wednesdays; 6:00pm - 7:00pm, Excludes non-school days and school holidays	Additional Use Form	$270.00
	track	track	15		JUA - direct costs apply
14541	Palm Harbor Middle School	YMCA of the Suncoast	01/19/16; 6:00pm - 8:00pm & 01/20/16; 6:00pm - 7:00pm	Additional Use Form	$84.00
	gymnasium	Basketball orientation	2		JUA - direct costs apply
14542	Palm Harbor Middle School	YMCA of the Suncoast	01/25/2016 - 02/25/2016; Mon. & Wed., 6:00pm – 9:00pm; Tues. & Thurs. 6:00pm - 9:00pm	Additional Use Form	$1,624.00
	gymnasium	Basketball Camp	20		JUA - direct costs apply
14543	High Point Elementary School	YMCA of the Suncoast	Saturdays, 02/06/16 - 04/09/16; 8:00am - 2:00pm	Additional Use Form	$0.00
	play field	Youth Soccer	10		JUA - Principal wiaved facility fees
14544	James B. Sanderlin PK-8	AIDS Service Association of Pinellas, Inc.	Saturday, 02/06/16; 11:00am - 5:00pm	Facility Lease	$0.00
	parking lot	overflow parking for Family Festival at Sanderlin Center	1		fees waived by principal
14545	Madeira Beach Fundamental Elementary School	Child Evangelism Fellowship of Florida	Tuesdays, 02/09/16 - 03/15/16; 1:55pm - 3:30pm	Facility Lease	$0.00
	1 classroom (Bldg. 1, room 024)	Good News Club - after school program	6		fees waived by principal
14546	Countryside High School	Oldsmar Congregation of Jehovah's Witnesses	03/23/16; 6:00pm - 9:30pm	Facility Lease	$820.50
	Auditorium & Stage	Religious Function / Memorial Celebration	1		

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Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14547	Clearwater High School	St. Petersburg College	01/21/16; 5:00pm - 8:15pm	Additional Use Form	$0.00
	auditorium & cafeteria	ECP/DE/EA Information Session	1		JUA: no charge if facility already open
14548	St. Petersburg High School	East/West Shrine All-Stars	01/18/16 - 01/21/16; 2:00pm - 5:00pm	Facility Lease	$456.00
	football stadium field	football practice for East/West National Football All-Star Game	4		facility fees waived/plant ops covered by school
14549	Pinellas Technical College St. Petersburg	St. Petersburg City of	01/30/16; 9:00am - 3:00pm	Additional Use Form	$720.00
	Room G-8	Kickoff 2016 - The Year of Homeownership in St. Petersburg	1		JUA - direct costs apply
14550	Mildred Helms Elementary School	Largo City of	08/24/15 - 01/05/16	Exhibit Spreadsheet	$4,446.12
	cafeteria	extended care	79		
14551	Ponce de Leaon Elementary School	Largo City of	08/24/15 - 01/05/16	Exhibit Spreadsheet	$4,446.12
	cafeteria	extended care	79		
14639	St. Petersburg High School	Pinellas County Sheriff's Office - PAL	02/01/16 - 05/01/16; 2:00pm - 7:00pm M-F	Additional Use Form	$0.00
	football practice field & stadium	Spring 7 on 7 Football Passing League	75		JUA: no charge if facility already open
14641	Plumb Elementary School	Plumb Elementary PTA	Saturday, 02/06/16; 8:00am - 6:00pm	Additional Use Form	$1,066.00
	3 classrooms, PE Court, PE Covered Court, PE Field	PTA Fun Fest	1		JUA - direct costs apply
14642	Douglas Jamerson Elementary School	Mad Science of Greater Tampa Bay	02/17/16 - 03/30/16; Wednesday's, 2:45pm - 3:45pm	Facility Lease	$398.04
	3 classrooms	after school program	6		
14644	Lakewood High School	Pinellas County Sheriff's Office - PAL	02/20/16 - 05/01/16; Mond.-Thurs., 2:15pm - 5:00pm	Additional Use Form	$0.00
	football practice field	Spring 7 on 7 Football Passing League	40		JUA: no charge if facility already open

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Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14645	San Jose Elementary School	San Jose Elementary PTA	02/20/16, 7:15am - 10:15am	Additional Use Form	$0.00
	entire outside grounds	Color Run	1		JUA - plant operator will be compensated with 3 hours of flex time
14646	Madeira Beach Fundamental School	Madeira Beach, City of	02/21/16 & 03/20/16, 9:00am - 12:00pm	Additional Use Form	$0.00
	all-purpose outside field	softball & kickball warm-ups	2		JUA: no charge if facility already open
14647	Countryside High School	Safety Harbor, City of	03/02/16, 5:30pm - 7:30pm	Additional Use Form	$0.00
	stadium track & field	Track meet	1		JUA: no charge if facility already open
14648	San Jose Elementary School	San Jose Elementary PTA	03/04/15; 6:30pm - 8:30pm	Additional Use Form	$0.00
	PE Court	Family Movie Night	1		JUA: no charge if facility already open
14649	Countryside High School	Clearwater, City of	03/04/16; 3:00pm - 11:00pm	Additional Use Form	$0.00
	Football stadium & stadium lighting	Senior Soccer Challenge	1		JUA: no charge if facility already open
14650	East Lake High School	University of North Dakota	03/08/16; 10:00am - 12:00pm	Facility Lease	$40.00
	softball field	softball practice	1		JUA - no fee charged
14651	Countryside High School	Pinellas County Solid Waste Operations	02/27/16; 7:00am - 4:00pm	Additional Use Form	$0.00
	student parking lot	Mobile collection event	1		
14652	Perkins Elementary School	Mad Science of Greater Tampa Bay	02/08/16 - 04/04/16; Mondays, 2:45pm - 3:45pm (excludes non-school days 02/15, 03/14 & 03/21/16)	Facility Lease	$398.04
	3 classrooms	after-school science program	6		
14653	Clearwater High School	Pinellas County Sheriff's Office - PAL	02/13/16 - 08/02/16; Mon. - Fri., 3:15pm - 5:15pm	Additional Use Form	$0.00
	football practice field	Spring 7 on 7 football passing league	49		JUA: no charge if facility already open

Attachment: Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16 (5733 : Request Approval

Control#	*School Facilities*	*Using Party Event Name*	*Dates and Times Number of Days*	*Type Of Form or Contract*	*Amount*
14655	Clearwater High School	St. Petersburg College	03/07/16, 03/28/16. 04/04/16 & 04/18/16; 5:30pm - 9:30pm	Additional Use Form	$0.00
	band room	Community Band Practice	4		JUA: no charge if facility already open
14656	Clearwater High School	Sunshine Football Officials Association, Inc.	03/05/16, Saturday; 7:00am - 5:30pm	Additional Use Form	$1,101.00
	practice football field, cafeteria & auditorium	Flag football officials field clinic	1		JUA - direct costs apply
14657	Lakewood High School	Special Olympics Pinellas County	03/10/16 - 03/12/16; 6:00am - 5:00pm	Additional Use Form	$0.00
	cafe, room 404, gym, practice field, tennis courts & basketball cts, football stadium, long jump pit	Summer Games Competition	3		fees wiaved per board agreement
14658	Tarpon Springs High School	United States Specialty Sports Association	03/07/16 - 05/31/16; 2:00pm-5:00pm; days approved by admin.; exlcudes non-school days and holidays	Facility Lease	$0.00
	gymnasium	Tampa Swish basketball league	15		Principal waived facility fees
14659	Countryside High School	Casey Payton Phillips	03/12/16; 11:00am - 4:30pm	Facility Lease	$955.13
	1/2 Councourse	Vendor event for "LuLaRoe"	1		
14660	Dunedin High School	Tampa Bay Extreme Spring Football	02/16/16-05/05/16, Mon. - Thur.; 6:00pm - 8:00pm	Facility Lease	$0.00
	football practice field	Youth football practice	49		direct costs apply; AP waived facility fees
14661	Dixie Hollins High School	Youth Basketball of America	02/18/16-07/25/16; Mon.-Fri.; 6:00pm - 8:00pm	Facility Lease	$0.00
	gymnasium	Category 5 Youth Basketball AAU practices	64		Direct costs apply - AP waived facility fees
14662	Sunset Hills Elementary School	Sunset Hills Elementary PTA	03/02/16; 4:00pm - 8:00pm	Additional Use Form	$0.00
	dining area & outside courtyard areas	Night with Dr. Seuss	1		JUA: no charge if facility already open

Attachment: Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16 (5733 : Request Approval

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14663	Clearwater High School	PCCPTA	03/13/16; 7:00am - 2:00pm	Additional Use Form	$734.00
	cafeteria	Student Scholarship Summit grades 1-12	1		JUA - direct costs apply - AP waived facility fees
14667	Norwood Secondary School (closed)	Lealman Special fire Control District	03/12/16; 7:30am - 4:00pm	Facility Lease	$0.00
	entire facility	emergency training	1		
14670	Oldsmar Elementary School	Tiffany Lynn Godfrey	03/01/16 - 06/07/16; 3:00pm - 4:00pm	Facility Lease	$0.00
	1 classroom	Zumba Classes	17		Principal waived fees
14671	Tarpon Springs High School	Pinellas County Sheriff's Office - PAL	02/22/16 - 05/22/16, M-F; 3:00pm - 5:30pm	Additional Use Form	$0.00
	Football stadium & practice football field	Spring 7 on 7 football passing league	70		JUA: no charge if facility already open
14672	Meadowlawn Middle School	St. Petersburg, City of	02/22/16 - 04/04/16, Mon., Tues., Thurs.; 5:30pm - 7:30pm; excludes 03/21/16-03/25/16	Additional Use Form	$0.00
	gymnasium	Shore Acres Volleyball Practice	16		JUA: no charge if facility already open
14673	Westgate Elementary School	Westgate Elementary PTA	03/12/16; 10:00am - 2:00pm	Additional Use Form	$324.00
	PE Field, courtyard, basketball court	Carnival - community event	1		JUA - direct costs apply
14674	Tarpon Springs Fundamental Elementary School	Tarpon Springs Fundamental Elementary PTA	03/11//16; 6:00pm - 8:00pm	Additional Use Form	$0.00
	cafeteria	All Pro Dad's Movie Night	1		JUA: no charge if facility already open
14677	Palm Harbor University High School	E.F. Tours	03/08/16; 6:00pm-7:00pm	Facility Lease	$34.24
	1 classroom	Meeting to discuss tour	1		
14678	Madeira Beach Fundamental School	Madeira Beach Fundamental School PTSA	03/05/16; 12:00pm - 6:00pm	Additional Use Form	$1,356.00
	Cafeteria & media center	Annual Fish Fry	1		JUA

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14679	Curlew Creek Elementary School	Mad Science of Greater Tampa Bay	03/28/16-04/25/16; Mondays, 2:45pm - 3:45pm	Facility Lease	$181.90
	1 classroom	after-school sceince program	5		
14681	Brooker Creek Elementary School	Brooker Creek Elementary School	3/13, 4/17, 5/23, 6/27, 8/7, 9/12, 10/17, 11/21/16; 5:30am - 6:30am	Facility Lease	$254.66
	parking lot	Exercise Boot Camp	8		
14682	Pinellas Park High School	EREC, Inc.	3/23/16; 6:30am - 12:30pm	Facility Lease	$1,979.88
	entire gymnasium	Florida Dept. of Health in Pinellas County Region full scale exercise	1		
14683	Palm Harbor Middle School	Greater Palm Harbor YMCA	3/29/16, 6:00pm - 7:00pm & 3/30/16, 6:00pm - 8:00pm	Additional Use Form	$0.00
	gymnasium	Basketball Orientation	2		JUA: no charge if facility already open
14684	East Lake High School	American Cancer Society	04/01/16 at 4:00pm - 04/02/16 at 12:00am	Facility Lease	$228.00
	parking lot, gym lobby & restrooms	Relay for Life	1		
14686	Dunedin High School	Grace Church of Dunedin	02/07/16 - 01/29/17, Sundays; 8:30am - 12:30pm	Facility Lease	$30,576.00
	vocal room, 1 classroom, drama classroom	church services	52		
14687	Boca Ciega High School	Educational Testing Services	10/3/15, 11/7/15, 12/5/15, 1/23/16, 3/5/16, 5/7/16, 6/4/16; 7:00am - 2:00pm	Facility Lease	$2,128.00
	Building 4 classrooms	SAT Testing	7		
14688	East Lake Middle School	Educational Testing Services	03/05/16; 7:00am - 3:00pm	Facility Lease	$324.00
	Multiple classrooms	SAT Testing	1		
14689	Safety Harbor Middle School	Educational Testing Services	03/05/16; 8:00am - 1:00pm	Facility Lease	$216.00
	Multiple classrooms	SAT Testing	1		

Attachment: Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16 (5733 : Request Approval

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14690	High Point Elementary School	Girls Scouts of West Central Florida	03/14/16 - 06/30/16; 3:15pm - 5:15pm; 1 x week, dates approved by princ., excludes non-school days	Facility Lease	$0.00
	Art room	Troop #61109 meetings	16		facility fees waived by principal
14693	Seminole Middle School	Educational Testing Services	03/05/16; 8:00am - 1:00pm	Facility Lease	$270.00
	Multiple classrooms	SAT Testing	1		
14694	John Hopkins Middle School	Educational Testing Services	03/05/16; 7:00am - 1:00pm	Facility Lease	$252.00
	Multiple classrooms	SAT Testing	1		
14695	Tarpon Springs High School	Educational Testing Services	10/3/15, 11/7/15, 12/5/15, 1/23/16, 3/5/16, 6/4/16; 7:00am - 2:00pm	Facility Lease	$2,128.00
	Building 9 classrooms	SAT Testing	7		
14696	Dunedin Middle School	Educational Testing Services	10/3/15, 11/7/15, 12/5/15, 1/23/16, 3/5/16, 6/4/16; 7:00am - 2:00pm	Facility Lease	$1,995.00
	Various classrooms	SAT Testing	7		
14697	Largo High School	Educational Testing Services	10/3/15, 11/7/15, 12/5/15, 1/23/16, 3/5/16, 6/4/16; 8:00am - 2:00pm	Facility Lease	$1,862.00
	Various classrooms	SAT Testing	7		
14698	Northeast High School	Nations Baseball Tournament Association, Inc.	03/05/16, 03/12/16, 04/02/16; 10:00am - 2:00pm	Facility Lease	$80.25
	baseball field	spring baseball - St. Pete Titans	3		Direct costs apply
14699	Osceola Fundamental High School	Peru State College	03/07/16; 10:00am - 12:30pm	Facility Lease	$0.00
	softball field	softball practice	1		Principal waived facility fee (less than $50.00)

Control#	*School Facilities*	*Using Party* / *Event Name*	*Dates and Times* / *Number of Days*	*Type Of Form or Contract*	*Amount*
14701	East Lake High School	Pinellas County Sheriff's Office - PAL	03/03/16 - 04/23/16; 2:00pm - 4:30pm	Additional Use Form	$0.00
	practice football field	Spring 7 on 7 football passing league	45		JUA: no charge if facility already open
14702	Boca Ciega High School	Pinellas County Sheriff's Office - PAL	03/07/16 - 04/22/16; 2:20pm - 5:30pm	Additional Use Form	$0.00
	Football stadium & practice football field	Spring 7 on 7 football passing league	50		JUA: no charge if facility already open
14703	Pinellas Park High School	Pinellas County Sheriff's Office - PAL	03/10/16 - 04/25/16; 2:00pm - 5:30pm; Mon.-Thurs.	Additional Use Form	$0.00
	Practice football field	Spring 7 on 7 football passing league	26		JUA: no charge if facility already open
14704	Osceola Fundamental High School	Pinellas County Sheriff's Office - PAL	03/09/16, 03/16/16, 03/30/16, 04/06/16, 04/13/16, 04/20/16; 2:20pm - 3:30pm	Additional Use Form	$0.00
	Football field	Spring 7 on 7 football passing league	6		JUA: no charge if facility already open
14705	Lealman Innovates Academy	Pinellas County Sheriff's Office - PAL	3/8, 3/15, 3/29, 4/5, 4/12, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24/16; 5:30pm - 7:30pm	Additional Use Form	$0.00
	gymnasium	PAL Basketball	11		JUA: no charge if facility already open
14706	Palm Harbor University High School	The Copper Heads	03/10/16, 6:00pm - 11:30pm; 03/12/16 & 03/13/16, 8:00am - 8:00pm	Facility Lease	$1,760.15
	student parking lot & teacher parking lot in front	overflow parking for Valspar event	3		
14708	Northeast High School	PostYourT.org	Saturday, 03/19/16; 9:00am - 2:00pm	Facility Lease	$299.60
	Football stadium, restrooms & concession stand	High school soccer showcase for boys & girls	1		Principal waived facility fees
14709	Countryside High School	Bayside Community Church of God	Saturday, 03/19/16; 7:00am - 2:00pm	Facility Lease	$120.00
	West parking lot - 100 spaces	overflow parking for church event	1		

Control#	*School Facilities*	*Using Party* *Event Name*	*Dates and Times* *Number of Days*	*Type Of Form or Contract*	*Amount*
14712	Brooker Creek Elementary School	Woodfield Community Association, Inc.	3/15/16, 5/17/16, 9/20/16, 11/15/16, 1/17/17; 6:30pm - 8:00pm	Facility Lease	$107.00
	Multi-purpose room	Homeowner's Association Meetings	5		Direct costs apply
14713	Keystone Road Site	Pinellas County Dept of Solid Waste	6/1/2016 - 12/1/2016 Emergency Debris Mgmt After a Storm	Additional Use Form	$0.00
	SE Corner of site	Emergency Debris Mgmt/Temporary	184		JUA; no charge for use
14723	Clearwater High School	Clearwater City of	03/19/16, 8:00am - 2:00pm; 03/20/16, 8:00am - 12:00pm	Additional Use Form	$658.00
	Football stadium, field, track & track equipment	Good Life Games	2		JUA - direct costs apply
14724	Seminole High School	Pinellas County Sheriff's Office - PAL	03/16/16, 03/29/16, 04/05/16, 05/12/16, 05/19/16; 3:00pm - 6:00pm	Additional Use Form	$0.00
	Football stadium field	Spring 7 on 7 football passing league	5		JUA: no charge if facility already open
14725	Pinellas Park High School	Educational Testing Services	10/3/15, 11/7/15, 12/5/15, 1/23/16, 3/5/16, 5/7/16, 6/4/16; 7:00am - 1:30pm	Facility Lease	$1,995.00
	Media Center & K-wing classrooms	SAT Testing	7		
14743	Northeast High School	Pinellas County Sheriff's Office - PAL	03/28, 29, 30, 31, 04/4, 5, 6, 7, 11, 12, 13, 14, 18, 19, 20, 21/16; 2:00pm - 4:00pm	Additional Use Form	$0.00
	Football field	Spring 7 on 7 Football Passing League	16		JUA: no charge if facility already open
14753	Sutherland Elementary School	Mad Science of Greater Tampa Bay	02/11/16 - 03/17/16, Thursdays; 2:45pm - 3:45pm	Facility Lease	$487.92
	4 classrooms	After-school science program	6		

Control#	School Facilities	Using Party / Event Name	Dates and Times / Number of Days	Type Of Form or Contract	Amount

Summary of Cost Recovery for Fiscal-Quarter 3

Plant Operations and Other Personnel Charges:	$50,752
Rooms, Fields and Other Charges:	$87,074
Utility Surcharges:	$41,840
Sales Tax:	$983
	=========
Total Facility Fees Processed This Fiscal Quarter	$180,648

Note: Sub-Accounts May Not Equal Total Because of Rounding.
Prepared by the Real Estate Department.

Attachment: Facility Use Agenda Item Facility Use Report 3rd Quarter 2015-16 (5733 : Request Approval

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5734)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Buildings 2 and 8) as of April 12, 2016, Which is a Portion of the Project at Pinellas Park Elementary School, Project No. 9185

BACKGROUND:
The project architect has certified this portion of the project is substantially complete as of April 12, 2016. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the substantial completion.
2. Do not approve the substantial completion.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:
There is no financial impact to the district.

DATA SOURCES:
Bruce Stott, Senior Projects Coordinator
David Bess, Advanced Systems Engineering
Randy Fitkin, Cutler Associates, Inc.

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Pinellas Park ES, proj 9185, Bldgs 2 and 8 sub comp Form (PDF)

AIA® Document G704™ – 2000

Certificate of Substantial Completion

PROJECT: *(Name and address)* Pinellas Park Elementary School 7520 52nd St N Pinellas Park FL	**PROJECT NUMBER:** 14014.02 /9185 **CONTRACT FOR:** HVAC & Lighting Renovation **CONTRACT DATE:** February 10, 2015	OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
TO OWNER: *(Name and address)* Pinellas County School Board 11111 S. Belcher Road Largo, FL 33373	**TO CONTRACTOR:** *(Name and address)* Cutler Associates Inc. 8918 Brittney Way Tampa, FL 33619	

Project or portion of the Project designated for partial occupancy or use shall include:

Phase III services for HVAC Renovation, including ceiling and lighting replacement, for building #2 only. 8

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty	Date of Commencement
1 year on work, extended on specific items.	04/12/2016

Advanced Systems Engineering		04/12/2016
ARCHITECT	**BY** *(Signature)*	**DATE OF ISSUANCE**

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: $ 0.00

The Contractor will complete or correct the Work on the list of items attached hereto within (30) days from the above date of Substantial Completion.

Cutler Associates, Inc.		4/13/16
CONTRACTOR	**BY** *(Signature)*	**DATE**

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 9:00am *(time)* on ~~July 7, 2016~~ MP APRIL 12 *(date)*.

Pinellas County Schools		
OWNER	**BY** *(Signature)*	**DATE**

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(NOTE: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

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Attachment: Pinellas Park ES, proj 9185, Bldgs 2 and 8 sub comp Form (5734 : Request Approval Sub. Completion Pinellas Park)

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5736)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

BACKGROUND:
Periodically the district disposes of surplus property. Working surplus property has been posted for 45 days in a forum on the district's internal public server. Schools and departments have the opportunity to obtain this surplus property prior to disposal at public auction.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the selling of the districts surplus equipment.
2. Do not approve the selling of the districts surplus equipment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The intent of this process is to remove surplus equipment from the district's inventory.

FINANCIAL IMPACT:
The surplus property that is sold at auction will generate revenue for the district.

DATA SOURCES:
Lou Ann Jourdan, Budget Specialist
Lynn Geist, Director, Food Service
Brian Lowe, Coordinator, Vehicle Maintenance
Joe Zihala, Warehouse Coordinator

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse Auction - SELL (PDF)

Pinellas County Schools Surplus Property Sold at publicsurplus.com

035-7579	Treadmill	026-6196	2001 Thomas Built Bus, 65 Pass
030-7929	DYNAVOX DV4	026-6201	2001 Thomas Built Bus, 65 Pass
030-7928	DYNAVOX DV4	026-6204	2001 Thomas Built Bus, 65 Pass
030-7930	DYNAVOX DV4	026-6206	2001 Thomas Built Bus, 65 Pass
031-9753	Gaper Lift	026-6207	2001 Thomas Built Bus, 65 Pass
000-4241	Engravograph Hermes	026-6210	2001 Thomas Built Bus, 65 Pass
023-2259	Milk Cooler	026-6212	2001 Thomas Built Bus, 65 Pass
022-7571	1995 Ford Cargo Truck	026-6216	2001 Thomas Built Bus, 65 Pass
003-7788	Traulson Refrigerator	026-6217	2001 Thomas Built Bus, 65 Pass
022-6268	Stage Master	027-4742	2002 Thomas Built Bus, 65 Pass
036-8493	Dell Netbook Cart	027-4757	2002 Thomas Built Bus, 65 Pass
026-6101	2001 Thomas Built Bus, 65 Pass	027-4769	2002 Thomas Built Bus, 65 Pass
026-6103	2001 Thomas Built Bus, 65 Pass	027-4771	2002 Thomas Built Bus, 65 Pass
026-6107	2001 Thomas Built Bus, 65 Pass	027-4779	2002 Thomas Built Bus, 65 Pass
026-6109	2001 Thomas Built Bus, 65 Pass		
026-6174	2001 Thomas Built Bus, 65 Pass		
026-6178	2001 Thomas Built Bus, 65 Pass		
026-6180	2001 Thomas Built Bus, 65 Pass		
026-6183	2001 Thomas Built Bus, 65 Pass		
026-6185	2001 Thomas Built Bus, 65 Pass		
026-6191	2001 Thomas Built Bus, 65 Pass		
026-6194	2001 Thomas Built Bus, 65 Pass		
026-6195	2001 Thomas Built Bus, 65 Pass		

Attachment: Warehouse Auction - SELL (5736 : Request Approval Selling District Surplus PublicSurplus.com)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5738)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

BACKGROUND:
Authorization by the school board is required prior to the disposal of tagged fixed assets which are obsolete. Disposing of these obsolete fixed assets will result in a more efficient operation at the affected cost centers and will generate revenue for the district. All items have reached the end of their useful life cycle.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:
1. Approve the request to dispose of the obsolete tagged fixed assets.
2. Do not approve the request.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule are obsolete equipment items from Surplus inventory with a disposition code of recycled, cannibalized, or scrapped.

FINANCIAL IMPACT:
Disposal of obsolete fixed assets generates revenue for the district.

DATA SOURCE:
Michael Johannesen, User Support Manager
Joe Maceda, Financial Reporting Analyst
Lou Ann Jourdan, Budget Specialist
Joe Zihala, Warehouse Coordinator

SUBMITTED BY:
Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse Scrap- Cann Items template word (PDF)
- Warehouse Recycle-Cann-Scrap Items 5-17-16 (PDF)

Pinellas County Schools Scrap/Cannibalized Tagged Property

031-2408	Treadmill	006-7280	Diesel Engine
038-1177	Treadmill	025-1547	Gator, John Deere
038-8820	Netbook Cart	037-8906	DVR
032-6727	Table	037-8907	DVR
032-6728	Table	034-1003	CCTV
032-6729	Table	030-8708	CCTV Surveillance
032-6730	Table	030-8709	CCTV Surveillance
032-6731	Table	031-9607	CCTV
032-6732	Table	035-7635	Recorder
034-9603	Walker-Thera Trek	030-8707	Color Printer
030-3885	Invacare Wheelchair	033-2770	CCTV
031-1483	Wheelchair	022-2769	CCTV
034-0969	Drying Rack, 50 Shelf	037-9486	MacBook Laptop
018-5392	RIF Adjustable Chair w/Tray	031-6000	Full Electric Bed
031-9744	Interactive Bubble	035-5202	Condenser
008-0838	Drafting Cabinet	035-5201	Condenser
008-0843	Drafting Cabinet	022-7831	Toro 3 Unit Frame
008-0842	Drafting Cabinet	028-8759	Laser Jet Printer
008-0837	Drafting Cabinet	029-3637	Smartboard
008-0841	Drafting Cabinet	029-3656	Smartboard
008-0835	Drafting Cabinet	029-1135	1998 Pontiac Sunfire
008-0839	Drafting Cabinet	034-1948	1997 Ford Explorer
008-0834	Drafting Cabinet	029-3546	1997 Saturn
037-2176	Whiteboard	038-9330	Interactive Whiteboard
032-1021	Keri Mannequin	910-8697	Dell Laptop
033-3842	JVC TV	043-3058	Dell Laptop
028-8527	GE Slide-In Range	308-0392	Dell Notebook
028-8526	GE Slide-In Range	040-6388	Dell Laptop
700-6975	Circulation/Catalog	016-9214	Oboe
021-5657	Microcomputer Table	033-8779	Datamation Cart
039-7493	Interactive Whiteboard		

Attachment: Warehouse Scrap- Cann Items template word (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
000-7351	Recorder	025-2817	Telect Frame	027-6093	Printer	029-2498	Server
005-0467	Projector	025-2898	CPU	027-9354	Laptop	029-2498	SRVR
011-4634	Recorder	025-3484	Telect Frame	027-9360	CPU	029-2499	CPU
011-9867	Projector	025-3656	Power Supply	027-9374	Laptop	029-2929	Projector
012-3114	Laminator	025-4562	CPU	027-9887	Picturetel	029-3842	Projector
012-9639	Projector	025-4712	Router	028-2204	CPU	029-3843	Projector
013-2071	Projector	025-6910	VHS	028-2602	Laptop	029-4329	Printer
015-7615	Typewriter	025-7105	Monitor	028-2604	Laptop	029-4495	CPU
016-9126	Projector	025-7106	Monitor	028-2608	Laptop	029-4740	Laptop
017-2103	Camcorder	025-7107	Monitor	028-2660	Laptop	029-4948	Printer
018-0015	TV	025-7108	Monitor	028-2781	CPU	029-5204	TV Monitor
018-0672	TV	025-9036	Projector	028-4834	Laptop	029-5214	Projector
018-0687	TV	025-9132	CPU	028-4912	Laptop	029-5348	Printer
018-0691	TV	025-9136	CPU	028-5035	CPU	029-5474	CPU
019-7157	Comm Sys	025-9579	Printer	028-5036	CPU	029-5554	CPU
019-7163	Comm Sys	025-9667	Printer	028-5641	Projector	029-5804	Laptop
020-5264	TV	026-0000	CPU	028-5959	Laptop	029-6011	Whiteboard
020-6303	Printer	026-2619	Printer	028-6404	Theft Det. Sys	029-6161	CPU
020-8050	Laminator	026-5328	Laptop	028-7206	Printer	029-6589	CPU
021-1186	VCR	026-8575	Server	028-7783	Laptop	029-6837	Server
021-5365	TV Receiver	026-9139	Printer	028-7945	Printer	029-6906	Sound Sys.
021-5375	TV Receiver	026-9423	Printer	028-7947	Scanner	029-7095	CPU
022-0958	VCR	026-9477	CPU	028-8410	Camcorder	029-7096	CPU
022-7651	Stereo	026-9479	CPU	028-8821	Printer	029-7098	CPU
023-1258	TV 60"	026-9720	Projector	028-8828	CPU	029-7099	CPU
023-2570	Disc Player	027-2290	CPU	028-9277	CPU	029-7100	CPU
023-9336	Projector	027-2292	CPU	028-9385	Printer	029-7102	CPU
024-0752	TV	027-2300	CPU	028-9687	CPU	029-7103	CPU
024-0795	VCR	027-2305	CPU	028-9695	CPU	029-7104	CPU
024-1459	Voice Sys.	027-2308	CPU	028-9802	Laptop	029-7105	CPU
024-1860	CPU	027-2313	CPU	028-9908	Laptop	029-7112	CPU
024-3008	Process. Sys.	027-2812	Printer	029-1404	Monitor	029-7217	CPU
024-3769	VCR	027-4300	Monitor	029-1733	CPU	029-7306	Printer
024-4474	Video Monitor	027-5070	Laptop	029-1840	Laptop	029-7798	Printer
024-8354	Card Printer	027-5318	Gym Machine	029-1857	Laptop	029-7799	Whiteboard
024-8356	CPU	027-5516	Laptop	029-1896	Laptop	029-8245	Laptop
025-1355	CPU	027-6092	Printer	029-1957	Laptop	029-8408	Projector

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
029-8799	Printer	030-3344	Laptop	030-9342	Projector	031-1490	Laminator
029-8913	Laptop	030-3345	Laptop	030-9630	VHS	031-1491	HUB
029-9751	Laptop	030-3346	Laptop	030-9983	CPU	031-1549	Projector
029-9757	Laptop	030-3365	Laptop	030-9984	CPU	031-1556	Laptop
029-9759	Laptop	030-3909	Baritone Horn	031-0034	CPU	031-1606	CPU
029-9762	Laptop	030-3940	CPU	031-0039	Server	031-1607	CPU
029-9763	Laptop	030-4428	CPU	031-0040	CPU	031-1608	CPU
029-9764	Laptop	030-4431	CPU	031-0042	Server	031-1609	CPU
029-9765	Laptop	030-4433	CPU	031-0411	CPU	031-1610	CPU
029-9766	Laptop	030-4434	CPU	031-0522	Laptop	031-1611	CPU
030-0321	CPU	030-4435	CPU	031-0599	Laptop	031-1612	CPU
030-0323	Laptop	030-4523	Laptop	031-1198	Laptop	031-1613	CPU
030-0331	Laptop	030-4525	Laptop	031-1204	Laptop	031-1616	CPU
030-0343	Laptop	030-4527	Laptop	031-1228	Laptop	031-1727	Projector
030-0357	Laptop	030-4816	CCTV	031-1240	Laptop	031-1782	CPU
030-0363	Laptop	030-6201	Laptop	031-1241	Laptop	031-1833	Printer
030-0370	Laptop	030-7357	Laptop	031-1249	Laptop	031-2145	CPU
030-0371	Laptop	030-7405	Laptop	031-1250	Laptop	031-2278	HVAC CPU
030-0379	Laptop	030-7482	Laptop	031-1253	Laptop	031-2328	Laptop
030-0388	CPU	030-7531	CPU	031-1271	Laptop	031-2339	Laptop
030-0401	Laptop	030-7542	Printer	031-1277	Laptop	031-2374	CPU
030-0409	Laptop	030-7573	Projector	031-1287	Laptop	031-2721	Projector
030-0426	Laptop	030-7580	Laptop	031-1291	Laptop	031-2721	Projector
030-0432	Laptop	030-7582	Laptop	031-1297	Laptop	031-2732	Laptop
030-0433	Laptop	030-7931	CPU	031-1377	CPU	031-2781	CPU
030-0571	CPU	030-8357	CPU	031-1411	CPU	031-2867	CPU
030-1642	CPU	030-8507	CPU	031-1442	CPU	031-2880	Laptop
030-1668	Projector	030-8663	CPU	031-1444	CPU	031-3030	CPU
030-1997	Projector	030-9089	Printer	031-1445	CPU	031-3062	CPU
030-2479	Monitor	030-9101	Printer	031-1447	CPU	031-3063	CPU
030-2731	CCTV	030-9102	Printer	031-1448	CPU	031-3064	CPU
030-2738	CCTV	030-9133	Printer	031-1451	CPU	031-3124	Laptop
030-2999	Laptop	030-9225	Surveil Equip	031-1454	CPU	031-3246	CPU
030-3000	Laptop	030-9226	Surveil Equip	031-1456	CPU	031-3538	CPU
030-3337	Laptop	030-9307	Projector	031-1457	CPU	031-3861	Projector
030-3339	Laptop	030-9340	CCTV	031-1487	Surveil Equip	031-3867	Printer
030-3341	Laptop	030-9341	CCTV	031-1489	HUB	031-3944	Projector

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
031-3947	Projector	031-5945	CPU	032-1590	Laptop	032-3124	CPU
031-3954	Projector	031-5946	CPU	032-1596	Laptop	032-3127	CPU
031-3982	Projector	031-5947	CPU	032-1600	Laptop	032-3763	Laptop
031-4379	Laptop	031-5948	CPU	032-1635	Laptop	032-3901	Laptop
031-4393	Laptop	031-5949	CPU	032-1640	CPU	032-4079	CPU
031-4433	Laptop	031-5959	CPU	032-1642	CPU	032-4081	CPU
031-4870	CPU	031-6062	Laptop	032-1643	CPU	032-4212	CPU
031-5009	CPU	031-6067	Laptop	032-1644	CPU	032-4213	CPU
031-5010	CPU	031-6119	Cart	032-1646	CPU	032-4284	CPU
031-5011	CPU	031-6302	CPU	032-1655	Laptop	032-4421	Server
031-5012	CPU	031-6353	CPU	032-2033	Laptop	032-4462	Projector
031-5015	CPU	031-6403	Laptop	032-2196	CPU	032-4923	Laptop
031-5018	CPU	031-6655	Laptop	032-2198	CPU	032-4924	CPU
031-5260	CPU	031-6876	CPU	032-2199	CPU	032-5021	CPU
031-5268	CPU	031-9235	CPU	032-2214	CPU	032-5049	Laptop
031-5269	CPU	031-9310	Shredder	032-2221	CPU	032-5053	Laptop
031-5272	CPU	031-9323	ID Machine	032-2225	CPU	032-5054	Laptop
031-5276	CPU	031-9379	Laptop	032-2226	CPU	032-5055	Laptop
031-5277	CPU	031-9380	Laptop	032-2228	CPU	032-5065	Laptop
031-5285	CPU	031-9382	Laptop	032-2240	CPU	032-5067	Laptop
031-5329	CPU	031-9383	Laptop	032-2251	CPU	032-5069	Laptop
031-5926	CPU	031-9384	Laptop	032-2254	CPU	032-5075	Laptop
031-5927	CPU	031-9386	Laptop	032-2262	CPU	032-5076	Laptop
031-5928	CPU	031-9388	Laptop	032-2265	CPU	032-5077	Laptop
031-5929	CPU	031-9392	CPU	032-2283	CPU	032-5078	Laptop
031-5930	CPU	031-9506	CPU	032-2368	CPU	032-5081	CPU
031-5932	CPU	031-9507	CPU	032-2369	CPU	032-5257	CPU
031-5933	CPU	031-9908	Laminator	032-2371	CPU	032-5258	CPU
031-5934	CPU	032-0526	Printer	032-2399	Projector	032-5259	CPU
031-5935	CPU	032-0529	CPU	032-2455	Laptop	032-5260	CPU
031-5936	CPU	032-0618	CPU	032-2513	CPU	032-5261	CPU
031-5937	CPU	032-0895	Server	032-2712	CPU	032-5262	CPU
031-5938	CPU	032-0899	CPU	032-3009	Surveil Equip	032-5263	CPU
031-5939	CPU	032-1136	Laptop	032-3010	Surveil Equip	032-5264	CPU
031-5941	CPU	032-1198	CPU	032-3011	Surveil Equip	032-5265	CPU
031-5942	CPU	032-1489	Laptop	032-3097	Multiplexer	032-5266	CPU
031-5943	CPU	032-1540	Printer	032-3123	CPU	032-5269	CPU

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
032-5270	CPU	032-5800	Laptop	032-8786	Laptop	033-2002	Laptop
032-5274	CPU	032-5804	Laptop	032-8984	CPU	033-2003	Laptop
032-5280	CPU	032-5806	Laptop	032-9546	Laptop	033-2004	Laptop
032-5368	CPU	032-5809	Laptop	032-9694	CPU	033-2005	Laptop
032-5435	CPU	032-5814	Laptop	032-9697	CPU	033-2006	Laptop
032-5441	CPU	032-5815	Laptop	032-9698	CPU	033-2007	Laptop
032-5443	CPU	032-5816	Laptop	032-9699	CPU	033-2008	Laptop
032-5444	CPU	032-5817	Laptop	032-9702	CPU	033-2009	Laptop
032-5592	Projector	032-5819	Laptop	032-9706	CPU	033-2010	Laptop
032-5690	CPU	032-5821	Laptop	032-9707	CPU	033-2011	Laptop
032-5707	Laptop	032-5822	Laptop	032-9710	CPU	033-2012	Laptop
032-5708	Laptop	032-5823	Laptop	032-9712	CPU	033-2013	Laptop
032-5709	Laptop	032-5824	Laptop	032-9713	CPU	033-2014	Laptop
032-5710	Laptop	032-5826	Laptop	032-9718	CPU	033-2015	Laptop
032-5711	Laptop	032-5828	Laptop	032-9721	CPU	033-2016	Laptop
032-5712	Laptop	032-5829	Laptop	032-9723	CPU	033-2017	Laptop
032-5713	Laptop	032-5831	Laptop	032-9727	CPU	033-2018	Laptop
032-5714	Laptop	032-5832	Laptop	032-9729	CPU	033-2019	Laptop
032-5715	Laptop	032-6867	Laptop	032-9730	CPU	033-2020	Laptop
032-5716	Laptop	032-7031	Projector	032-9731	CPU	033-2021	Laptop
032-5717	Laptop	032-7052	Presenter	032-9733	CPU	033-2022	Laptop
032-5735	Laptop	032-7084	Projector	032-9802	CPU	033-2023	Laptop
032-5737	Laptop	032-7134	CPU	032-9804	CPU	033-2024	Laptop
032-5738	Laptop	032-7162	CPU	032-9926	CPU	033-2025	Laptop
032-5741	Laptop	032-7184	CPU	032-9957	CPU	033-2026	Laptop
032-5746	Laptop	032-7274	CPU	032-9959	CPU	033-2027	Laptop
032-5748	Laptop	032-7313	Synthesizer	033-0764	Laptop	033-2028	Laptop
032-5753	Laptop	032-7353	Laptop	033-0765	Laptop	033-2506	Cart
032-5756	Laptop	032-7676	Laptop	033-0876	Printer	033-2580	CPU
032-5766	CPU	032-7843	CPU	033-1599	CPU	033-2636	CPU
032-5770	Laptop	032-7990	CPU	033-1665	Projector	033-2637	CPU
032-5779	Laptop	032-8181	Laptop	033-1668	CPU	033-2661	Laptop
032-5783	Laptop	032-8185	Laptop	033-1669	CPU	033-2701	Laptop
032-5784	Laptop	032-8760	Laptop	033-1671	CPU	033-2757	CPU
032-5796	Laptop	032-8767	Laptop	033-1999	Laptop	033-2778	Monitor
032-5798	Laptop	032-8776	Laptop	033-2000	Laptop	033-2890	CPU
032-5799	Laptop	032-8785	Laptop	033-2001	Laptop	033-2892	CPU

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
033-2893	CPU	033-6261	CPU	033-7984	CPU	033-9627	Laptop
033-2894	CPU	033-6334	CPU	033-7990	CPU	033-9631	Laptop
033-2895	CPU	033-6406	CPU	033-7993	CPU	033-9659	Laptop
033-2926	Projector	033-6970	Laptop	033-7995	CPU	033-9664	Laptop
033-2943	Laptop	033-7001	CPU	033-7997	CPU	033-9665	Laptop
033-3128	DVR	033-7100	CPU	033-8001	Laptop	033-9700	CPU
033-3139	DVR	033-7200	CPU	033-8010	Laptop	033-9711	CPU
033-3151	DVR	033-7201	CPU	033-8249	CPU	033-9728	CPU
033-3157	DVR	033-7203	CPU	033-8327	CPU	033-9862	CPU
033-3163	DVR	033-7303	Laptop	033-8344	Laptop	033-9873	CPU
033-3242	Laptop	033-7307	Laptop	033-8345	Laptop	033-9880	CPU
033-3243	Laptop	033-7318	Laptop	033-8346	Laptop	033-9910	Laptop
033-3244	Laptop	033-7332	CCTV	033-8347	Laptop	034-0033	Laptop
033-3245	Laptop	033-7337	Presenter	033-8350	Presenter	034-0151	CPU
033-3246	Laptop	033-7360	CPU	033-8376	Laptop	034-0154	CPU
033-3247	Laptop	033-7494	Printer	033-8379	Laptop	034-0155	CPU
033-3463	Server	033-7521	CPU	033-8391	CPU	034-0160	Laptop
033-3796	CCTV	033-7528	CPU	033-8393	CPU	034-0424	Presenter
033-3939	CPU	033-7529	CPU	033-8394	CPU	034-0427	Presenter
033-4207	Projector	033-7530	CPU	033-8396	CPU	034-0583	Laptop
033-4387	Laptop	033-7531	CPU	033-8400	CPU	034-0699	Laptop
033-4388	Laptop	033-7574	DVR	033-8405	CPU	034-0703	CPU
033-4390	Laptop	033-7587	DVR	033-8406	CPU	034-0756	CPU
033-4392	Laptop	033-7596	DVR	033-8408	CPU	034-0944	Printer
033-4519	CPU	033-7604	DVR	033-8416	CPU	034-1093	Laptop
033-4559	Printer	033-7694	CPU	033-8422	CPU	034-1102	Presenter
033-4809	CPU	033-7962	CPU	033-8569	CPU	034-1102	Presenter
033-5372	CPU	033-7965	CPU	033-9025	CPU	034-1176	Laptop
033-5591	CPU	033-7967	CPU	033-9026	CPU	034-1184	Laptop
033-5593	CPU	033-7970	CPU	033-9031	CPU	034-1269	Laptop
033-5598	CPU	033-7972	CPU	033-9034	CPU	034-1270	Laptop
033-5804	CPU	033-7976	CPU	033-9084	CPU	034-1271	Laptop
033-5963	Laptop	033-7977	CPU	033-9096	CPU	034-1289	Laptop
033-5970	Laptop	033-7979	CPU	033-9100	CPU	034-1291	Laptop
033-5993	Laptop	033-7981	CPU	033-9119	CPU	034-1300	Laptop
033-6042	Laptop	033-7982	CPU	033-9339	Presenter	034-1332	Laptop
033-6102	Printer	033-7983	CPU	033-9571	Laptop	034-1343	Laptop

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
034-1391	Laptop	034-3260	CPU	034-4544	Projector	034-5829	CPU
034-1392	Laptop	034-3294	CPU	034-4553	DVR	034-6003	CPU
034-1393	Laptop	034-3295	CPU	034-4556	DVR	034-6316	CPU
034-1394	Laptop	034-3298	CPU	034-4619	Laptop	034-6327	CPU
034-1402	Laptop	034-3299	CPU	034-4669	Laptop	034-6339	CPU
034-1403	Laptop	034-3306	Laptop	034-4678	Presenter	034-6426	Laptop
034-1407	Laptop	034-3307	Laptop	034-4688	CPU	034-6606	Laptop
034-1429	Laptop	034-3308	Laptop	034-4735	Laptop	034-6667	Laptop
034-1431	Laptop	034-3309	Laptop	034-4836	HVAC CPU	034-6938	Projector
034-1435	Laptop	034-3310	Laptop	034-4851	Printer	034-7019	Server
034-1436	Laptop	034-3311	Laptop	034-4877	Presenter	034-7020	CPU
034-1460	Laptop	034-3313	Laptop	034-5078	Laptop	034-7023	CPU
034-1478	Laptop	034-3314	Laptop	034-5104	Laptop	034-7026	CPU
034-1480	Laptop	034-3315	Laptop	034-5310	DVR	034-7028	CPU
034-1716	CPU	034-3316	Laptop	034-5311	DVR	034-7029	CPU
034-1721	CPU	034-3317	Laptop	034-5317	DVR	034-7061	Laptop
034-1722	Laptop	034-3318	Laptop	034-5319	DVR	034-7078	Laptop
034-1858	CPU	034-3319	Laptop	034-5344	CPU	034-7085	Laptop
034-1957	Laptop	034-3320	Laptop	034-5347	CPU	034-7274	CPU
034-2195	Laptop	034-3322	Laptop	034-5348	CPU	034-7275	CPU
034-2236	Cart	034-3323	Laptop	034-5357	CPU	034-7276	CPU
034-2660	CPU	034-3324	Laptop	034-5393	Laptop	034-7286	CPU
034-2695	CPU	034-3325	Laptop	034-5420	CPU	034-7306	Cart
034-2733	CPU	034-3326	Laptop	034-5428	CPU	034-7372	Laptop
034-2923	Laptop	034-3327	Laptop	034-5429	CPU	034-7375	Laptop
034-2930	CPU	034-3328	Laptop	034-5432	CPU	034-7376	Laptop
034-3019	CPU	034-3329	Laptop	034-5434	CPU	034-7378	Laptop
034-3020	CPU	034-3330	Laptop	034-5437	CPU	034-7382	Laptop
034-3222	CPU	034-3341	Printer	034-5467	Laptop	034-7383	Laptop
034-3223	CPU	034-3366	Laptop	034-5468	Laptop	034-7384	Laptop
034-3225	CPU	034-3401	Cart	034-5531	Laptop	034-7385	Laptop
034-3226	CPU	034-3424	Laptop	034-5532	Laptop	034-7392	CPU
034-3232	CPU	034-3438	Laptop	034-5534	Laptop	034-7443	CPU
034-3235	CPU	034-4053	Laptop	034-5572	CPU	034-7486	CPU
034-3239	CPU	034-4176	Cart	034-5641	Laptop	034-7496	CPU
034-3245	CPU	034-4312	Server	034-5643	Laptop	034-7505	CPU
034-3247	CPU	034-4473	Laptop	034-5758	DVR	034-7544	CPU

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
034-7553	CPU	034-8815	CPU	034-9810	Laptop	035-2927	Data Sys
034-7568	CPU	034-8816	CPU	034-9811	Laptop	035-2934	Data Sys
034-7592	CPU	034-8860	Shedder	034-9812	Laptop	035-2936	Data Sys
034-7607	CPU	034-8920	CPU	034-9813	Laptop	035-2937	Data Sys
034-7616	CPU	034-8921	CPU	034-9814	Laptop	035-2946	Data Sys
034-7658	CPU	034-9018	Recorder	034-9910	DVR	035-2972	Printer
034-7679	CPU	034-9106	Laptop	034-9939	CPU	035-3114	CPU
034-7847	Presenter	034-9108	Laptop	035-0407	DVR	035-3180	Laptop
034-7876	Server	034-9111	Laptop	035-0678	DVR	035-3182	Laptop
034-8073	DVR	034-9163	Laptop	035-0684	DVR	035-3183	Laptop
034-8075	DVR	034-9171	CPU	035-0923	Printer	035-3238	CPU
034-8159	Laptop	034-9361	Projector	035-1171	Laptop	035-3288	Presenter
034-8166	Laptop	034-9398	Laptop	035-1448	Calibur	035-3319	Laptop
034-8279	Laptop	034-9406	Laptop	035-1675	DVR	035-3321	Laptop
034-8298	Laptop	034-9410	Laptop	035-1789	Laptop	035-3322	Laptop
034-8411	Latop	034-9411	Laptop	035-1807	CPU	035-3326	Laptop
034-8421	Laptop	034-9412	Laptop	035-2036	Laptop	035-3327	Laptop
034-8425	Laptop	034-9421	Laptop	035-2038	Laptop	035-3335	Laptop
034-8428	Laptop	034-9422	Laptop	035-2046	Laptop	035-3339	Laptop
034-8429	Laptop	034-9466	Printer	035-2050	Laptop	035-3340	Laptop
034-8431	Laptop	034-9533	Laptop	035-2119	Projector	035-3341	Laptop
034-8435	Laptop	034-9573	Laptop	035-2123	POS	035-3344	Laptop
034-8439	Laptop	034-9793	Laptop	035-2158	Laptop	035-3348	Laptop
034-8444	Laptop	034-9794	Laptop	035-2159	Laptop	035-3350	Laptop
034-8451	Laptop	034-9795	Laptop	035-2183	Laptop	035-3354	Laptop
034-8452	Laptop	034-9796	Laptop	035-2278	Laptop	035-3356	Laptop
034-8454	CPU	034-9797	Laptop	035-2280	Laptop	035-3357	Laptop
034-8604	CPU	034-9798	Laptop	035-2441	Laptop	035-3366	Laptop
034-8624	CPU	034-9799	Laptop	035-2442	Laptop	035-3367	Laptop
034-8627	CPU	034-9800	Laptop	035-2444	CPU	035-3370	Laptop
034-8636	CPU	034-9801	Laptop	035-2615	CPU	035-3371	Laptop
034-8642	CPU	034-9803	Laptop	035-2618	CPU	035-3372	Laptop
034-8667	CPU	034-9804	Laptop	035-2694	Laptop	035-3374	Laptop
034-8791	Presenter	034-9805	Laptop	035-2695	Printer	035-3378	Laptop
034-8811	CPU	034-9806	Laptop	035-2748	DVR	035-3379	Laptop
034-8812	CPU	034-9808	Laptop	035-2760	DVR	035-3381	Laptop
034-8814	CPU	034-9809	Laptop	035-2816	CPU	035-3384	Laptop

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
035-3392	Laptop	035-4770	CPU	035-5750	Laptop	035-5841	CPU
035-3393	Laptop	035-4795	CPU	035-5751	Laptop	035-5842	CPU
035-3395	Laptop	035-4798	CPU	035-5752	Laptop	035-5843	CPU
035-3397	Laptop	035-4847	Laptop	035-5753	Laptop	035-5847	Laptop
035-3398	Laptop	035-4852	Laptop	035-5754	Laptop	035-5897	Laptop
035-3402	Laptop	035-4866	Laptop	035-5755	Laptop	035-6269	Laptop
035-3407	Laptop	035-4937	Laptop	035-5757	Laptop	035-6278	Laptop
035-3409	Laptop	035-5000	CPU	035-5758	Laptop	035-6291	CPU
035-3410	Laptop	035-5002	CPU	035-5759	Laptop	035-6293	CPU
035-3412	Laptop	035-5005	CPU	035-5781	Response Sys	035-6299	Laptop
035-3416	Laptop	035-5511	Laptop	035-5782	Response Sys	035-6301	Laptop
035-3540	Laptop	035-5512	Laptop	035-5783	Response Sys	035-6308	Laptop
035-3543	Laptop	035-5513	Laptop	035-5784	Response Sys	035-6312	Laptop
035-3546	Laptop	035-5514	Laptop	035-5786	Response Sys	035-6322	Laptop
035-3547	Laptop	035-5515	Laptop	035-5787	Response Sys	035-6323	Laptop
035-3548	Laptop	035-5539	Laptop	035-5788	Response Sys	035-6325	Laptop
035-3549	Laptop	035-5552	Laptop	035-5789	Response Sys	035-6326	Laptop
035-3552	Laptop	035-5688	CPU	035-5790	Response Sys	035-6327	Laptop
035-3559	Laptop	035-5690	CPU	035-5791	Response Sys	035-6328	Laptop
035-3587	CPU	035-5691	CPU	035-5792	Response Sys	035-6329	Laptop
035-3590	Laptop	035-5692	CPU	035-5793	Response Sys	035-6330	Laptop
035-3638	Laptop	035-5698	CPU	035-5794	Response Sys	035-6331	Laptop
035-3639	Laptop	035-5735	Laptop	035-5797	Response Sys	035-6332	Laptop
035-3641	Laptop	035-5736	Laptop	035-5798	Response Sys	035-6333	Laptop
035-3642	Laptop	035-5737	Laptop	035-5799	Response Sys	035-6335	Laptop
035-3679	Laptop	035-5738	Laptop	035-5800	Response Sys	035-6336	Laptop
035-3762	Presenter	035-5739	Laptop	035-5802	Response Sys	035-6337	Laptop
035-3831	CPU	035-5740	Laptop	035-5803	Response Sys	035-6338	Laptop
035-3834	CPU	035-5741	Laptop	035-5804	Response Sys	035-6339	Laptop
035-3835	CPU	035-5742	Laptop	035-5809	Projector	035-6340	Laptop
035-4336	Laptop	035-5743	Laptop	035-5816	Projector	035-6341	Laptop
035-4353	Laptop	035-5744	Laptop	035-5826	Projector	035-6342	Laptop
035-4531	Laptop	035-5745	Laptop	035-5835	CPU	035-6344	Laptop
035-4605	Laptop	035-5746	Laptop	035-5836	CPU	035-6431	Copy Machine
035-4624	Laptop	035-5747	Laptop	035-5837	CPU	035-6432	Laptop
035-4634	Laptop	035-5748	Laptop	035-5838	CPU	035-6433	Laptop
035-4734	CPU	035-5749	Laptop	035-5840	CPU	035-6434	Laptop

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
035-6435	Laptop	035-6483	Laptop	035-6962	CPU	035-7593	Printer
035-6437	Laptop	035-6484	Laptop	035-6970	CPU	035-7714	Laptop
035-6438	Laptop	035-6485	Laptop	035-6971	CPU	035-7888	Laptop
035-6440	Laptop	035-6487	Laptop	035-6975	CPU	035-8014	CPU
035-6441	Laptop	035-6489	Laptop	035-6976	CPU	035-8021	CPU
035-6444	Laptop	035-6490	Laptop	035-6988	Laptop	035-8022	CPU
035-6445	Laptop	035-6493	CPU	035-6991	CPU	035-8095	CPU
035-6446	Laptop	035-6497	Laptop	035-6992	CPU	035-8096	CPU
035-6448	Laptop	035-6498	Laptop	035-6993	CPU	035-8099	CPU
035-6450	Laptop	035-6499	Laptop	035-6994	CPU	035-8132	CPU
035-6451	Laptop	035-6500	Laptop	035-6995	CPU	035-8133	CPU
035-6452	Laptop	035-6501	Laptop	035-6996	CPU	035-8143	CPU
035-6453	Laptop	035-6502	Laptop	035-6997	CPU	035-8147	CPU
035-6454	Laptop	035-6503	Laptop	035-6998	CPU	035-8152	CPU
035-6455	Laptop	035-6504	Laptop	035-6999	CPU	035-8220	Printer
035-6457	Laptop	035-6505	Laptop	035-7000	CPU	035-8365	Projector
035-6459	Laptop	035-6506	Laptop	035-7001	CPU	035-8396	Laptop
035-6460	Laptop	035-6507	Laptop	035-7002	CPU	035-8397	Laptop
035-6461	Laptop	035-6508	Laptop	035-7003	CPU	035-8398	Laptop
035-6462	Laptop	035-6509	Laptop	035-7005	CPU	035-8399	Laptop
035-6463	Laptop	035-6510	Laptop	035-7006	CPU	035-8400	Laptop
035-6465	Laptop	035-6511	Laptop	035-7008	CPU	035-8401	Laptop
035-6466	Laptop	035-6512	Laptop	035-7009	CPU	035-8402	Laptop
035-6467	Laptop	035-6513	Laptop	035-7010	CPU	035-8403	Laptop
035-6468	Laptop	035-6514	Laptop	035-7011	CPU	035-8404	Laptop
035-6469	Laptop	035-6515	Laptop	035-7020	Laptop	035-8405	Laptop
035-6470	Laptop	035-6516	Laptop	035-7022	Laptop	035-8406	Laptop
035-6471	Laptop	035-6517	Laptop	035-7023	Laptop	035-8407	Laptop
035-6472	Laptop	035-6518	Laptop	035-7024	Laptop	035-8408	Laptop
035-6474	Laptop	035-6519	Laptop	035-7032	Laptop	035-8409	Laptop
035-6476	Laptop	035-6520	Laptop	035-7034	Laptop	035-8410	Laptop
035-6477	Laptop	035-6521	Laptop	035-7046	Laptop	035-8411	Laptop
035-6478	Laptop	035-6522	Laptop	035-7047	Laptop	035-8412	Laptop
035-6479	Laptop	035-6523	Laptop	035-7048	Laptop	035-8413	Laptop
035-6480	Laptop	035-6524	Laptop	035-7049	Laptop	035-8414	Laptop
035-6481	Laptop	035-6525	Laptop	035-7050	Server	035-8415	Laptop
035-6482	Laptop	035-6828	Laptop	035-7110	CPU	035-8416	Laptop

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
035-8417	Laptop	035-8601	CPU	036-0591	Laptop	036-1922	CPU
035-8418	Laptop	035-8604	CPU	036-0728	Laptop	036-1926	CPU
035-8419	Laptop	035-8604	CPU	036-0729	Laptop	036-1927	CPU
035-8420	Laptop	035-8609	CPU	036-0730	Laptop	036-1933	CPU
035-8421	Laptop	035-8609	CPU	036-0731	Laptop	036-1959	CPU
035-8422	Laptop	035-8610	CPU	036-0732	Laptop	036-2092	CPU
035-8423	Laptop	035-8610	CPU	036-0778	Laptop	036-2096	CPU
035-8424	Laptop	035-8611	CPU	036-0779	Laptop	036-2133	CPU
035-8425	Laptop	035-8611	CPU	036-0780	Laptop	036-2146	CPU
035-8471	Laptop	035-8613	CPU	036-0822	Laptop	036-2763	Response Sys
035-8481	CPU	035-8613	CPU	036-0888	Laptop	036-2789	CPU
035-8485	CPU	035-8619	CPU	036-0889	Laptop	036-2888	Laptop
035-8485	CPU	035-8619	CPU	036-0890	Laptop	036-3057	Laptop
035-8492	CPU	035-8636	CPU	036-0891	Laptop	036-3525	Laptop
035-8492	CPU	035-8636	CPU	036-0892	Laptop	036-3557	CPU
035-8510	CPU	035-8642	CPU	036-1201	Laptop	036-3558	CPU
035-8510	CPU	035-8642	CPU	036-1576	Laptop	036-3559	Laptop
035-8553	CPU	035-8643	CPU	036-1577	Laptop	036-3560	Laptop
035-8553	CPU	035-8643	CPU	036-1616	Server	036-4371	GPS
035-8562	CPU	035-8644	CPU	036-1660	Server	036-4627	Furnace
035-8562	CPU	035-8644	CPU	036-1683	Server	036-4629	Video Furnace
035-8563	CPU	035-8645	CPU	036-1706	Server	036-4730	Netbook
035-8563	CPU	035-8645	CPU	036-1709	Server	036-4731	Netbook
035-8564	CPU	035-8659	Laptop	036-1723	Server	036-4732	Netbook
035-8564	CPU	035-8666	Laptop	036-1777	Server	036-4734	Netbook
035-8565	CPU	035-8667	Laptop	036-1787	Server	036-4735	Netbook
035-8565	CPU	035-8706	CPU	036-1799	Server	036-4736	Netbook
035-8571	CPU	035-8893	DVR	036-1800	Laptop	036-4737	Netbook
035-8571	CPU	035-8900	DVR	036-1802	Laptop	036-4738	Netbook
035-8572	CPU	035-8940	Printer	036-1803	Laptop	036-4739	Netbook
035-8572	CPU	035-9504	Laptop	036-1865	Laptop	036-4740	Netbook
035-8576	CPU	035-9563	CPU	036-1872	Laptop	036-4741	Netbook
035-8582	CPU	035-9709	CPU	036-1875	Laptop	036-4742	Netbook
035-8582	CPU	035-9842	Laptop	036-1887	Laptop	036-4743	Netbook
035-8592	CPU	036-0241	CPU	036-1895	Laptop	036-4744	Netbook
035-8592	CPU	036-0403	Laptop	036-1902	Laptop	036-4745	Netbook
035-8601	CPU	036-0540	Voicemail Sys	036-1917	CPU	036-4746	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
036-4747	Netbook	036-4798	Netbook	036-5891	Netbook	037-0001	Netbook
036-4748	Netbook	036-4799	Netbook	036-5904	Netbook	037-0002	Netbook
036-4749	Netbook	036-4800	Netbook	036-6097	Netbook	037-0003	Netbook
036-4750	Netbook	036-4801	Netbook	036-7555	Netbook	037-0004	Netbook
036-4752	Netbook	036-4802	Netbook	036-7560	Netbook	037-0005	Netbook
036-4754	Netbook	036-4806	Netbook	036-7561	Netbook	037-0122	Netbook
036-4755	Netbook	036-4807	Netbook	036-7562	Netbook	037-0665	Netbook
036-4757	Netbook	036-4808	Netbook	036-7564	Netbook	037-1668	CPU
036-4758	Netbook	036-4809	Netbook	036-7565	Netbook	037-1671	CPU
036-4759	Netbook	036-4810	Netbook	036-7567	Netbook	037-1678	Laptop
036-4760	Netbook	036-4811	Netbook	036-7570	Netbook	037-1679	Laptop
036-4761	Netbook	036-4812	Netbook	036-7572	Netbook	037-1680	Laptop
036-4762	Netbook	036-4813	Netbook	036-7574	Netbook	037-1682	Laptop
036-4764	Netbook	036-4815	Netbook	036-7576	Netbook	037-2095	Laptop
036-4765	Netbook	036-4816	Netbook	036-9491	Netbook	037-2251	Laptop
036-4766	Netbook	036-4818	Netbook	036-9892	Netbook	037-2534	CPU
036-4771	Netbook	036-4819	Netbook	036-9937	Netbook	037-2594	Laptop
036-4772	Netbook	036-4820	Netbook	036-9939	Netbook	037-2720	Netbook
036-4773	Netbook	036-4821	Netbook	036-9946	Netbook	037-2721	Netbook
036-4774	Netbook	036-4822	Netbook	036-9947	Netbook	037-3254	Laptop
036-4775	Netbook	036-4823	Netbook	036-9948	Netbook	037-3261	Laptop
036-4776	Netbook	036-4824	Netbook	036-9949	Netbook	037-3424	CPU
036-4777	Netbook	036-4826	Netbook	036-9982	Netbook	037-3449	Netbook
036-4778	Netbook	036-4827	Netbook	036-9985	Netbook	037-3456	Netbook
036-4779	Netbook	036-4828	Netbook	036-9986	Netbook	037-3457	Netbook
036-4781	Netbook	036-4831	Netbook	036-9988	Netbook	037-3460	Netbook
036-4783	Netbook	036-4832	Netbook	036-9989	Netbook	037-3477	Netbook
036-4787	Netbook	036-4834	Netbook	036-9990	Netbook	037-3482	Netbook
036-4788	Netbook	036-4835	Netbook	036-9991	Netbook	037-3483	Netbook
036-4789	Netbook	036-4836	Netbook	036-9992	Netbook	037-3486	Netbook
036-4790	Netbook	036-4837	Netbook	036-9993	Netbook	037-3488	Netbook
036-4792	Netbook	036-4839	Netbook	036-9994	Netbook	037-3490	Netbook
036-4793	Netbook	036-4841	Netbook	036-9995	Netbook	037-3501	Netbook
036-4794	Netbook	036-4843	Netbook	036-9997	Netbook	037-3503	Netbook
036-4795	Netbook	036-5091	Netbook	036-9998	Netbook	037-3505	Netbook
036-4796	Netbook	036-5190	Netbook	036-9999	Netbook	037-3508	Netbook
036-4797	Netbook	036-5890	Netbook	037-0000	Netbook	037-3511	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
037-3517	Netbook	037-3643	Netbook	037-3779	Netbook	037-6718	Laptop
037-3520	Netbook	037-3645	Netbook	037-3782	Netbook	037-7056	Projector
037-3527	Netbook	037-3647	Netbook	037-3785	Netbook	037-7132	Laptop
037-3532	Netbook	037-3650	Netbook	037-3787	Netbook	037-7545	Response Sys
037-3534	Netbook	037-3652	Netbook	037-3790	Netbook	037-7553	Response Sys
037-3536	Netbook	037-3654	Netbook	037-3792	Netbook	037-7697	Printer
037-3538	Netbook	037-3656	Netbook	037-3794	Netbook	037-7698	Printer
037-3539	Netbook	037-3660	Netbook	037-3795	Netbook	037-7726	Printer
037-3546	Netbook	037-3664	Netbook	037-3801	Netbook	037-7746	Printer
037-3547	Netbook	037-3675	Netbook	037-3805	Netbook	037-7796	Printer
037-3556	Netbook	037-3676	Netbook	037-3806	Netbook	037-7803	Printer
037-3561	Netbook	037-3682	Netbook	037-3820	Netbook	037-7805	Printer
037-3562	Netbook	037-3686	Netbook	037-3825	Netbook	037-7936	Printer
037-3567	Netbook	037-3688	Netbook	037-3826	Netbook	037-7960	Printer
037-3572	Netbook	037-3690	Netbook	037-3830	Netbook	037-8821	Netbook
037-3582	Netbook	037-3693	Netbook	037-3845	Netbook	037-8830	Netbook
037-3587	Netbook	037-3695	Netbook	037-3849	Netbook	037-8831	Netbook
037-3588	Netbook	037-3711	Netbook	037-3852	Netbook	037-8832	Netbook
037-3592	Netbook	037-3712	Netbook	037-3855	Netbook	037-8833	Netbook
037-3594	Netbook	037-3716	Netbook	037-3864	Netbook	037-8834	Netbook
037-3596	Netbook	037-3719	Netbook	037-3866	Netbook	037-8835	Netbook
037-3597	Netbook	037-3722	Netbook	037-3868	Netbook	037-8836	Netbook
037-3602	Netbook	037-3727	Netbook	037-4393	Laptop	037-8900	Netbook
037-3603	Netbook	037-3729	Netbook	037-4426	Laptop	037-9538	Projector
037-3604	Netbook	037-3734	Netbook	037-4443	Laptop	037-9685	Laptop
037-3606	Netbook	037-3737	Netbook	037-4451	Laptop	037-9960	Laptop
037-3609	Netbook	037-3738	Netbook	037-4563	Printer	038-0090	CPU
037-3610	Netbook	037-3741	Netbook	037-4694	DVR	038-0766	Printer
037-3619	Netbook	037-3749	Netbook	037-4737	DVR	038-1211	iPad
037-3622	Netbook	037-3750	Netbook	037-5437	Laptop	038-1354	Laptop
037-3623	Netbook	037-3752	Netbook	037-5454	All in One	038-1361	CPU
037-3626	Netbook	037-3755	Netbook	037-5459	All in One	038-3767	Laptop
037-3630	Netbook	037-3757	Netbook	037-5664	Laptop	038-3821	Laptop
037-3631	Netbook	037-3758	Netbook	037-5782	Laptop	038-3822	Laptop
037-3634	Netbook	037-3759	Netbook	037-6138	DVR	038-3823	Laptop
037-3637	Netbook	037-3762	Netbook	037-6168	Server	038-4115	Laptop
037-3639	Netbook	037-3777	Netbook	037-6554	Miniwriter	038-4718	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
038-4719	Netbook	039-0137	CPU	040-0139	Netbook	040-4673	Laptop
038-4720	Netbook	039-2188	All in One	040-0389	Printer	040-4947	Laptop
038-4721	Netbook	039-2265	Laptop	040-0570	Laptop	040-4976	Laptop
038-4722	Netbook	039-2302	CPU	040-1566	CPU	040-4985	Laptop
038-4723	Netbook	039-2305	CPU	040-1568	CPU	040-5305	Laptop
038-4724	Netbook	039-2307	CPU	040-1578	CPU	040-5689	Laptop
038-4725	Netbook	039-2308	CPU	040-1975	Laptop	040-5696	Laptop
038-5192	CPU	039-2309	CPU	040-2130	Laptop	040-5706	Laptop
038-5829	Laptop	039-3349	CPU	040-2140	Laptop	040-5792	Laptop
038-5978	Netbook	039-3383	CPU	040-2667	Macbook	040-5793	Laptop
038-5980	Netbook	039-3394	CPU	040-2687	Laptop	040-5799	Laptop
038-5982	Netbook	039-3400	CPU	040-2688	Laptop	040-5817	Laptop
038-5985	Netbook	039-4133	Laptop	040-2805	Laptop	040-6135	Laptop
038-6325	Laptop	039-4252	Laptop	040-2824	CPU	040-6350	Laptop
038-6434	iPad	039-4310	POS	040-2870	Laptop	040-6377	Laptop
038-6474	Laptop	039-4927	Netbook	040-2875	Laptop	040-6383	Laptop
038-6492	Laptop	039-4928	Netbook	040-2878	Laptop	040-7165	Laptop
038-6496	Laptop	039-4931	Netbook	040-2887	Laptop	040-7560	Laptop
038-6499	Laptop	039-4933	Netbook	040-2892	Laptop	040-7683	Laptop
038-6534	CPU	039-4934	Netbook	040-3089	Laptop	040-8244	Laptop
038-8984	Laptop	039-5122	iPad	040-3097	Laptop	040-9068	DVR
038-9008	POS	039-5125	iPad	040-3108	Laptop	041-2827	Monitor
038-9011	iPad	039-5170	iPad	040-3123	Laptop	041-4206	Laptop
038-9034	iPad	039-6922	iPad	040-3133	Laptop	041-4583	CPU
038-9352	Laptop	039-6923	iPad	040-3338	Laptop	041-4606	CPU
038-9551	Server	039-8886	Netbook	040-3349	Laptop	041-4616	Laptop
038-9552	Server	039-8887	Netbook	040-3358	Laptop	041-4626	Laptop
038-9554	Server	039-8888	Netbook	040-3359	Laptop	041-4632	Laptop
038-9607	Printer	039-8889	Netbook	040-3371	Laptop	041-4651	Laptop
038-9631	Printer	039-9297	CPU	040-3385	Laptop	041-4663	Laptop
039-0008	CPU	039-9888	Response Sys	040-3487	Laptop	041-4665	Laptop
039-0068	CPU	039-9889	Response Sys	040-4072	Laptop	041-4765	Laptop
039-0072	CPU	040-0126	Netbook	040-4137	Laptop	041-4766	Laptop
039-0073	CPU	040-0127	Netbook	040-4159	Laptop	041-4767	Laptop
039-0075	CPU	040-0133	Netbook	040-4417	Laptop	041-4768	Laptop
039-0078	CPU	040-0135	Netbook	040-4645	Laptop	041-4769	Laptop
039-0121	CPU	040-0136	Netbook	040-4669	Laptop	041-4770	Laptop

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
041-4771	Laptop	042-0496	Laptop	042-8609	Laptop	300-6460	CPU
041-4772	Laptop	042-0505	Laptop	042-8616	Laptop	300-6462	CPU
041-4773	Laptop	042-1010	Laptop	042-8628	Laptop	300-6463	CPU
041-4774	Laptop	042-1375	Laptop	042-9119	Laptop	300-6464	CPU
041-4775	Laptop	042-1717	Laptop	042-9746	Laptop	300-6465	CPU
041-4776	Laptop	042-1749	Laptop	042-9750	Laptop	300-6466	CPU
041-4777	Laptop	042-1790	Laptop	042-9754	Laptop	300-6467	CPU
041-4778	Laptop	042-1802	Laptop	042-9764	Laptop	300-6468	CPU
041-4779	Laptop	042-1805	Laptop	042-9767	Laptop	300-6469	CPU
041-4780	Laptop	042-1817	Laptop	042-9772	Laptop	300-6470	CPU
041-4781	Laptop	042-1838	Laptop	042-9774	Laptop	300-6471	CPU
041-4782	Laptop	042-1880	Laptop	042-9779	Laptop	300-6472	CPU
041-4783	Laptop	042-1882	Laptop	043-0284	Laptop	300-6473	CPU
041-4784	Laptop	042-1888	Laptop	043-0287	Laptop	300-6474	CPU
041-4785	Laptop	042-2336	CPU	043-0290	Laptop	300-6475	CPU
041-4787	Laptop	042-2371	Laptop	043-0300	Laptop	300-6476	CPU
041-4788	Laptop	042-2712	Laptop	043-3088	Laptop	300-6477	CPU
041-4789	Laptop	042-2743	Laptop	300-0707	Netbook	300-6645	CPU
041-6430	Laptop	042-3384	Laptop	300-4689	CPU	300-6651	CPU
041-7190	Laptop	042-3385	Laptop	300-4698	CPU	300-6669	CPU
041-7291	Laptop	042-3391	Laptop	300-4699	CPU	301-1114	CPU
041-7479	Laptop	042-3393	Laptop	300-4992	CPU	301-1630	Laptop
041-7801	Laptop	042-3394	Laptop	300-5529	CPU	301-5970	iPad
041-8283	Laptop	042-3456	Laptop	300-5531	CPU	301-6457	iPad
041-8289	Laptop	042-3505	Laptop	300-6395	CPU	302-1026	Laptop
041-8299	Laptop	042-3509	Laptop	300-6448	CPU	302-8890	iPad
041-8307	Laptop	042-3512	Laptop	300-6449	CPU	304-9173	CPU
041-8321	Laptop	042-3552	Laptop	300-6450	CPU	304-9220	CPU
041-8327	Laptop	042-3558	Laptop	300-6451	CPU	305-3116	CPU
041-8347	Laptop	042-3607	Laptop	300-6452	CPU	305-3137	CPU
041-8363	Laptop	042-3821	Laptop	300-6453	CPU	305-3195	CPU
041-8368	CPU	042-4325	Laptop	300-6454	CPU	305-3277	Netbook
041-8370	CPU	042-8538	Laptop	300-6455	CPU	305-3278	Netbook
041-8383	CPU	042-8539	Laptop	300-6456	CPU	305-3279	Netbook
041-8397	CPU	042-8577	Laptop	300-6457	CPU	305-3280	Netbook
041-9654	Laptop	042-8593	Laptop	300-6458	CPU	305-3281	Netbook
041-9902	Laptop	042-8597	Laptop	300-6459	CPU	305-3282	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
305-3283	Netbook	305-3324	Netbook	305-3363	Netbook	305-3423	Netbook
305-3284	Netbook	305-3325	Netbook	305-3364	Netbook	305-3424	Netbook
305-3285	Netbook	305-3326	Netbook	305-3365	Netbook	305-3426	Netbook
305-3286	Netbook	305-3327	Netbook	305-3366	Netbook	305-3427	Netbook
305-3287	Netbook	305-3328	Netbook	305-3367	Netbook	305-3428	Netbook
305-3288	Netbook	305-3329	Netbook	305-3368	Netbook	305-3429	Netbook
305-3289	Netbook	305-3330	Netbook	305-3370	Netbook	305-3430	Netbook
305-3290	Netbook	305-3331	Netbook	305-3371	Netbook	305-3431	Netbook
305-3291	Netbook	305-3332	Netbook	305-3372	Netbook	305-3432	Netbook
305-3292	Netbook	305-3333	Netbook	305-3373	Netbook	305-3433	Netbook
305-3293	Netbook	305-3334	Netbook	305-3374	Netbook	305-3438	Netbook
305-3294	Netbook	305-3335	Netbook	305-3375	Netbook	305-3455	Netbook
305-3295	Netbook	305-3336	Netbook	305-3376	Netbook	305-3456	Netbook
305-3296	Netbook	305-3337	Netbook	305-3377	Netbook	305-3457	Netbook
305-3297	Netbook	305-3338	Netbook	305-3378	Netbook	305-3458	Netbook
305-3298	Netbook	305-3339	Netbook	305-3379	Netbook	305-3459	Netbook
305-3300	Netbook	305-3340	Netbook	305-3380	Netbook	305-3460	Netbook
305-3301	Netbook	305-3342	Netbook	305-3381	Netbook	305-3461	Netbook
305-3302	Netbook	305-3343	Netbook	305-3382	Netbook	305-3462	Netbook
305-3303	Netbook	305-3344	Netbook	305-3383	Netbook	305-3463	Netbook
305-3304	Netbook	305-3345	Netbook	305-3384	Netbook	305-3464	Netbook
305-3306	Netbook	305-3346	Netbook	305-3385	Netbook	305-3465	Netbook
305-3307	Netbook	305-3347	Netbook	305-3386	Netbook	305-3466	Netbook
305-3308	Netbook	305-3348	Netbook	305-3387	Netbook	305-3467	Netbook
305-3309	Netbook	305-3349	Netbook	305-3388	Netbook	305-3468	Netbook
305-3310	Netbook	305-3350	Netbook	305-3411	Netbook	305-3470	Netbook
305-3312	Netbook	305-3352	Netbook	305-3412	Netbook	305-3471	Netbook
305-3313	Netbook	305-3353	Netbook	305-3413	Netbook	305-3472	Netbook
305-3314	Netbook	305-3354	Netbook	305-3414	Netbook	305-3473	Netbook
305-3315	Netbook	305-3355	Netbook	305-3415	Netbook	305-3474	Netbook
305-3316	Netbook	305-3356	Netbook	305-3416	Netbook	305-3475	Netbook
305-3317	Netbook	305-3357	Netbook	305-3417	Netbook	305-3476	Netbook
305-3318	Netbook	305-3358	Netbook	305-3418	Netbook	305-3499	Netbook
305-3319	Netbook	305-3359	Netbook	305-3419	Netbook	305-3500	Netbook
305-3321	Netbook	305-3360	Netbook	305-3420	Netbook	305-3501	Netbook
305-3322	Netbook	305-3361	Netbook	305-3421	Netbook	305-3502	Netbook
305-3323	Netbook	305-3362	Netbook	305-3422	Netbook	305-3503	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
305-3504	Netbook	305-3541	Netbook	305-3618	Netbook	305-4811	Netbook
305-3505	Netbook	305-3542	Netbook	305-3619	Netbook	305-4813	Netbook
305-3506	Netbook	305-3543	Netbook	305-3620	Netbook	305-4818	Netbook
305-3507	Netbook	305-3553	Netbook	305-3621	Netbook	305-4824	Netbook
305-3508	Netbook	305-3573	Netbook	305-3622	Netbook	305-4835	Netbook
305-3509	Netbook	305-3574	Netbook	305-3623	Netbook	305-4970	CPU
305-3510	Netbook	305-3575	Netbook	305-3624	Netbook	305-5052	CPU
305-3511	Netbook	305-3576	Netbook	305-3625	Netbook	305-5555	CPU
305-3512	Netbook	305-3577	Netbook	305-3626	Netbook	305-5695	CPU
305-3513	Netbook	305-3578	Netbook	305-3627	Netbook	305-5702	CPU
305-3514	Netbook	305-3579	Netbook	305-3628	Netbook	305-5971	CPU
305-3516	Netbook	305-3580	Netbook	305-3629	Netbook	307-6913	Netbook
305-3516	Netbook	305-3581	Netbook	305-3630	Netbook	307-6969	Netbook
305-3517	Netbook	305-3582	Netbook	305-3631	Netbook	307-7018	Netbook
305-3518	Netbook	305-3583	Netbook	305-3632	Netbook	307-7030	Netbook
305-3519	Netbook	305-3584	Netbook	305-3633	Netbook	307-7690	CPU
305-3520	Netbook	305-3585	Netbook	305-3634	Netbook	307-9920	Netbook
305-3521	Netbook	305-3586	Netbook	305-3635	Netbook	307-9921	Netbook
305-3522	Netbook	305-3587	Netbook	305-3636	Netbook	307-9923	Netbook
305-3523	Netbook	305-3588	Netbook	305-3637	Netbook	307-9924	Netbook
305-3524	Netbook	305-3589	Netbook	305-3638	Netbook	307-9925	Netbook
305-3525	Netbook	305-3590	Netbook	305-3639	Netbook	307-9926	Netbook
305-3526	Netbook	305-3591	Netbook	305-3640	Netbook	307-9927	Netbook
305-3527	Netbook	305-3592	Netbook	305-3641	Netbook	307-9928	Netbook
305-3528	Netbook	305-3593	Netbook	305-3642	Netbook	307-9929	Netbook
305-3529	Netbook	305-3594	Netbook	305-3643	Netbook	307-9930	Netbook
305-3530	Netbook	305-3595	Netbook	305-3644	CPU	307-9931	Netbook
305-3531	Netbook	305-3596	Netbook	305-3659	CPU	307-9932	Netbook
305-3532	Netbook	305-3597	Netbook	305-4063	CPU	307-9933	Netbook
305-3533	Netbook	305-3598	Netbook	305-4065	CPU	307-9934	Netbook
305-3534	Netbook	305-3599	Netbook	305-4773	Netbook	307-9935	Netbook
305-3535	Netbook	305-3600	Netbook	305-4775	Netbook	307-9936	Netbook
305-3536	Netbook	305-3601	Netbook	305-4781	Netbook	307-9937	Netbook
305-3537	Netbook	305-3602	Netbook	305-4790	Netbook	307-9938	Netbook
305-3538	Netbook	305-3603	Netbook	305-4791	Netbook	307-9939	Netbook
305-3539	Netbook	305-3616	Netbook	305-4793	Netbook	307-9940	Netbook
305-3540	Netbook	305-3617	Netbook	305-4806	Netbook	307-9965	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
307-9967	Netbook	308-0070	Netbook	308-0107	Netbook	308-0153	Netbook
307-9968	Netbook	308-0071	Netbook	308-0108	Netbook	308-0154	Netbook
307-9969	Netbook	308-0072	Netbook	308-0109	Netbook	308-0155	Netbook
307-9970	Netbook	308-0073	Netbook	308-0110	Netbook	308-0156	Netbook
307-9975	Netbook	308-0074	Netbook	308-0111	Netbook	308-0157	Netbook
307-9976	Netbook	308-0075	Netbook	308-0112	Netbook	308-0158	Netbook
307-9977	Netbook	308-0076	Netbook	308-0113	Netbook	308-0159	Netbook
307-9978	Netbook	308-0077	Netbook	308-0114	Netbook	308-0160	Netbook
307-9979	Netbook	308-0078	Netbook	308-0115	Netbook	308-0161	Netbook
307-9980	Netbook	308-0079	Netbook	308-0116	Netbook	308-0203	Netbook
307-9981	Netbook	308-0080	Netbook	308-0117	Netbook	308-0204	Netbook
307-9982	Netbook	308-0081	Netbook	308-0118	Netbook	308-0205	Netbook
307-9987	Netbook	308-0082	Netbook	308-0119	Netbook	308-0206	Netbook
307-9991	Netbook	308-0083	Netbook	308-0120	Netbook	308-0207	Netbook
308-0004	Netbook	308-0084	Netbook	308-0121	Netbook	308-0208	Netbook
308-0005	Netbook	308-0085	Netbook	308-0122	Netbook	308-0209	Netbook
308-0028	Netbook	308-0086	Netbook	308-0123	Netbook	308-0210	Netbook
308-0029	Netbook	308-0087	Netbook	308-0124	Netbook	308-0211	Netbook
308-0030	Netbook	308-0088	Netbook	308-0125	Netbook	308-0212	Netbook
308-0031	Netbook	308-0089	Netbook	308-0128	Netbook	308-0213	Netbook
308-0032	Netbook	308-0090	Netbook	308-0135	Netbook	308-0214	Netbook
308-0033	Netbook	308-0091	Netbook	308-0136	Netbook	308-0215	Netbook
308-0034	Netbook	308-0092	Netbook	308-0137	Netbook	308-0216	Netbook
308-0056	Netbook	308-0093	Netbook	308-0138	Netbook	308-0217	Netbook
308-0057	Netbook	308-0094	Netbook	308-0139	Netbook	308-0218	Netbook
308-0058	Netbook	308-0095	Netbook	308-0140	Netbook	308-0219	Netbook
308-0059	Netbook	308-0096	Netbook	308-0141	Netbook	308-0220	Netbook
308-0060	Netbook	308-0097	Netbook	308-0142	Netbook	308-0221	Netbook
308-0061	Netbook	308-0098	Netbook	308-0143	Netbook	308-0239	Netbook
308-0062	Netbook	308-0099	Netbook	308-0144	Netbook	308-0240	Netbook
308-0063	Netbook	308-0100	Netbook	308-0145	Netbook	308-0241	Netbook
308-0064	Netbook	308-0101	Netbook	308-0146	Netbook	308-0242	Netbook
308-0065	Netbook	308-0102	Netbook	308-0147	Netbook	308-0243	Netbook
308-0066	Netbook	308-0103	Netbook	308-0148	Netbook	308-0244	Netbook
308-0067	Netbook	308-0104	Netbook	308-0149	Netbook	308-0245	Netbook
308-0068	Netbook	308-0105	Netbook	308-0150	Netbook	308-0246	Netbook
308-0069	Netbook	308-0106	Netbook	308-0152	Netbook	308-0248	Netbook

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
308-0249	Netbook	308-0396	Netbook	910-2671	Netbook	911-0765	Netbook
308-0250	Netbook	308-0397	Netbook	910-2687	Netbook	911-1227	Netbook
308-0251	Netbook	308-0398	Netbook	910-2690	Netbook	911-1230	Netbook
308-0252	Netbook	308-0399	Netbook	910-2696	Netbook	911-1231	Netbook
308-0253	Netbook	308-0400	Netbook	910-2697	Netbook	911-1239	Netbook
308-0254	Netbook	308-0402	Netbook	910-3043	Netbook	911-1241	Netbook
308-0255	Netbook	308-0403	Netbook	910-3561	Netbook	911-1248	Netbook
308-0256	Netbook	308-0404	Netbook	910-4998	Netbook	911-1249	Netbook
308-0257	Netbook	700-6144	Software	910-5013	Netbook	911-1252	Netbook
308-0258	Netbook	700-6170	Software	910-5021	Netbook	911-1257	Netbook
308-0259	Netbook	700-6470	Software	910-5031	Netbook	911-1259	Netbook
308-0260	Netbook	902-7670	Printer	910-5708	Laptop	911-1261	Netbook
308-0310	Netbook	904-4963	Printer	910-5734	Laptop	911-1280	Netbook
308-0328	Netbook	904-9968	Printer	910-7877	Netbook	911-1283	Netbook
308-0329	Netbook	905-0010	Printer	910-8388	Netbook	911-2198	Laptop
308-0330	Netbook	910-0082	Laptop	910-8859	Netbook	911-2941	Netbook
308-0331	Netbook	910-1199	Netbook	910-8860	Netbook	911-2948	Netbook
308-0332	Netbook	910-1211	Netbook	910-8862	Netbook	911-2961	Netbook
308-0333	Netbook	910-1213	Netbook	910-8863	Netbook	911-2962	Netbook
308-0335	Netbook	910-1230	Netbook	910-8864	Netbook	911-3379	Netbook
308-0336	Netbook	910-1231	Netbook	910-8865	Netbook	911-3385	Netbook
308-0337	Netbook	910-1244	Netbook	910-8866	Netbook	911-3386	Netbook
308-0340	Netbook	910-1258	Netbook	910-8867	Netbook	911-3388	Netbook
308-0341	Netbook	910-1260	Netbook	910-8868	Netbook	911-3390	Netbook
308-0342	Netbook	910-1263	Netbook	910-8869	Netbook	911-3397	Netbook
308-0343	Netbook	910-1271	Netbook	910-8870	Netbook	911-3398	Netbook
308-0344	Netbook	910-1276	Netbook	910-8871	Netbook	911-3399	Netbook
308-0384	Netbook	910-1296	Netbook	910-8872	Netbook	911-3400	Netbook
308-0385	Netbook	910-1299	Netbook	910-8873	Netbook	911-3406	Netbook
308-0386	Netbook	910-1636	Netbook	910-8874	Netbook	911-3407	Netbook
308-0387	Netbook	910-2609	Netbook	910-8875	Netbook	911-3408	Netbook
308-0388	Netbook	910-2612	Netbook	910-8876	Netbook	911-3419	Netbook
308-0389	Netbook	910-2617	Netbook	910-8878	Netbook	911-3420	Netbook
308-0390	Netbook	910-2623	Netbook	910-8879	Netbook	911-3421	Netbook
308-0393	Netbook	910-2628	Netbook	910-8880	Netbook	911-3424	Netbook
308-0394	Netbook	910-2633	Netbook	910-8881	Netbook		
308-0395	Netbook	910-2634	Netbook	910-8882	Netbook		

Attachment: Warehouse Recycle-Cann-Scrap Items 5-17-16 (5738 : Request Approval Recylce, Cannibalize and/or Scrap Fixed Assests)

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5724)

Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

ATTACHMENTS:

- Bids (May 17, 2016) (PDF)

PURCHASING AGENDA SUMMARY

May 17, 2016

(School Board Meeting Date)

Key to Bid Categories: **CAN** = Bid Cancellation, **CB** = Co-op Bid, CT = Contract Termination, **DN** = Direct Negotiation, **ER =** Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
16-968-148	Electrical Distribution System Replacement	CAN	N/A	St. Petersburg H/S Bruce Stott						***Rationale:*** No bids were received. This project will be re-bid over two summers or be included as a major renovation project.
16-936-204-ER-SS	Trane Chiller Re-build	ER-SS	N/A	Boca Ciega H/S Bob Sprecher	0379/0431	3000/3038	Tampa Bay Trane Company	70,130.34	70,130.34	***Rationale:*** This vendor is the only factory authorized service center for Trane Air Conditioning products. This emergency chiller re-build provides dehumidification for the system as opposed to gas which is twice the cost. A purchase order was issued in advance of School Board approval by authority of School Board policy 6320.

Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 399

11.25.a

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA SUMMARY

May 17, 2016

(School Board Meeting Date)

Key to Bid Categories: **CAN** = Bid Cancellation, **CB** = Co-op Bid, CT = Contract Termination, **DN** = Direct Negotiation, **ER =** Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
16-968-150	Ceiling, Lighting & HVAC Renovations	LRB	N/A	Curlew Creek E/S Bruce Stott	0376/0851	3500/3021	Hodge Management, LLC	814,478.00	814,478.00	
16-968-155	Ceiling & Lighting Replacement, Chilled Water Pipe Insulation	LRB	N/A	Pinellas Park H/S Bruce Stott	0376/3421 0376/3421	3500/3001 3500/3021	Kenyon & Partners, Inc.	427,300.00	427,300.00	
16-968-190	Restroom Renovation	LRB	N/A	Skycrest E/S Tony Peck	0376/4121	3500/3017	Hodge Management, LLC	383,890.00	383,890.00	
16-968-149	Electrical Service Distribution Improvements	LRB	N/A	Seminole E/S Bruce Stott	0376/3911	3500/3032	Himes Electric Company, Inc.	375,280.00	375,280.00	
16-968-160	HVAC Chiller Plant Replacement	LRB	N/A	Ponce De Leon E/S Rich Gauvey	0376/3461	3500/3001	M. W. Mielke, Inc.	285,424.00	285,424.00	
16-968-161	HVAC Chiller Plant Replacement	LRB	N/A	Oakhurst E/S Rich Gauvey	0375/2921	3500/3001	Air Mechanical & Service Corporation	281,376.00	281,376.00	

Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 400

11.25.a

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA SUMMARY

May 17, 2016

(School Board Meeting Date)

Key to Bid Categories: **CAN** = Bid Cancellation, **CB** = Co-op Bid, CT = Contract Termination, **DN** = Direct Negotiation, **ER =** Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
16-968-162	HVAC Chiller Plant Replacement	LRB	N/A	Pinellas Central E/S Rich Gauvey	0375/3361	3500/3038	Kenyon & Partners, Inc.	280,250.00	280,250.00	
16-968-165	HVAC Chiller Plant Replacement	LRB	N/A	Dixie Hollins H/S Doug Schoel	0375/1031	3500/3038	Air Mechanical & Service Corporation	274,000.00	274,000.00	
16-968-168	HVAC Chiller Plant Replacement	LRB	N/A	Bardmoor E/S Rich Gauvey	0376/0131	3500/3001	Echanique & Sons Mechanical Corporation	246,500.00	246,500.00	
16-968-157	Site Lighting Replacement	LRB	N/A	Tyrone M/S Bruce Stott	0376/4611	3500/3008	Riley Electric Company, Inc.	234,307.98	234,307.98	
16-968-159	HVAC Chiller Plant Replacement	LRB	N/A	Perkins E/S Rich Gauvey	0376/1471	3500/3001	Air Mechanical & Service Corporation	204,098.00	204,098.00	
16-968-166	HVAC Chiller Plant Replacement	LRB	N/A	Brooker Creek E/S Rich Gauvey	0376/0441	3500/3001	Bentzel Mechanical, Inc.	194,000.00	194,000.00	
16-968-188	Boiler Replacement	LRB	N/A	St. Petersburg H/S Tony Peck	0346/3781 0376/3781	3500/3001 3500/3001	Brennick Brothers, Inc.	167,669.00	167,669.00	

*Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA SUMMARY

May 17, 2016

(School Board Meeting Date)

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
16-165-138	Appliance Repair Parts & Supplies	LRB	1 yr.	Maintenance Dept. Rodger Williams	0100/5370		Commercial Appliance Parts & Service, Inc. (Items, 1, 2, 3, 5, 10, 13, 17, 19, 20, 21, 23, 25, 26, 28, 30, 31, 32, 37, 41,44, 46, 47, 48, 52, 54, 55, 57, 58, 59, 63, 64, 65, 68, 69, 71, 75, 79, 81, 82, 85, 89, 93, 94, 98, 100, 101, 103, 105, 106, 107, 108, 112, 113, 118, 119, 120, 123, 124, 126, 131 & 132) GCS Services Inc. d/b/a Ecolab Equipment Care (Items 7, 29, 34, 38, 39, 42, 45, 66, 67, 88, 97, 102, 114, 115, 121, 122, 125 & 129) Heritage Food Service Group, Inc. (Items 4, 18, 22, 33, 36, 40, 43, 50, 56,	Unknown	160,000.00 (estimate)	

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00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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							60, 61, 62, 70, 73, 74, 77, 84, 86, 87, 90, 91, 92, 110, 116, 117, 128 & 130) Whaley Foodservice, LLC (Items 6, 8, 14, 15, 16, 24, 35, 49, 51, 72, 76, 78, 80, 83, 95, 96, 99, 109 & 127)			
16-968-189	ADA Student Restroom Remodeling	LRB	N/A	Blanton E/S Tony Peck	0376/0391	3500/3017	Prodigy Contracting Group, Inc.	147,670.00	147,670.00	
16-075-153	Parts Cleaner Machines: Rental & Service	LRB	2 yrs.	Vehicle Maintenance Dept. Brian Lowe CTAE Robert Hawkins	Various	Various	Heritage Crystal Clean, LLC.	95,000 (estimate)	95,000 (estimate)	
16-986-178	Abrasive Blast & Repaint Play Court	LRB	N/A	Bardmoor E/S Cross Bayou E/S Wayne LaFleur	0376/0131 0376/0811	3000/3005 3000/3005	West Star Painting, Inc.	41,250.00 41,250.00	82,500.00	

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
16-968-158	HVAC Chiller Plant Replacement	LRB	N/A	Bear Creek E/S Rich Gauvey	0376/0271	3500/3001	Air Mechanical & Service Corporation	81,148.00	81,148.00	
16-968-167	HVAC Chiller Plant Replacement	LRB	N/A	James B. Sanderlin K-8 Rich Gauvey	0376/3761	3500/3001	M. W. Mielke, Inc.	79,517.00	79,517.00	
16-968-185	Branch Circuits & Receptacles Addition	LRB	N/A	Leila Davis E/S David Swafford	0374/0991	3000/3032	Pelican Electrical Group, Inc.	65,510.32	65,510.32	
16-968-163	HVAC Chiller Plant Replacement	LRB	N/A	Palm Harbor M/S Rich Gauvey	0375/3191	3500/3001	Bentzel Mechanical, Inc.	60,017.00	60,017.00	
16-968-169	Chiller Replacement	LRB	N/A	Sexton E/S Rich Gauvey	0375/1261	3500/3038	Air Mechanical & Service Corporation	54,479.00	54,479.00	

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
15-155-249-RA	Relocatable Classrooms: Lease & Purchase	RA	N/A	Maintenance Dept. Rodger Williams	0376/5370	3000/3038	Modular Space Corporation	70,904.50	70,904.50	***Rationale:*** The original bid renewal was Board approved on June 25, 2015 for 1,500,000.00. An additional 70,904.50 is needed to purchase three (3) leased relocatable classrooms. This purchase will result in a savings of 40% over the cost of the lease.
16-968-154	Ceiling & Lighting Replacement	REJ	N/A	Lakeview Fund E/S Bruce Stott						***Rationale:*** All bids that were received were over the estimated budget. This project will be completed by an Energy Service Company.

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16-968-156	Site Perimeter LED Retrofit	REJ	N/A	Northeast H/S Bruce Stott						***Rationale:*** All bids received were over the estimated budget. A lighting package will be bid out separately and the Maintenance Department will provide installation.
16-968-164	Fire Alarm System Replacement	REJ	N/A	Coachman Service Center Brian Long						***Rationale:*** The only bid received was over the estimated budget. This project will be re-bid next summer.

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16-968-184	Plumbing Renovations	REJ	N/A	Morgan Fitzgerald M/S Tony Peck						***Rationale:*** The only bid received was over the budgetary limits. The project will be incorporated into a future major renovation project.
16-450-192-RN	Architectural Hardware	RN	2 yrs.	Maintenance Dept. Michael Hewett	0100/5370		Accredited Lock Supply Company Bell's Security Sales, Inc. Independent Hardware South, Inc. Southern Lock & Supply Co.	Unknown	900,0000.00 (estimate)	
16-840-191-RN	TV Studio	RN	1 yr.	County Wide Corinne McManning	Various	Various	Encore Broadcast Solutions	180,000.00	180,000.00 (estimate)	

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16-675-173-RN	Pesticides	RN	1 yr.	Maintenance Dept. Mike Guild	0100/5370		Harrell's, LLC J.C. Ehrlich Co., Inc. d/b/a Target Specialty Products SiteOne Landscape Supply, LLC Univar USA, Inc.	Unknown	125,000.00 (estimate)	
16-391-170-RN	Pizza Delivery	RN	1 yr.	Food Service Dept. Lynn Geist	0410/5470	9502	Team St. Pete, Inc. d/b/a Domino's Pizza	98,000.00	98,000.00 (estimate)	***Rationale:*** Ala-carte sales for 12 high schools.
16-962-214-SS	Sole Source Athletic Officials	SS	2 yr.	County Wide Athletics Nick Grasso	0100/5640	2610/5151	Pinellas Area Referees, Inc.; Pinellas Sports Official Association; Pinellas Soccer Officials Association, Inc.; Suncoast Umpires Association; Sunshine Football Officials Association; Sunshine Volleyball Officials Association; Sunshine Officials Association Wrestling	Unknown	538,000.00 (estimate)	***Rationale*** These are the only organizations that can perform officiating services for Pinellas County Schools for their respective sports.

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16-205-201-SS	Sole Source Job Placement Module-Adult Ed.	SS	5 yrs.	CTAE Dept. Mark Hunt	0150/5750	9902	Focus School Software	403,916.00	403,916.00	***Rationale*** This vendor is the sole source provider and copyright owner of this Job Placement Module.
16-968-202-SS	Sole Source Direct Digital Control Systems, Standardization Service & Repairs	SS	1yr.	County Wide Michael Hewett	Various	Various	Automated Building Control Systems, Inc.	300,000.00	300,000.00 (estimate)	***Rationale:*** This vendor is the only authorized distributor, sales and service provider for KMC Controls for the entire Central Florida area.
16-205-206-SS	Sole Source Web-Based Math Software and Curriculum	SS	N/A	Instructional Materials Dept. Dana Schaefer	0100/5620	1120/4700	Think Through Learning Inc.	110,845.00	110,845.00	***Rationale:*** This vendor holds the copyrights and distribution rights to this web-based software and curriculum.

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16-205-211-SS	Sole Source Software License, Web Conferencing	SS	1 yr.	T.I.S. Dept. Thomas Lechner	0100/5140	2150	Blackboard, Inc.	100,000.00	100,000.00 (estimate)	***Rationale*** The vendor is the sole publisher of the Blackboard Collaborate platform which consists of Enterprise Instant Message, Web-Conferencing, and Voice Authoring.
16-961-215-SS	Sole Source Training/ Project Management	SS	N/A	Assessment, Accountability & Research Dept. Mary Beth Corace	0100/5460	9902	Center for Educational Leadership and Technology (CELT)	55,465.00	55,465.00	***Rationale:*** This vendor is the sole provider of the Project Management Oversight Committee (PMOC) for goal management within district strategic planning.

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PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-968-148	***Bid Title:***	Electrical Distribution System Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☒ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$**

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☐ None
		6-months	- year	

**** Rationale/Reason***

No bids were received. This project will be re-bid over two summers or be included as a major renovation project.

☐ ***Reason for Submittal to Board Under Separate Cover:***

Bidders Solicited: 66 **Bids Received:** 0 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** St. Petersburg High School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-936-204-ER ***Bid Title:*** Trane Chiller Re-build

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☒ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 70,130.34

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

This vendor is the only factory authorized service center for Trane Air Conditioning products. This emergency chiller re-build provides dehumidification for the system as opposed to gas which is twice the cost. A purchase order was issued in advance of School Board approval by authority of School Board policy 6320.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: __ **Rejected Bids**: __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Boca Ciega High School
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows:

TAMPA BAY TRANE COMPANY

Provide labor and materials to rebuild a Trane rotary liquid chiller as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-968-150	***Bid Title:***	Ceiling, Lighting & HVAC Renovations

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 814,478.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 132 **Bids Received:** 4 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Curlew Creek Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director, Facilities, Planning, Design & Construction Department

Recommended award by vendor as follows:

HODGE MANAGEMENT, LLC

Provide labor and materials to complete the ceiling, lighting and HVAC renovations as per plans and specifications.

(16-150tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-968-155	***Bid Title:***	Ceiling & Lighting Replacement, Chilled Water Pipe Insulation

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 427,300.00

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 107 **Bids Received:** 6 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Pinellas Park High School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilites, Planning, Design & Construction

Recommended award by vendor as follows:

KENYON & PARTNERS, INC.

Provide labor and materials to replace the ceiling and lighting along with the chilled water pipe insulation as per plans and specifications.

(16-155tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-190 ***Bid Title:*** Restroom Renovation

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 383,890.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 117 **Bids Received:** 7 **Late Bids**: 0 **Rejected Bids**: 2 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Skycrest Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilites, Planning, Design & Construction Department

Recommended award by vendor as follows:

HODGE MANAGEMENT, LLC

Provide labor and materials to complete the restroom renovation as per plans and specifications.

(16-190tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-968-149	***Bid Title:***	Electrical Service Distribution Improvements

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 375,280.00

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 72 **Bids Received:** 3 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Seminole Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

HIMES ELECTRIC COMPANY, INC.

Provide the labor and materials to complete the electrical service distribution improvements as per the plans and specifications.

(16-149tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-160 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 285,424.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 8 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Ponce De Leon Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

M. W. MIELKE, INC.

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-161 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 281,376.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 4 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Oakhurst Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-162 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 280,250.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 5 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Pinellas Central Elementary School

Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney

Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

KENYON & PARTNERS, INC.

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

(16-162tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-165 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 274,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 6 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Dixie Hollins High School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

(16-165tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-168 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 246,500.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 5 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Bardmoor Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

ECHANIQUE & SONS MECHANICAL CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-157 ***Bid Title:*** Site Lighting Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 234,307.98

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 58 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Tyrone Middle School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

RILEY ELECTRIC COMPANY, INC.

Provide labor and materials to replace the site lighting as per plans and specifications.

(16-157tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-159 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 204,098.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 5 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Perkins Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-166 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 194,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 6 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Brooker Creek Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

BENTZEL MECHANICAL, INC.

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-188 ***Bid Title:*** Boiler Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 167,669.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 117 **Bids Received:** 1 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** St. Petersburg High School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director Facilites, Planning, Design & Construction Department

Recommended award by vendor as follows:

BRENNICK BROTHERS, INC.

Provide labor and materials to replace the boiler as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-165-138 ***Bid Title:*** Appliance Repair Parts & Supplies

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 5/17/16 thru 5/16/17 ☐ N/A - One Time Purchase

Contract Value: **$** 160,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
2	6-months	1 - year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 46 **Bids Received:** 4 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Jena Grage
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(16-138pr980tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

Provide & deliver **Appliance Repair Parts & Supplies** on an as needed basis, to the Maintenance Department at the Walter Pownell Service Center.

COMMERCIAL APPLIANCE PARTS & SERVICE, INC.

Item	Manufacture Name	Percentage Discount Off List Price
1.	Accutemp	40%
2.	Advance Tabco	40%
3.	Ajantunes	40%
5.	Alto-Shaam	40%
10.	Atlas Metal	40%
13.	Bakers Pride	42%
17.	Beverage Air	42%
19.	Blodgett	40%
20.	Blodgett Combi-Master	40%
21.	Bloomfield Industries	40%
23.	Bunn-O-Matic Corp.	40%
25.	Carter-Hoffman	40%
26.	Champion Machinery	40%
28.	Cleveland Range Company	35%
30.	Cres-Cor Crown-X Cart	40%
31.	Delfield Company	35%
32.	Dito Dean	40%
37.	Duke Manufacturing	40%
41.	Electrolux	40%
44.	Fisher Manufacturing	43%
46.	Frymaster Corp.	35%
47.	Garland Commercial	35%
48.	Globe Slicing Machine	40%
52.	Hatco Corporation	40%
54.	Holman Toaster	40%
55.	Hoshizaki	35%
57.	Ice-O-Matic	35%
58.	Imperial Com. Cooking Equip.	40%
59.	Imperial Manufacturing	40%
63.	Jade Range	41%
64.	Kairak	38%

Attachment: Bids (May 17, 2016) (5724 : Bids)

COMMERCIAL APPLIANCE PARTS & SERVICE, INC. Cont.

Item	Manufacture Name	Percentage Discount Off List Price
65.	Kason Midwest	40%
68.	Lang Bakery Equipment	40%
69.	Lang Manufacturing	40%
71.	Lincoln Manufacturing Co., Inc.	35%
75.	Market Forge	40%
79.	Meiko	40%
81.	Middleby-Marshall	35%
82.	Moyer Diebel	40%
85.	Norlake	40%
89.	Pitco Frialator	40%
93.	Randell	40%
94.	Rational	40%
98.	Salvajor Company	40%
100.	Scotsman Ice Systems	43%
101.	Seco Products	38%
103.	Silver King	35%
105.	Somat	40%
106.	Southbend Range Company	41%
107.	Star Manufacturing	40%
108.	Stero Dishwashing	40%
112.	T & S Brass	40%
113.	Thermo-Kool	42%
118.	Turbo Air	43%
119.	Turbochef	40%
120.	U.S. Range	38%
123.	Varimixer	40%
124.	Victory	41%
126.	Vulcan Hart	28%
131.	Wolf Range Company	28%
132.	Wyott	42%

Attachment: Bids (May 17, 2016) (5724 : Bids)

GCS SERVICE, INC. D/B/A ECOLAB EQUIPMENT CARE

Item	Manufacture Name	Percentage Discount Off List Price
7.	American Panel	41%
29.	Continental	30%
34.	Dough Pro	41%
38.	Dynamic Mixer	20%
39.	Eagle	41%
42.	Epco	41%
45.	Food Warming Equipment	41%
66.	Keating	41%
67.	Kolpak	41%
88.	Piper/Super System	30%
97.	Royalton Foodservice	41%
102.	Servolift	30%
114.	Thermodyne	41%
115.	Toastmaster	41%
121.	Univex Corporation	41%
122.	Vanguard Technologies	20%
125.	Vollrath Company	41%
129.	Wilder	41%

HERITAGE FOOD SERVICE GROUP, INC.

Item	Manufacture Name	Percentage Discount Off List Price
4.	Alacart	41.5%
18.	Blakeslee	41.5%
22.	Brewmatic Company	30%
33.	Dormont Manufacturing Co.	41.5%
36.	Doyon Equipment	41.5%
40.	Edlund Company	41.5%
43.	Federal Industries	40%
50.	Groen Div./Dover Corp. (GPE)	41.5%
56.	Hubbel	41.5%
60.	In-Sink-Erator	41.5%

Attachment: Bids (May 17, 2016) (5724 : Bids)

HERITAGE FOOD SERVICE GROUP, INC. Cont.

Item	Manufacture Name	Percentage Discount Off List Price
61.	Insinger Machine Company	41.5%
62.	Jackson Products	41.5%
70.	Legion	41.5%
73.	Manitowoc	41.5%
74.	Mannhart	40%
77.	Master-Bilt Pro	41.5%
84.	Nieco	41.5%
86.	Nu-Vu	41.5%
87.	Panasonic	41.5%
90.	Power Soak-Metcraft	41.5%
91.	Precision Metals	30%
92.	Prince-Castle, Inc.	41.5%
110.	Structural Concert	40%
116.	Traulsen & Co., Inc.	50%
117.	True	41.5%
128.	Wells Cooking Equipment	41.5%
130	Winston	41.5%

WHALEY FOODSERVICE, LLC

Item	Manufacture Name	Percentage Discount Off List Price
6.	American Dish Service	45%
8.	APW	45%
14.	Bally	41%
15.	Baxter	10%
16.	Berkel, Inc.	10%
24.	Cambro	41%
35.	Douglas Machine	10%
49.	Grindmaster	41%
51.	Hardt	41%
72.	Low Temp	41%
76.	Master Disposer	20%

Attachment: Bids (May 17, 2016) (5724 : Bids)

WHALEY FOODSERVICE, LLC Cont.

Item	Manufacture Name	Percentage Discount Off List Price
78.	Mc Call	41%
80.	Merco Products	41%
83	Nemco	41%
95.	Red Goat Disposers	41%
96.	Robot Coupe USA, Inc.	30%
99.	Savory Equipment Company	41%
109.	Stoelting	15%
127.	Waring	41%

Note:
The following items were not awarded and will be purchased on the open market:

- Item number/Manufacturer: (9) Artic Air, (11) Automated Controls, (12) Bakers Aid (27) Chromalox, (53) Hobart Corp., (104) SMT and (111) Tarrison Industries.

Items 51 & 96 – some parts are short discounted.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-189 ***Bid Title:*** ADA Sudent Restroom Remodeling

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 147,670.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 119 **Bids Received:** 4 **Late Bids**: __ **Rejected Bids**: 1 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Blanton Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director Facilities, Planning, Design & Construction Department

Recommended award by vendor as follows:

PRODIGY CONTRACTING GROUP, INC.

Provide labor and materials to remodel the ADA student restroom as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-075-153	***Bid Title:***	Parts Cleaner Machines: Rental and Service

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 5/17/16 thru 5/16/18 ☐ N/A - One Time Purchase

Contract Value: **$** 95,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	2 - years	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 49 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Vehicle Maintenance Department, CTAE Department

Title: Director, Purchasing Department

Requested By: Brian Lowe ***Buyer:*** Jason O'Toole

Title: Coordinator, Vehicle Maintenance Dept.

Requested By: Robert Hawkins

Title: Supervisor, CTAE Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

(16-153pr087tab.doc)

Provide and deliver part cleaning machines and service as needed to various PCSB locations county wide in accordance with our bid specifications. The unit cost is the cost per machine per Service/Billing Interval.

HERITAGE-CRYSTAL CLEAN, LLC (V-30253)

Description	Model Number	Service/Billing Interval (weeks)	Cost per Interval
30 Gallon Drum Mount Unit	HCC #1602	12	$226.85
30 Gallon Tank Unit	HCC #1623	12	$341.90
Adjustable Mobile Unit	HCC #1633	12	$163.15
Mobile Low Profile Unit	HCC #1633	12	$163.15
Spray Gun Cleaner (Manual)	HCC #1683	12	$445.90
Spray Gun Cleaner (Automatic)	HCC #1682	12	$445.90
Paint Drum Washer Waste (Haul off Service Only)	HCC Product Code 1000C	As Needed	$111.00

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-178 ***Bid Title:*** Abrasive Blast & Repaint Play Court

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 82,500.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 125 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Bardmoor Elementary School, Cross Bayou Elementary School
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows:

WEST STAR PAINTING, INC.

Provide labor and materials to abrasive blast and repaint play courts as per plans and specifications.

Bardmoor Elementary School	41,250.00
Cross Bayou Elementary School	41,250.00
Total	82,500.00

(16-178tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-158 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 81,148.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 101 **Bids Received:** 4 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Bear Creek Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-167 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 79,517.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 7 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** James B. Sanderlin K-8 School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

M.W. MIELKE, INC.

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

(16-167tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	16-968-185	***Bid Title:***	Branch Circuits & Receptacles Addition

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 65,510.32

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 64 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Leila Davis Elementary School
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows:

PELICAN ELECTRICAL GROUP, INC.

Provide labor and materials to add branch circuits and receptacles as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-163 ***Bid Title:*** HVAC Chiller Plant Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 60,017.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 4 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Palm Harbor Middle School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

BENTZEL MECHANICAL, INC.

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-169 ***Bid Title:*** Chiller Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 54,479.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: 95 **Bids Received:** 7 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Sexton Elementary School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

AIR MECHANICAL & SERVICE CORPORATION

Provide labor and materials to replace the HVAC Chiller Plant as per plans and specifications.

(16-169tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No:	15-155-249-RA	***Bid Title:***	Relocatable Classrooms: Lease & Purchase

Original Bid No: 13-155-226

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☒ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 70,904.50

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

The original bid renewal was Board approved on June 25, 2015 for $1,500,000.00. An additional $70,904.50 is needed to purchase three (3) leased relocatable classrooms. This purchase will result in a savings of 40% over the cost of the lease.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: __ **Rejected Bids**: __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows:

MODULAR SPACE CORPORATION (V-25278)

Purchase three (3) side stackable units (6 sides) currently being leased by the District to include processing and transfer fees for a total purchase price of $70,904.50.

(15-249pr487ratab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-154 ***Bid Title:*** Ceiling & Lighting Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☒ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$**

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☐ None

**** Rationale/Reason***

All bids received were over the estimated budget. This project will be completed by an Energy Service Company.

☐ ***Reason for Submittal to Board Under Separate Cover:***

Bidders Solicited: 99 **Bids Received:** 3 **Late Bids**: 0 **Rejected Bids**: 3 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Lakeview Fundamental Elementary School

Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney

Title: Director, Facilities, Planning, Design & Construction Department

Recommended award by vendor as follows:

(16-154tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-156 ***Bid Title:*** Site Perimeter LED Retrofit

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☒ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** N/A

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☐ None

**** Rationale/Reason***

All bids received were over the estimated budget. A lighting package will be bid out separately and the Maintenance Department will provide installation.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 56 **Bids Received:** 6 **Late Bids**: 0 **Rejected Bids**: 6 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Northeast High School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction Department

Recommended award by vendor as follows:

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-164 ***Bid Title:*** Fire Alarm System Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☒ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** N/A

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☐ None
		6-months	- year	

**** Rationale/Reason***

The only bid received was over the estimated budget. This project will be re-bid next summer.

☐ ***Reason for Submittal to Board Under Separate Cover:***

Bidders Solicited: 3 **Bids Received:** 1 **Late Bids**: 0 **Rejected Bids**: 1 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Coachman Service Center
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-968-184 ***Bid Title:*** Plumbing Renovations

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☒ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** N/A

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☐ None

**** Rationale/Reason***

The only bid received was over the budgetary limits. This project will be incorporated into a future major renovation project.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 126 **Bids Received:** 1 **Late Bids**: 0 **Rejected Bids**: 1 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Morgan Fitzgerald Middle School
Title: Director, Purchasing Department

Requested By: Craig D. Pollei ***Buyer:*** Christine Roney
Title: Director of Facilities, Planning, Design & Construction Department

Recommended award by vendor as follows:

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-450-192-RN ***Bid Title:*** Architectural Hardware

Original Bid No: 14-450-095

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 05/21/16 thru 05/20/18 ☐ N/A - One Time Purchase

Contract Value: **$** 900,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☒ None

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** ___ **Rejected Bids:** ___ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Jason O'Toole
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(16-192pr301tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

Provide and deliver Architectural Hardware on an as needed basis, countywide, with firm discounts to be deducted from the manufacturer's list price for the contract period. Awarded vendors are expected to provide copies of applicable pages from the manufacturer's pricelists at the time requested prior to order placement.

ACCREDITED LOCK SUPPLY CO. (V-30190)

Manufacturer	Discount Percentage (Deducted from manufacturer's list price)
Adams-Rite® Narrow Stile Locks	59.50%
Alarm Lock® Electronic Hardware	58.00%
Trine® Electric Strikes	56.00%

BELL'S SECURITY (V-32254)

Manufacturer	Discount Percentage (Deducted from manufacturer's list price)
Corbin-Russwin® Cylinders & Parts	56.00%

INDEPENDENT HARDWARE SOUTH INC. (V-32333)

Manufacturer	Discount Percentage (Deducted from manufacturer's list price)
American® Padlocks	54.50%
American® Padlock Parts	54.50%
American® Hasps	54.50%
Chicago® Locks	53.50%
Chicago® Cam Locks	53.50%
CompX® National Locks	53.50%
CompX® Parts	53.50%
Fort® Locks	53.50%
Hager® Hinges	71.00%
LCN® Parts	60.00%
Lucky Line® Key Rings	58.00%
Master® Padlocks	54.50%
Master® Padlock Parts	54.50%
ProLock® Pick Guards	30.00%
Strattec® Auto Locks & Transponder Keys	10.00%
Tell® Grade I & Grade II Locksets	67.00%
Von Duprin® Exit Device Parts	62.00%

Attachment: Bids (May 17, 2016) (5724 : Bids)

SOUTHERN LOCK & SUPPLY CO.

Manufacturer	Discount Percentage (Deducted from manufacturer's list price)
Anderson-Hickey® File Cabinet Locks	15.00%
Corbin-Russwin® Locksets	63.12%
Corbin-Russwin ® Mortise Locksets	63.12%
Dextex® Electronic Hardware	62.00%
HON® File Cabinet Locks	15.00%
HES® Electric Strikes	57.00%
LCN® Door Closers	62.60%
LCN® Electronic & Pneumatic Closers	62.60%
Paxton® Access Control Locks & Parts	43.00%
Sargent® Locks	61.00%
Schlage® Cylinders "C, E, WUSR" Keyways	57.99%
Schlage® Key Blanks & Control: C, E, H, WUSR"	57.99%
Schlage® Electronic Hardware	58.50%
Schlage® "AL" Series Locksets	67.21%
Schlage® "ND" Series Locksets	67.21%
Schlage® Dead Bolts	67.21%
Schlage® Parts	57.99%
Von Duprin® Exit Devices	62.60%
Von Duprin® Mullion Bars	53.38%
Von Duprin® Mullion Bar Parts	53.38%
Von Duprin® Electronic Parts	53.38%
Von Duprin® Power Supplies	53.38%

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-840-191-RN ***Bid Title:*** TV Studio

Original Bid No: 15-840-207

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 5/23/16 thru 5/22/17 ☐ N/A - One Time Purchase

Contract Value: **$** 180,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
	1	6-months	1 - year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide Schools
Title: Director, Purchasing Department

Requested By: Corinne McManning ***Buyer:*** Shauné Ferguson
Title: ITV Broadcast Maintenance Specialist
Library Media/ Technology

Recommended award by vendor as follows: (*see attached)*

ENCORE BROADCAST SOLUTIONS V-7108

To provide, deliver, and install Television Studio's as requested per the list of equipment for any elementary or secondary school. Pricing is established only in the event of such upgrades being funded. Depending on TV Studio currently at a school, not all equipment listed would be required for a TV Studio.

Attachment: Bids (May 17, 2016) (5724 : Bids)

Elementary Schools						
Bid Item #	**Item Description**	**Qty**	**UOM**	**Brand and Model**	**Unit Price**	**Total**
1	Video Camera	2	EA	Panasonic AG-AC8PJ	$1,235.29	$ 2,470.58
2	Tripod	2	EA	Manfrotto 505HD, 546BK	$ 746.27	$ 1,492.54
3	Teleprompter	2	EA	Prompterpeople Flex 15-KIT-ED	$2,603.35	$ 2,603.35
4	Tricaster	1	EA	NewTek Model # TC40	$4,995.00	$ 4,995.00
5	Switching Control Surface	1	EA	NewTek Model # CS40	$2,495.00	$ 2,495.00
6	Audio Mixer, 14 Channel	1	EA	Mackie Model 1402-VLZ4	$ 350.60	$ 350.60
7	Intercom System	1	EA	Anchor Audio Pro540 System	$3,028.54	$ 3,028.54
8	23", color VGA LED Widescreen LCD Monitor	1	EA	Viewsonic Model # VX2452MH	$ 187.00	$ 187.00
9	Microphone, lavaliere type w/clips	4	EA	Shure Model # MX183	$ 223.60	$ 894.40
10	Microphone, handheld	1	EA	Shure Model # SM58CN	$ 99.86	$ 99.86
11	Microphone clamp for handheld type microphone	1	EA	Shure Model # WA371	$ 11.00	$ 11.00
12	Cable XLR Microphone, 25 ft	5	EA	Shure Model # C25J	$ 14.95	$ 74.75
13	Audio Snake, 100 ft, 8XLR sends & 4 ¼ in returns	1	EA	Hosa SH-8X4-100	$ 276.80	$ 276.80
14	Microphone stand, 36.2-63”	1	EA	CAD Audio TBS-2	$ 42.00	$ 42.00
15	Microphone stand, table top	1	EA	CAD Audio 40-107	$ 20.00	$ 20.00
16	Lighting, Single Lamp, mini profile	4	EA	KW/2 MSL 155/180	$ 662.15	$ 2,648.60
17	Lighting, Duel Lamp, mini profile	8	EA	KW/2 MSL 255/180	$ 819.55	$ 6,556.40
18	Mount, Light Fixture	12	EA	Light Source MAB	$ 11.00	$ 132.00
19	Drop ceiling Scissor clamp	12	EA	Lowel CM-20	$ 28.00	$ 336.00
20	Safety Cable	12	EA	Light Source SC	$ 5.00	$ 60.00
21	UPS Battery Backup	1	EA	Smart UPS 1000 1000VA/640W	$ 569.88	$ 569.88
22	Audio & Video A/B Switch	1	EA	Kramer VS-41AV	$ 148.71	$ 148.71
23	ChromaKey Green Background 5’x7’	1	EA	GSS FB-02	$ 81.40	$ 81.40
24	ChromaKey green Background 10’x12’	1	EA	GSS TB-30	$ 149.96	$ 149.96
25	ChromaKey Paint, green high saturation	1	EA	Rosco 05711	$ 86.13	$ 86.13
26	Field Package Camera	1	EA	Canon HF-R600	$ 308.99	$ 308.99
27	Pro Video Bag	1	EA	Canon SCA 1000	$ 33.65	$ 33.65

Elementary Schools (continued)						
28	SDHC Card 16GB Class 6 SDHC Card	1	EA	PNY 16GB	$ 20.00	$ 20.00
29	Tripod	1	EA	Manfrotto MVK500AQ	$ 441.61	$ 441.61
30	Wireless Microphone System	1	EA	Sennheiser Model # EW112-PG3	$ 879.25	$ 879.25
31	Assorted Cables, labeling and CAD Drawing	1	Lot	Encore	$ 650.00	$ 650.00
32	Training onsite, nine hours	1	Lot	Encore	$1,000.00	$ 1,000.00
33	Labor Cost	1	Lot	Encore	$1,150.00	$ 1,150.00
34	Three year maintenance	1	Lot	***3-year plus 1-year factory***	$3,359.75	$ 3,359.75
					Total	**$ 37,653.75**

Middle/High Schools						
Bid Item #	**Item Description**	**Qty**	**UOM**	**Brand/Model**	**Unit Price**	**Total**
1	Video Camera	3	EA	Panasonic Model # AG-AC160	$ 4,120.55	$ 12,361.65
2	Camera Controller	3	EA	VZ Model # VZ-Rock-PZFI	$ 227.94	$ 683.82
3	Tripod	3	EA	Manfrotto 504HD, 546BK	$ 746.27	$ 2,238.81
4	Tripod Dolly	3	EA	Manfrotto Model # 114	$ 303.92	$ 911.76
5	Teleprompter System 15" color screen	3	EA	Prompterpeople Flex 15-Kit-ED	$ 3,812.76	$ 3,812.76
6	Tricaster,	1	EA	NewTek Model # TC40	$4,995.00	$ 4,995.00
7	Switching Control Surface	1	EA	New Tek Model # CS40	$2,495.00	$ 2,495.00
8	Audio Mixer, 16-channel	1	EA	Mackie 1642-VLZ4	$ 608.14	$ 608.14
9	Intercom System 7-station	1	EA	Anchor Audio Pro570	$ 5,303.75	$ 5,303.75
10	Monitor 23", color VGA LED, LCD	1	EA	Viewsonic Model # VX2452MH	$ 187.00	$ 187.00
11	Microphone, lavaliere type	4	EA	Shure Model # MX183	$ 206.24	$ 824.96
12	Microphone clip for lavaliere type	4	EA	Shure RK183T1	$ 17.36	$ 69.44
13	Microphone, handheld type	2	EA	Shure Model #SM-58CN	$ 99.86	$ 199.72
14	Microphone Clamp for handheld type	2	EA	Shure A25D	$ 11.00	$ 22.00
15	Cable XLR Microphone 25-Foot	9	EA	Shure C25J	$ 14.59	$ 131.31
16	Microphone Stand 36.2-63”	1	EA	CAD Audio TBS-2	$ 42.00	$ 42.00
17	Microphone Stand, table top	1	EA	CAD Audio 40-107	$ 20.00	$ 20.00
18	Audio Snake, 100 ft 8XLR	1	EA	Hosa SH-8x4-100	$ 276.80	$ 276.80

Middle/High Schools (continued)						
19	Lighting, Single Lamp mini profile	4	EA	KW/2 MSL 155/180	$ 662.15	$ 2,648.60
20	Lighting, Duel Lamp mini profile	8	EA	KW/2 MSL 255/180	$ 819.55	$ 6,556.40
21	Mount, Light Fixture, for Item No. 21 & 22	12	EA	Light Source Model # MAB	$ 11.00	$ 132.00
22	Drop ceiling scissor clamp	12	EA	Lowel CM-20	$ 28.00	$ 336.00
23	Safety Cable, for Item No. 21 & 22	12	EA	Light Source Model # SC	$ 5.00	$ 60.00
24	Lighting Dimmers 20 AMP	4	EA	DOVE Model # 408SUG	$ 618.73	$ 2,474.92
25	Lighting Controller 12 channel	1	EA	DOVE Model # IQ512M	$ 776.13	$ 776.13
26	UPS Battery Backup	1	EA	APC Model # Smart UPS1000	$ 569.88	$ 569.88
27	Audio and Video A/B Switch	1	EA	Kramer VS-41AV	$ 148.71	$ 148.71
28	ChromaKey Green background 5’x7’	1	EA	GSS FB-02	$ 81.40	$ 81.40
29	ChromaKey Green curtain w/ stand	1	EA	GSS TB-30	$ 149.96	$ 149.96
30	ChromaKey paint, Green	1	EA	Rosco 05711	$ 86.13	$ 86.13
31	Field Package Camera	3	EA	Canon HF-R600	$ 308.99	$ 926.97
32	Pro Video Bag	3	EA	Canon SCA 1000	$ 33.65	$ 100.95
33	SDHC Card 16GB Class 6 SDHC Card	3	EA	PNY 16GB Class 6	$ 20.00	$ 60.00
34	Tripod	3	EA	Manfrotto MVK500AQ	$ 441.61	$ 1,324.83
35	Wireless Microphone System	3	EA	Sennheiser Model # EW112-P G3	$ 879.25	$ 2,637.75
36	Assorted Cables, labeling and CAD Drawing	1	Lot	Encore	$ 750.00	$ 750.00
37	Training onsite, nine hours.	1	Lot	Encore	$1,000.00	$ 1,000.00
38	Labor Cost	1	Lot	Encore	$1,250.00	$ 1,250.00
39	Three year maintenance	1	Lot	***3-year plus 1-year factory***	$5,749.60	$ 5,749.60
					Total	**$ 63,004.15**

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-675-173-RN ***Bid Title:*** Pesticides

Original Bid No: 15-675-187

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 6/09/16 thru 6/08/17 ☐ N/A - One Time Purchase

Contract Value: **$** 125,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** ___ **Rejected Bids:** ___ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Jena Grage
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(16-173pr502tab.doc)

Attachment: Bids (May 17, 2016) (5724 : Bids)

Provide and deliver **Pesticides** on an as needed basis for the contract period.

HARRELL'S, LLC (V-33314)

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
32.	67501125	Advion Fire Ant Bait, 25 pound	Syngenta	Bag	$ 260.00
54.	67501176	Blindside Selective Herbicide, ½ pound x 12/case	FMC	Case	1,032.00
72.	67501179	Drive 75DF, 64 ounce	BASF	Each	60.35
77.	67501180	Methylated Seed Oil, 2.5 gallon	Harrell's	Each	36.85
78.	67501181	Sencore Herbicide, 5 pound jug	Bayer	Each	362.90
79.	67501182	Dismiss Herbicide, 64 ounce jug	FMC	Each	619.25
81.	67501183	Celsius WG Herbicide, 10 ounce x 12/case	Bayer	Case	1,154.40
83.	67501184	Dylox 6.2 Granules, 30 pound bag	Bayer	Bag	34.45

J.C. EHRLICH CO., INC. D/B/A TARGET SPECIALTY PRODUCTS (V-31203)

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
17.	67501080	Phantom Insecticide, 4 x 78 ounce/case	BASF	Case	$798.79
33.	67501141	Advance 375A Select Granular Ant Bait, 2 pound x 4/case	BASF	Case	157.06
58.	67501185	Verify Bed Bug Monitor, 4 kits/box, 12 boxes/case	FMC	Case	841.02
61.	67501186	Dekko Silverfish packs, 24 packs/box x 36 boxes/case	Dekko Manufacturing	Case	193.62
67.	67501187	NyGuard Plus Flea & Tick Spray, 17 ounce x 12/case	MGK	Case	125.01

Attachment: Bids (May 17, 2016) (5724 : Bids)

SITEONE LANDSCAPE SUPPLY, LLC (V-33306)

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
7.	67501036	Lesco Tracker Blue, 2.5 gallon, #008820	Lesco	Each	$45.47
11.	67501057	Lesco Crosscheck Plus Tip N' Pour, 1 gallon x 4/case, #10062152	Lesco	Case	128.00
14.	67501070	Catchmaster Dynamite 911 Flytrap, 110 V w/ground, #091136	Catchmaster	Each	97.00
15	67501071	Catchmaster Dynamite 911 Flylight Glue Boards, 25/box, #097187	Catchmater	Box	30.00
16.	67501003	Lesco Momentum FX2 Herbicide, 2.5 gallon x 2/case, #10155225	Lesco	Case	252.27
23	67501111	Termidor SC Insecticide, 78 ounce, #59021468	BASF	Each	152.50
26.	67501115	Victor Tin Cat Glue Traps, 72/case, #M309	Woodstream	Case	13.08
27.	67501117	Lesco Chelated Iron Plus 12-0-0, 2.5 gallon, #084043	Lesco	2.5 Gallon	17.71
28.	67501118	Lesco Recede Antifoam, 16 ounce x 12/case, #060727	Lesco	Case	42.12
29.	67501085	Certainty Herbicide, 1.25 ounce bottle x 10/box, #088732	Monsanto	Box	625.13
35.	67501133	Boractin Insecticide Powder, 25 pound, #BAIP025	Rockwell Labs	Each	83.11
37.	67501145	Protecta Bait Stations, 6/case, #LP2625	Bell Labs	Case	54.34
44.	67501163	Lesco Crosscheck PL Granular Insecticide, 25 pound/bag, #10056566	Lesco	Bag	11.89
48.	67501158	BTI Mosquito Dunks, 20 packs x 5/case, #111-5	Summit Chemical	Case	68.00
51.	67501008	Roundup ProMax, 48.7% Glyphosate, 1.67 gallon, #596096	Monsanto	1.67 Gallon	52.32
55.	67501177	Roundup Quick Pro Granular Herbicide, 6.8 pound x 4/case, #069311	Monsanto	Case	268.66
68.	67501188	Lesco Wasp & Hornet Spray, 17.5 ounce x 12/case, 10058245	Lesco	Case	66.02
75.	67501189	Lesco Tracker Green, 2.5 gallon, #025939	Lesco	Each	62.26
80.	67501190	Mansion Turf Herbicide, 2 ounce x 12/case, #10154442	Nufarm	Case	276.00

Attachment: Bids (May 17, 2016) (5724 : Bids)

SITEONE LANDSCAPE SUPPLY, LLC (V-33306) Cont.

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
84.	67501191	Lesco Allectus 0.225 %, 18-0-110, 72% polyplus 3FE 2MN, 50 pound bag, #291665	Lesco	Bag	25.20
85.	67501192	Lesco Ronstar 0.95%, 22-0-10, 100% Polyplus SGN240, 50 pound bag, #701163	Lesco	Bag	40.96
86.	67501193	Lesco Dimension 0.21%, 18-0-10, 50% Polyplus, 50 pound bag, #701057	Lesco	Bag	23.02
87.	67501194	Lesco 20-0-10, 6% FE, 100% Polycoated, 50 pound bag, #098595	Lesco	Bag	21.03

UNIVAR USA, INC. (V-17322)

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
1.	67501019	Exciter, 16 ounce bottle x 8/case, #619523	Prentiss	Case	$377.44
2.	67501021	Maxforce FC Ant Motels, 24/bag x 4 bags/case, #656005	Bayer	Bag	19.67
3.	67501024	Maxforce Complete Granular Bait, 4 pound jug x 6/case, #788803	Bayer	Case	310.80
4.	67501030	Acephate 97UP Insecticide, 1 pound bag x 12/case, #807324	United Phosphorus, Inc.	Case	111.12
5.	67501031	Precore 2000 Plus, 16 ounce can x 12/case, #738554	Wellmark	Case	125.28
6.	67501035	Tim-Bor Insecticide, 25 pound/pail, #657859	Nisus	Each	59.00
8.	67501037	Victor Rat Trap M200, 12/case, #610414	Woodstream	Case	14.60
9.	67501041	Avert Dry Roach Bait, 30 gram tubes x 12/case, #606041	BASF	Case	262.32
10.	67501055	PT 3 Instant Soap & Water, 9 ounce x 12/case	BASF	Case	66.72
12.	67501061	Univar Masterline Rat Glue Boards, 24 x 2 pack/box	Bell Labs	Box	43.20
13.	67501064	Martins Eraser A/P, 2 x 2.5/case, #803281	Control Solutions	2.5 Gallon	42.55
18.	67501101	Ditrac Cake Bait, 16 pound/box, #795092	Bell Labs	Box	35.08
19.	67501102	PT 565 Plus XLO, 20 ounce x 12/case, 728661	BASF	Case	196.08

Attachment: Bids (May 17, 2016) (5724 : Bids)

UNIVAR USA, INC. (V-17322) Cont.

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
20.	67501106	Natural Catch Plus Fruit Fly Traps, 12/case, #644434	Biologic	Case	27.89
21.	67501108	Pro Control Fogger, 6 ounce x 12/case, #795907	BASF	Case	63.12
22.	67501109	Super Plugs, 9/16", 250/bag, #732825	Executive Pest	Bag	13.42
24.	67501112	Top Choice Insecticide, 50 pound/each, #789590 ***Must purchase 20 or more bags per order.**	Bayer	Each	125.00
25.	67501114	Ultracide Flea Spray, 20 ounce x 12/case, #671858	BASF	Case	188.88
30	67501138	Ascend Fire Ant Bait, 25 pound, #622067	BASF	Bag	166.75
31.	67501136	Extinguish Plus Fire Ant Bait, 25 pound, #734652	Wellmark	Bag	171.25
34.	67501142	BASF 221L, 17.5 ounce x 12/case, #716367	BASF	Case	108.72
36.	67501144	Aegis Bait Stations, 6/case, #740403	Liphatec	Case	50.88
38.	67501150	Demon Max, 8 x 16 ounce/case, #744088	Syngenta	Case	142.00
39.	67501152	Advion Roach Gel Bait, 30 gram tube/4 tubes/box, 5 boxes/case, #807757	Syngenta	Case	104.95
40.	67501153	Advion Ant Gel Bait, 30 gram tube/4 tubes/box, 5 boxes/case, #807758	Syngenta	Case	116.55
41.	67501155	Advion Roach Bait Arena, 60/bag x 4 bags/case, #808714	Syngenta	Case	126.52
42.	67501161	Maxforce FC Small Roach Bait Stations, 72/bag x 4 bags/case, #656007	Bayer	Case	137.12
43.	67501156	Time Mist Purge III, 7.3 ounce can x 12/case, #812331	FMC	Case	108.24
45.	67501164	Snake Away, 28 pound/pail, #717220	Woodstream	Pail	66.62
46.	67501165	Bait Block Apple, 9 pound/pail, #649883	JT Eaton	Pail	20.52
47.	67501166	Bait Block Peanut Butter, 9 pound/pail, #649881	JT Eaton	Pail	20.52
49.	67501175	Masterline Bifenthrin 7.9 Termiticide/Insecticide, 1 gallon x 4/case, #756617	Univar	Case	110.60

Attachment: Bids (May 17, 2016) (5724 : Bids)

UNIVAR USA, INC. (V-17322) Cont.

Item No.	Terms No.	Description	Brand/Product No.	UOM	Unit Price
50.	67501171	AC Formula 90 Rodent Bait, 4 ounce x 84/case, #611883	JT Eaton	Case	N/A
52.	67501120	CB-D-Force XPX, 14 ounce x 12/case, #808278	FMC	Case	98.52
53.	67501178	Alpine Roach Bait, 30 gram tube, 4/box x 5 boxes/case, #791899	BASF	Case	106.40
56.	67501195	Gentrol IGR, 16 ounce x 6/case, #619907	Wellmark	Case	409.52
57.	67501196	Bedlam Bed Bug Spray, 17 ounce can x 6/case, #751223	MGK	Case	53.10
59.	67501197	Slider Bed Bug Monitor, 96/case, #802815	ATL Paste	Case	62.42
60.	67501198	Bacazap Drain Treatment, 1 quart x 12/case, #638304	Nisus	Case	99.48
62.	67501199	Purge Metered Dispensers, 12/case, #401210	FMC	Each	34.51
63.	67501200	First Strike Rodent Bait, 16 pound/pail, #781686	Liphatec	Pail	98.49
64.	67501201	Odor Bags By Earthcare, 1.5 pound x 12/case, #641915	Earthcare	Case	93.48
65.	67501202	Catchmaster Glueboards for Flylights, #907, 12 packs/box, 12 boxes/case, 757880	ATL Paste	Pack	16.99
69.	67501203	Nuvan Directed Spray, 17 ounce by 12/case, #812645	Amvac	Case	313.08
70.	67501204	Vendetta Plus Roach Gel Bait, 30 gram tube, 4/box, 5 boxes/case, #808555	MGK	Case	108.90
71.	67501205	Protecta Evo Express Rodent Bait Boxes, #800150	Bell Labs	Each	11.75
73.	67501206	T & O Chelated Micro Mix, 2 x 2.5 gallon/case, #750191	Turfmaster Chelated Plant Food	Each	16.70
74.	67501207	Merit, 2 ounce x 8/case, #637490	Bayer	Case	219.60
76.	67501208	Surf AC 820, 2 x 2.5 gallon/case, #750275	Drexel	Each	24.05
82.	67501209	Quali-Pro TM 4.5 Turf & Ornamental Fungicide, 2 x 2.5 gallon/case, 754728	Farmsaver	Each	146.77

Note: Item #50 has been discontinued by the manufacturer per letter dated September 9, 2015.

Item #66, Pest West Glueboards for Flylights is a duplicate of item #15; therefore, no bids were received.

Item #43 & #62 can be ordered separately, but the cans (item #43) go inside the dispenser (item #62).

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid No: 16-391-170-RN ***Bid Title:*** Pizza Delivery

Original Bid No: 15-391-193

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/01/16 thru 6/30/17 ☐ N/A - One Time Purchase

Contract Value: **$** 98,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

Ala-carte sales for 12 high schools.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Food Service Department
Title: Director, Purchasing Department

Requested By: Lynn Geist ***Buyer:*** Jena Grage
Title: Director, Food Service Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

DOMINO'S PIZZA

Provide and deliver fresh hot pizza to up to twelve (12) Pinellas County high schools.

Description	Unit Price
Pizza – Cheese, 16"	$7.06 ea.
Pizza – Pepperoni, 16"	7.06 ea.

Note: Countryside HS, Dixie Hollins HS, Dunedin HS and East Lake HS are not being renewed due to low volume.

The program at Bayside HS is too small to ever meet a minimum of 10 pizzas daily and they do very little ala carte; therefore, they are not participating in the pizza delivery program at this time.

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-962-214-SS	***Bid File Title:***	Sole Source Athletic Officials

Contract Period: 07/01/16 thru 06/30/18 ☐ N/A - One Time Purchase

Contract Value: **$** 538,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

These are the only organizations that can perform officiating services for Pinellas County Schools for their respective sports.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide Athletics
Title: Director, Purchasing Department

Requested By: Nick Grasso ***Buyer:*** Shauné Ferguson
Title: Director, PreK-12 Physical Education, Drivers Education, ROTC & Extracurricular Activities

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

Description	Unit Price	# of Officials Needed Per Game	Estimated Games/Matches Per Season
FLAG FOOTBALL			
SUNSHINE FOOTBALL OFFICIALS ASSOCIATION, INC (V-5039)			
Accounting Fee	100.00	N/A	One time fee
Varsity Game Official FHSAA	38.00	3	1 or more
Junior Varsity Game Official FHSAA	33.00	3	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	

FOOTBALL			
SUNSHINE FOOTBALL OFFICIALS ASSOCIATION, INC (V-5039)			
Accounting Fee	100.00	N/A	One time fee
Varsity Game Official FHSAA	65.00	5 -7	1 or more
Junior Varsity Game Official FHSAA	51.00	5	1 or more
Clock Operator	34.00	1	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	

BASKETBALL			
PINELLAS AREA REFEREES, INC. (V-11299)			
Accounting Fee	100.00	N/A	One time fee
Varsity Game Official	55.00	2	1 or more
Varsity Game Official	50.00	3	1 or more
Junior Varsity Game Official	45.00	2	1 or more
Junior Varsity Game Official	40.00	3	1 or more
Middle School Game Official	38.00	2	1 or more
Middle School Game Official	53.00	1	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	

VOLLEYBALL (MIDDLE SCHOOL)			
PINELLAS SPORTS OFFICIAL ASSOCIATION (V-23203)			
Accounting Fee	100.00	N/A	One time fee
Middle School Official	31.00	1	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	

SOFTBALL			
PINELLAS SPORTS OFFICIALS ASSOCIATION (V-23203)			
Accounting Fee	100.00	N/A	One time Fee
Varsity Official/Umpire	50.00	2	1 or more
Junior Varsity Official/Umpire	50.00	1	1 or more
PCAC Title Game	45.00	3	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	

Attachment: Bids (May 17, 2016) (5724 : Bids)

Description	Unit Price	# of Officials Needed Per Game	Estimated Games/Matches Per Season
SOCCER			
PINELLAS SOCCER OFFICIALS ASSOCIATION, INC. (V-2855)			
Accounting Fee	100.00	N/A	One time fee
Varsity Game Officials	51.00	2	1 or more
Varsity Game Officials	51.00	3	1 or more
Junior Varsity Games	51.00	2	1 or more
Junior Varsity Games	51.00	3	1 or more
Middle School Games	40.00	2	1 or more
Middle School Games	40.00	1	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	7.00	Per Game	

VOLLEYBALL			
SUNSHINE VOLLEYBALL OFFICIALS ASSOCIATION (V-3556)			
Accounting Fee	100.00	N/A	One time fee
Varsity Volleyball Official (3/5)	45.00	2	1 or more
Varsity Volleyball Official (2/3)	35.00	2	1 or more
Junior Varsity Official	31.00	2	1 or more
Varsity/Junior Varsity Official	76.00	2	1 or more
Double Varsity Match Official	90.00	2	1 or more
Double Jr. Varsity Match Official	62.00	2	1 or more
PCAC Playoff Official (3/5)	45.00	2	1 or more
Travel (Each Official)	13.75	Per Official	
Booking Fee	6.25	Per Game	
Annual Administrative Fee	100.00	N/A	One time fee

BASEBALL			
SUNCOAST UMPIRES ASSOCIATION (V-2181)			
Accounting Fee	100.00	N/A	One time fee
Regular Game Official	55.00	2	1 or more
Tournament Game Official	45.00	3	1 or more
Travel (each Official)	15.00	Per Official	
Booking Fee	6.25	Per Game	

Attachment: Bids (May 17, 2016) (5724 : Bids)

Description	Unit Price	# of Officials Needed Per Game	Estimated Games/Matches Per Season
WRESTLING			
SUNSHINE OFFICIALS ASSOCIATION WRESTLING (V-2189)			
Accounting Fee	100.00	N/A	One time fee
Varsity Dual Meet	60.00	1	1 or more
Varsity Tri-meet	80.00	2	1 or more
Varsity Quad-meet	105.00	3	1 or more
Junior Varsity Dual Meet	49.00	1	1 or more
Junior Varsity Tri-meet	66.00	2	1 or more
Junior Varsity Quad meet	85.00	3	1 or more
Varsity Dual Meet Tournament			
• Less than 16 teams	55.00	Up to 6	1 or more
• 16 or more teams	50.00	Up to 8	1 or more
Jr. Varsity Dual Meet Tournament			
• Less than 16 teams	45.00	Up to 6	1 or more
• 16 or more teams	45.00	Up to 8	1 or more
Varsity IBT Tournaments			
• Weigh-in 1st Day, per official	17.00	Per Official	1 or more
• Weigh-in 2nd Day, per official	17.00	Per Official	1 or more
• Officiating, per Official, up to 10 Teams	200.00	3	1 or more
• Officiating, per Official, 11-15 Teams	250.00	5	1 or more
• Officiating, per Official 16-22 Teams	275.00	7	1 or more
• Officiating, per Official 23-28 Teams	300.00	8	1 or more
• Officiating, per Official 29-32 Teams	325.00	8	1 or more
Junior Varsity IBT Tournaments			
• Weigh-in 1st Day, per official	17.00	Per Official	1 or more
• Weigh-in 2nd Day, per official	17.00	Per Official	1 or more
• Officiating, per Official, up to 10 Teams	125.00	3	1 or more
• Officiating, per Official, 11-15 Teams	145.00	5	1 or more
• Officiating, per Official 16-22 Teams	165.00	7	1 or more
• Officiating, per Official 23-28 Teams	175.00	8	1 or more
• Officiating, per Official 29-32 Teams	200.00	8	1 or more
Combination Tournaments: IBT Fee Schedule or $5 per match; whichever is greater			
All Matches			
• Dual Meet Weigh-in, per event,	17.00	Per Official	1 or more
• Tri Meet Weigh-in, per event	17.00	Per Official	1 or more
• Quad Meet Weigh-in, per event	17.00	Per Official	1 or more
• ITB Tournament Meet Weigh-in, per event	10.00	Per Official	1 or more
Travel (each Official)	15.00	Per Official	
Booking Fee	10.00	Per Match	

Attachment: Bids (May 17, 2016) (5724 : Bids)

OFFICIAL REQUIREMENTS	MAT REQUIREMENTS
• 2 mats, 3 officials	8 teams or less – 2 mats
• 3 mats, 5 officials	9-12 teams – 3 mats
• 4 mats, 6 officials	13-16 teams – 4 mats
• 5 mats, 8 officials	17-20 teams – 5 mats
• 6 mats, 10 officials	21-24 teams – 6 mats
• 8 mats, 13 officials	25-32 teams – 8 mats

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **Pinellas Area Referees, Inc.** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage basketball games in the school district, including, but not limited to, FHSAA games and also basketball tournaments, and/or tournaments hosted by an individual public school in the school district, and/or tournaments in which an individual public school participates in the County**; and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Pinellas Area Referees, Inc. By: Paul Uchrin President	**The School Board of Pinellas County, Florida** By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

Pinellas Area Referee Association

EXHIBIT B

Officiating Fees for the 2016 – 2018 Season

Level	# of Officials	Per Official	Additional Terms and Conditions
Varsity	2	$55.00	
Varsity	3	$50.00	
Junior Varsity	2	$45.00	At Association's option and subject to availability
Junior Varsity	3	$40.00	At Association's option and subject to availability
Middle School	2	$38.00	At Association's option and subject to availability
Middle School	1	$53.00	At Association's option and subject to availability

All levels: For any and all games forfeited after the start of a game in which the Team has "no showed" or shown but with insufficient number of Players to properly and safely conduct the game, and/or in which the starting time be thirty(30) minutes later than scheduled, School shall, and agrees to pay Association the corresponding, full above per-official fee times the number of Officials scheduled for the game plus travel fees per Official times the number of Officials scheduled, and all related Commissioner booking per game fees.

***Travel is paid in addition to Official fees**

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **SOA Wrestling** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage wrestling matches in the school district, including, but not limited to, FHSAA games and also wrestling tournaments, and/or tournaments hosted by an individual public school in the school district, and/or tournaments in which an individual public school participates in the County;** and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

SOA Wrestling By: _____ President	**The School Board of Pinellas County, Florida** By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

Fees & Expenses for 2016-2017 & 2017-2018 Seasons. Host School shall, and agrees to, timely pay booking fees, official's travel fees, official's weigh-in fees and officials officiating fees, as per the following fee schedule:

SOA Wrestling Inc. 2016-2017 & 2017-2018 Officiating Fee Schedule

Fee Schedule	Varsity	Jr. Varsity	# of Officials
Booking per official scheduled and rescheduled, per event	$ 10.00	$ 10.00	
Travel per Official Scheduled, per Day, per Event	$ 15.00	$ 15.00	
Dual Meet Weigh-In, per Event, per Official	$ 17.00	$ 17.00**	1
Dual Meet Officiating	$ 60.00	$ 49.00 *	1
Tri-Meet Weigh-In, per Event, per Official	$ 17.00	$ 17.00	2
Tri-Meet Officiating per Official	$ 80.00	$ 66.00	2
Quad Meet Weigh-In, per Event, per Official	$ 17.00	$ 17.00	3
Quad Meet Officiating per Official	$105.00	$ 85.00	3
Dual Meet Tournament, Weigh-ins per Official, per day	$ 17.00	$ 17.00	***
Dual Meet Tournaments Officiating (Less than 16 teams)	$ 55.00	$ 45.00	***
Dual Meet Tournaments Officiating (16 or more teams)	$ 50.00	$ 45.00	***
IBT Tournaments Weigh-in, 1st day, per day per Official	$ 17.00	$ 17.00	***
IBT Tournaments Weigh-in, 2nd day, per Official	$ 17.00	$ 17.00	***
IBT Tournament Officiating, per Official, up to 10 Teams	$200.00	$125.00	***
IBT Tournament Officiating, per Official, 11-15 Teams	$ 250.00	$ 145.00	***
IBT Tournament Officiating, per Official, 16-22 Teams	$ 275.00	$ 165.00	***
IBT Tournament Officiating, per Official, 23-28 Teams	$ 300.00	$ 175.00	***
IBT Tournament Officiating, per Official, 29-32 Teams	$ 325.00	$ 200.00	***
Combination Tournaments: IBT Fee Schedule or $5 per match whichever greater			***

*Junior varsity official fee will be $ 7.00 per match wrestled, provided the Host School notifies SOA Booking Commissioner by email at least 48 hours prior to the scheduled event that the Host School's J. V. Team has 7 or less wrestlers, and they desire only one official for their scheduled event to officiate both the Varsity and J.V. Dual Meet. Failure to notify the SOA Booking Commissioner within the 48 hour period will result in the Host School paying the full Junior Varsity fee per the contract schedule, since two officials will be assigned. This clause does not affect booking fees, but is intended solely to control officiating fee expenses for the Host School.

**If the Host School has notified within the 48 hour period that their J.V. Team has 7 or less wrestlers, and they are requiring just one official be sent from SOA, the weigh-in fee will be a total of $25.00 for the one official to conduct weigh-ins for both Varsity Teams and the limited number of J.V. wrestlers.

Attachment: Bids (May 17, 2016) (5724 : Bids)

•In the event any of the fees for wrestling officiated stated in the current year FHSAA Officials Guidebook, "Fee Section" (or successor and/or replacement section(s) is increased by FHSAA, SOA reserves the right to change this contract's fee schedule to such higher fee(s) , and said fee(s) shall become, and remain, a part of this contract.

*** # of Officials	Weigh-ins	Officiating
Dual Meet Tournament – up to 8 teams	3	4
Dual Meet Tournament – 9-15 teams	4	6
Dual Meet Tournament – 16-22 Teams	5	7
Dual Meet Tournament – 23-32 Teams	6	8
IBT Tournament – up to 10 Teams	3	3
IBT Tournament - 11- 15 Teams	4	5
IBT Tournament - 16-23 Teams	5	7
IBT Tournament - 23-28 Teams	6	8
IBT Tournament - 29-32 Teams	7	8
Combination Tournament – up to 7 Teams	3	5
Combination Tournament - 8- 15 Teams	4	6
Combination Tournament - 16-23 Teams	5	7
Combination Tournament - 23-28 Teams	6	8
Combination Tournament - 29-32 Teams	7	8

Should a school request officials in addition to the number to be assigned according to the contract, the school will be billed for each additional official at the fee schedule rate.

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **Sunshine Football Officials Association** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage tackle football and flag football games in the school district;** and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Sunshine Football Officials Association	**The School Board of Pinellas County, Florida**
By: _____ President	By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

Sunshine Football Officials Association, Inc.
P.O. Box 5302
Clearwater, Florida 33758

EXHIBIT B

Boys Tackle Football

VARSITY GAMES

5-man Crew

5 Officials per *FHSAA Officials Guidebook* fee @ $65.00 per Official	$ 325.00
6 (All Officials and Clock Operator) Travel Expenses per game @ $13.75/	82.50
1 Clock Operator per *FHSAA Officials Guidebook* fee	34.00
1 Booking Fee per game	6.25

Optional 7-man crew

7 Officials per *FHSAA Officials Guidebook* fee @ $65.00 per Official	$ 455.00
8 (All Officials and Clock Operator) Travel Expenses per game @ $13.75/	110.00
1 Clock Operator per *FHSAA Officials Guidebook* fee	34.00
1 Booking Fee per game	6.25

JUNIOR VARSITY GAMES

5-man Crew

5 Officials per *FHSAA Officials Guidebook* fee @ $51.00 per Official	$ 255.00
6 (All Officials and Clock Operator) Travel Expenses per game @ $13.75/	82.50
1 Clock Operator per *FHSAA Officials Guidebook* fee	34.00
1 Booking Fee per game	6.25

Girls Flag Football

JV	3 Officials per *FHSAA Officials Guidebook* fee @ $33. per Official	$ 99.00
	3 (All Officials) Travel Expenses per game @ $13.75/	41.25
VAR.	3 Officials per *FHSAA Officials Guidebook* fee @ $38. per Official	114.00
	1 Booking Fee per game	6.25

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **Suncoast Umpires Association** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage baseball games in the school district, including but not limited to, FHSAA games and also baseball tournaments, and/or tournaments hosted by an individual public school in the school district, and/or tournaments in which an individual public school participates in the County**; and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Suncoast Umpires Association By: _____ President	**The School Board of Pinellas County, Florida** By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

SUA
Suncoast Umpires Association

PO Box 21461
Saint Petersburg, FL 33742-1461

info@SUAump.org
http://www.SUAump.org

April 19, 2016

Suncoast Umpires Association Contract Proposed Terms 2016-2017

1.	Game Fees	$55.00/Man
2.	Travel Fees	$15.00/ Man
3.	Booking Fees	$ 6.25/game
4.	Administrative Fee	$100/season

Game Fees were raised by FHSAA to $55 per game beginning with the 2013 – 2014 season. SUA allowed PCSB to amend the original agreement that stated FHSAA raises would be automatic in an effort to be a good partner with the school board.

In 2008, SUA agreed to a flat travel of 13.75 per game. This was calculated based on then FHSAA rate of .55 cents/ mile times average travel of 25 miles. FHSAA has subsequently raised travel to .60 cents/mile. Using same rationale as in 2008, the calculation is $15 game. In 2012, gas prices topped out at almost $4/gallon, yet our officials still were receiving 2008 rates. SUA agreed to leave contract as is due to county constraints and threats to open bidding. While gas prices are down, cost of vehicles, maintenance, and all other expenses associated with travel have increased, including traffic and officials time to get to games. Baseball is unique in that games can be routinely cancelled at game time due to weather, causing official to potentially lose the game fee due to future scheduled games.

We appreciate the opportunity to serve Pinellas County Schools, and out desire is to continue to serve with the best officials in the Tampa Bay area for many years to come. To achieve this goal, we need have a competitive compensation package to the other county associations.

Respectfully Submitted

Board of Directors, Suncoast Umpires Association

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **Pinellas Soccer Officials Association** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage soccer matches in the school district, including but not limited to, FHSAA games and also soccer tournaments, and/or tournaments hosted by an individual public school in the school district, and/or tournaments in which an individual public school participates in the County;** and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Pinellas Soccer Officials Association	**The School Board of Pinellas County, Florida**
By: _____ President	By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

1. FEES & EXPENSES FOR 2016-2018 SEASON. In addition to such accounting fee, the School shall, and agrees to, also timely pay travel fees, related booking fee(s), and officiating fees, all as follows:

7.1	Travel Fee to/from a Game/Match Venue or Site per Official	$13.75
7.2	Booking Fee per Game/Match Scheduled and Re-Scheduled *The booking fee shall apply on a per game/match basis, applying to all scheduled games/matches and also to all game/match schedule changes. For example, Association's Booking Commissioner books game/match "a", and later, School requests to change that game/match to a different day, Association's Booking Commissioner reschedules such game/match to the requested differing-day Association would then be due $12.50 from school, i.e. $6.25 for the original game/match booked, and $6.25 for the schedule change.*	$7.00
7.3	Officiating Fees per Official per Game	Please see Exhibit B attached hereto and incorporated herein and made a part hereof by reference

EXHIBIT B

Officiating Fees for the 2016-2018 Season

Level	# of Officials	Per Official	Additional Terms and Conditions
Middle School	2	$40.00	
Middle School	1	$40.00	Will be used unless requested by the school.
High School JV	2	$51.00	Amount is found in FHSAA Officials Guidebook. This amount may change during the course of this contact if FHSAA makes a change in the Guidebook
High School Varsity	3	$51.00	Amount is found in FHSAA Officials Guidebook. This amount may change during the course of this contract if FHSAA makes a change in the Guidebook

All levels: For any and all games forfeited after the start of a game, in which a Team has "no showed' or shown but with insufficient number of Players to properly and safely conduct the game, and/or in which the starting time by thirty (30) minutes later than scheduled, School shall, and agrees to pay Association the corresponding, full above per-official fee times the number of Officials scheduled for that game, plus travel

Attachment: Bids (May 17, 2016) (5724 : Bids)

fees per Official times the number of Officials scheduled, and all related Commissioner booking per-game fees.

Attachment: Bids (May 17, 2016) (5724 : Bids)

1. FEES & EXPENSES FOR 2016-2018 SEASON. In addition to such accounting fee, the School shall, and agrees to, also timely pay travel fees, related booking fee(s), and officiating fees, all as follows:

7.1	Travel Fee to/from a Game/Match Venue or Site per Official	$13.75
7.2	Booking Fee per Game/Match Scheduled and Re-Scheduled *The booking fee shall apply on a per game/match basis, applying to all scheduled games/matches and also to all game/match schedule changes. For example, Association's Booking Commissioner books game/match "a", and later, School requests to change that game/match to a different day, Association's Booking Commissioner reschedules such game/match to the requested differing-day Association would then be due $14.00 from school, i.e. $7.00 for the original game/match booked, and $7.00 for the schedule change.*	$7.00
7.3	Officiating Fees per Official per Game	Please see Exhibit B attached hereto and incorporated herein and made a part hereof by reference

EXHIBIT B

Officiating Fees for the 2016-2018 Season

Level	# of Officials	Per Official	Additional Terms and Conditions
Middle School	2	$40.00	
Middle School	1	$40.00	Will be used unless requested by the school.
High School JV	2	$41.00	Amount is found in FHSAA Officials Guidebook. This amount may change during the course of this contact if FHSAA makes a change in the Guidebook
High School Varsity	3	$51.00	Amount is found in FHSAA Officials Guidebook. This amount may change during the course of this contract if FHSAA makes a change in the Guidebook

All levels: For any and all games forfeited after the start of a game, in which a Team has "no showed" or shown but with insufficient number of Players to properly and safely conduct the game, and/or in which the starting time by thirty (30) minutes later than scheduled, School shall, and agrees to pay Association the corresponding, full above per-official fee times the number of Officials scheduled for that game, plus travel fees per Official times the number of Officials scheduled, and all related Commissioner booking per-game fees.

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for *Officiating Services* ("Amendment") is made by and between **Sunshine Volleyball Officials Association** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for *Officiating Services* with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage volleyball games in the school district, including but not limited to, FHSAA games and also District Regional tournaments, and/or tournaments hosted by an individual public school in the school district, and/or tournaments in which an individual public school participates in the County;** and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Sunshine Volleyball Officials Association	**The School Board of Pinellas County, Florida**
By: Lynn M. Kiesen President	By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

EXHIBIT B

Officiating Fees for the 2016-2017 season

Level	# Of Officials	Per Official	Additional Terms and Conditions
Varsity (3/5)	2	$45.00	
Varsity (2/3)	2	$35.00	
Junior Varsity	2	$31.00	
Varsity/Junior Varsity	2	$76.00	
Double Varsity Match	2	$90.00	
Double Jr Varsity Match	2	$62.00	
PCAC Playoff (3/5)	2	$45.00	
Travel Expense	2	$13.75	
Booking Fee per Match		$6.25	
Annual Administrative Fee		$100.00	

All Levels: For any and all games forfeited after the start of a game, in which a team has " no showed" or shown but with insuficient number of players to properly and safely conduct the game, and/or in which the starting time be thirty (30) minutes later than scheduled,School shall,and agrres to pay Association the corresponding,full above per-official fee times the number of Officials scheduled for that game,plus travel fee per Official times the number of Officials scheduled, and all related Commissioner booking per game fees.

Attachment: Bids (May 17, 2016) (5724 : Bids)

AMENDMENT TO AGREEMENT FOR OFFICIATING SERVICES

This Amendment to Agreement for Officiating Services ("Amendment") is made by and between **Pinellas Sports Officials Association, Inc.** ("Vendor"), and the School Board of Pinellas County, Florida ("School Board"), this 14th day of June, 2016, and provides as follows.

WHEREAS, School Board approved an Agreement for Officiating Services with Vendor on July 27, 2010 ("Contract"), which provides for School Board's purchase of Vendor's officiating services **for all non-practice/non-scrimmage middle school level volleyball matches within the school district**; and

WHEREAS, the Contract expires on June 30, 2016; and

WHEREAS, the parties desire to extend the term of the Contract for two (2) years;

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

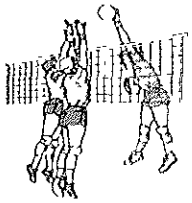
1. The term of the Contract is extended for two (2) years, such that the Contract shall now expire on June 30, 2018.

2. All terms and conditions of the Contract, including but not limited to the fee schedules, except as specifically amended herein, shall continue with full force and effect through June 30, 2018.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

Pinellas Sports Officials Association, Inc.	**The School Board of Pinellas County, Florida**
By: _____ President	By: _____ Chairperson Attest: _____ Superintendent Approved as to form: _____ School Board Attorney's Office

Attachment: Bids (May 17, 2016) (5724 : Bids)



Pinellas Sports Officials Association

13223 110th Avenue
Largo, FL 33774

EXHIBIT "B"

2016 - 17

MIDDLE SCHOOL VOLLEYBALL

OFFICIATING FEES

CONTESTS	# OF OFFICIALS	PER OFFICIAL
Middle School Boys	1	$31
Middle School Girls	1	$31

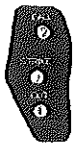
TRAVEL FEE - $13.75

BOOKING FEE - $6.50

All Game and Travel Fees are per Official

Booking Fees are per Match

Attachment: Bids (May 17, 2016) (5724 : Bids)



Pinellas Sports Officials Association

13223 110th Avenue
Largo, FL 33774

EXHIBIT "B"

2016 - 17

SOFTBALL

OFFICIATING FEES

LEVEL	# OF OFFICIALS	PER OFFICIAL
Varsity	2	$50
Junior Varsity	1	$50
PCAC Title Game	3	$45

TRAVEL FEE - $13.75

BOOKING FEE - $6.50

All Game, Travel and Booking Fees are per Official

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-205-201-SS	***Bid File Title:***	Sole Source Job Placement Module-Adult Ed.

Contract Period: 5/01/16 thru 4/30/21 ☐ N/A - One Time Purchase

Contract Value: **$** 403,916.00

Contract Type: ☐ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the sole source provider and copyright owner this Job Placement Module.

Submitted By:	Linda M. Balcombe, CPPO, CPPB	***For:***	Career, Technical and Adult Education
Title:	Director, Purchasing Department		
Requested By:	Mark Hunt	***Buyer:***	Shauné Ferguson
Title:	Executive Director Career, Technical Adult Education		

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

FOCUS SCHOOL SOFTWARE LLC V-26900

DESCRIPTION	RATE	UNITS	COST
Job Placement License Fee	$7.00	17,242	$120,694.00
General Scope: Limited Strictly to the processing of Licensee's data by Licensee's employees, contractors and affiliates.			
License Term: The five (5) years beginning and ending on May 1, 2016- April 30, 2021			
		SUBTOTAL	**$120,694.00**

IMPLEMENTATION SERVICES	RATE	UNITS	COST
Project Management& Data/ Gap Analysis	$1,800.00	2	$3,600.00
Training (Focus led and "Train the Trainer")	$1,250.00	3	$3,750.00
		SUBTOTAL	**$7,350.00**

YEAR 2-5 SUPPORT AND MAINTENANCE FEE	RATE	UNITS	COST
Year 2	$4.00	17,242	$68,968
Year 3	$4.00	17,242	$68,968
Year 4	$4.00	17,242	$68,968
Year 5	$4.00	17,242	$68,968
		SUBTOTAL	**$275,872.00**
		TOTAL	**$403,916.00**

Attachment: Bids (May 17, 2016) (5724 : Bids)

FOCUS School Software

Post Secondary Job Placement Product Schedule PCS-002

This Product Schedule is hereby incorporated into Master License Agreement Number **PCS-AE001** ("Agreement") as executed by **Focus School Software, Inc.**, ("**Focus**") and the Licensee as listed below. In accordance with the provisions of this Product Schedule and the Master Agreement and subject to Licensee's compliance with both, **Focus** grants Licensee a license for the Product(s) as listed below. Unless otherwise specified, this Product Schedule supersedes any prior Product Schedules for the Product(s) as listed below and to the extent that any provision of this Product Schedule conflicts with the Master Agreement, the provisions of this Product Schedule shall control with respect to the license granted herein.

Licensee	**Pinellas County Schools**
Product(s) & *Designated* Hardware	**Focus Job Placement Module** Any computer(s), at the License Site listed below.
License Scope & Capacity	**General Scope** - Limited strictly to the processing of Licensee's data by Licensee's employees, contractors, and affiliates. **Special Limitations** – If any. Other restrictions apply as listed in this Product Schedule.
License Site	Site URL designated by LICENSEE.
Ship to Site	301 4th Street SW Largo, FL 33770
License Type	Non-Enterprise Term License
License Term	The five (5) years beginning and ending on May 1, 2016-April 30, 2021
License Fee	Job Placement License Fee (One Time Fee) 17,242 Students at $7.00 per student **Total: $120,694.00**
Implementation Services	**Total Implementation Services**

Service	Rate	Units	Total
Project Management & Data/Gap Analysis	$1,800.00	2	$3,600.00
Training (Focus led and "Train the Trainer")	$1,250.00	3	$3,750.00
TOTAL	**$7,350.00**		

Attachment: Bids (May 17, 2016) (5724 : Bids)

FOCUS School Software

Total SIS First Year Costs (includes implementation services)	**$128,044.00** **Due upon execution of contract.**
Annual Maintenance	Licensee shall pay **Focus** as follows: YEAR 2-5 Support and Maintenance Fee Due July 1, each year beginning on July 1, 2017: Year 2: $4.00 per student, based on student count (Unique Student ID) Year 3: $4.00 per student, based on student count (Unique Student ID) Year 4: $4.00 per student, based on student count (Unique Student ID) Year 5: $4.00 per student, based on student count (Unique Student ID) Licensee acknowledges that the License Fee in this Product Schedule is discounted, based on Licensee's commitment to pay the License Fee through the date of termination of this Product Schedule provided in the Master Agreement. Licensee agrees to pay any applicable taxes associated with the License Fee. For the 2nd installment and beyond, **Focus** will invoice Licensee at least thirty (30) days prior to the listed due date. Any amounts due under this Produce Schedule which remain unpaid ten (10) days after the date due shall be subject to a late fee of 1.5% of the amount of the original invoice per month.

This Product Schedule is subject to the following Terms and Conditions:

- Use Review: Upon reasonable notice, Licensee shall grant **Focus** access to its pertinent files, libraries and records, as produced from the Product(s), to perform a review of the Product ("Use Review"). All information obtained during a Use Review shall be treated as confidential.

- Third Party Code: Notwithstanding anything to the contrary in this Product Schedule or the Master Agreement, Product(s) and applicable modules licensed herein may contain code licensed by **Focus** from a third party for license with Product(s) to end users ("*Third Party Code*"). *Licensee agrees that if Product(s) contain Third Party* Code, such Third Party Code is the Confidential Information of **Focus**'s licensor and that Licensee's obligations with respect to the Title, Proprietary Rights and Confidentiality section of the Master Agreement shall apply with respect to such Third Party Code as if such Third Party Code was owned by **Focus** and was a part of Product(s) licensed from **Focus** pursuant to this Product Schedule; that title to such Third Party Code shall at all times remain with the owner of such Third Party Code; that Licensee may not use the Third Party Code separate from Product(s) or applicable module containing such code; that Licensee agrees not to translate, reverse compile, reverse assemble or otherwise reverse engineer the Third Party Code or permit others to do or attempt to do the same; that the section(s) pertaining to limitation /exclusion of damages/liabilities shall apply to such Third Party Code and Licensee agrees that **Focus**'s licensor shall be excluded from any liability and/or indemnification obligations and to look exclusively to **Focus** (as set forth and limited in the Master License Agreement) for remedy of and
indemnification for damages caused by such Third Party Code. **Focus** makes no representations or warranties on behalf of **Focus**'s third party vendors, but **Focus**'s indemnities, warranties, and maintenance obligations for Product(s) licensed under

Attachment: Bids (May 17, 2016) (5724 : Bids)

this Product Schedule will apply to such Third Party Code as between **Focus** and Licensee.

- Headings: Headings or titles to Sections herein are for convenience and/or reference only and shall not affect the meaning or interpretation of this Product Schedule or any part of it.
- Acceptance: All Products shall be deemed accepted by Licensee upon execution of the Product Schedule.

`The parties agree that the prices, terms and special conditions contained in this Product Schedule constitute Confidential Information under the Master Agreement.

ACCEPTED BY LICENSEE:	ACCEPTED BY **FOCUS**:
Signature	Signature
Name	Name
Title	Title
Date	Date

Approved As To Form:

School Board Attorneys Office

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-968-202-SS	***Bid File Title:***	Sole Source Direct Digital Controls Systems, Standardization Service & Repairs

Contract Period: 05/21/16 thru 05/20/17 ☐ N/A - One Time Purchase

Contract Value: **$** 300,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the only authorized distributor and service center for KMC Controls for the entire Central Florida area and the only KMC representative authorized to sell and service product for the Pinellas County School Board .

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

AUTOMATED BUILDING CONTROL SYSTEMS, INC.

KMC's building automation hardware, software and equipment is currently installed in 99% of schools within the district.

Uniformity of product and service district wide. KMC's building automation hardware and software is currently installed in 129 schools within the district as well as the administration building and Walter Pownall Service Center. These same components are used for monitoring and alarming 138 service coolers and 138 freezers throughout the district as well as 10 wireless food trucks that serve the county cafeterias.

These same components are used for monitoring and alarming all coolers and freezers throughout the district as well as 10 wireless food trucks that serve the county cafeterias

The KMC operators' software used by Pinellas County School board, Win Control and Total Control, communicate with the facility's KMD hardware using a proprietary protocol. No other controls manufacturer has the ability to interface with KMC Controls' proprietary software and hardware. No other controls manufacturer can interface and or service the KMC District's servers.

KMC control products are backward compatible and have been for the twenty (20) year duration of the contract with Pinellas County School Board. Backward compatibility makes maintenance and troubleshooting easier for Pinellas County School Board technicians. Over the last 25 years, KMC has been proactive in making new products with additional features and faster processors backward compatible with existing hardware and will continue with the same philosophy in the future. This will allow the School Board to keep up with the latest technology without adding additional expense in replacing hardware and training personnel.

Cross□training for service, maintenance and programming of all installed systems is offered locally through Automated Building Control Systems. All school board technicians are currently trained, certified and proficient in the installation and maintenance of KMC Controls software and hardware.

Automated Building Control Systems, Inc. located at 4108 West Alva Street, Tampa, Florida 33614 is the sole authorized distributor and service center for KMC Controls for the entire Central Florida area and the only KMC representative authorized to sell and service product for the Pinellas County School Board.

KMC & ABC streamlined procurement and project execution through defined labor rates that are adjusted for annual inflation and discount multipliers. This policy has been offered to the school district for over twenty years and remains intact. The cost of each individual project is determined by the scope and size of that project based upon established pricing.

	Constant Multiplier	**Labor Rate**
Automated Building Control Systems, Inc.	.5	$95.00/hour

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-205-206-SS	***Bid File Title:***	Sole Source Web-Based Math Software and Curriculum

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 110,845.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights to this web-based software and curriculum.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Instructional Materials Dept.

Title: Director, Purchasing Department

Requested By: Dana Schaefer ***Buyer:*** Clair Stapleton

Title: Instructional Materials Program Coordinator

Recommended award by vendor as follows:

THINK THROUGH LEARNING INC. V32299

QTY	DESCRIPTION	TOTAL
5,625 Students	1 Year of Individual Student License including Professional Training	110,845.00
	(Add up to 6,000 students if needed at no additional charge)	
	TOTAL	**$110,845.00**

Note:
License term 12 months, August 2016

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-205-211-SS	***Bid File Title:***	Sole Source Software License, Web Conferencing

Contract Period: 9/30/16 thru 9/29/17 ☐ N/A - One Time Purchase

Contract Value: **$** 100,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

The vendor is the sole publisher of the Blackboard Collaborate platform which consists of Enterprise Instant Message, Web Conferencing and Voice Authoring..

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** T.I.S. Department
Title: Director, Purchasing Department

Requested By: Thomas Lechner ***Buyer:*** Shauné Ferguson
Title: Assistant Superintendent, Technology and Information Systems

Recommended award by vendor as follows:

BLACKBOARD, INC. V-30512

QTY.	DESCRIPTION	PRICE
25,000	• Blackboard Web Conferencing SaaS Deployment • xPlor for Joule Platform • Joule Platform per user	$100,000.00

Attachment: Bids (May 17, 2016) (5724 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **May 17, 2016**

Bid File No:	16-961-215-SS	***Bid File Title:***	Sole Source Trainings/Project Management

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 55,465.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the sole provider of the Project Management Oversight Committee (PMOC) for goal management within district strategic planning.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Assessment, Accountability & Research Dept.

Title: Director, Purchasing Department

Requested By: Mary Beth Corace ***Buyer:*** Linda Balcombe

Title: Director, Strategic Planning and Policy

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids (May 17, 2016) (5724 : Bids)

CENTER FOR EDUCATIONAL LEADERSHIP AND TECHNOLOGY

Begin the PMOC sessions and project oversight process ➢ Prepare for the Pinellas training session (customize the PMOC tools, revise training materials, review Pinellas strategic plan and materials) ➢ Facilitate first 3 sessions of the PMOC to begin the oversight process: 1. Orientation for Pinellas leadership on the project management oversight process and tools. 2. Work with the PMOC to determine project portfolio and sequencing; assign internal project managers to each project. 3. Presentation by Pinellas project teams of firs set of project charters for approval. ➢ Deliverable: Facilitation of the PMOC's first sessions	$19,700.00
Prepare and Support Internal Project Managers ➢ Train internal project managers on the project management tools and processes. ➢ Provide ongoing coaching of internal project managers throughout the process including: Developing project plans and charters. Project team orientation and management Change management Monthly progress reporting and accountability tracking ➢ Deliverable: Monthly aggregation of project status reports	$18,695.00
Support Project Implementation Oversight ➢ Provide ongoing facilitation of the PMOC as they: Launch each project in sequence Hold PMOC progress review meetings Track and resolve project issues ➢ Deliverable: PMOC Issue Log, PMOC agendas for each meeting, monthly project status dashboard.	$16,980.00
GRAND TOTAL	**$55,465.00**

Attachment: Bids (May 17, 2016) (5724 : Bids)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5744)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Amendment to the Charter School Contracts for Plato Academy Clearwater, Largo, Palm Harbor, Pinellas Park, Seminole, St. Petersburg and Tarpon Springs Schools to Change the Primary Curriculum

BACKGROUND:
According to District Policy 9800, Charter Contract Amendments: "Requests to add or change the grade levels served by the charter school, to change the primary curricular focus of the charter school, or other substantive changes to the charter school, as determined by the Superintendent, must be accompanied by a new application and all its required supporting documentation." The District's Elementary and Middle School Education Departments have reviewed the proposed application and supporting documentation and determined that the new curriculum satisfies the "Meets the Standard" criteria.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the amendment to the charter school contracts for Plato Academy Schools to change the primary curriculum.
2. Do not approve the amendment to the charter school contracts for Plato Academy Schools to change the primary curriculum.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Plato Academy Clearwater, Largo, Palm Harbor, Pinellas Park, Seminole, St. Petersburg and Tarpon Springs made the decision to revise the elementary and middle school curriculum based on the school's desire to align their curriculum to the Florida State Assessment.

FINANCIAL IMPACT:
If approved, there is no additional financial impact to the district.

DATA SOURCES:
David Koperski, School Board Attorney
Heather Wallace, Assistant School Board Attorney
Dywayne Hinds, Executive Director, Middle School Education
Shana Rafalski, Executive Director, Elementary Education
Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- Plato Academies Agreements (PDF)

FOURTH AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Fourth Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Clearwater Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on May 22, 2012 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on March 11, 2014, the Second Amendment to Charter School Agreement on July 29, 2014 and the Third Amendment to Charter School Agreement on April 28, 2015; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

Heather J Wallace
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

THIRD AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Third Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Largo Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on June 29, 2010 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on March 11, 2014 and the Second Amendment to Charter School Agreement on July 29, 2014; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

_____
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

THIRD AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Third Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Palm Harbor Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on June 29, 2010 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on March 11, 2014 and the Second Amendment to Charter School Agreement on July 29, 2014; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

Heather J Wallace
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

SECOND AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Second Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Pinellas Park Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on June 24, 2014, ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on April 28, 2015; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: _____
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

_____
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

THIRD AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Third Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Seminole Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on June 14, 2011 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on July 29, 2014 and the Second Amendment to Charter School Agreement on April 28, 2015; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

Kathryn J Wallace
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

SECOND AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Second Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy St. Petersburg Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on May 7, 2013 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on July 29, 2014; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

SECOND AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This Second Amendment to Charter School Agreement ("Amendment") is made by and between PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization ("School"), which is operating the Plato Academy Tarpon Springs Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on March 6, 2012 ("Charter"), which provided sponsorship for School's charter school; and

WHEREAS, School Board approved the First Amendment to Charter School Agreement on July 29, 2014; and

WHEREAS, School has requested to change the reading and math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the reading curriculum to ReadyGen and the math curriculum to EnVision.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

PLATO ACADEMY SCHOOLS CORPORATION, a nonprofit organization

By: _____
Its Chairman

Attest: Lisa Herbst
Its Manager

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:
Heather J Wallace
Office of the School Board Attorney

Attachment: Plato Academies Agreements (5744 : Request Approval of the Amendment to the Charter School Contracts)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5746)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Amendment to the Charter School Contract for University Preparatory Academy to Change the Primary Curriculum

BACKGROUND:
According to District Policy 9800, Charter Contract Amendments: "Requests to add or change the grade levels served by the charter school, to change the primary curricular focus of the charter school, or other substantive changes to the charter school, as determined by the Superintendent, must be accompanied by a new application and all its required supporting documentation." The Elementary Education Department has reviewed the proposed application and supporting documentation and determined that the new curriculum satisfied the "Meets the Standard" criteria.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the amendment to the charter school contract for University Preparatory Academy to change the primary curriculum.
2. Do not approve the amendment to the charter school contract for University Preparatory Academy to change the primary curriculum.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
University Preparatory Academy's decision to revise the school's curriculum was based on the need to improve overall academic performance and to align the curriculum to the Florida State Assessment.

FINANCIAL IMPACT:
If approved, there is no additional financial impact to the district.

DATA SOURCES:
David Koperski, School Board Attorney
Heather Wallace, Assistant School Board Attorney
Shana Rafalski, Executive Director, Elementary Education
Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- UPA amendment (PDF)

FIRST AMENDMENT
TO CHARTER SCHOOL AGREEMENT

This First Amendment to Charter School Agreement ("Amendment") is made by and between UNIVERSITY PREPARATORY ACADEMIES, INC., a nonprofit organization ("School"), which is operating the University Preparatory Academy Charter School in Pinellas County, and THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA ("School Board"), this ___ day of May, 2016, and provides as follows.

WHEREAS, School Board approved School's Charter School Agreement on April 23, 2013 ("Charter"), which provided sponsorship for School's charter school;

WHEREAS, School has requested to change the primary math curriculum which is referenced in their application and incorporated into the Charter School Agreement as Appendix I; and

WHEREAS, School Board desires to amend the Charter to allow the requested change.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the parties agree as follows:

A. The School will change the primary math curriculum to Eureka Math.

B. All terms and conditions of the Charter, except as specifically amended herein, shall continue with full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized agents on the date first above written.

University Preparatory Academies, Inc., a nonprofit organization

By: _____
Its Board Chair

Attest: _____
Its _____

The School Board of Pinellas County, Florida

By: _____
Chairperson

Attest: _____
Superintendent

Approved as to form:

_____
Office of the School Board Attorney

Attachment: UPA amendment (5746 : Request Approval of the Amendment to the Charter School Contract for University Preparatory Academy)

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5755)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Windsor Preparatory Academy

BACKGROUND:
On February 23, 2016, Windsor School, Inc. the governing board of Windsor Preparatory Academy and the Commissioner of Education for the Florida Department of Education were notified of the school's deteriorating financial condition in accordance with 1002.345, F.S. To date, the school has failed to provide a sufficient corrective action plan. The charter school's governing board has attempted to conduct a financial and operational audit of the school's finances. The management company has failed to provide sufficient information to complete the audit and the school does not have sufficient documentation on file. The information received at this point has revealed significant financial concerns. On May 4, 2016, the State Attorney's Office in Escambia County indicted Newpoint Education Partners, LLC, the management company for the school, and Epiphany Management Group, LLC, which also performed services for the school, for grand theft, money laundering, and aggravated white collar crime in connection with the management of charter schools within that county. Transactions reviewed as part of the attempted audit raise concerns that similar issues may also exist in Pinellas County. The governing board is in the process of severing ties with Newpoint Education Partners, LLC, however, concerns about financial viability will continue. The District also has ongoing concerns regarding the provision of gifted and ESE services, an insufficiency of curriculum and materials, concerns regarding monetary transfers between schools managed by Newpoint and issues regarding the governing board's failure to properly oversee the school's operations. There also appear to be inconsistencies between the operations of the school and the approved application.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with Windsor Preparatory Academy and, if appealed, a hearing will be conducted in accordance with the Charter Agreement and Florida Statutes.
2. Do not approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with Windsor Preparatory Academy.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:

The school continues to be in a deteriorating financial condition and the District has not been presented with either a sufficient corrective action plan, audit or budget that demonstrate that the school has sufficient resources to successfully open and operate for the coming school year. In addition, the indictment of the management company, Newpoint Education Partners, LLC and Epiphany Management Group, LLC in Escambia County raises concerns locally as to misuse of taxpayer funds. The District also has ongoing concerns regarding provision of gifted and ESE services, an insufficiency of curriculum and materials, concerns regarding monetary transfers between schools managed by Newpoint and issues regarding the governing board's failures to properly oversee the school's operations. There also appear to be inconsistencies between the operation of the school and its approved application. These deficiencies constitute good cause for termination of the Charter Agreement pursuant to Section 1002.33, Florida Statutes and Section 1.6 of the Charter Agreement.

The district will prioritize the placement of Windsor Preparatory Academy students into district schools.

FINANCIAL IMPACT:
The school's current enrollment is 561 students; however, it cannot be determined how many students currently attending the school will enroll in a District School. The Financial Impact cannot be determined at this time.

DATA SOURCES:
Heather Wallace, Assistant School Board Attorney
Kevin Smith, CPA, Associate Superintendent, Finance and Business Services
Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5756)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with East Windsor Middle Academy

BACKGROUND:
As a result of ongoing financial concerns with the two schools governed by Windsor School, Inc., the governing board of East Windsor Middle Academy, the charter school's governing board has attempted to conduct a financial and operational audit of the school's finances. Newpoint Education Partners, LLC, the management company for Windsor Schools has provided insufficient information to complete this audit and the school does not have sufficient documentation on file. The information received at this point has revealed significant financial concerns. On May 4, 2016, the State Attorney's Office in Escambia County indicted Newpoint Education Partners, LLC and Epiphany Management Group, LLC, which also performed services for the school, for grand theft, money laundering, and aggravated white collar crime in connection with management of charter schools in that county. Transactions reviewed as part of the attempted audit raise concerns that similar issues that led to the indictment in Escambia County may also exist in Pinellas County. The governing board is in the process of severing ties with Newpoint Education Partners, LLC, however, concerns about financial viability will continue. The District also has ongoing concerns regarding the governing board's failure to properly oversee the school's operations, failures to provide gifted and ESE services, insufficiency of classroom materials, cash transfers between schools managed by Newpoint, and a failure to staff the school in accordance with the approved application..

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with East Windsor Middle Academy and, if appealed, a hearing will be conducted in accordance with the Charter Agreement and Florida Statutes.
2. Do not approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with East Windsor Middle Academy.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
A recent audit has revealed significant financial concerns and it appears that the school will be unable to open and successfully operate in the coming school year. In addition, the indictment of the management company, Newpoint Education Partners, LLC and Epiphany Management

Group, LLC in Escambia County raises concerns as to the misuse of taxpayer funds in Pinellas County. The District also has ongoing concerns regarding the governing board's failure to properly oversee the school's operations, failures to provide ESE and gifted services, insufficiency of classroom materials, cash transfers between schools managed by Newpoint and a failure to staff the school in accordance with the approved application. These deficiencies constitute good cause for termination of the Charter Agreement pursuant to Section 1002.33, Florida Statutes and Section 1.6 of the Charter Agreement.

The District will prioritize the placement of East Windsor Middle Academy students into District schools.

FINANCIAL IMPACT:
The school's current enrollment is 175 students; however, it cannot be determined how many students currently attending the school will enroll in a District school. The Financial Impact cannot be determined at this time.

DATA SOURCES:
Heather Wallace, Assistant School Board Attorney
Kevin Smith, CPA, Associate Superintendent, Finance and Business Services
Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

Pinellas County Schools

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

ADOPTED

REQUEST FOR APPROVAL (ID # 5757)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Florida Virtual Academy at Pinellas

BACKGROUND:
In December, 2013 the Pinellas County School Board approved a five-year charter agreement for the Florida Virtual Academy at Pinellas. The school currently serves 150 students in grades K-9. The school was issued a corrective action plan in November, 2015 for violation of its Governance Structure (7.0), along with other concerns. A Letter of Resignation was sent to the Charter School Office on March 1, 2016 stating that the required parent liaison was resigning from the charter school's board. It was later verified that this person had actually resigned in January. Following this resignation, a new board chair was appointed, however, this person resigned on May 5, 2016. The school is currently operating with only one board member and has had one board member since January. The school is also in violation of its charter agreement for Assessment Programs (3.3.1) resulting in a school grade of "I" (Incomplete) for not meeting state required testing percentages (only 78% of students tested), and Automated Data Systems (5.3.1) for repeated inaccurate reporting in multiple surveys. There are also concerns regarding provision of ESE services and gifted services and with failure to participate in required hearing and vision screenings.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the issuance of a ninety (90) day Notice to Terminate the Charter Agreement with Florida Virtual Academy at Pinellas and, if appealed, a hearing will be conducted in accordance with the Charter Agreement and Florida Statutes.
2. Do not approve the issuance of a ninety (90) day Notice to Terminate the Charter Agreement with Florida Virtual Academy of Pinellas.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The school is in violation of its Charter Agreement with the District in the areas of Governance Structure (7.0), Assessment Programs (3.3.1), and Automated Data Systems (5.3.1). In addition, the school has not met all the requirements of the corrective action plan it submitted to the district in November, 2015. There are also ongoing concerns regarding provision of ESE services and gifted services and with failure to participate in required hearing and vision screenings. Pinellas Virtual will be presented as an alternative placement to allow seamless transition.

FINANCIAL IMPACT:
The school's current enrollment is 150 students; however, it cannot be determined how many of the students currently attending the school will enroll in a District school. The Financial Impact cannot be determined at this time.

DATA SOURCES:
Heather Wallace, Assistant School Board Attorney
Kevin Smith, CPA, Associate Superintendent, Finance and Business Services
Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Services

05/17/16 10:00 AM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

ADOPTED

REQUEST FOR APPROVAL (ID # 5758)

May 17, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Issuance of a Ninety (90) Day Notice to Terminate the Charter Agreement with Newpoint Pinellas Academy

BACKGROUND:
On February 23, 2016 Windsor School, Inc. the governing board of Newpoint Pinellas Academy, and the Commissioner of Education for the Florida Department of Education were notified of the school's deteriorating financial condition in accordance with 1002.345, F.S. To date, the school has failed to provide a sufficient corrective action plan. The charter school's governing board has attempted to conduct a financial and operational audit of the school's finances. The management company has failed to provide sufficient information to complete this audit and the school does not have sufficient documentation on file. The information received at this point provides significant financial concerns. On May 4, 2016, the State Attorney's Office in Escambia County indicted Newpoint Education Partners, LLC, the management company for the school, and Epiphany Management Group, LLC, which also performed services for the school, for grand theft, money laundering, and aggravated white collar crime in connection with the management of charter schools in that county. Transactions reviewed as part of the attempted audit raise concerns that similar issues may also exist in Pinellas County. The governing board is in the process of severing ties with Newpoint Education Partners, LLC, however, concerns about financial viability will continue. The District also has ongoing concerns regarding the governing board's failure to properly oversee the school's operations, monetary transfers between schools managed by Newpoint and a failure to staff the school in accordance with the approved application.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with Newpoint Pinellas Academy and, if appealed, a hearing will be conducted in accordance with the Charter Agreement and Florida Statutes
2. Do not approve the issuance of a Ninety (90) day Notice to Terminate the Charter Agreement with Newpoint Pinellas Academy.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The school continues to be in a deteriorating financial condition and the District has not been presented with either a sufficient corrective action plan or an audit that demonstrate that the school has sufficient resources to successfully open and operate for the coming school year. In

addition, the indictment of the management company, Newpoint Education Partners, LLC and Epiphany Management Group, LLC in Escambia County raises concerns locally as to misuse of taxpayer funds. The District also has ongoing concerns regarding the governing board's failure to properly oversee the school's operations, monetary transfers between schools managed by Newpoint and a failure to staff the school in accordance with the approved application. These deficiencies constitute good cause for termination of the Charter Agreement pursuant to Section 1002.33, Florida Statutes and Section 1.6 of the Charter Agreement.

The District will prioritize the placement of Newpoint Pinellas Academy students into District schools.

FINANCIAL IMPACT:
The school's current enrollment is 91 students; however, it cannot be determined how many of the students currently attending the school will enroll in a District school. The Financial Impact cannot be determined at this time.

DATA SOURCES:
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Richard Wolfe, Director, Charter Schools and Home Education
Amy Hayes, Senior Coordinator, Charter Schools and Home Education

SUBMITTED BY:
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